




## Interoffice Memorandum

March 18, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Ralphetta Aker, Manager, Fiscal and Operational Support Division  
407-836-8011

SUBJECT: Request for Proposals Y19-132-TJ, Disaster Debris Removal and  
Recovery

### RECOMMENDATION:

Selection of two firms and one ranked alternate to provide Disaster Debris Removal and Recovery, Request for Proposals Y19-132-TJ, from the following firms listed alphabetically.

Ashbritt, Inc.  
CERES Environmental Services, Inc.  
Crowder-Gulf Joint Venture, Inc.  
DRC Emergency Services, LLC  
T.F.R. Enterprises, Inc.

Request authority for the Procurement Division to negotiate and execute a 3-year contract. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

This item was evaluated by the Procurement Committee on March 13, 2019. Commissioner Christine Moore was assigned to the Procurement Committee.

Due to the unknown nature of the costs that may result from a natural, manmade or other disaster, it is not possible to establish a realistic amount for these contracts. Therefore, a contract amount is not established. Also, due to the unknown nature of costs that may be incurred, request approval to award the contracts without the need for future Board approval for change orders and/or amendments.

### PURPOSE:

This contract will provide disaster recovery and debris removal services as required by the County.

DISCUSSION:

In the event of a disaster, the county may issue a local state of emergency declaration. This declaration enables the county to request assistance from the state. If the County determines that it lacks the ability to effectively respond to the emergency, a state of emergency can be declared by the Governor, activating the emergency response, recovery, and mitigation efforts of the state. The state and the Federal Emergency Management Agency (FEMA) will initiate joint assessment with the County to verify the severity of the damage and the need to request federal assistance.

If federal assistance is necessary, the Governor will seek a Presidential Disaster Declaration through FEMA.

The consultant may also be required to facilitate communications with FEMA, the Federal Highway Administration, other federal agencies, and the state of Florida. The county will be eligible for reimbursement of up to 75% of eligible costs for these services in the event a state and/or national emergency is declared. Also, the reimbursement may be increased to 90% of eligible costs if the state and federal governments make such a determination.

Ten written proposals were received in response to this Request for Proposals (RFP). The Procurement Committee, in accordance with the criteria set forth in the RFP, evaluated the written proposals. Bergeron Emergency Services, Inc., Custom TreeCare, Inc., D & J Enterprises, Inc., KDF Enterprises, LLC, and Southern Disaster Recovery, LLC scored too low for the Boards consideration.

Disaster recovery and debris removal services will include preparedness, response, recovery, and mitigation phases will be used in the event of a natural disaster or other emergencies. At a minimum, the following major services are within the scope of the contracts and may be ordered by the County as required:

a. Debris Collection

- (1) Clearing, removal, and/or transportation of debris.
- (2) Management and operation of debris reduction sites for the ultimate disposal of debris.
- (3) Demolition and removal of condemned structures and buildings.
- (4) Removal and/or trimming and removal of trees and related activities.
- (5) Removal of sand, earthen, and foreign materials

- b. Logistics Activities – Upon request from the County, the Contractor shall be responsible for management, staff augmentation, and support capabilities, including, but not limited to, consumables, temporary facilities, transportation support (trucking and static support assets), power generation, portable lights, deployable personnel, and major end items and development of operational procedures for logistical staging areas, base camps, comfort stations, food, and lodging.
- c. Document Management and Support
  - (1) Assistance in preparation of FEMA and state of Florida reimbursement documents.
  - (2) Coordination with State of Florida Emergency Management and FEMA to ensure that all required procedures/processes are followed to facilitate reimbursement.
- d. Technical Services
  - (1) Assistance in development of a comprehensive emergency management plan.
  - (2) Damage assessment to include plan development and staff training.
  - (3) Inventory and assessment of critical facilities.
  - (4) Assistance in developing public information.
- e. Management, processing and loading of all eligible debris and/or residue at the temporary debris storage and reduction site(s).

The County intends to award multiple contracts for this service. The County reserves the right to mobilize any or all contractors at its sole discretion, based on determination of need.

The consensus scores of the Procurement Committee's evaluation are attached.

**RFP Y19-132-TJ DISASTER DEBRIS REMOVAL AND RECOVERY**

	QUALIFICATION OF STAFF		QUALIFICATION OF FIRM		TECHNICAL APPROACH		FEE SCHEDULE FORM		TOTAL
WEIGHT:	20		20		20		40		
POINT STRUCTURE: 1= Poor 4= Above Avg. 2= Below Avg. 5= Excellent 3= Average	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
FIRM NAME:									
Crowder-Gulf Joint Venture, Inc.	5.00	100.00	5.00	100	5.00	100	4.19	167.77	<b>467.77</b>
AshBritt, Inc.	5.00	100.00	4.00	80	5.00	100	3.85	153.81	<b>433.81</b>
CERES Environmental Services, Inc.	3.00	60.00	4.00	80	4.00	80	4.17	166.60	<b>386.60</b>
T.F.R. Enterprises, Inc.	1.00	20.00	3.00	60	3.00	60	4.64	185.74	<b>325.74</b>
DRC Emergency Services, LLC	2.00	40.00	2.00	40	2.00	40	5.00	200.00	<b>320.00</b>



**Interoffice Memorandum**

March 27, 2019

To: Todd Jackson, Senior Purchasing Agent  
Procurement Division

FROM: Sheena Ferguson, Manager  
Business Development Division *AA.*

SUBJ: **Request for Proposal Y19-132-TJ, Disaster Debris Removal and Recovery**

Orange County would receive federal funding through the Federal Emergency Management Agency (FEMA) for the services solicited in the Request for Proposals. Accordingly, Orange County's M/WBE ordinance and program do not apply to this solicitation.

Orange County shall participate in the federal requirements 2 CFR 200.321 (or 45 C. F. R. 75.330 for Health and Human Services funds) to ensure small and minority-owned firms, women-owned business enterprises, and labor surplus area firms have been afforded subcontracting opportunities.

The Business Development Division evaluated the ten proposals to denote whether an executed and notarized "Affidavit of Compliance Requirements" form submitted with the proposal was in compliance with the federal requirements. Ashbritt, Inc., Bergeron Emergency Services, Inc., Crowder-Gulf Joint Venture, Inc, Custom TreeCare, Inc., KDF Enterprises, LLC, Southern Disaster Recovery, LLC, Southern Disaster Recovery, LLC, and T.F.R. Enterprises, Inc provided the executed and notarized federal compliance forms.

D & J Enterprises, Inc. and DRC Emergency Services, LLC did not provide the executed and notarized federal compliance forms.