



Interoffice Memorandum

September 19, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Marlene Surowitz, Sr. Applications Systems Analyst, Health Services Department
407-254-8250

SUBJECT: Award of Invitation for Bids Y22-1007-KK, Mobil Dialysis Services for Orange County Corrections

ACTION REQUESTED:

Approval to award Invitation for Bids Y22-1007-KK, Mobil Dialysis Services for Orange County Corrections, to the sole responsive and responsible bidder, Mobil Dialysis, Inc., in the estimated annual contract award amount of \$210,000 for a one-year term. Further request authorization of the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

This contract will provide in-house dialysis treatments to inmates.

FUNDING:

Funding is available in account number 0001-060-3806-3195.

APPROVALS:

The Health Services Department and Business Development Division concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids (IFB) and was evaluated for responsiveness, responsibility, and price reasonableness. Price reasonableness was established by comparison to the previous contract and market factors. Mobil Dialysis, Inc. has a satisfactory record of past performance with the County. Therefore award is recommended to Mobil Dialysis, Inc.

To ensure an open and competitive bid process, the IFB was posted on the County's e-procurement portal. A query from staff to potential bidders that declined to compete on this solicitation resulted in the following:

- Thomas-Jones Brand: Did not realize the submission date had passed.
- RE Solutions, Inc.: Did not agree with the scope of services.

Award of Invitation for Bids Y22-1007-KK, Mobile Dialysis Services for Orange County
Corrections
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The bid tabulation is below:

Mobil Dialysis, Inc.	\$210,000
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Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 24, 2022

TO: Kaitlin Kolhoff, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y22-1007-KK, Mobile Dialysis Services for Orange
County Corrections Department**

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder** is not an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson