



# Orange County Government

Orange County  
Administration Center  
201 S Rosalind Ave.  
Orlando, FL 32802-1393

## Legislation Text

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**File #:** 25-162, **Version:** 1

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### Interoffice Memorandum

**DATE:** January 8, 2025

**TO:** Mayor Jerry L. Demings and County Commissioners

**THROUGH:** N/A

**FROM:** Joseph C. Kunkel, P.E., Director, Public Works Department

**CONTACT:** Jon V. Weiss, P.E., Chairman

**PHONE:** (407) 836-5393

**DIVISION:** Roadway Agreement Committee

**ACTION REQUESTED:**

Approval and execution of Proportionate Share Agreement for Holly Creek Phase II B Orange Blossom Trail by and between Homes in Partnership, Inc. and Orange County for a proportionate share payment in the amount of \$365,808. District 2. **(Roadway Agreement Committee)**

**PROJECT:** N/A

**PURPOSE:**

The Roadway Agreement Committee has reviewed a Proportionate Share Agreement for Holly Creek Phase II B Orange Blossom Trail ("Agreement") by and between Homes in Partnership, Inc. and Orange County for a proportionate share payment in the amount of \$365,808. Pursuant to Section 163.3180(5)(h), Florida Statutes, an applicant may mitigate capacity deficiencies by entering into a proportionate share agreement and contributing a proportionate share payment. The proportionate share payment is due within 90 days of the effective date of this Agreement.

The Agreement follows the recommendation of the Roadway Agreement Committee providing for the mitigation of road impacts for four deficient trips on the road segment of Orange Blossom Trail from Ponkan Road to Sadler Road in the amount \$50,193 per trip and four deficient trips on the road segment of Orange Blossom Trail from Earlwood Avenue to Lake County Line in the amount \$41,259 per trip.

The Roadway Agreement Committee recommended approval on December 11, 2024. The Specific Project Expenditure Report and Relationship Disclosure Forms are on file with the Transportation

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Planning Division.

If you have any questions, please feel free to contact me at 407-836-5393.

**BUDGET:** N/A

BCC Mtg. Date: January 28, 2025

This instrument prepared by  
and after recording return to:

Traffic Planning and Design, Inc.  
c/o Mina Atassi  
535 Versailles Drive  
Maitland, Florida 32751

Parcel ID Number: 20-20-27-0000-00-010

-----[SPACE ABOVE THIS LINE FOR RECORDING DATA]-----

**PROPORTIONATE SHARE AGREEMENT FOR  
HOLLY CREEK PHASE II B**

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**ORANGE BLOSSOM TRAIL**

This Proportionate Share Agreement (the “Agreement”), effective as of the latest date of execution (the “**Effective Date**”), is made and entered into by and between Homes in Partnership, Inc., a Florida not for profit corporation (“**Owner**”), with its principal place of business at 1140 S. Grove Street, Eustis, Florida 32736, and ORANGE COUNTY, a charter county and political subdivision of the State of Florida (“**County**”), with its principal address at P.O. Box 1393, Orlando, Florida 32802-1393. Owner and County may sometimes be referred to herein individually as “Party” and collectively as “Parties.”

WHEREAS, Owner holds fee simple title to certain real property, as generally depicted on Exhibit “A” and more particularly described on Exhibit “B”, both of which exhibits are attached hereto and incorporated herein by this reference (the “**Property**”); and

WHEREAS, the Property is located in County Commission District 2, and the proceeds of the PS Payment, as defined herein, will be allocated to Orange Blossom Trail; and

WHEREAS, Owner intends to develop the Property as 29 single-family units, referred to and known as Holly Creek Phase II B (the “**Project**”); and

WHEREAS, Owner received a letter from County dated October 24, 2024, stating that Owner’s Capacity Encumbrance Letter (“**CEL**”) application #CEL-24-07-059 for the Project was denied; and

WHEREAS, the Project will generate (4) deficient PM Peak Hour trips (the “**Excess Trips 1**”) for the deficient roadway segment on Orange Blossom Trail from Ponkan Road to Sadler Road (the “**Deficient Segment 1**”), and Zero (0) PM Peak Hour trips were available on the Deficient Segment 1 on the date the CEL was denied, as further described in Exhibit “C” attached hereto and incorporated herein; and

WHEREAS, the Project will generate (4) deficient PM Peak Hour trips (the “**Excess Trips 2**”) for the deficient roadway segment on Orange Blossom Trail from Earlwood Avenue to Lake County Line (the “**Deficient Segment 2**”), and Zero (0) PM Peak Hour trips were available on Deficient Segment 2 on the date the CEL was denied, as further described in Exhibit “C” attached hereto and incorporated herein; and

WHEREAS, the Excess Trips 1 and Excess Trips 2 shall be referred to herein collectively as the Excess Trips; and

WHEREAS, the Deficient Segment 1 and Deficient Segment 2 shall be referred to herein collectively as the Deficient Segments; and

WHEREAS, the Excess Trips will cause the Deficient Segments to operate below adopted Level of Service standards; therefore, pursuant to Section 163.3180(5)(h), Florida Statutes, as amended, Owner has offered to provide County with proportionate share mitigation for the Excess Trips; and

WHEREAS, Owner and County have agreed that the proportionate share payment necessary to mitigate the impact of the Excess Trips on the Deficient Segments through the current anticipated Project buildout is three hundred sixty-five thousand eight hundred eight and 00/100 Dollars (\$365,808.00) (the “**PS Payment**”); and

WHEREAS, County and Owner desire to set forth certain terms, conditions, and agreements between them as to the development of the Property into the Project.

NOW, THEREFORE, in consideration of the premises contained herein and other good and valuable consideration exchanged by and between Owner and County, the receipt and sufficiency of which are hereby acknowledged, the Parties stipulate and agree as follows:

**Section 1. Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2. PS Payment; CEL.**

(a) **Calculation of PS Payment:** The amount of the PS Payment for the Deficient Segments, as described in Exhibit “C”, totals three hundred sixty-five thousand eight hundred eight and 00/100 Dollars (\$365,808.00). This PS Payment was calculated in accordance with the methodology outlined in Section 163.3180, Florida Statutes, as may be amended. Owner and

County agree that the Excess Trips will constitute the Project's impact on the aforementioned Deficient Segments based upon (i) Owner's Traffic Study titled "Traffic Impact Analysis" the in-house study that was prepared by Orange County's Transportation Planning Division, dated October 1, 2024, for Homes in Partnership, Inc. (the "**Traffic Study**"), which is incorporated herein by this reference, and (ii) upon the calculations described in Exhibit "C". The Traffic Study is on file and available for inspection with that division (CMS #2024059). Owner and County further acknowledge and agree that the PS Payment as set forth above shall be the final and binding calculation of the amount the Owner is required to pay through the buildout of the currently approved Project as proportionate share mitigation for impacts of the Project upon roadways within County's jurisdiction, notwithstanding any subsequent variance in the actual cost of any improvement(s) to the Deficient Segments or actual traffic /travel impacts created by the Project; provided, however, that if Owner modifies the Project's development program and/or subsequently increases the number of units and/or square footage, as applicable, of the Project, the Project may then be subject to an additional concurrency evaluation and proportionate share agreement as set forth in Subsection 2(d) below. Owner and County further acknowledge and agree that the calculation of an agreement regarding the amount of the PS Payment constitute material inducements for the Parties to enter into this Agreement.

