



Interoffice Memorandum

November 26, 2018

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell*
Family Services Department

FROM: Sonya L. Hill, Manager *Sonya L Hill*
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – December 18, 2018**
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates	November 2018
Head Start Policy Council Meeting Minutes	October 18, 2018

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates November 2018 and Head Start Policy Council Meeting Minutes October 18, 2018 for the official county record.

SH/kp
Attachment

C: Randy Singh, Assistant County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department
Jamille Clemens, Grants Supervisor, Finance Division
Patria Morales, Management & Budget Advisor, Office of Management and Budget



Lonnie C. Bell, Jr.
Director, Family Services

Orange County Government

HEAD START

POLICY COUNCIL

PROGRAM

INFORMATION & UPDATES



Sonya L. Hill
Head Start Division Manager



NOVEMBER 2018



**Orange County
Family Services Department
Head Start Division**



**POLICY COUNCIL
MEETING**

Who: Policy Council Members

Date: THURSDAY, NOVEMBER 15, 2018

Time: 6:30 p.m.

**Location: Great Oaks Village Dining Hall
1768 E. Michigan Street
Orlando, FL 32806**

Child Care Provided
Children's snacks provided

*Sandra Moore:
407-836-8913 (8am-5pm)
Email Sandra.moore2@ocfl.net*

See you there!



AGENDA

Orange County Government • Policy Council Meeting
GOV Dining Hal • 1768 East Michigan Street, Orlando, FL 32806
November 15, 2018 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
 - *Confirm Quorum*
3. *Adoption of Agenda*
4. *Secretary Report*
 - a. *Review of Minutes from September 20, 2018*
5. *Speakers – Sawsan Mohiuddin – Sunshine Law Training*
6. *Budget Report*
7. *Officer’s Report*
 - a. *Feeding the Homeless - November 17th*
8. *Report of Board of County Commissioners Vote – Khadija Pirzadeh*
9. *HR Report*
10. *Head Start Division Manager’s Report – Sonya Hill, Head Start Division Manager*
11. *Commissioner/Commissioner’s Liaison Report*
12. *Service Area Reports:*
 - Nutrition, Health, PFCE, Education-Child Outcomes,*
13. *Old Business*
 - a. *Commissioner Siplin Event sign up*
14. *New Business*
 - a. *November 30th – Helping Families Navigate Through the System for their Child’s Special Needs Conference at Holden Heights*
 - b. *December 17 – 21 NHSA Parent Engagement Conference*
(County van pick up every day from the main office)
15. *Public Comment*
16. *Adjourn*

Head Start Budget Summary October 2018

Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2017 - 2018	OCT	Encumbered	TOTAL Budget YTD	BALANCE	TOTAL YTD
7521 - ADMINISTRATION	\$1,418,080.00	\$69,210.76	\$20,748.00	\$69,210.76	\$1,327,121.24	6%
7522 - OPERATIONS	\$11,037,027.00	\$640,429.71	\$18,189.00	\$137,063.58	\$10,241,344.71	7%
7523 - USDA ADMINISTRATION	\$187,474.00	\$9,905.69	\$0.00	\$9,905.69	\$177,568.31	5%
7524 - USDA OPERATIONS	\$1,791,430.00	\$12,871.92	\$1,165,541	\$12,871.92	\$613,016.43	66%
7525 - TRAINING	\$156,870.00	\$5,344.50	\$0	\$5,344.50	\$151,525.50	3%
7526 - DISABILITIES	\$417,283.00	\$18,591.65	\$94,915.00	\$18,591.65	\$303,776.35	27%
7527 - HEALTH AND DENTAL	\$265,090.00	\$11,126.05	\$0.00	\$11,126.05	\$253,962.95	4%
7528 - PCFE	\$1,632,258.00	\$85,452.34	\$0.00	\$85,452.34	\$1,546,805.66	5%

Budget Summary Report

Notice of Grant Award

Notice of grant award is a legal document given to the intended organization (Orange County Head Start) that indicates an award has been made and that funds may be requested from the designated Department of Health and Human Services (HHS) payment system or office. The notice of grant award shows the amount of Federal funds authorized for obligation and the budget period for the approved project. Grantees will find this information helpful, which outlines the conditions of their grant awards.

A Notice of Award (NoA), showing the amount of Federal funds authorized for obligation and any future-year commitments, is issued for each budget period in the approved project period (see "Project Period and Budget Period" below). Until an awarding office has issued a NoA for the initial budget period, any costs incurred by the applicant for the project are incurred at its own risk. The NoA sets forth pertinent information about the grant, including, but not limited to, the following:

- Grant identification number ("grant number")
- Statutory authority for the award and any applicable program regulations
- Name of recipient organization and Name of the PI/PD
- Approved project period and budget period start and end dates
- Amount of Federal funds authorized for obligation by the recipient

- Amount of matching or cost sharing (if applicable)
- Amount of anticipated future-year commitments (if applicable)
- Names of the cognizant OPDIV/awarding office, PO, GMO, and GMS
- Applicable terms and conditions of award, either by reference or inclusion
- The HHS-assigned EIN (based on the IRS EIN), which must be used to request payment

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH010230-03-00	4. AMEND. NO. 0
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Non-Competing Continuation	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ	
8. BUDGET PERIOD: 10/01/2017 THRU 09/30/2018		9. PROJECT PERIOD: 10/01/2015 THRU 09/30/2020		10. CAT NO.: 93.600
11. RECIPIENT ORGANIZATION: ORANGE COUNTY BOARD OF COMMISSIONERS 201 S Rosalind Ave Orlando, FL 32801-3527 Grantee Authorizing Official: Teresa Jacobs , Mayor			12. PROJECT / PROGRAM TITLE: Head Start	
13. COUNTY: Orange	14. CONGR. DIST.: 07	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Lonnie C. Bell		

16. APPROVED BUDGET:		17. AWARD COMPUTATION:		
Personnel.....	\$ 3,430,621.00	A. NON-FEDERAL SHARE.....	\$ 1,607,556.00	20%
Fringe Benefits.....	\$ 2,037,728.00	B. FEDERAL SHARE.....	\$ 6,430,225.00	80%
Travel.....	\$ 0.00	18. FEDERAL SHARE COMPUTATION:		
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 6,430,225.00	
Supplies.....	\$ 143,075.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 0.00	
Contractual.....	\$ 254,578.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...	\$ 0.00	
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:		
Other.....	\$ 511,059.00		\$ 6,430,225.00	
Direct Costs.....	\$ 6,377,061.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:		
Indirect Costs.....	\$ 53,164.00		\$ 32,025,015.00	
At % of \$		21. AUTHORIZED TREATMENT OF PROGRAM INCOME:		
In Kind Contributions.....	\$ 0.00	Additional Costs		
Total Approved Budget.....	\$ 6,430,225.00	22. APPLICANT EIN: 596000773	23. PAYEE EIN: 1591101610A1	24. OBJECT CLASS: 41.51

25. FINANCIAL INFORMATION:					DUNS 064797251
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG. NONFED %
	04CH01023003	75-18-1536	8-G044122	\$6,368,780.00	
	04CH01023003	75-18-1536	8-G044120	\$61,445.00	

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Ms. Cheryl Pressley	DATE: 10/23/2017	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett	DATE: 10/23/2017
29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Captain Robert Bialas - Regional Program Manager		DATE: 10/23/2017	

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 04CH010230-03-00	4. AMEND. NO. 0
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Non-Competing Continuation		7. AWARD AUTHORITY: 42 USC 9801 ET SEQ
8. BUDGET PERIOD: 10/01/2017 THRU 09/30/2018		9. PROJECT PERIOD: 10/01/2015 THRU 09/30/2020		10. CAT NO.: 93.600

11. RECIPIENT ORGANIZATION:

ORANGE COUNTY BOARD OF COMMISSIONERS

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>.

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families
U.S. Department of Health and Human Services
Office of Grants Management
ATTN: Grants Management Specialist
330 C Street, SW.,
Switzer Building Corridor 3200
Washington, DC 20201 AND
U.S. Department of Health and Human Services
Office of Inspector General
ATTN: Mandatory Grant Disclosures
Intake Coordinator
330 Independence Avenue, SW, Cohen Building
Room 5527
Washington, DC 20201
Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov

Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180& 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

ORANGE COUNTY BOARD OF
COMMISSIONERS

04CH010230-03-00

1. Remarks

26. REMARKS (Continued from previous page)

This grant action awards partial funds for the 10/01/2017-09/30/2018 budget period. The projected annual funding level for Head Start operations in Fiscal Year (FY) 2018 is \$12,737,561, and the projected training and technical assistance allocation is \$122,891. The balance of the funds will be awarded when available, subject to the final appropriation for the Head Start program for FY 2018.

Head Start population: 1,536 children.

Designated Head Start service area: Orlando, Winter Park, Eatonville, Apopka, Winter Garden, East Orange.

Approved program options: Center-based.

This grant is subject to the requirements for contribution of the non-federal match and approval of key staff, the limitations on development and administrative costs and employee compensation, and prior written approval for the purchase of equipment and other capital expenditures and the purchase, construction and major renovation of facilities as specified in Attachment 1.

Attachment 1

Award Number: 04CH010230/03

Recipient Organization: ORANGE, COUNTY OF

This grant is subject to Section 640(b) of the Head Start Act and 45 C.F.R. § 1303.4 requiring a non-federal match of 20 percent of the total cost of the program. This grant is also subject to the requirements in Section 644(b) of the Head Start Act and 45 C.F.R. § 1303.5 limiting development and administrative costs to a maximum of 15 percent of the total costs of the program, including the non-federal match contribution of such costs. The requirements for a non-federal match of 20 percent and the limitation of 15 percent for development and administrative costs apply to the 10/01/2017-09/30/2018 budget period unless a waiver is approved. Any request for a waiver of the non-federal match, or a portion thereof, that meets the conditions under Section 640(b)(1)-(5) of the Head Start Act and 45 C.F.R. § 1303.4 or a waiver of the limitation on development and administrative costs that meets the conditions under 45 C.F.R. § 1303.5 must be submitted in advance of the end of the budget period. Any waiver request submitted after the expiration of the project period will not be considered.

The HHS Uniform Administrative Requirements (see 45 C.F.R. § 75.308(c)(1)(ii)) provide the authority to ACF to approve key staff of Head Start grantees. For the purposes of this grant, key staff is defined as the Head Start Director or person carrying out the duties of the Head Start Director if not under that title and the Chief Executive Officer, Executive Director and/or Chief Fiscal Officer if any of those positions is funded, either directly or through indirect cost recovery, more than 50 percent with Head Start funds.

Section 653 of the Head Start Act prohibits the use of any federal funds, including Head Start grant funds, to pay any portion of the compensation of an individual employed by a Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

Prior written approval must be obtained for the purchase of equipment and other capital expenditures as described in 45 C.F.R. § 75.439(a). Prior written approval must also be obtained under 45 C.F.R. § 75.439(b)(3) and 45 C.F.R. Part 1303 Subpart E – Facilities to use Head Start grant funds for the initial or ongoing purchase, construction and major renovation of facilities. No Head Start grant funds may be used toward the payment of one-time expenses, principal and interest for the acquisition, construction or major renovation of a facility without prior written approval of the Administration for Children and Families.

FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2018: FUND: 7009 DEPT: 062 UNIT: 7521 [Services: 8.3% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FA	REGULAR SALARIES and WAGES	852,337.00	45,652.80	.00	.00	.00	.00	45,652.80	806,684.20	5%
1130	1FA	OTHER SALARIES and WAGES	20,000.00	753.27	.00	.00	.00	.00	753.27	19,246.73	4%
1140	1FA	OVERTIME	5,000.00	403.65	.00	.00	.00	.00	403.65	4,596.35	8%
2110	1FA	FICA TAXES	65,204.00	3,373.19	.00	.00	.00	.00	3,373.19	61,830.81	5%
2120	1FA	RETIREMENT CONTRIBUTION	70,403.00	3,914.26	.00	.00	.00	.00	3,914.26	66,488.74	6%
2130	1FA	LIFE and HEALTH INSURANCE	202,300.00	8,969.59	.00	.00	.00	.00	8,969.59	193,330.41	4%
2200	1FA	PAYMENTS TO OPEB TRUST	5,714.00	.00	.00	.00	.00	.00	.00	5,714.00	0%
		TOTAL SALARIES	1,220,958.00	63,066.76	.00	.00	.00	.00	63,066.76	1,157,891.24	5%
3125	1FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	.00	106,329.00	0%
3179	1FC	CONTRACT SVC EMPLOY AGENT	15,000.00	.00	.00	.00	.00	20,748.00	.00	-5,748.00	138%
3410	1FC	LOCAL TRAVEL	5,800.00	.00	.00	.00	.00	.00	.00	5,800.00	0%
3510	1FC	POSTAGE and MESSENGER SVCS	200.00	.00	.00	.00	.00	.00	.00	200.00	0%
3530	1FC	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	300.00	0%
3610	1FC	RENTAL OF EQUIPMENT	8,000.00	.00	.00	.00	.00	.00	.00	8,000.00	0%
3720	1FC	COMMUNICATIONS	5,000.00	.00	.00	.00	.00	.00	.00	5,000.00	0%
3820	1FC	MAINTENANCE OF EQUIPMENT	3,500.00	.00	.00	.00	.00	.00	.00	3,500.00	0%
3910	1FC	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
4010	1FC	DUES and MEMBERSHIPS	8,000.00	6,144.00	.00	.00	.00	.00	6,144.00	1,856.00	77%
4020	1FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4110	1FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	8,000.00	.00	.00	.00	.00	.00	.00	8,000.00	0%
4115	1FC	MISCELLANEOUS OPERATING SUPPLIES	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	0%
4121	1FC	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4123	1FC	EQUIPMENT LESS THAN \$1000	4,000.00	.00	.00	.00	.00	.00	.00	4,000.00	0%
4412	1FC	PROMOTIONAL EXPENSES	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4418	1FC	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
4422	1FC	SCHOLARSHIPS,AWARDS,BENEF	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	0%
4482	1FG	SELF INS-PROP CASUALTY	26,843.00	.00	.00	.00	.00	.00	.00	26,843.00	0%
		TOTAL OPERATIONS	196,122.00	6,144.00	.00	.00	.00	20,748.00	6,144.00	169,230.00	14%
		TOTAL UNIT 7521	1,417,080.00	69,210.76	.00	.00	.00	20,748.00	69,210.76	1,327,121.24	6%

1115	1FF	MISCELLANEOUS OPERATING SUPPLIES	73,900.00	.00	.00	.00	.00	.00	.00	73,900.00	0%
1116	1FF	EVENT/MEAL REIMBURSEMENTS	5,500.00	.00	.00	.00	.00	.00	.00	5,500.00	0%
1121	1FF	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
1123	1FF	EQUIPMENT LESS THAN \$1000	11,750.00	.00	.00	.00	.00	.00	.00	11,750.00	0%
1135	1FF	FOODandDIETARY	200,959.00	.00	.00	.00	.00	114,112.88	.00	86,846.12	57%
1175	1FF	CLOTHING AND WEARING APPAREL	200.00	.00	.00	.00	.00	.00	.00	200.00	0%
1195	1FF	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
1412	1FF	PROMOTIONAL EXPENSES	1,500.00	.00	.00	.00	.00	.00	.00	1,500.00	0%
1418	1FF	EDUCATIONAL ASSISTANCE PROGRAM	7,000.00	3,750.00	.00	.00	.00	.00	3,750.00	3,250.00	54%
1440	1FF	IMPROVEMTS TO NON-COUNTY ASSETS	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
1450	1FF	PARENT ACTIVITY FUND	800.00	.00	.00	.00	.00	.00	.00	800.00	0%
1452	1FN	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	2,960.00	.00	12,400.00	19%
1482	1FG	SELF INS-PROP CASUALTY	253,066.00	.00	.00	.00	.00	.00	.00	253,066.00	0%
1410	1FJ	EQUIPMENT	3,250.00	.00	.00	.00	.00	.00	.00	3,250.00	0%
		TOTAL OPERATIONS	1,253,789.00	28,899.10	.00	.00	18,189.00	137,063.58	28,899.10	1,069,637.32	15%
		TOTAL UNIT 7522	11,037,027.00	640,429.71	.00	.00	18,189.00	137,063.58	640,429.71	10,241,344.71	7%

**FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2018: FUND: 7409 DEPT: 062 UNIT: 7523 [USDA-ADMIN]: 8.3%
OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FQ	REGULAR SALARIES and WAGES	118,515.00	7,006.00	.00	.00	.00	.00	7,006.00	111,509.00	6%
1140	1FQ	OVERTIME	4,000.00	71.45	.00	.00	.00	.00	71.45	3,928.55	2%
2110	1FQ	FICA TAXES	9,066.00	494.69	.00	.00	.00	.00	494.69	8,571.31	5%
2120	1FQ	RETIREMENT CONTRIBUTION	9,789.00	584.60	.00	.00	.00	.00	584.60	9,204.40	6%
2130	1FQ	LIFE and HEALTH INSURANCE	35,700.00	1,748.95	.00	.00	.00	.00	1,748.95	33,951.05	5%
2200	1FQ	PAYMENTS TO OPEB TRUST	1,440.00	.00	.00	.00	.00	.00	.00	1,440.00	0%
		TOTAL SALARIES	178,510.00	9,905.69	.00	.00	.00	.00	9,905.69	168,604.31	6%
3125	1FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	.00	.00	6,543.00	0%
3410	1FR	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
3530	1FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
3820	1FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4110	1FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4418	1FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4482	1FS	SELF INS-PROP CASUALTY	1,721.00	.00	.00	.00	.00	.00	.00	1,721.00	0%
		TOTAL OPERATIONS	8,964.00	.00	.00	.00	.00	.00	.00	8,964.00	0%
		TOTAL UNIT 7523	187,474.00	9,905.69	.00	.00	.00	.00	9,905.69	177,568.31	5%

**FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2018: FUND: 7409 DEPT: 062 UNIT: 7524 [USDA-SERV]: 8.3% OF
FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FT	REGULAR SALARIES and WAGES	121,496.00	8,437.96	.00	.00	.00	.00	8,437.96	113,058.04	7%
2110	1FT	FICA TAXES	9,294.00	596.32	.00	.00	.00	.00	596.32	8,697.68	6%
2120	1FT	RETIREMENT CONTRIBUTION	10,036.00	696.96	.00	.00	.00	.00	696.96	9,339.04	7%
2130	1FT	LIFE and HEALTH INSURANCE	71,400.00	3,140.68	.00	.00	.00	.00	3,140.68	68,259.32	4%
2200	1FT	PAYMENTS TO OPEB TRUST	2,880.00	.00	.00	.00	.00	.00	.00	2,880.00	0%
		TOTAL SALARIES	215,106.00	12,871.92	.00	.00	.00	.00	12,871.92	202,234.08	6%
3170	1FU	JANITORIAL SVC and SUPPLY	1,500.00	.00	.00	.00	.00	.00	.00	1,500.00	0%
4115	1FU	MISCELLANEOUS OPERATING SUPPLIES	8,000.00	.00	.00	.00	.00	.00	.00	8,000.00	0%
4130	1FU	HOUSEHOLD AND KITCHEN SUPPLIES	3,200.00	.00	.00	.00	.00	.00	.00	3,200.00	0%
4135	1FU	FOODandDIETARY	1,549,488.00	.00	.00	.00	.00	1,165,541.65	.00	383,946.35	75%
4482	1FS	SELF INS-PROP CASUALTY	14,136.00	.00	.00	.00	.00	.00	.00	14,136.00	0%
		TOTAL OPERATIONS	1,576,324.00	.00	.00	.00	.00	1,165,541.65	.00	410,782.35	74%
		TOTAL UNIT 7524	1,791,430.00	12,871.92	.00	.00	.00	1,165,541.65	12,871.92	613,016.43	66%

**FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2018: FUND: 7009 DEPT: 062 UNIT: 7525 [TRAINING]: 8.3%
OF FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	1FH	CONTRACT SVC-TRAINING CONTRACTUAL SERVICES NOT	13,500.00	.00	.00	.00	.00	.00	.00	13,500.00	0%
3197	1FH	OTHERWISE SPECIFIED	625.00	.00	.00	.00	.00	.00	.00	625.00	0%
3420	1FH	OUT OF COUNTY TRAVEL	39,400.00	2,294.50	.00	.00	.00	.00	2,294.50	37,105.50	6%
3610	1FH	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	0%
3620	1FH	LEASES-BUILDINGS/STRUCTURES	2,000.00	3,050.00	.00	.00	.00	.00	3,050.00	-1,050.00	153%
3910	1FH	GRAPHIC REPROD SVCS BOOKS, COMPACT DISKS, VIDEOS, AND	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	0%
4020	1FH	SUBSCRIPTIONS	1,000.00	.00	.00	.00	.00	.00	.00	1,000.00	0%
4030	1FH	TRAINING AND EDUCATIONAL COST	88,754.00	.00	.00	.00	.00	.00	.00	88,754.00	0%
4040	1FH	LICENSE AND CERTIFICATION FEES OFFICE SUPPLIES (NOT INCLUDING	1,500.00	.00	.00	.00	.00	.00	.00	1,500.00	0%
4110	1FH	PRINTING)	1,500.00	.00	.00	.00	.00	.00	.00	1,500.00	0%
4115	1FH	MISCELLANEOUS OPERATING SUPPLIES	1,591.00	.00	.00	.00	.00	.00	.00	1,591.00	0%
4116	1FH	EVENT/MEAL REIMBURSEMENTS	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	0%
4418	1FH	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	1,000.00	0%
		TOTAL UNIT 7525	156,870.00	5,344.50	.00	.00	.00	.00	5,344.50	151,525.50	3%
			156,870.00	5,344.50	.00	.00	.00	.00	5,344.50	151,525.50	3%

**FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2018: FUND: 7009 DEPT: 062 UNIT: 7526 [DISABILITIES]: 8.3% OF
FY ELAPSED**

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FI	REGULAR SALARIES and WAGES	216,391.00	13,309.53	.00	.00	.00	.00	13,309.53	203,081.47	6%
1140	1FI	OVERTIME	1,500.00	63.66	.00	.00	.00	.00	63.66	1,436.34	4%
2110	1FI	FICA TAXES	16,554.00	908.55	.00	.00	.00	.00	908.55	15,645.45	5%
2120	1FI	RETIREMENT CONTRIBUTION	17,874.00	1,104.63	.00	.00	.00	.00	1,104.63	16,769.37	6%
2130	1FI	LIFE and HEALTH INSURANCE	47,600.00	3,205.28	.00	.00	.00	.00	3,205.28	44,394.72	7%
2200	1FI	PAYMENTS TO OPEB TRUST	1,524.00	.00	.00	.00	.00	.00	.00	1,524.00	0%
		TOTAL SALARIES	301,443.00	18,591.65	.00	.00	.00	.00	18,591.65	282,851.35	6%
3195	1FK	CONTRACT SERVICES MEDICAL	75,000.00	.00	.00	.00	.00	94,915.00	.00	-19,915.00	127%
3410	1FK	LOCAL TRAVEL	3,500.00	.00	.00	.00	.00	.00	.00	3,500.00	0%
3720	1FK	COMMUNICATIONS BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	2,500.00	.00	.00	.00	.00	.00	.00	2,500.00	0%
4020	1FK	LICENSE AND CERTIFICATION FEES	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
4040	1FK	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,200.00	.00	.00	.00	.00	.00	.00	3,200.00	0%
4110	1FK	MISCELLANEOUS OPERATING SUPPLIES COMPUTER EQUIPMENT LESS THAN \$500	22,500.00	.00	.00	.00	.00	.00	.00	22,500.00	0%
4121	1FK	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
4418	1FK	SELF INS-PROP CASUALTY	5,590.00	.00	.00	.00	.00	.00	.00	5,590.00	0%
4482	1FK	TOTAL OPERATIONS	115,840.00	.00	.00	.00	.00	94,915.00	.00	20,925.00	82%
		TOTAL UNIT 7526	417,283.00	18,591.65	.00	.00	.00	94,915.00	18,591.65	303,776.35	27%

FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2018: FUND: 7009 DEPT: 062 UNIT: 7527 [CHILDHOOD HEALTH & DEVELOPMENT]: 8.3% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FV	REGULAR SALARIES and WAGES	146,789.00	8,410.02	.00	.00	.00	.00	8,410.02	138,378.98	6%
1140	1FV	OVERTIME	1,140.00	31.10	.00	.00	.00	.00	31.10	1,108.90	3%
2110	1FV	FICA TAXES	11,229.00	626.82	.00	.00	.00	.00	626.82	10,602.18	6%
2120	1FV	RETIREMENT CONTRIBUTION	12,125.00	697.24	.00	.00	.00	.00	697.24	11,427.76	6%
2130	1FV	LIFE and HEALTH INSURANCE	47,600.00	1,360.87	.00	.00	.00	.00	1,360.87	46,239.13	3%
2200	1FV	PAYMENTS TO OPEB TRUST	1,143.00	.00	.00	.00	.00	.00	.00	1,143.00	0%
		TOTAL SALARIES	220,026.00	11,126.05	.00	.00	.00	.00	11,126.05	208,899.95	5%
3179	1FW	CONTRACT SVC EMPLOY AGENT	17,000.00	.00	.00	.00	1.00	.00	.00	16,999.00	0%
3195	1FW	CONTRACT SERVICES MEDICAL	5,000.00	.00	.00	.00	.00	.00	.00	5,000.00	0%
3410	1FW	LOCAL TRAVEL	1,200.00	.00	.00	.00	.00	.00	.00	1,200.00	0%
3720	1FW	COMMUNICATIONS	2,880.00	.00	.00	.00	.00	.00	.00	2,880.00	0%
4020	1FW	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	84.00	.00	.00	.00	.00	.00	.00	84.00	0%
4110	1FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	2,000.00	.00	.00	.00	.00	.00	.00	2,000.00	0%
4115	1FW	MISCELLANEOUS OPERATING SUPPLIES	7,500.00	.00	.00	.00	.00	.00	.00	7,500.00	0%
4121	1FW	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4123	1FW	EQUIPMENT LESS THAN \$1000	2,100.00	.00	.00	.00	.00	.00	.00	2,100.00	0%
4143	1FW	MEDandSURG SUPPLIES	6,750.00	.00	.00	.00	.00	.00	.00	6,750.00	0%
4418	1FW	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
		TOTAL OPERATIONS	45,064.00	.00	.00	.00	1.00	.00	.00	45,063.00	0%
		TOTAL UNIT 7527	265,090.00	11,126.05	.00	.00	1.00	.00	11,126.05	253,962.95	4%

FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH OCTOBER 31, 2018: FUND: 7009 DEPT: 062 UNIT: 7528 [PARENT, FAMILY & COMMUNITY]: 8.3% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FX	REGULAR SALARIES and WAGES	1,057,816.00	61,526.41	.00	.00	.00	.00	61,526.41	996,289.59	6%
1130	1FX	OTHER SALARIES and WAGES	20,000.00	.00	.00	.00	.00	.00	.00	20,000.00	0%
1140	1FX	OVERTIME	5,000.00	1,013.03	.00	.00	.00	.00	1,013.03	3,986.97	20%
2110	1FX	FICA TAXES	80,923.00	4,545.59	.00	.00	.00	.00	4,545.59	76,377.41	6%
2120	1FX	RETIREMENT CONTRIBUTION	87,376.00	5,150.79	.00	.00	.00	.00	5,150.79	82,225.21	6%
2130	1FX	LIFE and HEALTH INSURANCE	333,200.00	13,216.52	.00	.00	.00	.00	13,216.52	319,983.48	4%
2200	1FX	PAYMENTS TO OPEB TRUST	11,427.00	.00	.00	.00	.00	.00	.00	11,427.00	0%
		TOTAL SALARIES	1,595,742.00	85,452.34	.00	.00	.00	.00	85,452.34	1,510,289.66	5%
3410	1FY	LOCAL TRAVEL	3,000.00	.00	.00	.00	.00	.00	.00	3,000.00	0%
3530	1FY	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	200.00	0%
3720	1FY	COMMUNICATIONS	5,000.00	.00	.00	.00	.00	.00	.00	5,000.00	0%
4020	1FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
4110	1FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	7,000.00	.00	.00	.00	.00	.00	.00	7,000.00	0%
1115	1FY	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
1121	1FY	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	50.00	0%
1123	1FY	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	.00	.00	.00	.00	500.00	0%
1412	1FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	.00	.00	.00	.00	7,000.00	0%
1418	1FY	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	.00	.00	.00	.00	.00	.00	4,000.00	0%
1450	1FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	.00	.00	.00	9,216.00	0%
		TOTAL OPERATIONS	36,516.00	.00	.00	.00	.00	.00	.00	36,516.00	0%
		TOTAL UNIT 7528	1,632,258.00	85,452.34	.00	.00	.00	.00	85,452.34	1,546,805.66	5%

11/05/2018 PAGE: 1
 ORANGE COUNTY
 Department 062
 FY 2019 Monthly Expense Report
 for the selected Department and Unit, by Object and Appropriation
 through 20181031
 Fund: 8290 ,Dept: 062 , HEAD START , Unit: 7537 , VOLUNTARY PRE-KINDERGARTEN 06/07

UNIT	UNIT NAME	OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENCUM. AMOUNT	ENCUM. AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
7537	VOLUNTARY PRE-KINDERGARTEN 06/07	1120	9EA	REGULAR SALARIES and WAGES	.00	1,689.60	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,689.60	-1,689.60	.00
7537	VOLUNTARY PRE-KINDERGARTEN 06/07	2110	9EA	FICA TAXES	.00	96.44	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	96.44	-96.44	.00
7537	VOLUNTARY PRE-KINDERGARTEN 06/07	2120	9EA	RETIREMENT CONTRIBUTION	.00	139.57	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	139.57	-139.57	.00
7537	VOLUNTARY PRE-KINDERGARTEN 06/07	2130	9EA	LIFE and HEALTH INSURANCE	.00	993.82	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	993.82	-993.82	.00
OBJECT CATEGORY 1					.00	2,919.43	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,919.43	-2,919.43	.00
TOTAL UNIT_CD 7537					.00	2,919.43	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,919.43	-2,919.43	.00
TOTAL					.00	2,919.43	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,919.43	-2,919.43	.00

FAMILY SERVICES MONTHLY EXPENSE REPORT FOR OCTOBER 31, 2018: FUND: 8290 DEPT: 062 UNIT: 7537: VOLUNTARY PRE-KINDERGARTEN

OBJECT	APPR	OBJECT NAME	CURRENT												PRE-ENCUMBERED AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG						SEP
120	9EA	REGULAR SALARIES and WAGES	.00	1,689.60	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,689.60	-1,689.60	.00
110	9EA	FICA TAXES	.00	96.44	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	96.44	-96.44	.00
120	9EA	RETIREMENT CONTRIBUTION	.00	139.57	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	139.57	-139.57	.00
130	9EA	LIFE and HEALTH INSURANCE	.00	993.82	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	993.82	-993.82	.00
			.00	2,919.43	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,919.43	-2,919.43	.00
		*TOTAL UNIT_CD 7537	.00	2,919.43	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,919.43	-2,919.43	.00

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT	GL: SUBUNIT	GL: OBJ	Program Card Name
DEONARINE, VIDYA D	ABM PARKING ORLANDO ED	10/6/2018	10/9/2018	\$76.00	0001	062	7525		3420	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	IP CASINO RESORT SPA	10/7/2018	10/8/2018	\$340.46	7008	062	7525		3420	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AMZN Mktg US	9/28/2018	10/1/2018	\$121.52	7008	062	7522		4020	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$56.92	7008	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$56.92	7008	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$56.92	7008	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$54.43	7008	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$54.43	7008	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$98.93	7008	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$98.93	7008	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$98.93	7008	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$98.93	7008	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$98.93	7008	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$98.93	7008	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$38.45	7008	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$38.45	7008	062	7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$38.45	7008	062	7522		4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$60.93	7008	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$60.93			7522		3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$68.86	7008	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	10/2/2018	10/2/2018	\$68.86	7008	062	7522		3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6	10/5/2018	10/8/2018	\$94.34	7008	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6	10/5/2018	10/8/2018	\$208.69	7008	062	7522			ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6	10/11/2018	10/15/2018	(\$208.69)	7008	062	7522			ORANGE COUNTY BOCC- PCard
FLORES, DAISY	SQ APRIL HAIR	10/2/2018	10/3/2018	\$600.00	7008	062	7528		4116	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	WM SUPERCENTER	10/5/2018	10/8/2018	\$53.47	7007	062	7528		4116	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	LITTLE CAESARS	10/6/2018	10/8/2018	\$40.00	7007	062	7522		4116	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	WINN-DIXIE	10/6/2018	10/8/2018	\$6.78	7007	062	7528			ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #436	10/23/2018	10/24/2018	\$28.91	7009	062	7522		4116	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #436	10/24/2018	10/25/2018	\$18.44	7009	062	7528		4116	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	DUNKIN #354583	10/24/2018	10/25/2018	\$15.99	7009	062	7522		4116	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #436	10/24/2018	10/25/2018	\$94.97	7009	062	7522		4116	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #1501	10/25/2018	10/26/2018	\$88.97	7009	062	7528		4116	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	FLORIDA HEAD START ASSO	9/28/2018	10/1/2018	\$1,000.00	7008	062	7525		3420	ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	FLORIDA HEAD START ASSO	9/28/2018	10/1/2018	\$1,000.00	7008	062	7525		4030	ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	IP-MS ADV DEPOSIT	9/28/2018	10/1/2018	\$340.46	7008	062	7525		3420	ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	FLORIDA HEAD START ASSO	10/9/2018	10/11/2018	\$250.00	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	UNION STATION HOTEL	10/11/2018	10/15/2018	\$553.02	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	UNION STATION HOTEL	10/11/2018	10/15/2018	\$553.02	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	THE MAXWELL HOTEL LLC	10/20/2018	10/22/2018	\$1,420.30	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	FLORIDA HEAD START ASSO	10/25/2018	10/29/2018	\$4,600.00	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	NEWPORT NEWS MARRIOT	10/26/2018	10/29/2018	\$478.38	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	WIPFLILLP	10/26/2018	10/29/2018	\$1,650.00	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	SHERATON	10/27/2018	10/29/2018	\$174.51	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	SHERATON	10/27/2018	10/29/2018	\$174.51	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	FLORIDA HEAD START ASSO	10/29/2018	10/31/2018	\$920.00	7007	062	7525			ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	HILTON HOTELS	10/29/2018	10/31/2018	\$178.01	7007	062	7525			ORANGE COUNTY BOCC- TCard

