




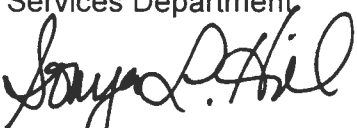
**Interoffice Memorandum**

July 1, 2021

**AGENDA ITEM**

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

THRU: Lonnie C. Bell, Jr., Director   
Community and Family Services Department

FROM: Sonya L. Hill, Manager   
Head Start Division  
Contact: Sandra Moore, (407) 836-8913  
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – July 27, 2021**  
Filing of Head Start Policy Council Program Information and Updates  
for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Meeting Minutes	May 20, 2021
Head Start Policy Council Program Information and Updates	June 2021

**ACTION REQUESTED: Receipt and filing of Head Start Policy Council Meeting Minutes May 20, 2021 and Head Start Policy Council Program Information and Updates June 2021 for the official county record.**

SH/sm

Attachment



ORANGE COUNTY GOVERNMENT  
 HEAD START  
**POLICY COUNCIL**  
**MEETING MINUTES**



Holden Heights Community Center  
 1201 20<sup>th</sup> Street  
 Orlando, FL 32805  
 May 20, 2021

Call to Order by: Aquila Drayton, Chairperson  
 Roll Call by: Permelia Gibson, Vice Chairperson

**Attended By:**

Jessica Vasquez	Aloma	Representative
Charlene Marsh	Callahan	Alternate
Nadia Ramsis	Dillard	Representative
Diana Iglesias	East Orange	Alternate
Natasha McPhee	Frontline	Representative
Ashley Garcia	Frontline	Alternate
Alyssa St.Hilaire	John Bridges	Alternate
Vanessa Percival	Lila Mitchell	Alternate
Gelynotte Fuentes	McCoy	Representative
Aquila Drayton	Pine Hills	Chairperson
Paul Charles	Southwood	Parliamentarian
Mitchel Etienne	Southwood	Alternate
Ruby Collier	W/S ELC	Treasurer
Permelia Gibson	W/S Elementary	Representative
Vanessa Lewis	BCC	BCC Alternate
AnnMarie Alvarado	CHS	Community Rep
Pamela Clark	OCPS	Community Rep
Steve Martin	VyStar	Community Rep
Maritza Vasquez	Past Parent	Community Rep

Quorum Established

**Staff:**

Sonya Hill	Main Office
Sandra Moore	Main Office
Yvette Meade	Main Office
Pedro Berrios	Warehouse
Dena Davila	Main Office
Sandra Ruff	Main Office
Tonya Hale	Dillard

**Virtual**

Avis McKnight	Main Office
Vidya Deonarine	Main Office
Orvie Mizzell Bullock	Main Office

Colette Thomas	Main Office
Miguerline Elibert	Main Office
Teresa Williams	Main Office
Dwayne Horne	Main Office
Danna Declat	Main Office
Natalie Colon	Main Office

**Chairperson called for a motion to adopt the agenda with a change to table the Orange County Head Start 2021 Self-Assessment Report until the June meeting.**

Motion: Ruby Collier, Treasurer

Second: Alyssa St.Hilaire, John Bridges Representative

Motion carried with no objections

**Secretary's Report by Sandra Moore, Admin Asst.-** Ms. Moore highlighted from the Manager's report that a mobile bus might be purchased that would aid in recruitment and also mobile learning opportunities. Ms. Vanessa Lewis reported on the OCCC continuing to give COVID vaccines to ages 16 and up. Minors must be accompanied by a minor and be registered.

**Chairperson called for a motion to accept the minutes from April 15, 2021**

Motion: Natasha McPhee, Frontline Representative

Second: Vanessa Percival, Lila Mitchell Alternate

Motion carried with no objections

**HR Report by Avis McWhite, Sr. Program Manager –** Ms. McWhite listed candidates with their credentials for the various positions and was seeking approval from the council to move forward.

**Chairperson called for a motion to approve the HR report**

Motion: Alyssa St. Hilaire, John Bridges Representative

Second: Charlene Marsh, Callahan Representative

Motion carried with no objections

**Budget Report by Ruby Collier, Treasurer and Sandra Ruff, Fiscal Program Manager**

There were two large trainings that came out of the training budget. Facilities & Operations budget saw improvements to center playgrounds. Ms. Ruff re-introduced Steve Martin, Community Rep, who has moved from 5<sup>th</sup>/3<sup>rd</sup> Bank to VyStar Credit Union.

**Manager's Report by Sonya Hill**

- There is a new Director for the Office of Head Start Dr. Bernadine Futrell.
- May is Mental Health Awareness Month. The division has been sharing information on self-care and resources for consultations if needed.
- Masks are no longer required on County property if the person is fully vaccinated.

**Officer's Report by Aquila Drayton, Chairperson**

Ms. Drayton spoke about the extended school year that goes until June 30, 2021. She also encouraged all to continue attending the Parent Meetings through the summer.

**Commissioner's Liaison Report by Vanessa Lewis**

- Ms. Williams brought flyers with information on sites for COVID-19 testing and vaccinations including four recreation centers and Barnett Park which is open seven days a week.

**Unit Reports:**

Education – Vidya Deonarine, Education Coordinator  
Medical & Dental – Miguierline Elibert, Admin. Specialist  
PFCE – Dwayne Horne, Sr. Family Service Worker  
ERSEA – Natalie Colon, Family Service Worker  
Mental Health & Disabilities – Dena Davila

**New Business:**

- Grant Application Submission Requirements

**Chairperson called for a motion to adjourn the meeting**

Motion: Alyssa St.Hilaire, John Bridges Representative

Second: Natalie Borges, Engelwood Representative

Motion carried with no objections

Meeting Adjourned at 7:52 p.m.

**Next Policy Council Meeting June 17, 2021**



Lonnie C. Bell Jr.  
Director, Community & Family  
Services

Orange County Government

# HEAD START POLICY COUNCIL



Sonya L. Hill  
Head Start Division Manager

## PROGRAM INFORMATION & UPDATES



JUNE 2021



Orange County  
Community & Family Services Department  
Head Start Division



# POLICY COUNCIL MONTHLY MEETING

Who: **POLICY COUNCIL MEMBERS**

Date: **THURSDAY – JUNE 17, 2021**

Time: **6:30 PM**

Location: **HOLDEN HEIGHTS  
COMMUNITY CENTER  
1201 20<sup>TH</sup> Street  
Orlando, FL 32805**

**A Meal will be provided for  
Parents and Children  
Starting at 6:00. Please arrive early**

*Sandra Moore:*  
407-836-8913 or Email [Sandra.Moore2@ocfl.net](mailto:Sandra.Moore2@ocfl.net)

*Yvette Meade:*  
407-836-8921 or Email [Yvette.Meade@ocfl.net](mailto:Yvette.Meade@ocfl.net)

**PLEASE STAY SAFE!!!!**



# AGENDA



Orange County Government ● Head Start Policy Council ● Holden Heights Community Center  
1201 20<sup>th</sup> Street, Orlando, FL 32805  
June 17, 2021 ● 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
3. *Adoption of Agenda*
4. *Secretary Report*
  - a. *Review of Minutes from May 20, 2021*
5. *HR Report*
6. *Budget Report*
7. *Commissioner / Commissioner Liaison’s Report*
8. *Speaker: Nicole Shepard from The Baby Institute*
9. *Orange County Head Start 2021 Self-Assessment Report*
10. *OHS Information Memorandum and Program Instructions*
  - a. *ACF-PI-HS-21-04 FY 2021 OHS Expectations for Head Start Programs in PY 2021-2022*
11. *Head Start Division Manager’s Report*
12. *Officer’s Report*
13. *Unit Updates:*  
*PFCE, ERSEA, Education, Mental Health & Disabilities, Medical & Dental*
14. *Adjourn*

**ORANGE COUNTY COMMUNITY & FAMILY SERVICES**  
**HEAD START EDUCATION**  
**Recommended Staff Qualifications for hire**



**Name: Anne Barwell**

**Position: Teacher**

- **Master of Arts in Human Resources Management**
- **Bachelor of Arts in Psychology**
- **Over 18 credits in Early Education**
- **State mandated 45 hours**
- **First Aid & CPR expires 12/13/2021**
- **Teacher Assistant w/ OCHS since January 2019**

**Name: Gloria Aguirre**

**Position: Teacher**

- **Bachelor of Arts in Elementary Education**
- **Over 18 credits in Early Education**
- **State mandated 45 hours**
- **First Aid & CPR expires 09/30/2022**

**Name: Ryan Farrell**

**Position: Teacher**

- **Master of Science in Early Childhood Education**
- **Orange County Public School Kindergarten Teacher since 2019.**
- **State mandated Staff Credential Verification no expiration date.**
- **VPK State of Florida trainings**
- **Completed 20 hours of state mandated 45 hours.**
- **State of New Your Early Childhood Teacher Certificate**

**Name: Maria Del Pilar Sterling**

**Position: Teacher**

- **Bachelor of Early Childhood Education**
- **Preschool Education Technician Program (1200 hours) Academic Coordinator**
- **Coping With Psychological Disorders & Special Education Program (100 hours)Academic Coordinator**
- **State Mandated 45 hours**
- **First Aid/CPR expires June 01, 2023**



**Name: Liz Santiago Irizarry**

**Position: Teacher**

- **Bachelor of Social Work**
- **Over 18 credit hours ECE**
- **Child Development Associate Credential CDA expires 7/19/21**
- **Staff Credential Verification expires 7/19/21**
- **State Mandated 45 hours**
- **First Aid/CPR expires May 19, 2023**

**Name: Widelyne William**

**Position: Teacher Assistant**

- **Florida Child Development Associate Equivalency (CDAE) expires 12/05/2022**
- **State mandated Staff Credential Verification expires 12/05/2022**
- **VPK State of Florida trainings**
- **State mandated 45 hours.**
- **First aid/CPR expires 10/17/2021**

**Name: Maria Ortega**

**Position: Teacher Aide**

- **High School Diploma**
- **Completed CDA training Program 06/15/2013**

**Name: Emma Zahmoul**

**Position: Teacher Assistant**

- **Child Development Associate Bilingual Infant/Toddler expires 02/10/2024**
- **State mandated Staff Credential Verification expires 2/10/2024**
- **State mandated 45 hours.**
- **First aid/CPR expires 11/05/2021**

## Head Start Budget Summary May 2021

**Head Start Budget Summary**

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2020 - 2021										TOTAL Budget YTD	BALANCE	TOTAL YTD
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	ENC				
<b>7521 - ADMINISTRATION</b>	\$1,421,045	\$42,479	\$99,788	\$120,738	\$86,346	\$207,594	\$77,529	\$87,930	\$92,063	\$17,388	\$814,469	\$589,238/	58.53%
<b>7522 - EDUCATION</b>	\$11,009,056	\$559,088	\$1,114,194	\$1,392,882	\$887,263	\$878,830	\$806,383	\$961,086	\$923,069	\$76,205	\$7,522,794	\$3,410,057	61.55%
<b>7523 - USDA ADMINISTRATION</b>	\$189,735	\$8,138	\$14,032	\$19,849	\$12,941	\$19,494	\$13,791	\$10,494	\$8,842	\$0.00	\$107,581	\$86,939	55.31%
<b>7524 - USDA OPERATIONS</b>	\$1,380,829	\$12,138	\$35,619	\$102,311	\$83,642	\$74,928	\$76,737	\$84,660	\$76,380	\$444,010	\$546,415	\$637,569	60.84%
<b>7525 - TRAINING</b>	\$156,870	\$0.00	\$0.00	\$6,595	\$6,434	\$10,601	\$2,495	\$19,772	\$405	\$0.00	\$46,302	\$110,568	29.52%
<b>7526 - DISABILITIES</b>	\$393,707	\$18,625	\$30,474	\$40,984	\$28,626	\$25,816	\$27,529	\$30,354	\$33,212	\$36,676	\$235,620	\$121,410	69.16%
<b>7527 - HEALTH AND DENTAL</b>	\$355,930	\$12,442	\$27,896	\$32,959	\$20,536	\$19,588	\$20,572	\$20,926	\$20,866	\$0.00	\$175,738	\$180,147	49.39%
<b>7528 - PCFE</b>	\$2,010,555	\$81,196	\$157,358	\$211,664	\$139,404	\$135,322	\$119,344	\$141,317	\$136,749	\$7,078	\$1,122,356	\$881,121	56.18%
<b>7534 - FACILITIES OPERATIONS</b>	\$784,339	\$30,361	\$29,406	\$47,948	\$29,923	\$32,228	\$86,992	\$35,767	\$46,947	\$742	\$339,572	\$444,025	43.39%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7521 : ADMIN: 67% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FA	REGULAR SALARIES and WAGES	839,811.00	28,172.89	48,463.75	78,381.70	54,332.19	71,304.77	49,334.86	52,397.14	54,794.91	00.00	00.00	00.00	00.00	00.00	00.00	437,182.21	402,628.79	52.06
1130	3FA	OTHER SALARIES and WAGES	5,000.00	2,862.90	4,977.00	5,139.00	2,098.50	2,911.40	4,528.50	4,297.50	3,057.00	00.00	00.00	00.00	00.00	00.00	00.00	29,871.80	-24,871.80	597.44
1140	3FA	OVERTIME	2,764.00	123.88	1,836.37	602.51	8.46	57.69	222.78	299.80	00.00	00.00	00.00	00.00	00.00	00.00	00.00	3,151.49	-387.49	114.02
2110	3FA	FICA TAXES	64,246.00	2,291.10	4,056.17	6,207.59	4,069.57	5,314.57	3,895.92	4,110.85	4,159.68	00.00	00.00	00.00	00.00	00.00	00.00	34,105.45	30,140.55	53.09
2120	3FA	RETIREMENT CONTRIBUTION	83,981.00	2,818.80	5,019.88	7,897.74	5,434.06	5,018.52	4,949.94	5,269.25	5,238.72	00.00	00.00	00.00	00.00	00.00	00.00	41,646.91	42,334.09	49.59
2130	3FA	LIFE and HEALTH INSURANCE	231,600.00	6,209.03	10,456.04	16,139.95	13,122.96	12,745.87	12,368.78	13,118.62	13,118.62	00.00	00.00	00.00	00.00	00.00	00.00	97,279.87	134,320.13	42.00
2131	3FA	HSA/FSA CONTRIBUTION	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00
2200	3FA	PAYMENTS TO OPEB TRUST	8,077.00	00.00	00.00	00.00	00.00	00.00	00.00	6,222.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	6,222.00	1,855.00	77.03
		<b>TOTAL SALARIES</b>	<b>1,235,479.00</b>	<b>42,478.60</b>	<b>74,809.21</b>	<b>114,368.49</b>	<b>79,065.74</b>	<b>97,352.82</b>	<b>75,300.78</b>	<b>85,715.16</b>	<b>80,368.93</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>649,459.73</b>	<b>586,019.27</b>	<b>52.57</b>
3125	3FB	INDIRECT COSTS	106,329.00	00.00	00.00	00.00	00.00	106,329.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	106,329.00	00.00	100.00
3179	3FC	CONTRACT SVC EMPLOY AGENT	20,600.00	00.00	443.04	2,808.21	4,526.20	2,113.65	00.00	00.00	8,954.40	00.00	00.00	00.00	00.00	00.00	14,149.35	18,845.50	-12,394.85	160.17
3410	3FC	LOCAL TRAVEL	3,500.00	00.00	00.00	419.68	00.00	135.47	111.48	80.07	167.12	00.00	00.00	00.00	00.00	00.00	00.00	913.82	2,586.18	26.11
3510	3FC	POSTAGE and MESSENGER SVCS	100.00	00.00	00.00	00.00	00.00	31.35	00.00	89.85	105.65	00.00	00.00	00.00	00.00	00.00	00.00	226.85	-126.85	226.85
3530	3FC	TOLL CHARGES	300.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	300.00	00.00
3610	3FC	RENTAL OF EQUIPMENT	8,000.00	00.00	00.00	345.50	471.14	235.57	235.57	235.57	00.00	00.00	00.00	00.00	00.00	00.00	1,303.49	1,523.35	5,173.16	35.34
3720	3FC	COMMUNICATIONS	2,000.00	00.00	00.00	1,006.04	00.00	543.40	604.20	1,209.30	00.00	00.00	00.00	00.00	00.00	00.00	00.00	3,362.94	-1,362.94	168.15
3820	3FC	MAINTENANCE OF EQUIPMENT	3,500.00	00.00	00.00	145.47	548.55	253.00	284.17	257.07	00.00	00.00	00.00	00.00	00.00	00.00	1,885.52	1,488.26	126.22	96.39
3910	3FC	GRAPHIC REPROD SVCS	500.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	500.00	00.00
4010	3FC	DUES and MEMBERSHIPS	8,000.00	00.00	00.00	00.00	750.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	750.00	7,250.00	9.38
4020	3FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	50.00	00.00
4110	3FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	4,000.00	00.00	00.00	1,357.05	277.37	599.80	420.70	299.90	2,231.25	00.00	00.00	00.00	00.00	00.00	00.00	5,186.07	-1,186.07	129.65
4115	3FC	MISCELLANEOUS OPERATING SUPPLIES	2,000.00	00.00	00.00	250.47	286.48	00.00	77.82	00.00	82.38	00.00	00.00	00.00	00.00	00.00	00.00	697.15	1,302.85	34.86
4121	3FC	COMPUTER EQUIPMENT LESS THAN \$500	50.00	00.00	00.00	00.00	27.84	00.00	266.84	31.90	00.00	00.00	00.00	00.00	00.00	00.00	00.00	326.58	-276.58	653.16
4123	3FC	EQUIPMENT LESS THAN \$1000	50.00	00.00	00.00	00.00	359.98	00.00	50.39	00.00	49.29	00.00	00.00	00.00	00.00	00.00	00.00	459.66	-409.66	919.32
4412	3FC	PROMOTIONAL EXPENSES	50.00	00.00	00.00	36.94	33.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	69.94	-19.94	139.88
4418	3FC	EDUCATIONAL ASSISTANCE PROGRAM	500.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	500.00	00.00
4422	3FC	SCHOLARSHIPS, AWARDS, BENEF	1,500.00	00.00	00.00	00.00	00.00	00.00	177.00	12.00	104.00	00.00	00.00	00.00	00.00	00.00	00.00	293.00	1,207.00	19.53
4482	3FG	SELF INS-PROP CASUALTY	24,537.00	00.00	24,537.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	24,537.00	00.00	100.00
		<b>TOTAL OPERATIONS</b>	<b>185,566.00</b>	<b>00.00</b>	<b>24,980.04</b>	<b>6,369.36</b>	<b>7,280.56</b>	<b>110,241.24</b>	<b>2,228.17</b>	<b>2,215.66</b>	<b>11,694.09</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>17,338.36</b>	<b>165,009.12</b>	<b>3,218.52</b>	<b>98.27</b>
		<b>TOTAL UNIT 7521</b>	<b>1,421,045.00</b>	<b>42,478.60</b>	<b>99,789.25</b>	<b>120,737.85</b>	<b>86,346.30</b>	<b>207,594.06</b>	<b>77,528.95</b>	<b>87,930.82</b>	<b>92,063.02</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>17,338.36</b>	<b>814,468.85</b>	<b>589,237.79</b>	<b>58.53</b>

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7522 : SERVICES: 67% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FE	REGULAR SALARIES and WAGES	6,706,000.00	366,596.68	618,528.52	904,342.49	577,971.70	578,667.06	517,197.56	541,697.09	559,238.28	00	00	00	00	00	00	4,664,239.38	2,041,760.62	69.55
1130	3FE	OTHER SALARIES and WAGES	10,000.00	795.91	899.95	223.83	1,663.17	2,294.04	1,571.41	2,470.07	2,370.81	00	00	00	00	00	00	12,289.19	-2,289.19	122.89
1140	3FE	OVERTIME	5,000.00	87.86	35,998.34	29,494.91	35,901.98	-9,909.52	2,043.77	7,772.31	2,738.27	00	00	00	00	00	00	32,323.96	-27,323.96	646.48
1155	3FE	COVID - SICK LEAVE	00	00	00	1,866.24	00	00	00	1,074.72	00	00	00	00	00	00	00	2,940.96	-2,940.96	00
2110	3FE	FICA TAXES	513,009.00	26,995.95	48,489.94	69,980.48	40,420.03	41,524.32	37,511.02	39,887.19	40,871.56	00	00	00	00	00	00	345,680.49	167,328.51	67.38
2120	3FE	RETIREMENT CONTRIBUTION	670,600.00	36,944.10	66,270.78	94,777.08	54,589.70	57,273.60	52,134.69	55,194.00	56,581.66	00	00	00	00	00	00	473,765.61	196,834.39	70.65
2130	3FE	LIFE and HEALTH INSURANCE	2,289,657.00	93,124.61	157,602.35	234,314.39	196,454.40	176,238.53	168,479.71	165,175.05	168,192.03	00	00	00	00	00	00	1,359,581.07	930,075.93	59.38
2131	3FE	HSA/FSA CONTRIBUTION	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00
2200	3FE	PAYMENTS TO OPEB TRUST	100,512.00	00	00	00	00	00	00	85,466.00	00	00	00	00	00	00	00	85,466.00	15,046.00	85.03
		TOTAL SALARIES	10,294,778.00	524,545.11	927,789.88	1,334,999.42	835,197.02	846,088.03	778,938.16	898,736.43	829,992.61	00	00	00	00	00	00	6,976,286.66	3,318,491.34	67.77
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	21,000.00	00	00	189.88	145.25	1,255.90	690.70	2,006.21	186.04	00	00	00	00	00	00	7,873.50	4,473.98	8,652.52
3170	3FF	JANITORIAL SVC and SUPPLY	100.00	647.73	00	00	00	00	00	00	00	00	00	00	00	00	00	647.73	-547.73	647.73
3192	3FF	SOFTWARE LICENSING SUPPORT FEE	45,000.00	00	00	00	20,037.21	00	396.48	3,134.67	23,562.00	00	00	00	00	00	00	47,130.36	-2,130.36	104.73
		CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	1,000.00	00	00	00	00	150.00	00	00	150.00	00	00	00	00	00	00	300.00	700.00	30.00
3350	3FF	OTHER INSURANCE and BONDS	100.00	00	00	8,568.00	00	00	00	00	00	00	00	00	00	00	00	8,568.00	-8,468.00	8,568.00
3410	3FF	LOCAL TRAVEL	10,000.00	00	1,090.29	1,022.02	00	780.87	732.04	814.58	1,595.81	00	00	00	00	00	00	6,035.61	3,964.39	60.36
3520	3FF	MOVING EXPENSE-CO ASSETS	100.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	100.00	00
3530	3FF	TOLL CHARGES	1,000.00	00	166.88	2,225.43	135.33	166.99	155.55	84.66	379.06	00	00	00	00	00	00	3,313.90	-2,313.90	331.39
3610	3FF	RENTAL OF EQUIPMENT	33,000.00	00	00	9,165.13	8,812.65	3,680.33	1,413.42	4,622.61	7,136.24	00	00	00	00	00	00	18,133.79	34,830.38	-19,964.17
3620	3FF	LEASES-BUILDINGS/STRUCTURES	100.00	32,716.70	00	00	00	00	00	00	00	00	00	00	00	00	00	32,716.70	-32,616.70	32,716.70
3710	3FF	UTILITIES	100.00	839.37	00	3,064.63	682.27	2,614.24	966.30	1,232.19	1,389.06	00	00	00	00	00	00	10,788.06	-10,688.06	10,788.06
3720	3FF	COMMUNICATIONS	18,000.00	00	1,618.69	5,057.84	712.86	3,592.84	4,873.68	5,200.30	3,885.17	00	00	00	00	00	00	24,941.38	-6,941.38	138.56
		MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	100.00	338.75	00	00	00	00	00	00	00	00	00	00	00	00	00	338.75	-238.75	338.75
3820	3FF	MAINTENANCE OF EQUIPMENT	28,100.00	00	00	3,341.50	4,407.62	1,574.12	1,098.19	2,713.51	2,790.87	00	00	00	00	00	00	11,554.99	15,925.81	619.20
3910	3FF	GRAPHIC REPROD SVCS	100.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	100.00	00
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	3,000.00	00	00	5,186.25	00	1,188.00	8,022.15	00	5,376.00	00	00	00	00	00	00	19,772.40	-16,772.40	659.08
4040	3FF	LICENSE AND CERTIFICATION FEES	100.00	00	00	125.00	00	00	00	2,529.57	250.00	00	00	00	00	00	00	2,904.57	-2,804.57	2,904.57
4110	3FF	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	22,000.00	00	00	3,809.31	45.98	5,297.76	297.37	258.98	587.40	00	00	00	00	00	00	10,296.80	11,703.20	46.80
4115	3FF	MISCELLANEOUS OPERATING SUPPLIES	71,850.00	00	00	1,237.21	323.20	1,055.83	9,089.55	1,432.17	10,486.50	00	00	00	00	00	00	23,624.46	48,225.54	32.88
4116	3FF	EVENT/MEAL REIMBURSEMENTS	5,500.00	00	00	00	00	00	48.64	00	00	00	00	00	00	00	00	48.64	5,451.36	88
		COMPUTER EQUIPMENT LESS THAN \$500	100.00	00	00	00	00	380.20	1,092.90	17.99	00	00	00	00	00	00	00	1,491.09	-1,391.09	1,491.09
4123	3FF	EQUIPMENT LESS THAN \$1000	11,150.00	00	00	745.00	2,350.95	376.70	964.13	53.45	724.78	00	00	00	00	00	00	5,215.01	5,934.99	46.77
4135	3FF	FOOD and DIETARY	234,188.00	00	00	12,894.92	14,412.84	9,851.13	-2,396.55	36,998.81	34,577.22	00	00	00	00	00	00	38,642.27	106,338.37	89,207.36
4175	3FF	CLOTHING AND WEARING APPAREL	200.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	200.00	00
4195	3FF	MISC SUPPLIES OR EXPENSES	100.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	100.00	00
4412	3FF	PROMOTIONAL EXPENSES	1,500.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	1,500.00	00
4418	3FF	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	00	00	1,250.00	00	777.42	00	1,250.00	00	00	00	00	00	00	00	3,277.42	722.58	81.94
4440	3FF	IMPROVEMTS TO NON-COUNTY ASSETS	100.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	100.00	00
4450	3FF	PARENT ACTIVITY FUND	500.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	500.00	00
4452	3FN	FIELD TRIPS-HEAD START	15,360.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	15,360.00	00
4482	3FG	SELF INS-PROP CASUALTY	183,530.00	00	183,528.00	00	00	00	00	00	00	00	00	00	00	00	00	183,528.00	2.00	100.00
6410	3FJ	EQUIPMENT	3,250.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	3,250.00	00
8120	3FF	AID TO OTHER GOVT AGENCIES	50.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	50.00	00
		TOTAL OPERATIONS	714,278.00	34,542.55	186,403.86	57,882.12	52,066.16	32,742.33	27,444.55	62,349.70	93,076.15	00	00	00	00	00	00	76,204.55	546,507.42	91,566.03
		TOTAL UNIT 7522	11,009,056.00	559,087.66	1,114,193.74	1,392,881.54	887,263.18	878,830.36	806,382.71	961,086.13	923,068.76	00	00	00	00	00	00	76,204.55	7,522,794.08	3,410,057.37

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7401 DEPT: 062 UNIT: 7523 : USDA ADMIN: 67% OF FY ELAPSED**

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
		REGULAR SALARIES and WAGES	113,112.00	5,818.56	9,697.60	14,546.41	9,697.60	9,697.60	10,153.96	6,843.21	6,843.21	.00	.00	.00	.00	.00	.00	73,298.15	39,813.85	64.80
1140	3FQ	OVERTIME	1,500.00	169.80	246.32	2.80	.00	8.28	265.42	2.80	.00	.00	.00	.00	.00	.00	.00	695.42	804.58	46.36
2110	3FQ	FICA TAXES	10,030.00	439.37	729.48	1,088.31	726.63	727.24	781.83	516.00	515.81	.00	.00	.00	.00	.00	.00	5,524.67	4,505.33	55.08
2120	3FQ	RETIREMENT CONTRIBUTION	13,111.00	598.84	994.39	1,454.92	969.76	970.59	1,041.94	684.60	684.32	.00	.00	.00	.00	.00	.00	7,399.36	5,711.64	56.44
2130	3FQ	LIFE and HEALTH INSURANCE	42,000.00	1,111.44	1,852.40	2,527.10	1,547.16	1,547.16	1,547.52	798.24	798.24	.00	.00	.00	.00	.00	.00	11,729.36	30,270.64	27.93
2200	3FQ	PAYMENTS TO OPEB TRUST	1,889.00	.00	.00	.00	.00	.00	.00	1,649.00	.00	.00	.00	.00	.00	.00	.00	1,649.00	240.00	87.29
		<b>TOTAL SALARIES</b>	<b>181,642.00</b>	<b>8,138.01</b>	<b>13,520.19</b>	<b>19,619.54</b>	<b>12,941.15</b>	<b>12,950.87</b>	<b>13,790.77</b>	<b>10,493.85</b>	<b>8,841.58</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>100,295.96</b>	<b>81,346.04</b>	<b>55.22</b>
3125	3FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	6,543.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,543.00	.00	100.00
3410	3FR	LOCAL TRAVEL	1,000.00	.00	212.29	229.37	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	441.66	558.34	44.17
3530	3FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3820	3FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	3FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	4,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,100.00	.00
4418	3FR	EDUCATIONAL ASSISTANCE PROGRAM	835.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	835.00	.00
4482	3FS	SELF INS-PROP CASUALTY	300.00	.00	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00	100.00
		<b>TOTAL OPERATIONS</b>	<b>12,878.00</b>	<b>.00</b>	<b>512.29</b>	<b>229.37</b>	<b>.00</b>	<b>6,543.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>7,284.66</b>	<b>5,593.34</b>	<b>56.57</b>
		<b>TOTAL UNIT 7523</b>	<b>194,520.00</b>	<b>8,138.01</b>	<b>14,032.48</b>	<b>19,848.91</b>	<b>12,941.15</b>	<b>19,493.87</b>	<b>13,790.77</b>	<b>10,493.85</b>	<b>8,841.58</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>107,580.62</b>	<b>86,939.38</b>	<b>55.31</b>

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7401 DEPT: 062 UNIT: 7524 : USDA SERVICES: 67% OF FY ELAPSED**

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FT	REGULAR SALARIES and WAGES	133,635.00	7,899.32	13,719.60	20,403.90	12,920.79	13,112.47	13,253.11	12,394.90	12,476.30	.00	.00	.00	.00	.00	.00	106,180.39	27,454.61	79.46
1140	3FT	OVERTIME	500.00	.00	596.43	630.00	-749.25	-472.50	.00	.00	.00	.00	.00	.00	.00	.00	.00	4.68	495.32	.94
2110	3FT	FICA TAXES	10,223.00	564.39	1,028.68	1,534.83	859.17	895.00	941.93	876.27	882.46	.00	.00	.00	.00	.00	.00	7,582.73	2,640.27	74.17
2120	3FT	RETIREMENT CONTRIBUTION	13,363.00	789.93	1,431.60	2,103.39	1,217.15	1,264.00	1,325.31	1,239.49	1,247.63	.00	.00	.00	.00	.00	.00	10,618.50	2,744.50	79.46
2130	3FT	LIFE and HEALTH INSURANCE	84,000.00	2,884.78	4,808.88	7,196.46	5,566.38	5,566.38	5,566.38	5,566.38	5,566.38	.00	.00	.00	.00	.00	.00	42,722.02	41,277.98	50.86
2131	3FT	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	3FT	PAYMENTS TO OPEB TRUST	3,778.00	.00	.00	.00	.00	.00	.00	3,297.00	.00	.00	.00	.00	.00	.00	.00	3,297.00	481.00	87.27
		<b>TOTAL SALARIES</b>	245,499.00	12,138.42	21,585.19	31,868.58	19,814.24	20,365.35	21,086.73	23,374.04	20,172.77	.00	.00	.00	.00	.00	.00	170,405.32	75,093.68	69.41
3170	3FU	JANITORIAL SVC and SUPPLY	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	.00
4110	3FU	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4115	3FU	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4123	3FU	EQUIPMENT LESS THAN \$1000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4130	3FU	HOUSEHOLD AND KITCHEN SUPPLIES	3,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,300.00	.00
4135	3FU	FOODandDIETARY	1,362,111.00	.00	.00	70,442.17	63,828.14	54,562.33	55,649.78	61,285.95	56,207.35	.00	.00	.00	.00	.00	444,009.91	361,975.72	556,125.37	59.17
4482	3FS	SELF INS-PROP CASUALTY	14,034.00	.00	14,034.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	14,034.00	.00	100.00
		<b>TOTAL OPERATIONS</b>	1,382,495.00	.00	14,034.00	70,442.17	63,828.14	54,562.33	55,649.78	61,285.95	56,207.35	.00	.00	.00	.00	.00	444,009.91	376,009.72	562,475.37	59.31
		<b>TOTAL UNIT 7524</b>	1,627,994.00	12,138.42	35,619.19	102,310.75	83,642.38	74,927.68	76,736.51	84,659.99	76,380.12	.00	.00	.00	.00	.00	444,009.91	546,415.04	637,569.05	60.84

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7526 : DISABILITY: 67% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FI	REGULAR SALARIES and WAGES	223,978.00	13,602.88	18,164.80	27,272.12	18,546.43	17,941.30	18,164.80	18,164.80	18,164.80	00	00	00	00	00	00	150,021.93	73,956.07	66.98
1140	3FI	OVERTIME	500.00	4.47	3.31	1,124.44	553.49	-769.72	00	00	3.31	00	00	00	00	00	00	919.30	-419.30	183.86
2110	3FI	FICA TAXES	17,134.00	956.89	1,249.73	1,995.24	1,307.49	1,159.97	1,235.95	1,235.95	1,236.20	00	00	00	00	00	00	10,377.42	6,756.58	60.57
2120	3FI	RETIREMENT CONTRIBUTION	22,398.00	1,360.74	1,816.81	2,839.66	1,909.99	1,717.16	1,816.48	1,816.48	1,816.81	00	00	00	00	00	00	15,094.13	7,303.87	67.39
2130	3FI	LIFE and HEALTH INSURANCE	56,000.00	2,700.42	4,500.70	6,729.72	5,146.52	5,146.52	5,146.52	5,146.52	5,146.52	00	00	00	00	00	00	39,663.44	16,336.56	70.83
2131	3FI	HSA/FSA CONTRIBUTION	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00
2200	3FI	PAYMENTS TO OPEB TRUST	1,795.00	00	00	00	00	00	00	1,660.00	00	00	00	00	00	00	00	1,660.00	135.00	92.48
		<b>TOTAL SALARIES</b>	321,805.00	18,625.40	25,735.35	39,961.18	27,463.92	25,195.23	26,363.75	28,023.75	26,367.64	00	00	00	00	00	00	217,736.22	104,068.78	67.66
3195	3FK	CONTRACT SERVICES MEDICAL	45,000.00	00	00	482.20	1,162.50	500.00	912.50	1,839.48	6,364.84	00	00	00	00	00	36,676.32	11,261.52	-2,937.84	106.53
3410	3FK	LOCAL TRAVEL	2,200.00	00	251.16	263.22	00	00	131.74	243.34	470.89	00	00	00	00	00	00	1,360.35	839.65	61.83
3530	3FK	TOLL CHARGES	300.00	00	00	00	00	00	5.19	8.96	00	00	00	00	00	00	00	14.15	285.85	4.72
3720	3FK	COMMUNICATIONS	2,400.00	00	35.70	277.20	00	120.75	120.84	241.86	00	00	00	00	00	00	00	796.35	1,603.65	33.18
4020	3FK	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	1,500.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	1,500.00	00
4040	3FK	LICENSE AND CERTIFICATION FEES	500.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	500.00	00
4110	3FK	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,000.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	3,000.00	00
4115	3FK	MISCELLANEOUS OPERATING SUPPLIES	12,000.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	12,000.00	00
4121	3FK	COMPUTER EQUIPMENT LESS THAN \$500	50.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	50.00	00
4418	3FK	EDUCATIONAL ASSISTANCE PROGRAM	500.00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	00	500.00	00
4482	3FG	SELF INS-PROP CASUALTY	4,452.00	00	4,452.00	00	00	00	00	00	00	00	00	00	00	00	00	4,452.00	00	100.00
		<b>TOTAL OPERATIONS</b>	71,902.00	00	4,738.86	1,022.62	1,162.50	620.75	1,165.08	2,329.87	6,844.69	00	00	00	00	00	36,676.32	17,884.37	17,341.31	75.88
		<b>TOTAL UNIT 7526</b>	393,707.00	18,625.40	30,474.21	40,983.80	28,626.42	25,815.98	27,528.83	30,353.62	33,212.33	00	00	00	00	00	36,676.32	235,620.59	121,410.09	69.16

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7525 : TRAINING: 67% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	3FH	CONTRACT SVC-TRAINING CONTRACTUAL SERVICES NOT	50,000.00	.00	.00	.00	.00	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	40,000.00	20.00
3197	3FH	OTHERWISE SPECIFIED	2,000.00	.00	.00	.00	1,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,250.00	750.00	62.50
3420	3FH	OUT OF COUNTY TRAVEL	38,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	38,000.00	.00
3610	3FH	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	613.60	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	613.60	1,386.40	30.68
3620	3FH	LEASES-BUILDINGS/STRUCTURES	3,370.00	.00	.00	.00	1,280.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,280.00	2,090.00	37.98
3910	3FH	GRAPHIC REPROD SVCS BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	3FH	SUBSCRIPTIONS	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4030	3FH	TRAINING AND EDUCATIONAL COST	38,000.00	.00	.00	6,594.94	1,500.00	375.00	2,495.00	19,772.00	480.00	.00	.00	.00	.00	.00	.00	31,216.94	6,783.06	82.15
4040	3FH	LICENSE AND CERTIFICATION FEES OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,500.00	.00	.00	.00	.00	.00	.00	.00	-75.00	.00	.00	.00	.00	.00	.00	-75.00	3,575.00	-2.14
4110	3FH	PRINTING)	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4115	3FH	MISCELLANEOUS OPERATING SUPPLIES	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
4116	3FH	EVENT/MEAL REIMBURSEMENTS	3,500.00	.00	.00	.00	1,790.43	226.13	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,016.56	1,483.44	57.62
4418	3FH	EDUCATIONAL ASSISTANCE PROGRAM OPERATIONS	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
		<b>TOTAL UNIT 7525</b>	<b>156,870.00</b>	<b>.00</b>	<b>.00</b>	<b>6,594.94</b>	<b>6,434.03</b>	<b>10,601.13</b>	<b>2,495.00</b>	<b>19,772.00</b>	<b>405.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>46,302.10</b>	<b>110,567.90</b>	<b>29.52</b>



COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7534 : H. S. FACILITIES : 67% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FL	REGULAR SALARIES and WAGES	136,032.00	6,572.00	10,996.86	16,555.67	11,099.89	10,995.89	10,956.10	10,998.16	10,993.60	.00	.00	.00	.00	.00	.00	89,168.17	46,863.83	65.55
1130	3FL	OTHER SALARIES and WAGES	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
1140	3FL	OVERTIME	5,000.00	21.99	491.77	215.24	28.98	106.09	63.34	252.15	14.07	.00	.00	.00	.00	.00	.00	1,193.63	3,806.37	23.87
2110	3FL	FICA TAXES	10,408.00	463.76	811.05	1,196.63	770.20	768.01	761.49	779.19	760.61	.00	.00	.00	.00	.00	.00	6,310.94	4,097.06	60.64
2120	3FL	RETIREMENT CONTRIBUTION	13,603.00	659.40	1,148.86	1,677.10	1,112.90	1,110.20	1,101.95	1,125.04	1,100.77	.00	.00	.00	.00	.00	.00	9,036.22	4,566.78	66.43
2130	3FL	LIFE and HEALTH INSURANCE	54,340.00	2,313.06	3,855.20	5,769.86	4,358.12	4,358.12	4,358.12	4,358.12	4,358.12	.00	.00	.00	.00	.00	.00	33,728.72	20,611.28	62.07
2200	3FL	PAYMENTS TO OPEB TRUST	1,660.00	.00	.00	.00	.00	.00	.00	1,660.00	.00	.00	.00	.00	.00	.00	.00	1,660.00	.00	100.00
		<b>TOTAL SALARIES</b>	231,043.00	10,030.21	17,303.74	25,414.50	17,370.09	17,338.31	17,241.00	19,172.66	17,227.17	.00	.00	.00	.00	.00	.00	141,097.68	89,945.32	61.07
		PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	2,000.00	.00	.00	.00	.00	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	1,900.00	5.00
3170	3FM	JANITORIAL SVC and SUPPLY	10,000.00	647.73	647.73	647.73	647.73	647.73	647.73	797.73	647.73	.00	.00	.00	.00	.00	.00	5,331.84	4,668.16	53.32
3179	3FM	CONTRACT SVC EMPLOY AGENT CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	.00
3197	3FM	OTHER INSURANCE and BONDS	5,000.00	.00	.00	.00	.00	.00	21,371.79	.00	.00	.00	.00	.00	.00	.00	.00	21,371.79	-16,371.79	427.44
3350	3FM	LOCAL TRAVEL	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
3410	3FM	MOVING EXPENSE-CO ASSETS	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	.00
3520	3FM	TOLL CHARGES	7,000.00	.00	.00	.00	.00	1,515.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,515.00	5,485.00	21.64
3530	3FM	RENTAL OF EQUIPMENT	700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	700.00	.00
3610	3FM	LEASES-BUILDINGS/STRUCTURES	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
3620	3FM	UTILITIES	390,000.00	18,504.70	10,276.70	10,276.70	10,276.70	10,276.70	10,276.70	10,276.70	10,276.70	.00	.00	.00	.00	.00	742.00	90,441.60	298,816.40	23.38
3710	3FM	COMMUNICATIONS	30,000.00	839.37	839.37	839.37	839.37	1,068.07	839.37	1,438.46	1,040.23	.00	.00	.00	.00	.00	.00	7,743.61	22,256.39	25.81
3720	3FM	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	2,700.00	.00	.00	451.44	.00	226.71	225.81	451.80	.00	.00	.00	.00	.00	.00	.00	1,355.76	1,344.24	50.21
3810	3FM	INTERNAL FLEET MANAGEMENT CHARGES	33,000.00	338.75	338.75	6,780.36	338.75	393.89	4,602.61	878.76	1,091.69	.00	.00	.00	.00	.00	.00	14,763.56	18,236.44	44.74
3820	3FM	GRAPHIC REPROD SVCS	2,000.00	.00	.00	.00	.00	.00	674.00	.00	.00	.00	.00	.00	.00	.00	.00	674.00	1,326.00	33.70
3825	3FD	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	21,196.00	.00	.00	3,257.94	450.05	532.91	1,752.46	747.17	3,976.90	.00	.00	.00	.00	.00	.00	10,717.43	10,478.57	50.56
3910	3FM	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4110	3FM	SOFTWARE < \$1000	1,500.00	.00	.00	.00	.00	.00	641.45	49.57	.00	.00	.00	.00	.00	.00	.00	691.02	808.98	46.07
4115	3FM	COMPUTER EQUIPMENT LESS THAN \$500	5,000.00	.00	.00	.00	.00	.00	20,404.03	381.89	12,670.51	.00	.00	.00	.00	.00	.00	33,456.43	-28,456.43	669.13
4120	3FM	EQUIPMENT LESS THAN \$1000	400.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400.00	.00
4121	3FM	TOOLS and SMALL IMPLEMENTS	1,600.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,600.00	.00
4123	3FM	CLOTHING AND WEARING APPAREL	10,000.00	.00	.00	279.96	.00	129.00	1,350.86	1,389.25	2,612.25	.00	.00	.00	.00	.00	.00	5,761.32	4,238.68	57.61
4126	3FM	MISC SUPPLIES OR EXPENSES	4,400.00	.00	.00	.00	.00	.00	4,011.94	183.72	.00	.00	.00	.00	.00	.00	.00	4,195.66	204.34	95.36
4175	3FM	EQUIPMENT	200.00	.00	.00	.00	.00	.00	355.63	.00	.00	.00	.00	.00	.00	.00	.00	355.63	-155.63	177.81
4195	3FM	COMPUTER EQUIPMENT > \$500	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
6410	3FO	TOTAL OPERATIONS	1,600.00	.00	.00	.00	.00	.00	2,596.28	.00	-2,596.28	.00	.00	.00	.00	.00	.00	.00	1,600.00	.00
6438	3FO	<b>TOTAL UNIT 7534</b>	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
		<b>TOTAL OPERATIONS</b>	553,296.00	20,330.55	12,102.55	22,533.50	12,552.60	14,890.01	69,750.66	16,595.05	29,719.73	.00	.00	.00	.00	.00	742.00	198,474.65	354,079.35	36.01
		<b>TOTAL UNIT 7534</b>	784,339.00	30,360.76	29,406.29	47,948.00	29,922.69	32,228.32	86,991.66	35,767.71	46,946.90	.00	.00	.00	.00	.00	742.00	339,572.33	444,024.67	43.39

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7528 : PARENT, FAMILY AND COMMUNITY: 67% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT												PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG						SEP
1120	3FX	REGULAR SALARIES and WAGES	1,139,894.00	56,545.83	95,989.78	142,002.34	91,903.00	88,523.42	77,278.19	80,735.42	90,431.61	00.00	00.00	00.00	00.00	00.00	723,409.59	416,484.41	63.46	
1130	3FX	OTHER SALARIES and WAGES	10,000.00	00.00	00.00	486.00	2,586.60	2,880.00	2,880.00	2,878.20	2,869.20	00.00	00.00	00.00	00.00	00.00	14,580.00	-4,580.00	145.80	
1140	3FX	OVERTIME	5,000.00	86.58	1,380.36	107.42	-843.24	121.77	87.46	352.62	2,697.39	00.00	00.00	00.00	00.00	00.00	3,990.36	1,009.64	79.81	
1155	3FG	COVID - SICK LEAVE	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	
2110	3FX	FICA TAXES	87,202.00	4,130.22	7,140.46	10,599.53	6,705.52	6,578.53	5,755.00	6,007.94	6,920.22	00.00	00.00	00.00	00.00	00.00	53,837.42	33,364.58	61.74	
2120	3FX	RETIREMENT CONTRIBUTION	350,000.00	6,135.25	10,525.60	15,531.82	9,892.15	9,618.67	8,462.83	8,898.23	9,676.82	00.00	00.00	00.00	00.00	00.00	78,741.37	271,258.63	22.50	
2130	3FX	LIFE and HEALTH INSURANCE	350,000.00	14,298.11	24,216.82	36,738.22	26,711.27	25,135.40	23,666.84	23,681.84	23,812.24	00.00	00.00	00.00	00.00	00.00	198,260.74	151,739.26	56.65	
2131	3FX	HSA/FSA CONTRIBUTION	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	
2200	3FX	PAYMENTS TO OPEB TRUST	13,910.00	00.00	00.00	00.00	00.00	00.00	00.00	12,031.00	00.00	00.00	00.00	00.00	00.00	00.00	12,031.00	1,879.00	85.49	
		<b>TOTAL SALARIES</b>	<b>1,956,006.00</b>	<b>81,195.99</b>	<b>139,253.02</b>	<b>205,465.33</b>	<b>136,955.30</b>	<b>132,857.79</b>	<b>118,130.32</b>	<b>134,585.25</b>	<b>136,407.48</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>1,084,850.48</b>	<b>871,155.52</b>	<b>55.46</b>	
3179	3FY	CONTRACT SVC EMPLOY AGENT	7,100.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	7,078.40	00.00	21.60	
3410	3FY	LOCAL TRAVEL	3,000.00	00.00	72.33	195.51	00.00	69.06	84.01	62.11	156.35	00.00	00.00	00.00	00.00	00.00	00.00	639.37	2,360.63	21.31
3530	3FY	TOLL CHARGES	200.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	200.00	00.00
3720	3FY	COMMUNICATIONS	5,000.00	00.00	00.00	1,698.13	00.00	865.61	846.87	1,691.82	00.00	00.00	00.00	00.00	00.00	00.00	5,102.43	-102.43	102.05	
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	50.00	00.00
4110	3FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	7,000.00	00.00	00.00	2,955.80	2,388.46	90.00	248.05	4,978.34	00.00	00.00	00.00	00.00	00.00	00.00	10,660.65	-3,660.65	152.30	
4115	3FY	MISCELLANEOUS OPERATING SUPPLIES	500.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	500.00	00.00
		COMPUTER EQUIPMENT LESS THAN \$500	50.00	00.00	00.00	00.00	59.99	00.00	34.99	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	94.98	-44.98	189.96
4123	3FY	EQUIPMENT LESS THAN \$1000	500.00	00.00	00.00	1,349.70	00.00	1,439.93	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	2,789.63	-2,289.63	557.93	
4412	3FY	PROMOTIONAL EXPENSES	7,000.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	185.45	00.00	00.00	00.00	00.00	00.00	185.45	6,814.55	2.65	
4418	3FY	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	4,000.00	00.00
4450	3FY	PARENT ACTIVITY FUND	2,116.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	2,116.00	00.00
4482	3FG	SELF INS-PROP CASUALTY	18,033.00	00.00	18,033.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	18,033.00	00.00	100.00
		<b>TOTAL OPERATIONS</b>	<b>54,549.00</b>	<b>00.00</b>	<b>18,105.33</b>	<b>6,199.14</b>	<b>2,448.45</b>	<b>2,464.60</b>	<b>1,213.92</b>	<b>6,732.27</b>	<b>341.80</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>7,078.40</b>	<b>37,505.51</b>	<b>9,965.09</b>	<b>81.73</b>
		<b>TOTAL UNIT 7528</b>	<b>2,010,555.00</b>	<b>81,195.99</b>	<b>157,358.35</b>	<b>211,664.47</b>	<b>139,403.75</b>	<b>135,322.39</b>	<b>119,344.24</b>	<b>141,317.52</b>	<b>136,749.28</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>00.00</b>	<b>7,078.40</b>	<b>1,122,355.99</b>	<b>881,120.61</b>	<b>56.18</b>