(b) *Timing of PS Payment, Issuance of CEL.* Not later than ninety (90) days following the Effective Date, Owner shall deliver a check to County in the amount of three hundred sixty-five thousand eight hundred eight and 00/100 Dollars (\$365,808.00) as the PS Payment. The check shall be made payable to "Orange County Board of County Commissioners" and shall be delivered to the Fiscal and Operational Support Division of the Planning, Environmental, and Development Services Department. Within twenty-one (21) days following its receipt of the PS Payment, if the Property's future land use designation and zoning are consistent with the Project's proposed development, County shall issue a CEL sufficient to encumber traffic capacity for the Project, irrespective of any actual traffic deficiency on the Deficient Segments. Within the time frame provided in the CEL, Owner must reserve the encumbered trips by obtaining a Capacity Reservation Certificate as provided in Section 30-591 of the Orange County Code, as may be amended. An amount equal to the PS Payment shall be applied toward the amount of the initial capacity reservation payment (and any subsequent reservation payment(s), if the initial reservation payment does not exceed the amount of the PS Payment) as further set forth in Section 3 below. In the event Owner has not paid the PS Payment within ninety (90) days after the Effective Date, one extension of ninety (90) additional days may be granted by the manager of County's Transportation Planning Division. In the event Owner has not paid the PS Payment to County within one hundred eighty (180) days after the Effective Date, this Agreement shall become null and void.

(c) *Project Development.* Recordation of a subdivision plat and/or approval of a commercial site plan for the Project shall not be permitted prior to the issuance of a Capacity Reservation Certificate as contemplated in subparagraph 2(b) above.

(d) *Increase in Project Trips.* Any change or modification to the Project that increases the unit count and/or square footage, as applicable, may result in an increase in trips on the Deficient Segments or other segments within the transportation impact area, as defined by County. Owner understands and agrees that any such additional trips are neither vested nor otherwise permitted under this Agreement, and that Owner is precluded from asserting any such vesting. In addition, Owner understands and agrees that any such changes resulting in an increase in trips may cause this Agreement to become null and void, and/or may require application for and execution of an additional Proportionate Share Agreement, along with any other required documentation, for the number of increased trips.

(e) *Satisfaction of Transportation Improvement Requirements.* County hereby acknowledges and agrees that upon Owner's payment of the PS Payment as required herein, and absent any change or modification to the Project as set forth in Subsection 2(d) above, Owner shall be deemed to have satisfied all requirements for the mitigation of the traffic impacts of the Project on all roads affected by the Project within County's jurisdiction through buildout of the Project. Owner shall be entitled to fully and completely develop the Project, without regard to whether improvements to the Deficient Segments are actually constructed; provided, however, Owner shall be required to obtain a Capacity Reservation Certificate prior to the expiration of Owner's Capacity Encumbrance Letter and shall be required to maintain the validity of the Capacity Reservation Certificate in accordance with its terms. Additionally, nothing herein shall be construed to exempt Owner from meeting the requirements of all other applicable laws, rules, regulations, and/or Orange County Code provisions or from making the required payment of transportation and other impact fees applicable to the Project, subject to any credits as set forth in Section 3 below. For avoidance of doubt, nothing herein is intended to, nor shall, constitute prepayment of any densities and/or intensities of development or of any development program.

**Section 3. *Transportation Impact Fee Credits.*** County and Owner agree that in accordance with Section 163.3180(5)(h)(2)(e), Florida Statutes, as may be amended, Owner shall receive a credit on a dollar for dollar basis for impact fees, paid or payable in the future for the Project in an amount up to but not exceeding the PS Payment as specifically described in Exhibit "C". County further agrees that such credits may be applied on a dollar for dollar basis against capacity reservation fees at such time as capacity reservation fees may be required to be paid by Owner in connection with the issuance of a Capacity Reservation Certificate as contemplated in Section 2 above. In no event shall Owner receive credits in excess of the PS Payment and in the event the PS Payment exceeds either the applicable transportation impact fees or capacity reservation fees, as the case may be, Owner shall not be entitled to a refund for the amount of the PS Payment in excess of such transportation impact fees or capacity reservation fees. For avoidance of doubt, nothing herein is intended to, nor shall, constitute prepayment of any densities and/or intensities of development or of any development program.

**Section 4. No Refund.** The PS Payment (including any capacity reservation fees paid with the PS Payment) is non-refundable and cannot be transferred or applied to another project or property.