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
FORE, ANGELA M	HILTON HOTELS	10/29/2018	10/31/2018	\$178.01	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	HILTON HOTELS	10/29/2018	10/31/2018	\$178.01	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	EMBASSY SUITES	10/29/2018	10/31/2018	\$148.03	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	PAYPAL PALS	10/30/2018	10/31/2018	\$489.36	7007	062	7525		ORANGE COUNTY BOCC- TCard
GRULLON, JULIO	WM SUPERCENTER	10/10/2018	10/11/2018	\$176.00	7009	062	7522	4123	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	WAL-MART #3782	10/11/2018	10/12/2018	\$88.00	7009	062	7522	4123	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	WAL-MART #1084	10/11/2018	10/12/2018	\$88.00	7009	062	7522	4123	ORANGE COUNTY BOCC- PCard
GRULLON, JULIO	THE HOME DEPOT	10/26/2018	10/29/2018	\$109.92	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CRESTLINE	9/19/2018	10/3/2018	\$1,499.99					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	SQ APRIL HAIR	10/8/2018	10/9/2018	\$600.00					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	10/9/2018	10/11/2018	\$51.98					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	10/9/2018	10/11/2018	(\$55.36)					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	Amazon.com MT7063940	10/12/2018	10/15/2018	\$63.99					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	PUBLIX #405	10/16/2018	10/17/2018	\$40.49					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	10/17/2018	10/17/2018	\$29.97					ORANGE COUNTY BOCC- PCard
ORLEMAN, EILEEN	TEACHSTONE TRAINING	10/5/2018	10/8/2018	\$125.00	0001	062	7521		ORANGE COUNTY BOCC- PCard
ORLEMAN, EILEEN	WAL-MART #1084	10/25/2018	10/26/2018	\$330.35	0001	062	7521		ORANGE COUNTY BOCC- PCard
ORLEMAN, EILEEN	FIVE BELOW 904	10/25/2018	10/29/2018	\$200.00	0001	062	7521		ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #0890	9/28/2018	10/1/2018	\$154.73	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	9/28/2018	10/1/2018	\$126.24	7008	062	7528	4116	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	9/28/2018	10/1/2018	\$2.62	7008	062	7528	4116	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	DUNKIN #350220	9/29/2018	10/1/2018	\$33.98	7008	062	7528	4116	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	9/29/2018	10/1/2018	\$19.19	7008	062	7528	4116	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	LITTLE CAESARS	9/29/2018	10/1/2018	\$30.00	7008	062	7528	4116	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #436	10/3/2018	10/4/2018	\$69.57	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #5871	10/3/2018	10/4/2018	\$58.20	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #436	10/4/2018	10/5/2018	(\$7.22)	7008	062	7528	4116	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	MERA BAZAR	10/5/2018	10/8/2018	\$28.96	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #897	10/8/2018	10/9/2018	\$59.38	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #0890	10/10/2018	10/11/2018	\$16.80	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #5871	10/12/2018	10/15/2018	\$136.73	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #5871	10/12/2018	10/15/2018	\$71.60	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #5871	10/12/2018	10/15/2018	(\$66.64)	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	MERA BAZAR	10/15/2018	10/17/2018	\$52.38	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WAL-MART #0890	10/16/2018	10/17/2018	\$89.34	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	10/17/2018	10/18/2018	\$7.68	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	SEDANO'S #41	10/19/2018	10/22/2018	\$5.00	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #1387	10/19/2018	10/22/2018	\$23.38	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WINN-DIXIE	10/22/2018	10/23/2018	\$35.94	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #692	10/22/2018	10/23/2018	\$116.07	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #436	10/23/2018	10/24/2018	\$16.74	7409	062	7524	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #436	10/23/2018	10/24/2018	\$87.36	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #1122	10/24/2018	10/25/2018	\$50.96	7006	062	7521		ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	PUBLIX #436	10/24/2018	10/25/2018	\$38.69	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	APNA BAZAAR	10/24/2018	10/26/2018	\$31.96	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SHEIKH, SHAMIN	WM SUPERCENTER	10/30/2018	10/31/2018	\$114.97	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4588	10/1/2018	10/2/2018	\$152.46	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
SMITH, KERRY-ANN	WM SUPERCENTER	10/2/2018	10/3/2018	\$13.66	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	10/3/2018	10/4/2018	\$17.02	7008	062	7524	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	10/4/2018	10/5/2018	\$31.04	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	10/5/2018	10/8/2018	\$6.94	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	10/5/2018	10/8/2018	\$44.12	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	DUNKIN #353591	10/6/2018	10/8/2018	\$31.98	7008	062	7528	4116	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #436	10/9/2018	10/10/2018	\$53.42	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4160	10/10/2018	10/11/2018	\$14.72	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4425	10/11/2018	10/12/2018	\$31.04	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4425	10/17/2018	10/18/2018	\$17.82	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	10/22/2018	10/23/2018	\$29.00	7008	062	7522	4115	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	10/23/2018	10/24/2018	\$55.19	7009	062	7528	4116	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4588	10/24/2018	10/25/2018	\$247.96	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #331	10/24/2018	10/25/2018	\$46.12	7008	062	7522	4135	ORANGE COUNTY BOCC- PCard

ORANGE COUNTY, FL

RUN DATE: 11-01-2018
 RUN TIME: 07:26:32

SUMMARY TRIAL BALANCE BY FUND
 For Fiscal Period 1 for FY 2019

PAGE: 274
 Fund# (230/296)

Fund	B.S.Account	Type	Ind.	Obj.	Rev.Src	Begin Balance	Total Debits	Total Credits	Ending Balance
7009	1000 DISBUR CLEAR		1			0.00	171,918.37	171,918.37	0.00
7009	1001 EFT DISB CLRG		1			0.00	23,715.47	23,715.47	0.00
7009	1003 PAYROLL CLRG		1			0.00	744,985.32	744,985.32	0.00
7009	1010 POOLED CASH		1			0.00	928,450.90	950,200.56	21,749.66-
Total Assets						0.00	1,869,070.06	1,890,819.72	21,749.66-
7009	4010 ACCOUNTS PAY		2			0.00	37,511.22	37,511.22	0.00
7009	4015 UNCLAIM OUTS		2			0.00	0.00	29.29	29.29-
7009	4016 ABANDONED PR		2			0.00	0.00	7.03	7.03-
7009	4017 GARNISHMNTS		2			0.00	2,492.99	2,492.99	0.00
7009	4251 RETMT PAY EMPYE2					0.00	0.00	16,461.16	16,461.16-
7009	4252 HSA EMPLOYEE		2			0.00	2,451.21	2,451.21	0.00
7009	4254 TOBAC PAYBL		2			0.00	37.50	37.50	0.00
7009	4256 MED BENFLX		2			0.00	143,392.50	143,392.51	0.01-
7009	4257 FLEX SPDG AC		2			0.00	1,985.26	1,737.09	248.17
7009	4258 NON-MED BNFLX		2			0.00	11,679.29	11,679.29	0.00
7009	4260 SALARIES PAY		2			0.00	182,849.20	0.00	182,849.20
7009	4263 RETMT PAY EMPYR2					0.00	0.00	47,244.04	47,244.04-
7009	4265 DEF COMP		2			0.00	5,691.71	5,691.71	0.00
7009	4267 CHAR CONT		2			0.00	2,297.84	2,009.11	288.73
7009	4268 SUP INSUR		2			0.00	1,098.12	960.86	137.26
7009	4271 ROTH DEF COMP		2			0.00	1,297.81	1,281.78	16.03
Total Liabilities						0.00	392,784.65	272,986.79	119,797.86
7009				1120	REG SALARIES	0.00	557,847.13	0.00	557,847.13
7009				1130	OTHER SALARI	0.00	9,393.78	0.00	9,393.78
7009				1140	OVERTIME	0.00	4,564.85	0.00	4,564.85
7009				2110	FICA TAXES	0.00	41,718.08	0.00	41,718.08
7009				2120	RETIREMENT C	0.00	47,227.21	0.00	47,227.21
7009				2130	LIFE HLTH IN	0.00	129,016.36	0.00	129,016.36
7009				3170	JANITORIAL S	0.00	2,590.92	1,295.46	1,295.46
7009				3420	OUT CNTY TRV	0.00	4,659.00	2,364.50	2,294.50

ORANGE COUNTY, FL

RUN DATE: 11-01-2018
 RUN TIME: 07:26:32

SUMMARY TRIAL BALANCE BY FUND
 For Fiscal Period 1 for FY 2019

PAGE: 275
 Fund# (230/296)

Fund	B.S.Account	Type Ind.	Obj.	Rev.Src	Begin Balance	Total Debits	Total Credits	Ending Balance
7009			3620		0.00	44,156.80	20,553.40	23,603.40
7009			3710		0.00	3,357.48	1,678.74	1,678.74
7009			3720		0.00	1,888.00	944.00	944.00
7009			3810		0.00	1,355.00	677.50	677.50
7009			4010		0.00	12,288.00	6,144.00	6,144.00
7009			4418		0.00	3,750.00	0.00	3,750.00
Total Expenditure					0.00	863,812.61	33,657.60	830,155.01
7009			6440		0.00	0.00	33.33	33.33-
7009			8130		0.00	0.00	928,169.88	928,169.88-
Total Revenue					0.00	0.00	928,203.21	928,203.21-
Total for fund 7009					0.00	3,125,667.32	3,125,667.32	0.00



Interoffice Memorandum

October 8, 2018

AGENDA ITEM

TO: Mayor Teresa Jacobs
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell Jr*
Family Services Department

FROM: Sonya L. Hill, Manager
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: Consent Agenda Item – October 30, 2018
Filing of Head Start Policy Council Program Information and Updates
for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates	September 2018
Head Start Policy Council Meeting Minutes	August 22, 2018

ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates September 2018 and Head Start Policy Council Meeting Minutes August 22, 2018 for the official county record.

SH/kp:jam

Attachment

c: Randy Singh, Assistant County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department
Jamillem Clemens, Grants Supervisor, Finance Division
Patria Morales, Management & Budget Advisor, Office of Management Budget

**Head Start Policy Council
Human Resources Committee
October 2018 Actions**

I. Pending Approval for hire

Job Title	Candidate's Name

II. Termination from employment (Involuntarily)

Job Title	Reason	Employee's Name
Admin Support On Call	End Temporary Employment	Patricia Williams
Technician On Call	End Temporary Employment	Leigh Thomason
Technician On Call	End Temporary Employment	Asmaa El Hadad
Technician On Call	End Temporary Employment	Wilmarie Velez Torres

III. Separation from employment (Voluntarily)

Job Title	Reason	Employee's Name
Teacher's Aide	Health Reasons	Lisa Aguilar Caraballo
Teacher	Another Job	Wanda Welch
Licensed Practical Nurse	Job Abandonment	Frank Percoco III

IV. Current Head Start Openings – As of 11/06/18

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	2	
Food Service Assistant	1	
Family Services Worker	1	
Facilities Maintenance Supervisor	1	
Teacher Assistant	15	
Teacher	4	
Licensed Practical Nurse	1	

**Orange County Head Start
Policy Council
Meeting: November 15, 2018
Director's Program Information Update**

Orange County Head Start Division Administration Updates

- The Office of Head Start encouraged Head Start programs to use social media to connect Head Start programs with the community. The Office of Head Start stated programs should develop a social media plan and establish an engaging social media profile. It can be used to promote services, enroll families, recruit staff, and connect with diverse communities.
- The Office of Head Start sent information on Supporting Children and Families Experiencing Homelessness. The information was provided through an Interactive Learning Series. The information included an overview of; Family Homelessness, Understanding Family Homelessness, Understanding the McKinney-Vento Homeless Assistance Act's Definition of "Homeless", Determining a Family's Homeless Situation and Identifying and Reaching Out to Families Experiencing Homelessness, Enhancing Program Access and Participation for Children Experiencing Homelessness, and Building Relationships with Families
- The Office of Head Start provided information on *"Understanding the Relationship between Staff Wellness and Effective Teaching Practices"*. The information was helpful in providing methods in meeting Head Start Program Performance Standards 1302.93 Staff Health & Wellness. The series included discussing the role that stress plays in the lives of adults and children, understanding the relationship between staff wellness and teaching practices, and discovering how effective teaching practices support wellness.
- The Office of Head Start issued an Information Memorandum (IM) on *Enhancing Father Engagement* On October 17, 2018, the Administration for Children and Families (ACF) issued a joint Information Memorandum (IM) emphasizing the importance of meaningful father engagement in all ACF programs to better serve children and families. The IM highlights research findings that demonstrates the value of father involvement in the lives of children and families. It also identifies promising practices to promote and sustain meaningful father engagement, regardless of a father's physical location or custodial participation. The two components of the Enhancing Father Engagement conference are: *Fathers as Contributors to School Readiness* and *Well-being and Integration of Fathers Critical for Children's Success*
- Orange County Head Start completed the performance evaluation on all staff. As a result of the ratings, selected staffs were placed in classes through the Orange County learning management system.
- Orange County Management team met with the Orlando Science Center (OSC) Education department to plan the implementation of the Head Start children visiting the OSC Early Childhood STEM labs.

- Orange County Head Start Policy Council Chair & Vice Chair attended the Florida Head Start Association conference. The training providing information and resources on roles and responsibility of policy council.
- Orange County Head Start submitted the fourth quarter program progress. The information will be updated in the upcoming grant submission.
- Orange County Head Start continued with the collaborative planning of the National Head Start Association Parent Engagement Conference.

Early Childhood Development & Education

- Orange County Head Start met with Orange County Information System to discuss the use of Ipads to collect the attendance of children in the classroom. The information will be transmitted to the system. The use of the Ipads will be helpful with timely data. There are several meetings needed due to the networking and security issues that must be cleared out before system implementation.
- During the month of October 2018, Curriculum Specialist, Field Operation Supervisors, Sr. Program Manager, and Head Start Division Manager completed "School Readiness" training during the October parent meetings. The meetings trained the parents on the importance on their role in preparing the child for Kindergarten and beyond.