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7001 DEPT: 062 UNIT: 7527 : HEALTH AND DEVELOPMENT: 67% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	3FV	REGULAR SALARIES and WAGES	220,912.00	9,014.41	15,024.01	22,047.46	14,043.70	14,520.07	14,551.05	13,267.65	14,738.48	00.00	00.00	00.00	00.00	00.00	00.00	117,206.83	103,705.17	53.06
1140	3FV	OVERTIME	500.00	98.66	383.94	1,702.25	-384.77	-1,238.29	13.31	3.35	00.00	00.00	00.00	00.00	00.00	00.00	00.00	578.45	-78.45	115.69
1155	3FV	COVID - SICK LEAVE	00.00	00.00	00.00	00.00	922.88	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	922.88	-922.88	00.00
2110	3FV	FICA TAXES	16,899.00	655.76	1,109.68	1,800.72	1,039.69	940.23	1,038.36	939.42	1,051.67	00.00	00.00	00.00	00.00	00.00	00.00	8,575.53	8,323.47	50.75
2120	3FV	RETIREMENT CONTRIBUTION	22,091.00	911.31	1,540.80	2,444.20	1,458.19	1,328.18	1,456.43	1,327.11	1,473.85	00.00	00.00	00.00	00.00	00.00	00.00	11,940.07	10,150.93	54.05
2130	3FV	LIFE and HEALTH INSURANCE	70,000.00	1,761.74	2,936.24	4,312.07	3,301.40	3,301.40	3,301.40	3,301.40	3,301.40	00.00	00.00	00.00	00.00	00.00	00.00	25,517.05	44,482.95	36.45
2131	3FV	HSA/FSA CONTRIBUTION	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00
2200	3FV	PAYMENTS TO OPEB TRUST	897.00	00.00	00.00	00.00	00.00	00.00	00.00	1,660.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	1,660.00	-763.00	185.06
		<b>TOTAL SALARIES</b>	331,299.00	12,441.88	20,994.67	32,306.70	20,381.09	18,851.59	20,360.55	20,498.93	20,565.40	00.00	00.00	00.00	00.00	00.00	00.00	166,400.81	164,898.19	50.23
3179	3FW	CONTRACT SVC EMPLOY AGENT	1,000.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	1,000.00	00.00
3195	3FW	CONTRACT SERVICES MEDICAL	1,000.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	1,000.00	00.00
3410	3FW	LOCAL TRAVEL	1,000.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	30.48	00.00	00.00	00.00	00.00	00.00	00.00	30.48	969.52	3.05
3530	3FW	TOLL CHARGES	200.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	200.00	00.00
3720	3FW	COMMUNICATIONS	2,280.00	00.00	00.00	322.00	00.00	161.00	161.12	322.48	00.00	00.00	00.00	00.00	00.00	00.00	00.00	966.60	1,313.40	42.39
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	100.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	100.00	00.00
4020	3FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500.00	00.00	00.00	00.00	154.77	00.00	50.00	00.00	270.47	00.00	00.00	00.00	00.00	00.00	00.00	475.24	1,024.76	31.68
4110	3FW	MISCELLANEOUS OPERATING SUPPLIES	3,000.00	00.00	00.00	329.80	00.00	575.00	00.00	104.15	00.00	00.00	00.00	00.00	00.00	00.00	00.00	1,008.95	1,991.05	33.63
		COMPUTER EQUIPMENT LESS THAN \$500	50.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	50.00	00.00
4121	3FW	EQUIPMENT LESS THAN \$1000	3,000.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	3,000.00	00.00
4143	3FW	MEDandSURG SUPPLIES	4,100.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	4,100.00	00.00
4418	3FW	EDUCATIONAL ASSISTANCE PROGRAM	500.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	500.00	00.00
4482	3FG	SELF INS-PROP CASUALTY	6,901.00	00.00	6,901.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	6,901.00	00.00	100.00
		<b>TOTAL OPERATIONS</b>	24,631.00	00.00	6,901.00	651.80	154.77	736.00	211.12	426.63	300.95	00.00	00.00	00.00	00.00	00.00	00.00	9,382.27	15,248.73	38.09
		<b>TOTAL UNIT 7527</b>	355,930.00	12,441.88	27,895.67	32,958.50	20,535.86	19,587.59	20,571.67	20,925.56	20,866.35	00.00	00.00	00.00	00.00	00.00	00.00	175,783.08	180,146.92	49.39

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 0001 DEPT: 062 UNIT: 7529 : H.S. GENERAL FUND: 67% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	HZE	REGULAR SALARIES and WAGES	270,620.00	4,675.20	7,792.00	10,051.87	7,792.00	9,428.13	7,792.00	9,424.81	11,057.62	00.00	00.00	00.00	00.00	00.00	00.00	68,013.63	202,606.37	25.13
2110	HZE	FICA TAXES	20,708.00	353.49	589.12	762.77	588.73	713.89	588.71	713.64	838.55	00.00	00.00	00.00	00.00	00.00	00.00	5,148.90	15,559.10	24.86
2120	HZE	RETIREMENT CONTRIBUTION	27,122.00	467.52	779.20	1,005.19	779.20	942.81	779.20	942.48	1,105.76	00.00	00.00	00.00	00.00	00.00	00.00	6,801.36	20,320.64	25.08
2130	HZE	LIFE and HEALTH INSURANCE	84,016.00	798.32	1,330.54	1,986.67	1,541.76	1,541.76	1,541.76	1,545.60	1,549.44	00.00	00.00	00.00	00.00	00.00	00.00	11,835.85	72,180.15	14.09
2131	HZE	HSA/FSA CONTRIBUTION	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00
2150	HZE	UNEMPLOYMENT COMPENSATION	500.00	00.00	00.00	00.00	00.00	00.00	00.00	13,752.39	00.00	00.00	00.00	00.00	00.00	00.00	00.00	13,752.39	-13,252.39	2,750.48
		<b>TOTAL SALARIES</b>	402,966.00	6,294.53	10,490.86	13,806.50	10,701.69	12,626.59	10,701.67	26,378.92	14,551.37	00.00	00.00	00.00	00.00	00.00	00.00	105,552.13	297,413.87	26.19
3197	HZE	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	22,800.00	00.00	00.00	00.00	00.00	00.00	00.00	11,140.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	11,140.00	11,140.00	520.00
3810	HZE	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	110,753.00	00.00	00.00	00.00	41,368.00	58,274.97	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	22,792.69	99,642.97	-11,682.66
4110	HZE	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	500.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	500.00	00.00
4115	HZE	MISCELLANEOUS OPERATING SUPPLIES	500.00	-10.52	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	-10.52	510.52	-2.10
4123	HZE	EQUIPMENT LESS THAN \$1000	50.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	50.00	00.00
4135	HZE	FOOD and DIETARY	705.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	1,713.50	00.00	-1,008.50	243.05
4482	HZE	SELF INS-PROP CASUALTY	256.00	256.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	256.00	00.00	100.00
6310	HZE	STRUCT and FAC OTH TH BLDGS	2,026.00	00.00	00.00	00.00	2,026.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	2,026.00	00.00	100.00
6438	HZE	COMPUTER EQUIPMENT > \$500	5,705.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	00.00	5,705.00	00.00
		<b>TOTAL OPERATIONS</b>	143,295.00	245.48	00.00	00.00	43,394.00	58,274.97	00.00	00.00	11,140.00	00.00	00.00	00.00	00.00	00.00	35,646.19	113,054.45	-5,405.64	103.77
		<b>TOTAL UNIT 7529</b>	546,261.00	6,540.01	10,490.86	13,806.50	54,095.69	70,901.56	10,701.67	26,378.92	25,691.37	00.00	00.00	00.00	00.00	00.00	35,646.19	218,606.58	292,008.23	46.54

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 7046 DEPT: 062 UNIT: 7535 : H.S. DISASTER AND RECOVERY GRANT : 67% OF FY ELAPSED

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3125	2GA	INDIRECT COSTS	333,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	333,100.00	.00
3170	2GB	JANITORIAL SVC and SUPPLY	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
3197	2GB	OTHERWISE SPECIFIED	15,770.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,770.00	.00
3420	2GB	OUT OF COUNTY TRAVEL	35,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	35,500.00	.00
3810	2GB	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	1,022,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,022,000.00	.00
4020	2GB	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	6,437.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,437.00	.00
4030	2GB	TRAINING AND EDUCATIONAL COST	123,032.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	123,032.00	.00
4040	2GB	LICENSE AND CERTIFICATION FEES	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4110	2GB	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	24,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,000.00	.00
4115	2GB	MISCELLANEOUS OPERATING SUPPLIES	53,902.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	140.00	.00	53,762.00	.26
4120	2GB	SOFTWARE < \$1000	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
4123	2GB	EQUIPMENT LESS THAN \$1000	52,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	52,000.00	.00
4143	2GB	MEDandSURG SUPPLIES	12,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,500.00	.00
6310	2GC	STRUCT and FAC OTH TH BLDGS	400,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400,000.00	.00
6410	2GC	EQUIPMENT	46,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	46,000.00	.00
6420	2GC	ROLLING STOCK	80,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	72,642.00	.00	7,358.00	90.80
		OPERATIONS	2,232,741.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	72,782.00	.00	2,159,959.00	3.26
		TOTAL UNIT 7535	2,232,741.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	72,782.00	.00	2,159,959.00	3.26

COMMUNITY AND FAMILY MONTHLY EXPENSE REPORT THROUGH MAY 31, 2021: FUND: 8291 DEPT: 062 UNIT: 7536 : VPK: 92% OF THE FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT												PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG					
1120	2EA	REGULAR SALARIES and WAGES	766,476.00	.00	1,200.00	6,000.00	2,400.00	26,865.59	52,787.79	60,890.38	42,276.81	.00	.00	.00	.00	.00	192,420.57	574,055.43	25.10
2110	2EA	FICA TAXES	58,667.00	.00	87.29	443.82	174.37	1,971.14	4,068.81	4,778.88	3,220.78	.00	.00	.00	.00	.00	14,745.09	43,921.91	25.13
2120	2EA	RETIREMENT CONTRIBUTION	76,648.00	.00	120.00	600.00	240.00	2,736.09	5,655.99	6,666.29	4,432.48	.00	.00	.00	.00	.00	20,450.85	56,197.15	26.68
2130	2EA	LIFE and HEALTH INSURANCE	292,216.00	.00	340.18	1,698.07	787.82	6,952.52	13,203.96	15,698.57	10,811.79	.00	.00	.00	.00	.00	49,492.91	242,723.09	16.94
2200	2EA	PAYMENTS TO OPEB TRUST	639.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	639.00	.00
		<b>SALARIES</b>	1,194,646.00	.00	1,747.47	8,741.89	3,602.19	38,525.34	75,716.55	88,034.12	60,741.86	.00	.00	.00	.00	.00	277,109.42	917,536.58	23.20
3125	2EB	INDIRECT COSTS	42,498.00	.00	.00	.00	.00	2,588.47	.00	.00	.00	.00	.00	.00	.00	.00	2,588.47	39,909.53	6.09
3410	2EC	LOCAL TRAVEL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4020	2EC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
4110	2EC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,600.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,600.00	.00
4115	2EC	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4123	2EC	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
4482	2EC	SELF INS-PROP CASUALTY	198.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	198.00	.00
		<b>OPERATIONS</b>	46,396.00	.00	.00	.00	.00	2,588.47	.00	.00	.00	.00	.00	.00	.00	.00	2,588.47	43,807.53	5.58
		<b>TOTAL UNIT 7536</b>	1,241,042.00	.00	1,747.47	8,741.89	3,602.19	41,113.81	75,716.55	88,034.12	60,741.86	.00	.00	.00	.00	.00	279,697.89	961,344.11	22.54

\*Feb - May salary expenditures include jvs.