**Section 5. Notice.** Any notice delivered with respect to this Agreement shall be in writing and be deemed to be delivered (whether or not actually received) (i) when hand delivered to the person(s) hereinafter designated, or (ii) upon deposit of such notice in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the person at the address set forth opposite the party's name below, or to such other address or other person as the party shall have specified by written notice to the other party delivered in accordance herewith:

As to Owner: Homes in Partnership, Inc.  
1140 S. Grove Street  
Eustis, Florida 32736

With copy to: Traffic Planning and Design, Inc.  
c/o Mina Atassi  
535 Versailles Drive  
Maitland, Florida 32751

As to County: Orange County Administrator  
P. O. Box 1393  
Orlando, Florida 32802-1393

With copy to: Orange County Planning, Environmental, and Development  
Services Department  
Manager, Fiscal and Operational Support Division  
201 South Rosalind Avenue, 2<sup>nd</sup> Floor  
Orlando, Florida 32801

Orange County Public Works Department  
Manager, Transportation Planning Division  
4200 South John Young Parkway, 2nd Floor  
Orlando, Florida 32839

Orange County Planning, Environmental, and Development  
Services Department  
Manager, Planning Division  
201 South Rosalind Avenue, 2nd Floor  
Orlando, Florida 32801

**Section 6. Covenants Running with the Property.** This Agreement shall be binding upon and shall inure to the benefit and burden of the heirs, legal representatives, successors, and assigns of the Parties, and shall be a covenant running with the Property and be binding upon the successors and assigns of Owner and upon any person, firm, corporation, or entity who may become a successor in interest to the Property.

**Section 7. Recordation of Agreement.** Owner shall record an original of this Agreement in the Public Records of Orange County, Florida, at no expense to County, not later than thirty (30) days after the Effective Date.

**Section 8. Applicable Law.** This Agreement and the provisions contained herein shall be construed, controlled, and interpreted according to the laws of the State of Florida and in accordance with the Orange County Code.

**Section 9. Specific Performance.** County and Owner shall each have the right to enforce the terms and conditions of this Agreement only by an action for specific performance. Venue for any action(s) initiated under or in connection with this Agreement shall lie in the Circuit Court of the Ninth Judicial Circuit in and for Orange County, Florida. With the exception of the timing of the PS Payment as set forth in Section 2(b) hereof, the parties acknowledge and agree that no party shall be considered in default for failure to perform under this Agreement until such party has received written notice, in accordance with Section 5, specifying the nature of such default or failure to perform and said party fails to cure said default or fails to perform within thirty (30) days of receipt of written notice.

**Section 10. Attorney Fees.** In the event either Party brings an action or proceeding including any counterclaim, cross-claim, or third-party claim, against the other Party arising out of this Agreement, each Party in such action or proceeding, including appeals therefrom, shall be responsible for its own attorney and legal fees.

**Section 11. Construction of Agreement; Severability.** Captions of the Sections and Subsections of this Agreement are for convenience and reference only; any words contained therein shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of this Agreement. If any provision of this Agreement, the deletion of which would not adversely affect the receipt of any material benefits by any party hereunder or substantially increase the burden of any party hereunder, shall be held to be invalid or



unenforceable to any extent by a court of competent jurisdiction, the same shall not affect in any respect whatsoever the validity or enforceability of the remainder of this Agreement.

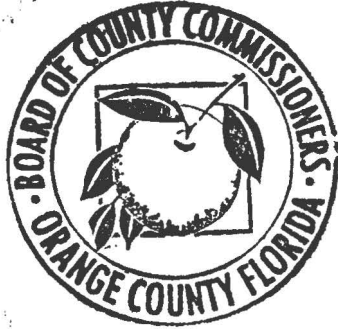
**Section 12. Amendments.** No amendment, modification, or other change(s) to this Agreement shall be binding upon the parties unless in writing and formally executed by all of the parties.

**Section 13. Termination.** In the event either (i) Owner has not paid the PS Payment to County within one hundred eighty (180) days after the Effective Date, as contemplated in Subsection 2(b), or (ii) Owner has timely paid the PS Payment to County and the Project has been constructed on the Property and completed, pursuant to a County building permit, this Agreement shall automatically terminate and thereafter be null and void for all purposes.