Parent, Family and Community Engagement (PFCE)

- Parent training Institute held during the month of October focusing on training on the Attendance module in ChildPlus. Workers were provided resources and tools to ensure the 90% target is consistently met across all centers.
- The Family Service Workers continued to host the 24/7 dads workshop at the various centers. The 24/7 Dad curriculum is a unique set of programs designed to equip fathers with the self-awareness, compassion, and sense of responsibility that every good parent needs. It focuses on building the man first and the father second.

Childhood Health and Developmental Services (CHDS)

- Trained staff on the accident/incident modular in ChildPlus software system.
- Trained staff on HIPAA policies and standard overview as required.

Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)

- Participated in an Outreach event called Community Connect in District 2

Fiscal Infrastructure

- Fiscal unit continued to align Head Start standard operating procedures with the Procurement procedures.

Meetings and Events for October

- Florida Head Start Association Conference call for planning the 20th Anniversary of the FHSA conference
- Board of Directors Meeting with Early Learning Coalition of Orange County
- Division Manager & Family Service Director One on One meeting



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POLITICS 11/07/2018 05:24 am ET | Updated 2 days ago

New Hampshire Elects Afghan Refugee Who Fled Taliban To State House

Safiya Wazir learned English by reading the dictionary.



By Willa Frej

ADVERTISEMENT



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A woman who fled the Taliban in Afghanistan won election to New Hampshire’s House of Representatives on Tuesday, the first former refugee to win a seat in the state legislature.

Democrat Safiya Wazir, 27, a mother of two who escaped Afghanistan as a child, defeated Republican Dennis Soucy for the seat. She lived in a refugee camp in Uzbekistan for 10 years, was resettled in Concord in 2007, and learned English as she made her way through high school, studying the dictionary at night.

“All I was thinking was about my education and going forward with my life to make my life better,” she told Rolling Stone.

Wazir, a member of the board of directors for Community Action Program of Belknap-Merrimack Counties and the vice chair of the Head Start Policy Council, campaigned on a platform highlighting housing, school safety and educational improvements.

*My little visitor, giving moma the energy to win ! @NHDems @NHYoungDems
pic.twitter.com/JmSxGWwwzD*

— Safiya Wazir for NH State Rep (@WazirNh) November 6, 2018

“She’s one of the reasons I registered,” Gopal Timsina, a Nepalese immigrant who voted for the first time Tuesday, told the Concord Monitor. “It’s great to see minorities stepping up. And it’s good to see (refugees), because they’ve been through a lot and some tough times, but now they can be whatever they want.”

Wazir’s campaign faced challenges that included discomfort from her pregnancy and anti-immigrant vitriol.

“We have many immigrants in there now, and she’s [Wazir] from Afghanistan, so she was treated like the princess,” state Rep. Dick Patten, the four-term incumbent who Wazir defeated in the primary, said in September.

Wazir joins a handful of other minority female candidates boasting historic wins in Tuesday’s midterms. Two Native American women, Deb Haaland and Sharice Davids, won congressional races, as did New York’s Alexandria Ocasio-Cortez, who will become the youngest woman elected to Congress.

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[U.S. Election Rules Doomed Democrats’ Chances Of Taking The Senate](#)

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Willa Frej 
Reporter,
HuffPost

[Suggest a
correction](#)

Integrating Approaches that Prioritize and Enhance Father Engagement

 eclkc.ohs.acf.hhs.gov/policy/im/acf-acf-im-18-01

October 17, 2018

Integrating Approaches that Prioritize and Enhance Father Engagement ACF-ACF-IM-18-01

U.S. (United States) Department
of Health and Human Services

ACF
Administration for Children and Families

1. Log Number: ACF-ACF-IM-18-01
2. Issuance Date: 10/17/2018
3. Originating Office: Administration on Children, Youth and Families; Office of Child Support Enforcement; Office of Family Assistance; Office of Child Care; Office of Head Start
4. Key Words: Fatherhood; Father Engagement; Family Support; Family Responsibility; Child Well-Being; Strengthening Families; Child Support

Information Memorandum

To: State and Territory Human Service Commissioners, State, Tribal and Territorial Agencies Administering or Supervising the Administration of Title IV-E and IV-B of the Social Security Act, Indian Tribes and Indian Tribal Organizations, State Courts, and State and Tribal Court Improvement Programs. State and Territorial Agencies Administering or Supervising the Administration of other ACF programs including child support, Temporary Assistance for Needy Families, Head Start, Child Care, and other family and youth services.

Subject: Integrating Approaches that Prioritize and Enhance Father Engagement

PURPOSE: The purpose of this information memorandum (IM) is to strongly encourage all human service agencies including child welfare agencies, courts, offices of child support enforcement, offices of public assistance, offices of child care, Head Start programs and family and youth services programs to work together across governments to jointly create and maintain an environment that prioritizes father engagement as a critical factor in strengthening families and adopt approaches to enhance paternal involvement in all family support and child welfare related programs.

INFORMATION

This IM (information memorandum) emphasizes the importance of meaningful father engagement in all Administration for Children and Families (ACF) programs to better serve children and families. The memorandum highlights research findings that demonstrate the value of father involvement in the lives of children and families, and identifies promising practices to promote and sustain meaningful father engagement, regardless of a father's physical location or custodial participation. ACF and its offices speak in unison in strongly encouraging all agencies to work together to ensure that meaningful father engagement is a central aspect of the work done across family serving state and county agencies.

I. Background

As a united family services system, we must work diligently to mitigate known barriers to father engagement and prevent new barriers from arising. Our goal is to create a culture of engagement that encourages and supports fathers in becoming more involved in the lives of their children. ACF's vision is an environment that invites, supports, and rewards positive paternal involvement in the lives of children and families, not one that deters or drives fathers away because of fear of sanction and intimidation.

It is commonly recognized that numerous aspects of current child welfare, child support, and family assistance, and the broader human services ecosystem have resulted in consequences that create reticence for fathers to come forward and claim paternity or engage with systems where paternity has been established. In most instances, child welfare, child support enforcement and family assistance have largely been compliance-oriented systems that carry a threat of punitive action, including sanctions as strong as arrest, jail time, and permanent loss of parental rights to a child. These systems have not historically been organized around facilitating and incentivizing positive behavior change; and historically have not created cultures of engagement that are likely to encourage paternal involvement. With this in mind, ACF calls upon family services agencies to ensure that fathers feel welcome, supported, heard, and able to participate as fully as circumstances permit, and in accordance with applicable law, in all programs and services.

II. The Benefits of Father Engagement

There is a great deal of evidence indicating that fathers play an important role in healthy child development and family stability. A father's positive involvement in the life of his child, both by direct engagement with the child and positive engagement with the mother, can lead to better child outcomes in a number of areas.

a. Contribution to Early Childhood Development

Starting in early childhood, fathers can have a deep influence on the development of children's early learning skills and academic achievement. Positive early interactions, such as father-infant play, may help improve a child's social skills and stimulate cognitive competence during this crucial time when children are just learning to interact with the world around them (Roggman, Noyce, Cook, Christiansen,

& Jones, 2004). A meta-analysis of studies on father involvement and early learning notes that children with foundations in these early learning and social skills may be better prepared to transition into academic settings (McWayne, Downer, Campos, & Harris, 2013). Furthermore, findings suggested that both the quantity and quality of father interactions matter, and that more frequent and positive father involvement are related positively to areas such as a child's self-regulation, prosocial skills, and academic and cognitive skills between ages 3 and 8 (McWayne, Downer, Campos, & Harris, 2013).

Father involvement may also affect behavioral issues in children. Here again, it is not only the quantity but also the quality of involvement that is significant. Positive interactions and stronger emotional ties between father and child may lead to a greater sense of emotional security and lower levels of depression and anxiety in children (Amato & Gilbreth, 1999). Authoritative parenting on the part of a father, e.g., helping with homework, setting limits and offering emotional support, has been linked not only to better academic achievement, but also to fewer externalized behaviors, e.g., aggression, delinquency, etc. (Amato & Gilbreth, 1999). Non-resident father involvement has also been associated with children's social and emotional well-being, academic achievement, and behavioral adjustment (Adamsons & Johnson, 2013.) Children and adolescents that have close and positive relationships with their fathers are less likely to engage in risky behaviors or substance and alcohol use (National Fatherhood Initiative, 2015).

Research also suggests that father involvement may affect mother-infant attachment quality (Hossain, Field, Gonzales, & Malphurs, 1994). Research also suggests that mothers who have positive relationships with their children's fathers may exhibit more positive parenting behaviors, such as being more responsive and affectionate, self-controlled, and emotionally supportive (Schuyler Center for Analysis and Advocacy, 2012).

b. Economic Contribution to Health and Development of Children

Fathers' economic contributions affect their children's health and development in a number of ways (Black, Dubowitz, & Starr, 1999; Tamis-Lemonda, Shannon, Cabrera, & Lamb, 2004). A father's financial support can help ensure his child lives in a safer neighborhood and has supports and materials that can aid in academic success, e.g., books, computer and financial help for college (Amato & Gilbreth, 1999). Fathers' regular and consistent financial contributions are also associated with lower levels of food insecurity for children in early and middle childhood (Nepomnyaschy, Miller, Garasky, & Nanda, 2014) and greater access to wholesome foods (Amato & Gilbreth, 1999).

c. Contribution to Family Stability and Well-Being

There is also strong evidence that involved fathers can affect family stability and well-being in general. Engaging men as fathers through parenting programs may help prevent child abuse (Bilukha et al., 2005; Holzer et al., 2006; Mikton & Butchart 2009). A father's engagement during pregnancy and in child rearing can positively affect his relationship with the child's mother and help reduce a mother's stress and caregiving workload, which in turn can positively affect marital satisfaction for parents who are married (Milkie & Denny, 2014). In addition, research suggests that the involvement of fathers in

child welfare cases may affect some child welfare outcomes, such as reducing the amount of time a child spends in foster care and a greater likelihood of reunification (Burrus, Green, Worcel, Finigan, & Furrer, 2012).

III. Creating a Father-Friendly Family Service Approach

There are a number of initial steps that agencies may consider in developing environments that promote and support father engagement across child and family service settings. ACF deems it important to consider the customer experience and take an objective look at the quality of the contacts fathers have with our agencies, the circumstances under which those contacts occur and the costs and benefits of fathers participating in the agencies' programs and services. ACF considers it critical for all family serving agencies to thoughtfully review the messages they send to fathers, both explicitly and implicitly. Among the questions that may shed light on messaging to fathers are the following:

- Are there values or attitudes present in the workforce that may inhibit identifying and working with fathers?
- Are there inter-programmatic barriers to father engagement, e.g., engaging in one program may create problems for fathers in another program?
- Do family service programs have a joint commitment and sense of purpose in seeking greater father engagement?

IV. Importance of Father Engagement to all ACF Programs

Father engagement is critical to the effective operation of, and benefits each of, the ACF programs serving children and families. Below, we describe in more detail how father engagement is interwoven into the various ACF programs and the linkages between a firm commitment to father engagement and improved outcomes for children and families.

a. Administration for Children, Youth and Families

i. Children's Bureau

Effectively engaging fathers is critical to achieving the Children's Bureau's (CB) vision of strengthening families, preventing maltreatment and the unnecessary removal of children from their homes, and promoting the safety, permanency and well-being of children.

Fatherhood Engagement in Prevention

Engaging fathers prior to formal child welfare agency involvement, in a preventative fashion, is an area that child welfare agencies are beginning to recognize as important. Agencies may use Community-Based Child Abuse Prevention (CBCAP) program funding to support prevention programs that include father engagement. For example, the District of Columbia uses CBCAP funding to proactively support a community organization to implement a home visiting program for fathers that includes social events with their children and other fathers and father cafes, where they can share their experiences. The

program has shown improvement in parent-child attachment, as well as improvement in the relationships and interactions between the father (usually the non-custodial parent) and the child's mother.

Recognizing that the child welfare system can be intimidating and difficult to navigate, a growing number of jurisdictions are offering parent-to-parent support or mentor programs. Such programs match parents to peer mentors or coaches who have experienced the system personally and now are able to help orient new parents to child welfare processes and proceedings and help them understand their responsibilities, opportunities and the resources that are available.

Incarceration

It is not uncommon for fathers of children involved with the child welfare system to be incarcerated. Incarcerated fathers are often rich sources of information about family resources and help identify paternal relatives that may aid in child rearing in their absence. Many child welfare agencies are increasing their efforts to keep children connected to incarcerated fathers through technology when distance or infrequency of contacts present barriers. Despite even long-term incarceration, fathers can remain an important source of support and connection for children and youth.

Proactively working with fathers, whether custodial, noncustodial, geographically separated, or incarcerated can be helpful in strengthening familial relationships, encouraging fathers to play more active roles in the lives of their children, and making connections with paternal family members and resources, all of which help improve the long-term well-being and development of children.

CB strongly encourages all child welfare agencies to enhance their efforts to work with fathers across the continuum of child welfare services.

ii. Family and Youth Services Bureau

The Family and Youth Bureau (FYSB) works to address a number of issues that impact or are related to father engagement. FYSB (Family and Youth Bureau)'s mission is to support the organizations and communities that work every day to put an end to youth homelessness, adolescent pregnancy and domestic violence. FYSB (Family and Youth Bureau) achieves this by administering grants to programs that provide shelter, community services and prevention education for youth, adults and families.

FYSB (Family and Youth Bureau)'s grantees and programs work with parents, children, and youth to lay the foundation for healthy relationships and promote safe and responsible behavior. In taking on this range of engaging men and boys on issues as challenging as domestic violence and youth homelessness, FYSB (Family and Youth Bureau)'s grantees seek to be preventative and decrease the likelihood that families and youth are placed in vulnerable and dangerous situations. Public awareness initiatives, on-the-ground education and training, experiential learning, modeling, and coaching are all central strategies to FYSB (Family and Youth Bureau)'s support of parents, children, and youth. Knowing that these issues cross-cut cultures and socioeconomic status, FYSB (Family and Youth Bureau)'s grantees also work intensively to ensure all of the programs and services it supports are grounded in

cultural competence and are respectful of, and appropriate to the communities they are intended to serve. FYSB (Family and Youth Bureau) is deeply committed to learning what works and is pursuing rigorous evaluation and assessment of its work with a constant eye toward return on investment to demonstrate inherent value.

Runaway and Homeless Youth Program

FYSB (Family and Youth Bureau)'s Runaway and Homeless Youth (RHY) Program provides shelter and support services for youth experiencing homelessness, including pregnant and parenting youth and their child(ren). Particularly through the Transitional Living (TLP) and Maternity Group Home (MGH) program, which serve youth between the ages of 16 and 22, services are designed to help youth experiencing homelessness develop the skills necessary to make a successful transition to self-sufficient living, paving a way for youth to realign education and career paths in order to set them up for success and a stable family later in life, ending a possible cycle of poverty. MGHs are specifically designed to meet the needs of pregnant and parenting youth and offer an array of comprehensive services to teach parenting skills, child development, family budgeting, and health and nutrition to young mothers and fathers.

Adolescent Pregnancy Prevention Program

FYSB (Family and Youth Bureau)'s Adolescent Pregnancy Prevention (APP) Program supports programs promoting healthy relationships, parent-child communication, and male responsibility while helping prevent teenage pregnancy among middle school youth. APP's Sexual Risk Avoidance Education grantees provide youth with mentoring, counseling, and adult supervision to promote abstinence from sexual activity.

Several of APP's Personal Responsibility Education Program grantees implement a curriculum called Wise Guys that works to strengthen communication between boys and their parents; increase knowledge related to sexual attitudes and the consequences of risky behavior to prevent early entrance to fatherhood; and enhances boys' ability to identify personal values.

Family Violence Prevention Services Program

FYSB (Family and Youth Bureau)'s Family Violence Prevention and Services Program grantees have supported a number of efforts working with fatherhood programs/initiatives to address domestic violence and promote healthy parenting practices. State Domestic Violence Coalitions and Tribal programs collaborate with fatherhood programs to share common messages about domestic violence prevention, strong families, and healthy relationships, focusing on engaging boys, men and especially fathers in efforts to reduce incidences of intimate partner violence.

Conclusion

FYSB (Family and Youth Bureau) strongly encourages all grantees and service providers it supports to ensure that father engagement, parent empowerment, and work with young men and boys continue be incorporated as part of their programming in local communities.

b. Office of Child Care

Child care serves as a critical resource in strengthening the role fathers play in the lives of their children. Nurturing relationships between fathers and their families contribute to positive cognitive and social developmental outcomes among children (Grossmann, K., Grossmann, K. E., Fremmer-Bombik, E., Kindler, H., Scheuerer-Englisch, H., & Zimmermann, A. P. [2002]), as well as healthier family environments that are less likely to involve, and better equipped to mitigate the effects of, adverse early childhood experiences (ACEs) which negatively impact long term healthy growth, development, and learning (Verbitsky-Savitz, N., Hargreaves, M., Penoyer, S., Morales, N., Coffee-Borden, B., & Whitesell, E. [2016]). Early care and learning providers in both home- and center-based settings are uniquely positioned to facilitate and promote fatherhood engagement initiatives. For families where both parents do not live in the same household, child care settings are an important resource to help families communicate about their children's growth and learning, and develop their parenting skills.

The Child Care and Development Fund (CCDF), through the Office of Child Care (OCC), supports low-income working families through child care financial assistance and enhances children's learning by improving the quality of early care and education and afterschool programs. Supporting fatherhood engagement is an allowable quality expenditure based on the emphasis on parent engagement in the CCDF (Child Care and Development Fund) Act and Final Rule, which encourages grantees to invest in training and outreach that engages parents and families in culturally and linguistically appropriate ways to expand their knowledge, skills, and capacity to be meaningful partners in supporting their children's positive development.

OCC (Office of Child Care) strongly encourages all offices of child care and child care programs to work intensively to engage and involve fathers.

c. Office of Child Support Enforcement

The child support program is the largest public program with a primary focus on fathers and their role in creating family well-being and economic self-sufficiency. The child support enforcement program works with fathers from the time their children are born until their children reach the age of majority. By engaging with fathers from the beginning, the child support program protects the legal connection fathers have with their children and supports lifelong emotional and financial support. The child support program is focused on more than just financial support, with expanded efforts to support fathers' engagement in the lives of their children through shared employment services and parenting programs.

Employment

The child support program struggles to perform its core mission effectively in enforcing support obligations and obtaining child support for children when noncustodial parents are not employed. The child support program can help increase opportunities for family and individual advancement through employment opportunities. An analysis by ACF's Office of Child Support Enforcement (OCSE) estimates that 13% of noncustodial parents are unemployed for extended periods of time. When large numbers of noncustodial fathers are out of the labor force, they suffer a decrease in life satisfaction, potentially adverse health consequences, and their families suffer from a lack of reliable child support payments. Research evidence shows that employment programs for noncustodial parents contribute to the effectiveness of the child support program. OCSE (Office of Child Support Enforcement) may authorize a state to use incentive payments to provide employment programs for noncustodial parents. In Texas, for example, the child support program has used incentive funds to connect more than 37,000 noncustodial parents to employment services resulting in \$360 million in support for their families. The state should submit its request using the procedures listed in OCSE-AT-01-04, and demonstrate how their use of funds will improve the efficiency and effectiveness of the state's child support program.

Identifying and Engaging Fathers

The child support program has the capacity, experience and resources to address barriers that federal partners cite, such as identifying, locating and engaging fathers. One resource, the Federal Parent Locator Service (FPLS) is an assembly of systems operated by OCSE (Office of Child Support Enforcement), to assist states in locating noncustodial parents to establish paternity and child support obligations, as well as enforcing and modifying child support orders. FPLS (Federal Parent Locator Service) data can also help child welfare agencies identify, locate, inform, and evaluate both maternal and paternal relatives as possible placement options for children at risk of entering the foster care system. OCSE (Office of Child Support Enforcement) makes this data available to child welfare agencies right now, to help promote, support and maintain positive parent/child relationships. State child welfare agencies can enter into an agreement with OCSE (Office of Child Support Enforcement) to access FPLS (Federal Parent Locator Service) data directly for this purpose.

Paternity establishment is a core function of the child support program. In 2016 the program helped more than 1.4 million fathers create legal bonds to their children. For many of those fathers, the child support program was at the hospital with voluntary paternity establishment services helping to cement their relationships from the very start. Establishing paternity is a milestone opportunity for an unmarried father to demonstrate his commitment to his child and is an important predictor of that father's continued involvement. The child support program partners with other family support programs like home visiting, WIC and Early Head Start to engage fathers during pregnancy, at birth, and in the first years of a child's life.

OCSE (Office of Child Support Enforcement) strongly encourages all child support offices and programs to enhance their efforts to work with fathers in positive and supportive ways.

d. Office of Family Assistance

The Office of Family Assistance (OFA) has long recognized the value of healthy father involvement and the positive father-child relationship. According to a recent congressional report, low-income noncustodial parents historically have had little opportunity to participate in public assistance programs. Most of the policy discussion about low-income children that occurred during the "welfare reform" debates between the 1960s to 1990s was focused on single custodial mothers and their children, not on the fathers of those children (Tollestrup, J. (2018); *Fatherhood Initiatives: Connecting Fathers to Their Children*, CRS Report No. RL31025. Retrieved from Congressional Research Service website: www.crs.gov).

Temporary Assistance for Needy Families (TANF), the \$16.5 billion block grant program created in 1996, has to some degree changed that scenario. The third congressional finding of the law that enacted the TANF (Temporary Assistance for Needy Families) program states: "Promotion of responsible fatherhood...is integral to successful child rearing and the well-being of children" (Tollestrup, J.). We are encouraged that about half of all states use some TANF (Temporary Assistance for Needy Families) funds for responsible fatherhood activities and hope to see that expand across the country.

In 2006, OFA began providing \$75 million in demonstration grant funding for Responsible Fatherhood activities and currently funds 36 organizations across the country. These programs provide services that combine father-child involvement skills development services and activities to address participation barriers and the economic stability needs of their participants with healthy relationship education (romantic and interpersonal) to improve father engagement and strengthen co-parenting and overall child and family well-being. Additionally, OFA funds *The National Responsible Fatherhood Clearinghouse* (www.Fatherhood.gov), which serves as a resource for responsible fatherhood information, designed to promote and encourage the appropriate involvement of fathers in the lives of their children. This free, easily accessible resource can help all ACF programs achieve our common goal to improve the overall well-being of the families we serve.

In 2017 OFA, OPRE, and the Children's Bureau developed a project to identify and synthesize information about existing resources and efforts to engage fathers and paternal relatives of children involved in the child welfare system, identify potential strategies to increase their engagement (including Responsible Fatherhood grant programs), and carry out a systematic, replicable process to implement and test those strategies. The impetus for the project was a review of the Child and Family Services Review (CFSR) findings, which show a lack of engaging birth parents overall and particularly low engagement of birth fathers and paternal relatives. As this project develops, we will provide regular updates on progress and findings that we hope to benefit fathers, their families and children across family service programs. Together, these initiatives and resources can go a long way to help all ACF programs achieve our common goal of improving the overall well-being of the families we serve.

OFA strongly encourages all offices of public assistance to work intensively to reach, include, and empower fathers to be active contributors in the lives of their children.

e. Office of Head Start

Engaging fathers in Head Start (HS) and Early Head Start (EHS) programs can have a deep impact on children, their families, and the community as a whole. Engaging fathers in HS (Head Start)/EHS (Early Head Start) centers across the country builds a lasting impact on fathers' connection and involvement in their children's development and well-being, leading to a larger impact on the family as a whole as well as on the entire local community.

Fathers as contributors to school readiness and well-being

OHS (Office of Head Start) has a long history of engaging male family members and father figures as important contributors to the school readiness of children and to the well-being of families and communities. ACF encourages HS (Head Start) and EHS (Early Head Start) programs to continue to engage fathers as advocates and lifelong educators of their children in ways that meet the different needs of their individual families and communities. Investing in on-going professional development for staff to help them assess and evaluate how they work with fathers and examining cultural perspectives to improve their understanding of the unique needs and strengths of fathers are some of the ways in which OHS (Office of Head Start) programs are working to engage fathers.

