



ORANGE COUNTY MAYOR


**Jerry L. Demings**

P.O. BOX 1393, 201 SOUTH ROSALIND AVENUE, ORLANDO, FL 32802-1393

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October 30, 2019

TO: Board of County Commissioners

FROM: Mayor Jerry L. Demings 

SUBJECT: Managerial Appointment  
**CONSENT AGENDA ITEM NOVEMBER 12, 2019**

It is my pleasure to appoint Ms. Claudia Yabrudy as manager of the Fiscal and Operational Support Division in the Health Services Department.

Ms. Yabrudy has been with the Fiscal and Operational Support Division since she began her tenure with Orange County nine years ago. For the last two and half years, she has been the assistant manager of the division. In this role, she has led the day-to-day operations of the division. She has also overseen the successful integration of the Ryan White and Housing Opportunities for Persons with HIV/AIDS (HOPWA) programs and has implemented several initiatives that have increased the number of clients, while steadily increasing the viral suppression numbers for the integrated program.

Ms. Yabrudy has a bachelor's degree in health services administration from the University of Central Florida (UCF) and is currently working on her master's degree in health care administration from UCF, as well.

Ms. Yabrudy has proven herself to be a valuable member of senior management for the department, and I have developed a great deal of trust in her decision making ability.

Ms. Yabrudy's appointment will be effective November 17, 2019, at an annual salary of \$100,360.00. Her resume is attached for your review.

**ACTION REQUESTED:** Confirmation of the Mayor's managerial appointment of Claudia Yabrudy as Manager, Fiscal and Operational Support Division, Health Services Department.

Attachment

cc: Byron W. Brooks, AICP, County Administrator  
Danny Banks, Deputy County Administrator, County Administrator's Office  
J. Ricardo Daye, Director, Human Resources Division

# Claudia S. Yabrudy

(407) 836-6583 – Claudia.Yabrudy@ocfl.net

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## Work Experience

### **Assistant Manager**

Orange County Government – Fiscal and Operational Support Division, Orlando, FL  
March 2017 – Present

- Manage financial functions in the Health Services Department, which has a \$105M budget. Divisions include: county indigent healthcare program (PCAN), Medical Examiner's Office, Drug Free Community, Corrections Health Services, Emergency Medical Services, Animal Services, Ryan White, and Mosquito Control Services.
- Administer \$10M HRSA Ryan White program that serves 5,000 clients over a four county area.
- Oversee the Housing Opportunities for Persons with AIDS (HOPWA) \$5M grant and ensures the program is meeting all Housing and Urban Development (HUD) and City of Orlando requirements.
- Coordinate contract management for the Health Services Department and ensures contract deliverables are met in accordance with requirements.
- Assist Health Services Divisions with federal/state grant compliance requirements.
- Oversee and coordinated the preparation and review of the Health Services Department operational and capital budgets.
- Formulated revenue and expenditure projections. Analyze cash flow and expenditure estimates throughout the fiscal year to stay on track with budgeted funds. Oversee budget amendments, transfers, accounting, accounts payable, accounts receivable, and federal/state grants.

### **Sr. Program Manager**

Orange County Government – Fiscal and Operational Support Division – Orlando, FL  
October 2014 – March 2017

- Managed the Ryan White Part A grant, including assuring fulfillment of all HRSA requirements such as conditions of award, periodic programmatic and fiscal reports.
- Developed, negotiated and monitor the performance of approximately 14 care services contracts with community-based health care and social service organizations; monitoring activities include assuring that contractors conform to all federal funding requirements, tracking contracted service units and outcomes, developing and implementing site visit protocols, and implementing corrective actions when needed.
- Supervised staff who provide Quality Management and contract monitoring services, including work plan development and annual performance appraisals.

### **Sr. Program Manager**

Orange County Government – Corrections Health Services – Orlando, FL  
October 2013 – September 2014

- Assisted in identifying cost effective measures to meet Division performance goals by participating in the purchasing process and clinical utilization review
- Monitored contracts' progress and performance to ensure goods and services conform to the contract requirement
- Collected, analyzed and reported data to detect deficient controls, duplicated efforts, or non-compliance with laws, regulations, and management policies

### **Financial Analyst/Fiscal Officer**

Orange County Government – Fiscal and Operational Support Division – Orlando, FL  
August 2010 – September 2013

- Analyzed and assist in managing the budget for the Medical Clinic, Emergency Medical Services, Office for a Drug Free Community and Mosquito Control
- Assisted in preparation of departmental budget and development of financial projections
- Tracked and reported revenue for the department, including Medical Examiner Office's Fee
- Managed Medical Clinic, Office for a Drug Free Community and Emergency Medical Services' contracts as well as federal and state grants
- Supervised staff that perform financial and accounting functions dealing with the Medical Clinic, Emergency Medical Services and Mosquito Control
- Reconciled Orange County's Medicaid match program for hospital, nursing home and HMO claims, and instituted process improvements, which saved the county more than \$12M in a single year
- Administered County's Medicaid match program - \$30M billed annually. Instituted process improvements, which saved the county over \$24M in a single year.

## Education

**Master's of Science - Health Services Administration**  
*University of Central Florida – Expected Graduation May 2020*

**Bachelor's of Science - Health Services Administration**  
*University of Central Florida – August 2009*