**Section 14. Counterparts.** This Agreement may be executed in up to two (2) counterparts, each of which shall be deemed to be an original and both of which together shall constitute one and the same instrument.

[Signatures appear on following pages]

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed by their respective duly authorized representatives on the dates set forth below.



**"COUNTY"**

ORANGE COUNTY, FLORIDA

By: Board of County Commissioners

By: Brynn Brooks

Jerry L. Demings  
for Orange County Mayor

Date: 28 January 2025

ATTEST: Phil Diamond, CPA, County Comptroller  
As Clerk of the Board of County Commissioners

By: Jennifer Lara-Klimek  
for Deputy Clerk

Print Name: Jennifer Lara-Klimek

**WITNESSES:**

[Signature]  
Signature of Witness

Print Name: Veronica Rojas

Mailing Address: 1140 S. Grove St.

EUSTIS FL 32726

[Signature]  
Signature of Witness

Print Name: Xavia Feenck

Mailing Address: 1140 S. Grove Street

Eustis, FL 32726

**"OWNER"**

Homes in Partnership, Inc., a Florida Not for Profit Corporation

By: Dr. Gloria Nelson

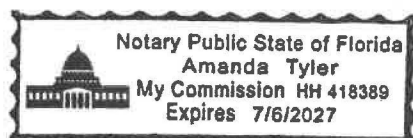
Print Name: Dr. Gloria Nelson

Title: Executive Director

STATE OF: Florida  
COUNTY OF: Lake

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 27 day of November, 2024, by Dr. Gloria Nelson, as Executive Director of Homes in Partnership, Inc., a Florida not for profit corporation, on behalf of such not for profit corporation, who ☒ is personally known to me or ☐ has produced \_\_\_\_\_ as identification.

(Notary Stamp)