## P-CARD EXPS. REPORT

CFS- DEPT. 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
CLAYTON, AMANDA	POSITIVE PROMOTIONS	5/7/2021	5/11/2021	(\$185.45)	7001	062	7528	4412	ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	OFFICEMAX/OFFICEDEPT#6876	5/25/2021	5/27/2021	\$5.99					ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	OFFICE DEPOT	5/25/2021	5/28/2021	\$165.60					ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	OFFICEMAX/OFFICEDEPT#6876	5/25/2021	5/28/2021	\$199.40					ORANGE COUNTY BOCC- PCard
CLAYTON, AMANDA	OFFICE DEPOT	5/25/2021	5/28/2021	\$9.89					ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	PARTY CITY 500	5/3/2021	5/5/2021	\$86.95	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	5/6/2021	5/7/2021	\$125.00	7001	062	7522	4040	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	5/6/2021	5/7/2021	\$125.00	7001	062	7522	4040	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	5/6/2021	5/7/2021	\$125.00	7001	062	7522	4040	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	5/6/2021	5/7/2021	\$125.00	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	5/6/2021	5/7/2021	\$125.00	7001	062	7522	4040	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	5/27/2021	5/28/2021	\$125.00	7001	062	7522		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	5/27/2021	5/28/2021	\$125.00	7001	062	7522	4040	ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	TEACHSTONE TRAINING	5/27/2021	5/28/2021	\$125.00	7001	062	7522	4040	ORANGE COUNTY BOCC- PCard
DIMITRIADIS, BERNADETTE	THE COUNCIL FOR PROFESSI	5/17/2021	5/18/2021	\$425.00	7001	062	7525	4040	ORANGE COUNTY BOCC- PCard
DIMITRIADIS, BERNADETTE	U HAUL STORE	5/20/2021	5/24/2021	\$454.90	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	ESCOT BUS LINES	4/30/2021	5/3/2021	\$320.00	7001	062	7522	3197	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	WM SUPERCENTER	5/3/2021	5/4/2021	\$20.94	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #436	5/4/2021	5/5/2021	\$2.99	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	WAL-MART #3162	5/5/2021	5/6/2021	\$41.92	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	ULINE SHIP SUPPLIES	5/7/2021	5/10/2021	\$584.06	7001	062	7522	4115	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #1501	5/10/2021	5/11/2021	\$27.93	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #1501	5/14/2021	5/17/2021	\$10.77	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #1501	5/20/2021	5/21/2021	\$9.00	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #436	5/24/2021	5/25/2021	\$10.20	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/DEPOT	5/4/2021	5/6/2021	\$104.97	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	5/4/2021	5/7/2021	\$24.05	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	5/7/2021	5/12/2021	\$14.38	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/DEPOT	5/11/2021	5/14/2021	(\$104.97)	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMAZON.COM 2L4CM3PD2 AMZN	5/12/2021	5/13/2021	\$330.18	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	5/12/2021	5/13/2021	\$179.99	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #D160193	5/14/2021	5/17/2021	\$480.00	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	5/16/2021	5/17/2021	\$179.99	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	WAL-MART #3162	5/18/2021	5/19/2021	\$23.90	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	PUBLIX #436	5/20/2021	5/21/2021	\$15.38	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	LITTLE CAESARS	5/20/2021	5/24/2021	\$20.00	7001	062			ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	LECHONERA LATINA	5/21/2021	5/21/2021	\$65.00	7001	062			ORANGE COUNTY BOCC- PCard
RUFF, SANDRA D	PAYPAL EDTRAINING4U	5/3/2021	5/4/2021	\$1,000.00	7007	062	7521		ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	NATIONAL HEAD START ASSO	5/10/2021	5/11/2021	\$998.00	7007	062	7521		ORANGE COUNTY BOCC- TCard
RUFF, SANDRA D	FELDESMAN TUCKER LEIFER F	5/20/2021	5/21/2021	\$150.00	7007	062	7521		ORANGE COUNTY BOCC- TCard
SANDERS, NICK A	LOWES #01598	5/5/2021	5/7/2021	\$260.92	7001	062	7534	4126	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	5/7/2021	5/10/2021	\$29.94	7001	062	7534	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	5/7/2021	5/10/2021	\$57.95	7001	062	7534	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	INTERIOR CONTRACT SRVCS	5/12/2021	5/13/2021	\$1,299.72	7001	062	7534	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	SQ NATIONAL CONSTR	5/13/2021	5/14/2021	\$4,500.00	7001	062	7534	3197	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	5/13/2021	5/14/2021	\$854.93	7001	062	7534	3810	ORANGE COUNTY BOCC- PCard

## P-CARD EXPS. REPORT

CFS- DEPT. 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
SANDERS, NICK A	LOWES #01598	5/13/2021	5/14/2021	(\$1,297.20)	7001	062	7534	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	5/20/2021	5/21/2021	\$186.42	7001	062	7534	3810	ORANGE COUNTY BOCC- PCard
SANDERS, NICK A	LOWES #01598	5/28/2021	5/31/2021	\$194.20	7001	062	7534	3810	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4160	5/28/2021	5/31/2021	\$27.98	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	5/28/2021	5/31/2021	\$21.94	7001	062	7522	4135	ORANGE COUNTY BOCC- PCard



## Section II. Budget and Budget Justification Narrative

Justify the budget by addressing the following:

1. *Staffing.*

The OCHS staffing structure is separated into several units; Administration, Education, Health & Dental, Mental Health & Disabilities, Parent Family and Community Engagement and Facilities. Each staff is assigned to a particular unit that represents their position. This helps to provide oversight of expenditures in each area as well as to ensure proper planning and management of fiscal resources.

*Salary Structure Increase*

A 3.5% salary is planned for 2021-2022. Retirement increased from 10% to 10.66% along with a \$1,400 increase in insurance. County financial support in the amount of \$2 Million contribution from general funds will help the program continue to reward employees with competitive wages.

*Travel and Training*

Travel out of county was non-existent in 2020-2021 as Covid-19 still required travel restrictions. Training for 2020-2021 was strong during COVID-19. There were many virtual trainings which helped make access to quality training more available. Many agencies decreased training prices allowing more staff to participate in training. A big focus for the year was extensive High Scope and Teachstone training. It was important to invest in our teachers, especially in preparation for a face-to-face year in 2021. For many teachers, the basics of our curriculum were taught differently in a pandemic. Preparing our teachers for the traditional classroom will better prepare our teachers to provide quality education and support entering the 2021-2022 school year.

## *General Operations*

General operations efficiency has increased during 2020-2021. During this year, we have implemented a pick-up/delivery schedule that has helped all 22 centers plan and be served better. Maximo, a warehouse inventory system was launched. The system has improved communication and ability for centers to communicate their needs and the procurement of items needed for success in the classroom. Our maintenance team has implemented a preventative maintenance program for both classrooms and the play

### *2. Food Service Contract*

Food and Dietary total is estimated to be \$1,882,514 in 2021-2022. Contractual agreements are in conjunction with the Child Care Food Program (CCFP) which will provide over \$1.8 Million in reimbursement funds to the program. Orange County Public Schools contracts with OCHS will provide meals for 9 public school locations. The remaining 13 centers are supported by an approved caterer through the CCFP.

Second Harvest Food Bank (SHFB), the Head Start state certified food vendor, has offered a long-term partnership with the program. Some of the highlights include a paid food handler program for parents who want to gain skills for the service industry here in Central Florida. The parents who complete the 14 week program receive a certificate and job placement services and upon graduation, will be provided jobs. SHFB has also provided training to all staff on food safety, healthy food, meal plans and other resources that support families.

OCHS currently has a Lease with Orange County Public Schools (OCPS) to operate at 12 sites on school campuses, which consist of more than 32 classrooms in the 2021-2022 school year. The lease includes classroom space, electricity, janitorial,

maintenance and administrative services for the classrooms. OCHS will be continuing to stay at Frontline Outreach.

In the 2021 FY, the children returned to Lila Mitchell Head Start after HVAC renovations were completed. The children back to Lila Mitchell Head Start in October. Prior to the return, Head Start along with support from the community, painted classrooms, replaced floorboards, placed new signage, and deep cleaned classrooms using MicroShield 360, a agent that destroys viruses and germs including Covid-19. The bathrooms for the children were updated by the county with touchless toilets, sinks and hand towel dispensers. Mt. Sinai campus was the first in many projects to come where the relationship with the county and OCPS is striving to upgrade existing areas to new, safe and welcoming areas enjoyed by the students and parents.

OCHS facilities have implemented a strong preventative maintenance program. We have been able to successfully maintain our playgrounds and food service machines at low cost. Most exciting is that we are increasing safety at all our campuses. It is the program's intent to apply for the 1303 application to start exploring construction of County owned facilities and relying less on leased property. The County is supportive of the OCHS program. The program can utilize more land and space to operate its program. Emphasis will be placed on designing technologically advanced, state-of- the-art centers. The programs goal is to design environments to be more inviting and welcoming to families than the typical community center design.

In addition to its efforts to move towards new innovative building plans, OCHS has recieved the 2018 Disaster Recovery grant funds for communities affected by named hurricanes.. Currently, the Request for Proposal is in review and will soon be advertised

to build 4 new playgrounds for children. Construction at the John Bridges Head Start has begun. Staff is working together on the design for the new classrooms which we will pilot new technology and safe classrooms.

3. The COLA for 2020-2021 in the amount of \$170,491 was used to pay for higher operating costs and to support or fund the increase in staff salary and benefits. In February 2020, the Orange County Board of County Commissioners approved a 4.0% increase in salaries, a 1.74% increase in retirement and a \$1,200.00 per person increase for health insurance for all Orange County Government employees. All Orange County Head Start staff was included to receive these increases in insurance costs. Due to the pandemic, the 4% salary increase was rescinded but the retirement and insurance increase remained. Due to the increase which will come at a total estimated cost of \$396,736 for the 297 employees, Orange County Head Start will use the COLA increase to cover the retirement and insurance increase.

4. Orange County Government uses financial management software systems such as Advantage, Web Focus and PeopleSoft to account for grant funds, property, and assets. These systems allow gathering of transactions, expenditures and revenues to be viewed as necessary. These systems support documentation on programs progress, projections and spending in the program areas. This system does not allow for funds outside of Head Start to be circulated within grant funding. All funds are overseen independently from each other.

Orange County's Property Accounting Department of the Comptroller's office, uses a management system that records assets and ensures proper use. Annually, the department conducts an inventory check. For vehicles, Orange County Government Fleet

oversees vehicle assets and conducts maintenance and repairs. Orange County Facilities Management oversees county facilities, maintenance and repairs.

5. The Non-federal match is supported through several sources including a) Head Start's In-Kind and volunteer program, b) donations, c) County support, and d) the State of Florida Voluntary Pre-Kindergarten Program.

Source of Non-Federal Match	Estimated Amount	Valuation Methodology
In-Kind and Volunteer Program	\$ 1,900,000	Amount expected to be collected from parent; former parent's and volunteers in the center along with In-Kind donations to the classroom.
Donations	\$ 15,000	Various Donors
County Support	\$ 2,000,000	*Salary Support
FS VPK Program	\$ 1,252,800	Provided by 540 hours per child (700) at rate

Head Start's volunteer program did see a decrease in support during the pandemic. However, we have been working closer with our partners to capture hours and provide additional support. We began Volunteer Fridays, where parents and community groups can come and social distance while cleaning our playgrounds. The centers have also been in competition, encouraging one another to raise the most in-kind. Most effective was training our staff on how the match is important to our program and how each person who provides in-kind is contributing to the program.

Head Start has procedures and multiple levels of checks and balances to ensure in-kind is allowable, allocable and reasonable. Accuracy starts at the center level and is

processed at the administrative level, where it is entered into ChildPlus for tracking and sent to Orange County Comptroller for final review.

OCHS has formal agreements that support the program, which includes the following:

- Adult Literacy League – Reading and literacy for parents
- University of Central Florida – Nurse and Social Work Interns
- Florida Transitions – Transition of children from Part C (IDEA) to Part B
- Early Learning Coalition – Coordination of Early Childhood Programs
- Orange County Library System – Story tellers and training for parents
- Urban League – Employability, financial literacy and child abuse prevention workshops
- Florida Department of Revenue – Child Support Services
- YMCA of Central Florida – Swimming Lessons
- Goodwill Industries – Job Training for Head Start Parents
- Swimming for Life/Straightforward Ministries – Swimming Lessons
- Fifth Third Bank – Financial Literacy
- Children’s Home Society – Transition between Early and Head Start
- Nemours Foundation – Vision and Hearing Screenings
- PNC Bank – Financial Literacy

The Foster Grandparent program supports the classrooms by providing senior volunteers. This program has provided over 3,850 hours with over 80 grandparent volunteers in our classrooms per year. The county contributes \$22,280 for this service annually. This program not only supports education in the classroom, but has increased activity levels through social activity and improved health of their volunteers.

Donations have provided classroom supplies, nutritional supplies, field trips and other support to Head Start. An example of support comes from A Gift for Teaching (AGT). Orange County Teachers from eligible high-need schools can shop once at AGT locations. Their goal is to reach as many teachers as they can, therefore offering several ways to get no-cost to the program school supplies so the program can impact students in need.

Orange County Government contributes \$2Million for the program, which is used to supplement salaries for Head Start staff. In addition to personnel support, Orange County provides services from fiscal to fleet for the Head Start Division to succeed.

The State of Florida Voluntary Pre-Kindergarten Program (VPK) is funded by the Florida Department of Education. The State of Florida guarantees a year of pre-kindergarten preschool education free of charge to Florida Department of Children and Families (DCF) Child Care Regulations, and accredited providers. The VPK program reimburses Head Start for every 3 instructional hours per day, provided by teachers and teacher assistants at the rate of \$4.54 per hour, at a max of 540 instructional hours per year. The estimated amount for 2021 -2022 School Year is \$1,252,800. VPK enrollment was low this year as Covid-19 has made registration and recruitment difficult. VPK reimbursement is a large portion of our teacher's salaries. With the \$2 Million support from the county has allowed us to meet our budget and sustain quality early education.

6. No waiver of the non-federal share match is required.

7. No waiver of the 15% limitation on development and administrative costs is proposed.

8. An enrollment reduction is not being requested.

9.a.b.c. **No conversion is being requested.**

10. No funds outside of prior approvals are being requested.

11. Funds are not being requested for equipment during the 2021-2022 FY. Procurement procedures followed for the purchase of equipment are as follows:

Equipment purchases over \$10,000 requires three (3) quotes to be submitted along with back up documentation to the Orange County Family Services Department Fiscal division. Back up documentation may include; scope of work, insurance, W-9 form,

departmental memo or approvals. Once items are received, the Fiscal Program Manager will review, ensure funds are available in the Advantage System, and approve. The approval is sent to the Manager for final approval.

Submission of the purchase order is keyed into the Advantage system through the Fiscal Department and routed to purchasing for the completed purchase order to be sent to the vendor. All equipment over \$2,000 is required to be tagged for inventory through the Property Accounting Department of the Comptroller.