Integration of fathers critical for children's success

Father engagement is critical to successful outcomes for children. Ideally, father engagement should not be a stand-alone initiative but rather a vital and integrated aspect of parent, family and community work in HS (Head Start) and EHS (Early Head Start). OHS (Office of Head Start) programs should also consider opportunities to strengthen community partnerships. For example, programs can reach out to childcare partners, domestic violence providers, local child welfare agencies, child support locations, and TANF (Temporary Assistance for Needy Families) offices, to align and reinforce father responsive strategies that strengthen families and support father-child relationships.

OHS (Office of Head Start) strongly encourages all HS (Head Start) offices and programs to redouble their efforts in working with fathers.

f. Office of Regional Operations

The Office of Regional Operations (ORO) has a long history of promoting ACF programs and policies and collaborating with public and private partners, including on the issue of father engagement, through the Immediate Office of the Regional Administrator and ACF's 10 Regional Offices, ORO conducts father engagement activities across the regions in several ways.

Engaging state and territory human services

Father engagement is discussed in face-to-face commissioner and state leadership meetings. ORO provides leadership consultation on promising whole family strategies, especially those working across multiple human services programs. ORO facilitates peer-to-peer learning opportunities for new state commissioners on a variety of topics including fatherhood programs.

Engaging federal, state and local partners and facilitating cross-sector collaboration

ORO convenes internal and external regional workgroups with federal agencies in support of local efforts to promote economic mobility and social well-being, especially those targeting fathers. ORO coordinates with all ACF programs impacting fathers including TANF (Temporary Assistance for Needy Families), Head Start, child support, child care, child welfare, and family and youth services to promote father engagement in state and local programs. ORO also works with federal, state and local partners to highlight and disseminate innovative practices on father engagement.

Promoting responsible fatherhood through communicating and convening

ORO has a long history of facilitating national, regional and statewide conferences to support responsible fatherhood, father engagement, and re-entry initiatives. Audiences and partners include state officials, service providers, researchers, community leaders and families. Our goal is to provide relevant and timely information about parenting, policy, programs, research, resources and the important role of all fathers in a child's growth and development.

ORO strongly encourages all human services agencies to work across their programs and collaborate with state and local partners to design services to meaningfully engage and involve fathers in the lives of their children.

g. Conclusion

Father engagement is inextricably linked to strengthening families, which is a fundamental charge and key goal across ACF. **United as a system to strengthen, build and support families across the country, ACF reaffirms the integral part fathers play in the lives of their children, their families, and their communities.**

Child and family serving agencies must work together to create cultures that encourage, rather than deter, fathers to take a more active role in their children's lives.

Given the importance of father engagement to the success of all ACF programs, and the positive impacts of father engagement on child, youth and family well-being, we encourage all family service agencies to join us in making father engagement a joint priority.

Inquiries: Regional Administrators and Program Managers

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Orange County Head Start

Parent Family and Community Engagement 2018-2019

Monthly Report: October 2018

- Six (6) home visits for attendance.
- Fourteen (14) families received Crisis/Emergency Assistance.
- Twenty four (24) parents received Educational Services.
- Seven hundred and twenty eight (728) Health Services Follow ups were done by Family Service Worker.
- One hundred and one (101) families were referred for family services.
- Eight hundred and ninety four (894) were provided families services
- Twenty two (22) Parent Meetings were held this month. Eight hundred and ninety one (891) parents attended parents meetings. One hundred and fifty seven (157) males attended.
- Twenty eight (28) Fatherhood Activities was held this month. One hundred and ninety two (192) fathers attended fatherhood initiatives.
- Thirty (30) Parents Trainings were held this month. Three hundred and eighty four (384) parents attended Parents Trainings.

Trainings, Presentations and Activities:

- 24/7Dads
- Fifth 3rd Bank (Financial Literacy)
- Communicable Disease/Flu Symptoms
- Hispanic Heritage Awareness
- Head Start Awareness
- Community Action Self Sufficiency
- Gift of Swimming
- Housing /Home ownership
- School Readiness
- Health Coverage
- Parenting Skills
- Financial Literacy-Budgeting/Credit and Saving
- How to build your own resources
- IDEA Parents Rights



ORANGE COUNTY HEAD START 2018-2019

ERSEA REPORT

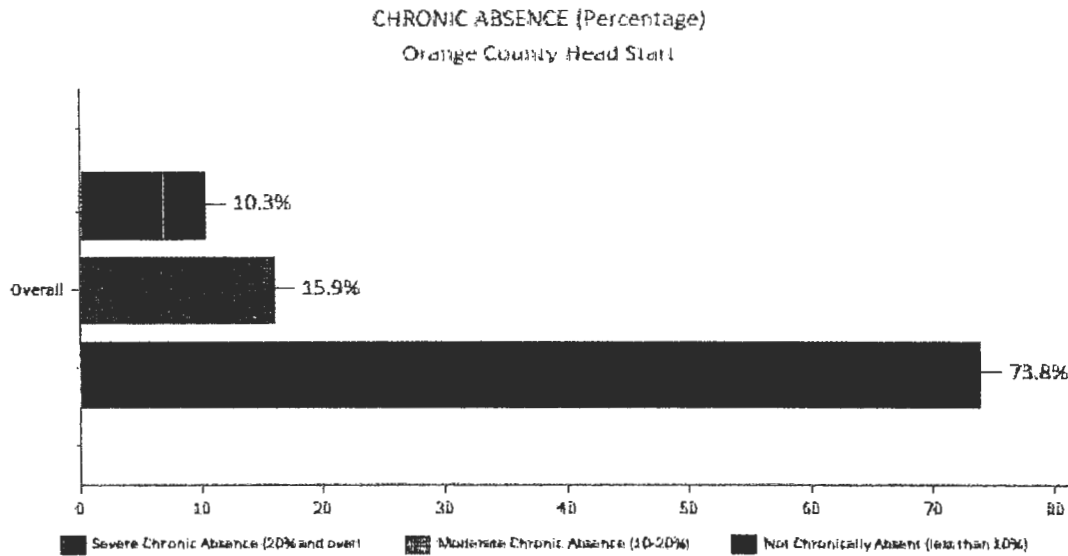
MONTH: OCTOBER

YEAR: 2018

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Applications	Monthly Attendance 21 Days	Chronic Absenteeism	Chronic Absenteeism Last Month
Aloma	37	37	5%	1	2	2	93%	16%	29%
Bithlo	34	34	5%	2	2	2	89%	55%	33%
Callahan	49	47	2%	6	2	1	88%	29%	42%
Denton Johnson	34	34	5%	2	7	0	88%	35%	35%
Dillard	34	34	8%	1	0	0	92%	17%	41%
Dover Shores	40	40	12%	3	11	5	90%	30%	40%
East Orange	120	117	10%	8	19	0	91%	26%	33%
Engelwood	60	60	26%	2	12	0	90%	31%	30%
Evans	13	13	7%	0	3	0	87%	38%	38%
Frontline	77	77	5%	6	4	1	91%	24%	36%
Hal P Marston	103	101	4%	4	17	4	91%	18%	36%
John Bridges	120	118	5%	9	13	2	90%	25%	44%
Lila Mitchell	71	71	8%	1	21	7	93%	22%	21%
McCoy	40	40	25%	3	6	1	92%	27%	20%
Pine Hills	200	199	7%	9	28	5	94%	17%	28%
SO YMCA	60	60	0	0	5	2	92%	25%	27%
Southwood	120	120	10%	6	29	6	90%	16%	40%
Taft	120	120	5%	4	3	9	89%	35%	44%
Three Points	57	57	12%	2	11	4	89%	36%	41%
Ventura	34	34	17%	1	3	0	91%	21%	53%
WS ELC	79	79	7%	2	8	3	91%	21%	28%
WS Elementary	34	34	11%	2	3	0	90%	34%	23%
Total	1536	1526 (99%)	134 (8.7%)	74	203 (13%)	54	91%	26%	33%
Goal	1536	1536	+ 154 (10%)	-191	+ 154 (10%)	48	90%	-30%	
Previous Month	1536	1529 (99%)	126 (8.2%)	45	206 (13%)	70	91%	33%	

Monthly Chronic Absenteeism	Current Month	Monthly Goal	Previous Month	Reasons w/ Highest Percentages	
Severe Chronic Absences (20% Over)	10%	10%(154)	11%	Sick or Dr's Appointment	50%
Moderate Chronic Absences (10-20% Over)	15%	20%(307)	23%	Unexcused/No Show	24%
Not Chronically Absent (Less than 10%)	73%	70% (1075)	65%	Transportation	7%

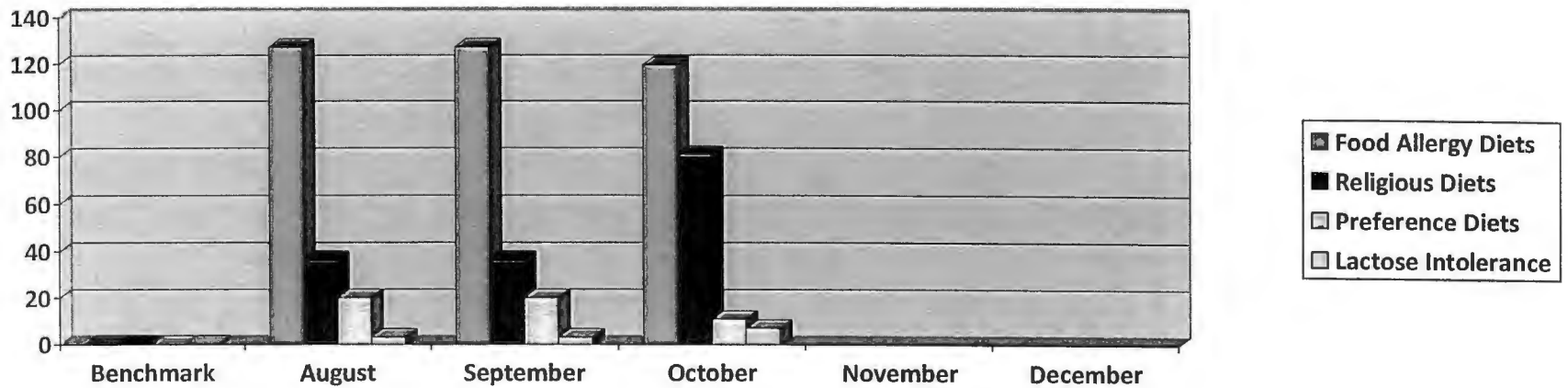
ORANGE COUNTY HEAD START 2018-2019 ERSEA REPORT



OCTOBER 2018 Updates/Highlights:

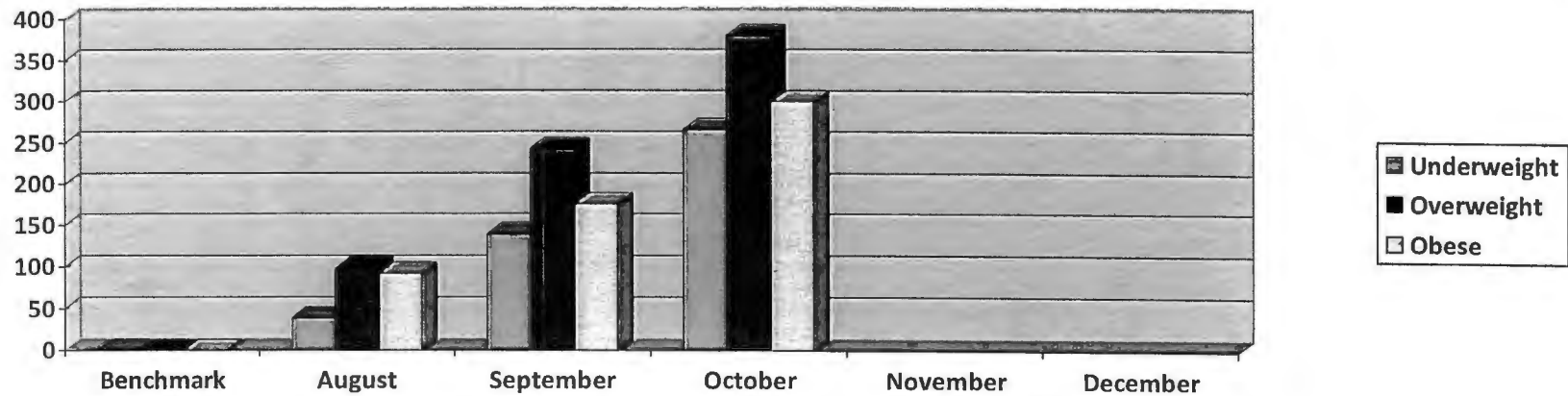
- Recruitment at various Events:
 - A Night-Out at Callahan Community Center
 - Fiesta Cultural-Commissioner Bonilla Hispanic Heritage Festival at Econlockhatchee Trail
 - A Community Giveaway by Burlington Charities and East Winter Garden CDC
 - Evans Homecoming Parade