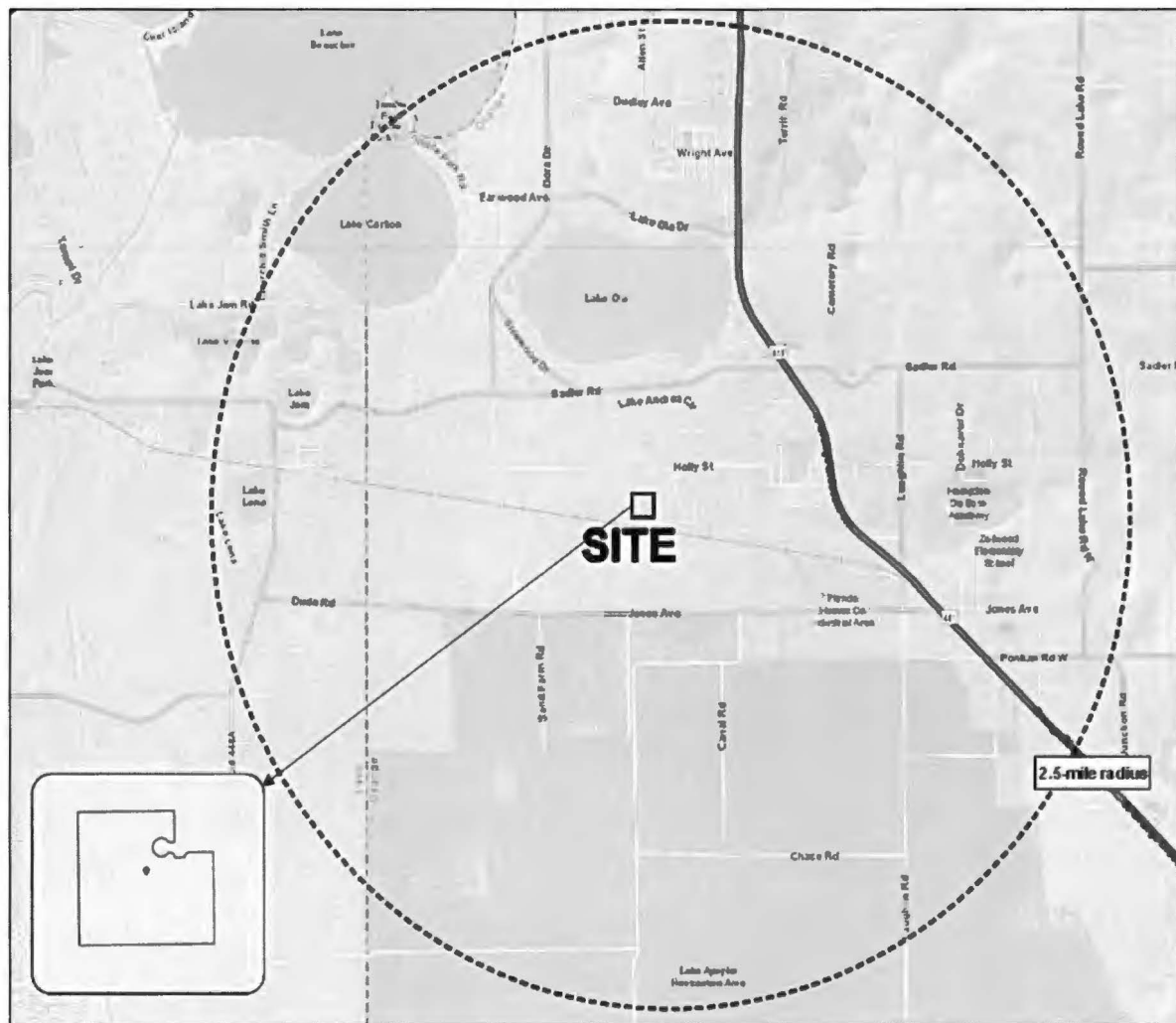


Amanda Tyler  
Signature of Notary Public  
Print Name: Amanda Tyler  
Notary Public, State of: Florida  
Commission Expires: 07/06/2027  
(mm/dd/yyyy)

**Exhibit “A”**

**“HOLLY CREEK PHASE II B”**

**Project Location Map**



**Exhibit "B"**

**"HOLLY CREEK PHASE II B"**

Parcel ID: 20-20-27-0000-00-010

**Legal Description:**

THE WEST 1/2 OF THE SOUTHWEST 1/4 OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 (LESS THE NORTH 250 FEET OF THE WEST 140 FEET) SECTION 20, TOWNSHIP 20 SOUTH, RANGE 27 EAST, ORANGE COUNTY, FLORIDA.

AND

THE SOUTH 1/2 OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 (LESS THE NORTH 626.16 FEET OF THE WEST 258.70 FEET AND LESS THE NORTH 208.72 FEET OF THE EAST 208.71 FEET) SECTION 20, TOWNSHIP 20 SOUTH, RANGE 27 EAST, ORANGE COUNTY, FLORIDA.

AND

THE NORTH 1/2 OF THE SW 1/4 OF THE NE 1/4 LYING NORTH OF RAILROAD R/W, SECTION 20, TOWNSHIP 20 SOUTH, RANGE 27 EAST, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.

AND

THE WEST 1/2 OF THE NW 1/4 OF THE SE 1/4 OF NE 1/4 LYING NORTH OF RAILROAD R/W. SECTION 20, TOWNSHIP 20 SOUTH, RANGE 27 EAST, ORANGE COUNTY, FLORIDA.

LESS

THAT PART PLATTED ON EAST AND SOUTH KNOWN AS HOLLY CREEK PHASE II, ACCORDING TO THE PLAT THEREOF AS RECORDED IN PLAT BOOK 78, PAGES 103, PUBLIC RECORDS OF ORANGE COUNTY, FLORIDA.

Exhibit "C"

"HOLLY CREEK PHASE II B"

DEFICIENT SEGMENT #1

Orange Blossom Trail from Ponkan Road to Sadler Road

Log of Project Contributions  
Orange Blossom Trail (Ponkan Rd to Sadler Rd)

Roadway Improvement Project Information									
Planned Improvement Roadway(s)	Limits of Improvement (From - To)	Segment Length	Adopted LOS	Existing Generalized Capacity	Type of Improvement	Improved Generalized Capacity	Capacity Increase	Total Project Cost	Cost / Trip
Orange Blossom Trail	Ponkan Rd - Sadler Rd	1.91	E	2000	Widen from 4 to 6 lanes	3020	1020	\$51,140,725	\$50,183

County Share of Improvement

Planned Improvement Roadway(s)	Limits of Improvement (From - To)	Segment Length	Adopted LOS	Existing Generalized Capacity	Backlogged Trips	Improved Generalized Capacity	Capacity Increase	County (Backlog) Responsibility
Orange Blossom Trail	Ponkan Rd - Sadler Rd	1.91	E	2000	522	3020	1020	\$28,200,677

Developer Share of Improvement

Planned Improvement Roadway(s)	Limits of Improvement (From - To)	Segment Length	Adopted LOS	Existing Generalized Capacity	Improved Generalized Capacity	Capacity Increase	Backlogged Trips	Capacity Increase for New Development	Remaining Project Cost	Cost / Trip
Orange Blossom Trail	Ponkan Rd - Sadler Rd	1.91	E	2000	3020	1020	522	498	\$24,040,048	\$50,183

Updated 11/2/24

Log of Project Contributions

Date	Project	Project Trips	Prop Share
Existing Sep-21	Existing plus Committed	469	\$18,718,728
Sep-21	Footfalls of Mount Dora	28	\$1,117,530
Mar-22	Wesley Place	2	\$82,974
Jun-22	Parks at Mount Dora	21	\$871,227
Mar-23	Wesley Place	2	\$82,974
Backlogged Totals		522	\$20,873,439
Proposed Sep-24	Holly Creek Phase II B	4	\$300,772
			\$0
			\$0
			\$0
			\$0
Totals		526	\$21,074,211

Exhibit "C"

"HOLLY CREEK PHASE II B"

DEFICIENT SEGMENT #2

Orange Blossom Trail from Earlwood Avenue to Lake County Line

Log of Project Contributions  
Orange Blossom Trail (Earlwood Ave to Lake County Line)

Roadway Improvement Project Information									
Planned Improvement Roadway(s)	Limits of Improvement (From - To)	Segment Length	Adopted LOS	Existing Generalized Capacity	Type of Improvement	Improved Generalized Capacity	Capacity Increase	Total Project Cost	Cost / Trip
Orange Blossom Trail	Earlwood Ave - Lake County Line	1.57	E	2,000	Widen from 4 to 6 lanes	3,020	1020	\$42,083,172	\$41,259
County Share of Improvement									
Planned Improvement Roadway(s)	Limits of Improvement (From - To)	Segment Length	Adopted LOS	Existing Generalized Capacity	Backlogged Trips	Improved Generalized Capacity	Capacity Increase	County (Backlog) Responsibility	
Orange Blossom Trail	Earlwood Ave - Lake County Line	1.57	E	2,000	524	3,020	1020	\$21,619,198	
Developer Share of Improvement									
Planned Improvement Roadway(s)	Limits of Improvement (From - To)	Segment Length	Adopted LOS	Existing Generalized Capacity	Improved Generalized Capacity	Capacity Increase	Backlogged Trips	Capacity Increase for New Development	Remaining Project Cost
Orange Blossom Trail	Earlwood Ave - Lake County Line	1.57	E	2,000	3,020	1020	524	406	\$20,463,974
									\$41,259
Updated: 11/22/24									
Log of Project Contributions									
Date	Project	Project Trips	Prop Share						
Existing									
Mar-21	Existing plus Committed	487	\$16,007,674						
Jun-22	Parts at Mount Dora	35	\$1,193,570						
May-23	Main's Tires and Brakes	2	\$68,204						
	Backlogged Totals	524	\$17,669,448						
Proposed									
Sep-24	Holly Creek Phase II B	4	\$165,036						
			\$0						
			\$0						
			\$0						
	Totals	528	\$18,034,484						