ORANGE COUNTY HEAD START DIVISION  
O H H S GRANT APPLICATION

5/28/2021  
12:35 PM

PA22 FY 2021-2022

SECTION B - BUDGET CATEGORIES

Personnel (Section B, Line 6a)

Position	Total Salary	HS Allocation	USDA Allocation	OC GFIFT Allocation	VPK Allocation	% Time Work OHHS Grant	# Hrs Per Day
1 Head Start Manager	105,518	88,914		16,605		100%	8
1 Sr. Program Manager	69,643	58,684		10,959		100%	8
1 Administrative Assistant	46,823	39,455		7,368		100%	8
1 Administrative Facilitator	38,686	32,598		6,088		100%	8
4 Administrative Specialist	140,965	118,783		22,183		100%	8
1 Business Unit Business System Analyst	47,232	39,800		7,433		100%	8
1 Fiscal Program Manager	61,549	51,863		9,685		100%	8
1 Sr. Fiscal Coordinator	42,453	35,772		6,680		100%	8
1 Sr. Monitoring & Evaluation Coordinator	60,343	50,847		9,496		100%	8
1 Monitoring & Evaluation Coordinator	50,182	42,285		7,897		100%	8
2 Quality Assurance Coordinator	84,906	71,545		13,361		100%	8
1 Contract Administrator	42,453	35,772		6,680		100%	8
1 VPK Administrative Specialist	32,292	0			32,292	100%	8
2 Mentor Coaches						100%	8
<b>19 Total Administration</b>	<b>823,045</b>	<b>666,319</b>	<b>0</b>	<b>124,434</b>	<b>32,292</b>		

Position	Total Salary	HS Allocation	USDA Allocation	OC GFIFT		% Time Work OHHS Grant	# Hrs Per Day
				Allocation	VPK Allocation		
1 Education Program Manager	60,343	50,847		9,496		100%	8
2 Field Oper Supervisor	113,280	95,454		17,826			
3 Education Coordinators	166,411	140,225		26,187		100%	8
1 Early Childhood Behaviouralist Specialist	58,302	49,128		9,175		100%	8
18 Center Supervisors	756,516	519,261		96,971	140,284	100%	8
4 Center Supervisors						100%	8
1 Registered Nurse	62,087			9,770		100%	8
4 LPN	176,461			27,768		100%	8
1 Sr Coordinator Nutrition	51,926		51,926			100%	8
2 Assistant Nutrition Coord.	78,556		78,556			100%	8
1 Nutrition Consultant	49,982	42,117		7,865		100%	8
2 Cooks	55,649		55,649			100%	8
4 Food Service Assistant	93,461		93,461			100%	8
1 Family Services Program Manager	60,343	50,847		9,496		100%	8
3 Sr Family Service Worker (ERSEA inc)	132,526	111,671		20,855		100%	8
4 SR Family Services Worker (Health & Dis )	230,307	194,065		36,241		100%	8
26 Family Service Worker	1,038,277	874,892		163,385		100%	8
85 Teachers	3,278,979	2,322,236		433,675	523,069	100%	8
112 Teacher Assistants	3,055,118	2,523,888		471,333	59,897	100%	8
1 Maintenance Supervisor	53,976	45,482		8,494		100%	8
2 Maintenance Tech	68,653	68,653		10,803		100%	8
1 Warehouse Specialist	33,799	33,799		5,319		100%	8
Casual Labor	35,000	\$35,000					
Overtime	20,764	\$18,764	2,000				8
<b>272</b>	<b>Total Services</b>	<b>9,730,717</b>	<b>7,176,331</b>	<b>281,591</b>	<b>1,364,658</b>	<b>723,249</b>	
<b>291</b>	<b>Grand Total Salary</b>	<b>10,553,762</b>	<b>7,842,650</b>	<b>281,591</b>	<b>1,489,092</b>	<b>755,541</b>	

II Fringe Benefits (Section B, Line 6b)

Benefits	Total Benefits	HS Allocation	USDA Allocation	OC GFIFT Allocation	VPK Allocation
FICA - 7.65%	803,097	609,994	21,389	113,916	57,799
Retirement Contribution - 10.66%	1,119,088	836,026	29,804	158,737	80,541
Life and Health - 15400 per employee	3,788,414	3,095,388	138,600	238,255	316,171
<b>Total Fringe Benefits</b>	<b>\$5,710,599</b>	<b>\$4,541,408</b>	<b>\$189,793</b>	<b>\$510,908</b>	<b>\$454,511</b>
<b>Total Salary and Fringe Benefits</b>	<b>\$16,264,361</b>	<b>\$12,384,058</b>	<b>\$471,384</b>	<b>\$2,000,000</b>	<b>\$1,210,052</b>

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III Travel (Section B, Line 6c)

		<u>Cost</u>		<u>Cost</u>
Out of County Travel	3420	\$38,000	Total Out of County Travel	\$38,000

IV Equipment (Section B, Line 6D)

	<u>Cost</u>		<u>Cost</u>
None		Total Equipment	\$0

V Supplies (Section B, Line 6e)

		<u>Cost</u>		<u>Cost</u>
Janitorial Supplies	3170	\$10,000		
Office Supplies	4110	\$35,000		
Misc Operating Supplies	4115	\$86,500		
Computer Equipment < 500	4121	\$1,200		
Medical & Surg. Supplies	4143	\$4,100		
Equipment < 1000	4123	\$19,700		
			Total Supplies	\$156,500

VI Contractual (Section B, Line 6f)

Name of Organization	Purpose	Period		<u>Cost</u>
Rental For training facilities	Facility Use	12 Months		\$3,370
Orange County School Board	Facility Use	12 Months		\$300,000
		Total Facilities Contracts	3620	\$303,370
Technical and Training Assistance				3185
Pamela Rowe	Speech Lang & Occupational Therapy			3195
Kinder Consulting	Mental Health Therapy	12 Months		\$13,333
Therapy Essentials	Speech Lang & Occupational Therap	12 Months		\$13,333
		Total Other Contracts		\$90,000
		Total Contracts		\$393,370

VII Construction (Section B, Line 6h)

None

VIII Other (Section B, Line 6h)

<u>Items</u>		<u>Cost</u>
Field Trips	4452	\$16,973
Dues and Memberships	4010	\$17,681
Books CDs Videos and Subscriptions	4020	\$6,299
Food and Dietary	4135	\$301,506
Communications	3720	\$50,279
Maintenance of Building	3810	\$88,403
Maintenance of Equipment	3820	\$42,544
Software Licensing / Support Fee	3192	\$58,567
Other Insurance and bonds	3350	\$11,161
Contracted Services Not Other Specified	3197	\$8,640
Graphic Reproduction	3910	\$1,768
Tools and Small Tool Implements	4126	\$5,525
Promotional Expenses	4412	\$9,448
Contract Service Training	3182	\$55,252
Moving Expense	3520	\$7,735
License Fee	4040	\$11,050
Event Meal Reimbursements	4118	\$9,945
Uniform	4175	\$221
Equipment		\$0
Contract Services Medical	3195	\$1,105
Misc Supplies or Expenses		\$1,105
Maint of Bldgs, Imps & Grounds	3810	\$33,151
Payment To Other Governments	3187	\$25,416
Training and Educational Costs	4030	\$41,991
Toll Charges	3530	\$2,818
Postage	3510	\$276
Rental Of Equipment	3610	\$77,352
Educational Assistance	4418	\$21,548
Scholarship and Awards	4422	\$1,658
Self Insurance	4482	\$232,885
Local Travel	3410	\$18,766
Parent Activity	4450	\$10,736
Utilities	3710	\$27,626
Vehicles Maintenance	3825	\$24,088
		<u>1,223,736</u>

Total Other

1,223,736

TOTAL DIRECT CHARGES

14,195,664

TOTAL FEDERAL FUNDS

14,391,993

IX Indirect Charges - Justification (Section B, Line 8)  
 Indirect Charges is based on Total Salary  
 Approved rate of % of total budget - part of the difference can be claimed as In-kind

\$106,329

X Non-Federal Resources (Section C, Line 8)

A. Volunteers

Type	Total Hrs	Rate	Value
Parents and Former Parents - 1,807	15,468	\$14.22	\$219,651
Foster Grand Parents	2,827	\$8.49	\$22,300
Fringe Benefits			\$79,843
			<u>\$322,193</u>

Total Volunteers

B. Donation

Type	Amount	Value
Donation of Classroom Supplies, Nutritional Supplies, Field Trips,	\$505	\$505
		<u>\$505</u>

Total Donation

C. Support Provided by OCBCC

Indirect Cost not charged that is within the 15% limitation	\$0		
Personnel	\$1,489,092		
Fringe Benefits	\$510,808		
Total Orange County Supplement	\$2,000,000		
		Total Orange County	<u>\$2,000,000</u>

D. State Voluntary Prekindergarten (VPK) Program

Personnel	\$755,541		
Fringe Benefits	\$454,511		
Operations	42,748		
Total VPK Program	\$1,252,800		
		Total VPK	<u>1,252,800</u>

**TOTAL NON-FEDERAL SHARE \$3,575,496**

XI Computation to Support Certification of Head Start Administration

\$14,301,983	80%
<u>\$3,575,496</u>	20%
\$17,877,481	
	15%
<u>\$2,681,624</u>	

Item	Federal Amount	Non-Federal	Total
Indirect Cost	3125 106,329	\$21,266	\$127,595
Administrative Salaries	1120 1130 1140 798,517	\$159,703	\$958,220
Administrative Fringe Benefits	2110 2120 2130 375,787	\$75,157	\$450,944
Contract Service - Employmt. Agent	3179 10,000	\$2,000	\$12,000
Office Supplies	4110 4,667	\$933	\$5,601
Local Travel	3410 2,334	\$467	\$2,800
Rental of Equipment	3610 4,667	\$933	\$5,601
Graphics Reproduction	3910 583	\$117	\$700
Communication	3720 3,150	\$630	\$3,780
Equipment < \$1000	4123 58	\$12	\$70
Dues and Memberships	4010 18,669	\$3,734	\$22,403
Promotional	4412 58	\$12	\$70
Postage & Messenger Services	3510 292	\$58	\$350
Scholarship-Awards	4422 1,750	\$350	\$2,100
Toll Charges	3530 175	\$35	\$210
Subscription	4020 58	\$12	\$70
Misc Supply	4115 2,334	\$467	\$2,800
Maintenance of Equipment	3820 4,084	\$817	\$4,901
Computer Equipment < \$500	4121 58	\$12	\$70
Education Assistance	4418 583	\$117	\$700
Self Insurance Property/Casualty	4482 14,565	\$2,913	\$17,478
Total	<u>1,348,720</u>	<u>\$248,478</u>	<u>1,490,889</u>

1.17

## Orange County Head Start

### Parent Family and Community Engagement 2020-2021

#### ***Monthly Report: May 2021***

- (10) Home visits for attendance.
- (4) Families received Crisis/Emergency Assistance.
- (48) Parents received Educational Services (GED-4/ESOL-44).
- (571) Health Services Follow ups were done by Family Service Worker.
- (3) Families were referred for family services.
- (247) were provided families services
- (21) Parent Meetings were held this month. (332) parents attended parent meetings and (24) males attended during the month.
- (29) Fatherhood Activities was held this month. (174) Fathers attended fatherhood initiatives.
- (12) Parents Trainings were held this month. (220) parents attended Parents Trainings.
- (109) Homeless families, (38) Referrals, (97) Received Services, (84.62%) Attendance

#### **Trainings/Activities:**

- Kindergarten Transition
- Health- Well Being
- Child Abuse Prevention
- Cooking Matters
- For Me, For You, For Later
- Mental Health Behaviors
- Healthy Minds/Mental Wellness
- Affordable recreational Activities
- CFPB

## Child Plus Dashboard Homeless Reporting May 2020-2021



	Centers	Making Gains	Goal Progress	Goal Completed	Homeless
1	Aloma	23	9	0	6
2	Bithlo	3	14	1	1
3	Callahan	16	9	0	7
4	Dillard	3	2	0	0
5	Dover Shores	11	3	0	0
6	East Orange	33	28	2	6
7	Engelwood	23	27	1	10
8	Evans	7	5	0	0
9	Frontline	29	23	7	1
10	Hal Marston	5	20	1	3
11	Hungerford Elm	22	4	0	4
12	John Bridges	49	29	2	10
13	McCoy	16	24	0	5
14	Lila Mitchell	17	20	0	1
15	Pine Hills	14	43	0	14
16	S.O. YMCA	22	25	5	4
17	Southwood	44	28	9	22
18	Taft	4	26	3	3
19	Three Points	31	25	0	5
20	Ventura	22	5	1	1
21	W.S. ELC	34	25	2	5
22	W.S. ELM	0	7	0	1
	<b>Total:</b>	<b>428</b>	<b>401</b>	<b>34</b>	<b>109</b>