2018-19 Number of Children with Special Diets Served by OCHS



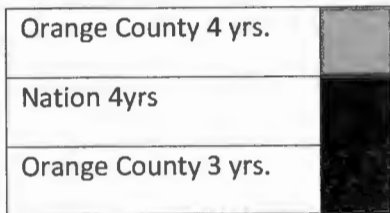
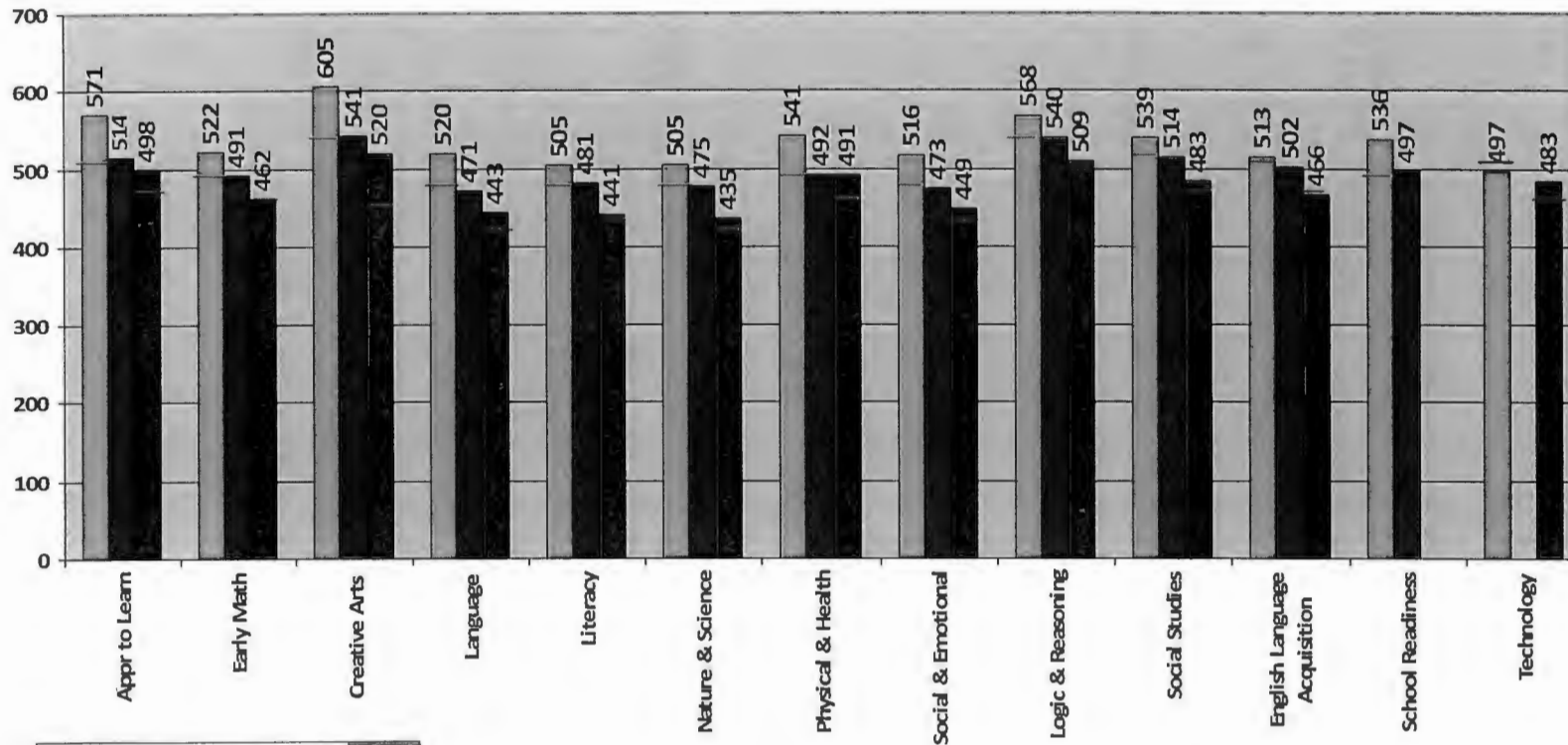
Special Diet	Benchmark	Oct 2018 Results	% of Funded Enrollment
Food Allergies	0%	119 children	7.7%
Religious	0%	81 children	5.2%
Preference	0%	11 children	0.7%
Lactose Intolerance	0%	7 children	0.5%

Results of Growth Assessments Before Completion of OHS 45-days Health Screenings



Criteria	Benchmark	Oct 2018 Results	% of Funded Enrollment
Underweight	0%	266 children	17.3%
Overweight	0%	380 children	24.7%
Obese	0%	300 children	19.5%

Orange County Head Start
Early Childhood Assessment Scores
August 13, 2018 –October 31 2018



*The Developmental Scores (DL) indicates the Orange County Head Start children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

* Benchmark		
Domain	3yrs	4yrs
APL	469	514
EM	446	495
CA	486	542
LG	424	474
LT	433	484
NS	429	478
PHD	452	491
SE	433	475
LR	500	542
SS	470	514
ELA	473	508
TECH	462	505
SR		491



ORANGE COUNTY GOVERNMENT
 HEAD START
POLICY COUNCIL
MEETING MINUTES



1768 E. Michigan St.
 Orlando, FL 32806
 October 18, 2018

Call to Order by: Dexter Nelson, Chairperson at 6:50 p.m.

Roll Call by: Jekeyah Holmes, Secretary

Attended By:

Roxanne Williams	Callahan	Representative
James Little	Callahan	Alternate
Leviticus Henderson	Denton Johnson	Representative
Lara Urdaneta	Dillard Elementary	Treasurer
Anamaris Rodriguez	East Orange	Representative
Yessica Hernandez	East Orange	Alternate
Maritza Vasquez	Engelwood	Representative
Margarita Rodriguez	Engelwood	Alternate
Darline Demosthene	Frontline	Representative
Shirohn Scott	Hal P. Marston	Representative
Audrey Edwards	John Bridges	Representative
Cyndi Salami	Lila Mitchell	Alternate
Gisela Guebely	McCoy	Alternate
Shakita Preacely	Pine Hills	Secretary
Chaunte Martin	Pine Hills	Alternate
Nicole Miranda	Taft	Alternate
Joemeli Garcia Torres	Three Points	Alternate
Jenny Cruz	Ventura	Representative
Sacara Council	WS ELC	Representative
Precious Williams	WS Elementary	Representative
Victoria Siplin	OCBCC	Commissioner
Jeneka Lloyd	Past Parent	Community Rep
AnnMarie Alvarado	CHS	Community Rep
Charmaine Jobson	Past Parent	Community Rep
Pamela Clark	OCPS	Community Rep
Tequila Henderson	Past Parent	Community Rep
Faith Lowe	FL for Fair Democracy	Community Rep
Leah Ackerman	Past Parent	Community Rep
Dexter Nelson	Past Parent	Chairperson

Visitors

Jekeyah Holmes
 Sherita Turner

Albiera Sanchez
Charlie Miranda
LaToya O'Neal
Charmaine White
Heather Chisholm-Wright
Ebony Henderson
Nicole Davis

Quorum Established

Staff:

Polly Boulter	Hal Marston	Teacher Assistant
Diana Gamble	Hal Marston	Teacher Assistant
Sonya Hill	Main Office	Manager
Yvette Meade	Main Office	Admin Specialist
Milagros Font	Main Office	Sr. Program Manager
Pedro Berrios	Warehouse	Warehouse Tech
Khadija Pirzadeh	Main Office	Contract Administrator
Sandra Ruff	Main Office	Fiscal Manager
Bernice Mendez	Main Office	Sr. FSW
Sandra Moore	Main Office	Admin Assistant
Daisy Flores	Main Office	Sr. Nutrition Specialist
Sunitha Koorathota	Main Office	Field Ops Supervisor
Shamella Harmon	Main Office	FSW
Isis Alameda	Engelwood	Center Supervisor
Colette Thomas	Main Office	Sr. FSW
Gladys Arzon	Main Office	Mentor Coach
Vidya Deonarane	Main Office	Education Coordinator
Zackary Dancey	Callahan	FSW
Milagros Font	Main Office	Sr. Program Manager

Quorum Established

Chairperson Nelson requested a motion to adopt the Agenda

Motion: Jekeyah Holmes, Secretary
Second: Leah Ackerman, Community Rep
Status: The motion was carried with no objections

Chairperson Nelson requested a motion to accept the Secretary Report

Motion: AnnMarie Alvarado, Community Rep
Second: Maritza Vazquez, Engelwood
Status: The motion was carried with no objections

Budget Report by Sandra Ruff

Ms. Ruff gave a brief overview of all the individual reports that will be in the packets every month. September was the last month of the fiscal year. Head Start is entering the new award period. We are in the 4th year of the 5 year grant. Teachers' hours have increased this year from 37.5 to 40 hours per week. Ms. Ruff included the county object codes in her report. This information will assist in understanding the budget and how money is spent. Ms. Ruff announced a Financial Literacy breakfast

to be held at the Pine Hills Community Center on November 16, 2018. This is sponsored by Fifth Third Bank.

HR Report by Avis McWhite

Ms. McWhite reported the vacancies. Interviews are set up for Teacher and Teacher Assistant.

Report of BCC Vote by Khadija Pirzadeh

Two Agenda items were filed.

Division Manager's Report by Sonya Hill

- Meeting were held with Second Harvest
- East Orange Capital Projects Phase One is completed. Phase Two is under discussion.
- All children will go on a field trip to the Orlando Science Center

Commissioner Liaison report by Commissioner Victoria Siplin

Jerry Demings will be our new Mayor. There will be 4 new Commissioners.

Commissioner Siplin discussed two upcoming events; 1. Mobile Office Hours 2. November 19, 2018 – Earn Keep Grow event that will provide free legal services. Turkeys will be given away. You must RSVP.

Service Area Reports

Nutrition and Health Reports by Daisy Flores, Sr. Nutrition Coordinator

Education Report by Vidya Deonarine, Education Coordinator.

Mental Health & Disabilities Report by Shamella Harmon, FSW

ERSEA Report by Bernice Mendez, Sr. FSW

New Business:

Executive Committee Vote led by Sonya Hill

The outgoing Executive Committee vacated their seats.

Community Reps for 2018/2019 school year; Commissioner Victoria Siplin, Jeneka Lloyd, Leah Ackerman, Pamela Clark, AnnMarie Alvarado, Charmaine Jobson, Faith Lowe, Tequila Henderson. Each Community Rep may select an alternate to represent them if they are unable to make a meeting.

A slate of officers was handed out based on applications received the previous week. Lara Urdaneta stated she did submit an application but it was never received by the main office. Ms. Hill allowed her name to be added to the slate.

Ms. Hill called for nominations for Chairperson. Nominations and voting occurred. Maritza Vazquez received the majority vote.

Ms. Hill called for nominations for Vice-Chairperson. Nominations and voting occurred. Leah Ackerman received the majority vote.

Ms. Hill called for nominations for Treasurer. Nominations and voting occurred. Lara Urdaneta received the majority vote.

Ms. Hill called for nominations for Parliamentarian. Nominations and voting occurred.
Anamaris Rodriguez received the majority vote

Ms. Hill called for nominations for Secretary. Nominations and voting occurred.
Shakita Preacely received the majority vote.

Meeting Adjourned at 8:47 p.m.

Next Policy Council Meeting is November 18, 2018