Total # of homeless families' 109

Total # Active Family Partnerships Agreements 135

Total # of Referrals 38 Total # Homeless families receiving services 97

Total # of families acquired housing 13

Homeless ADA 84.62%



**ORANGE COUNTY HEAD START  
Parent Family and Community Engagement**



**Monthly Homeless Report**

**May/31/2021**

<b>Chld plus ID#:</b>	<b>64275</b>	<b>83891</b>	<b>86027</b>	<b>TOTAL</b>
<b>Family Last Name:</b>	<b>Ayden Smith</b>	<b>Kyng Burke</b>	<b>Paris Vega</b>	
Follow Ups	0	0	4	4
Referrals visible and documented in system	0	0	0	0
Referrals family received	0	0	0	0
Resources family received from FSW	0	0	2	2
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>6</b>

<b>Progress Gains</b>			
<b>Site</b>	<b>WS ELC-Annex</b>	<b>WS Elementary</b>	<b>Aloma</b>
<b>DATE↓</b>	<b>Smith</b>	<b>Burke</b>	<b>Vega</b>
5/30/2021	There was no assessment completed on the family	There has been no follow up with the family documented	Completed 1st assessment and now the 2nd is due



## ORANGE COUNTY HEAD START 2020-2021

ERSEA REPORT    MONTH: May    YEAR: 2021

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Applications 2020-2021	Monthly New Applications 2021-2022
Aloma	37	37	11%	11	2	2	4
Bithlo	34	24	0%	6	0	5	3
Callahan	49	49	3%	18	3	1	4
Hungerford	36	34	0%	9	0	2	8
Dillard	38	34	7%	6	1	4	5
Dover Shores	35	35	0%	4	0	10	5
East Orange	120	102	7%	35	0	10	14
Engelwood	60	59	19%	9	5	12	6
Evans	13	13	0%	3	2	1	2
Frontline	65	55	8%	9	0	4	3
Hal P Marston	85	74	4%	24	0	1	5
John Bridges	140	122	3%	48	4	0	25
Lila Mitchell	70	66	11%	8	0	6	3
McCoy	40	37	7%	6	3	8	6
Pine Hills	200	175	4%	55	0	8	27
SO YMCA	60	52	0%	24	5	12	10
Southwood	120	117	4%	35	4	8	20
Taft	120	99	10%	22	0	9	4
Three Points	60	55	7%	18	1	4	9
Ventura	40	33	17%	6	4	7	2
WS ELC	75	75	14%	13	1	5	9
WS Elementary	34	34	0%	12	0	6	6
<b>Total</b>	<b>1536</b>	<b>1394</b>	<b>58(6%)</b>	<b>391</b>	<b>35</b>	<b>125</b>	<b>180</b>
Goal	1536	1536	+ 154 (10%)	-191	+ 154 (10%)	48	
Previous Month		1393	154 (11.2%)	377	36	49	177

Monthly Chronic Absenteeism	Current Month	Monthly Goal	Previous Month	Reasons w/ Highest Percentages
Severe Chronic Absences (20% Over)	24%	10%(154)	21%	Unexcused/No Show    29%
Moderate Chronic Absences (10-20% Over)	27%	20%(307)	19%	Sick or Dr's Appointment    21%
Not Chronically Absent (Less than 10%)	49%	70%(1075)	60%	Transportation    10%

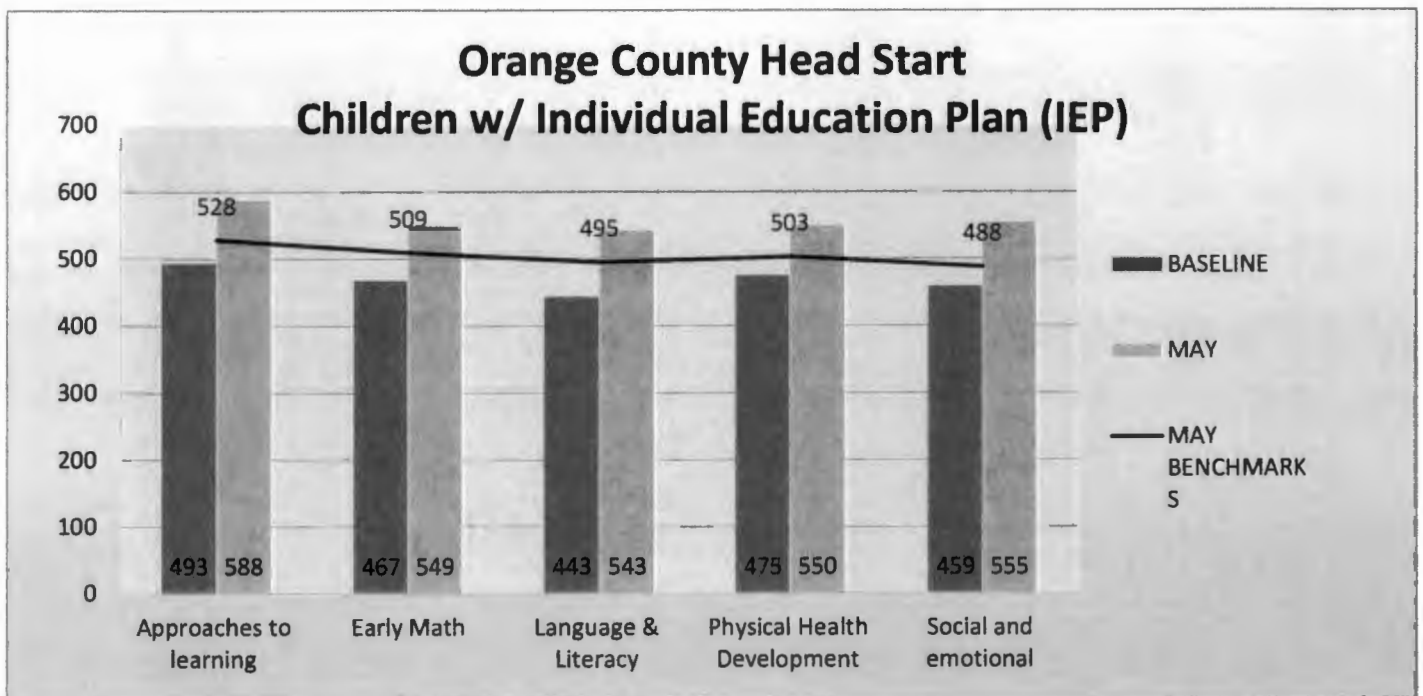


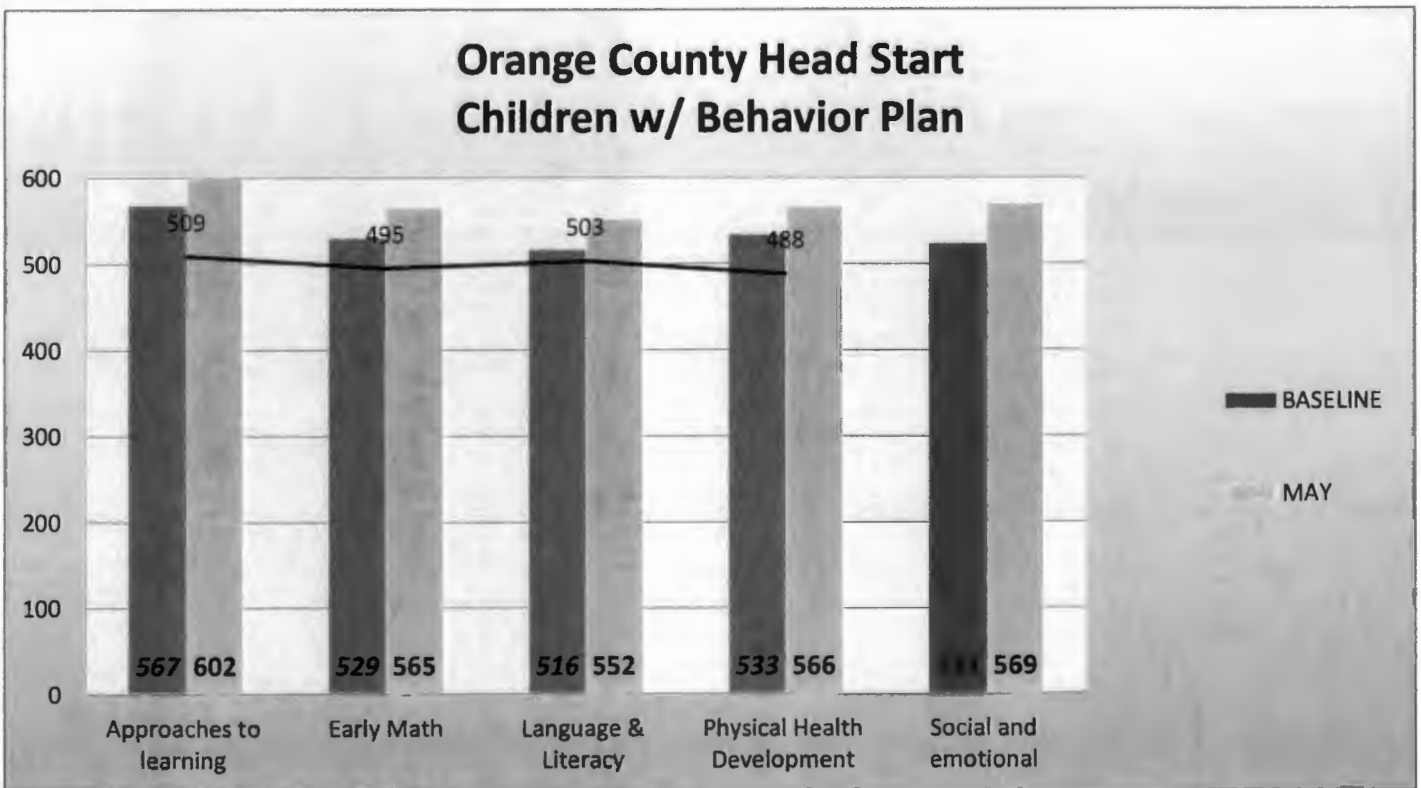
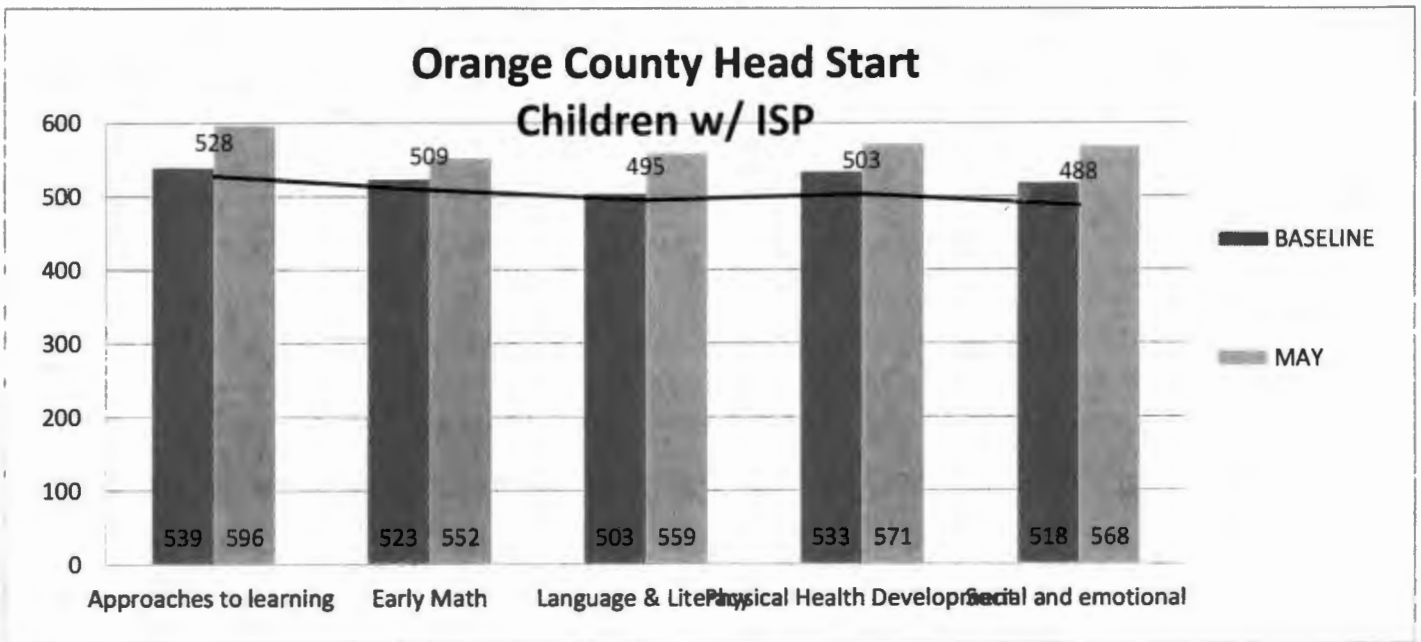
ORANGE COUNTY HEAD START 2020-2021  
ERSEA REPORT

Site (Subject to Change)	Funded Enrollment (Subject to Change)	Returning Children (Subject to Change)	New Applications Needed by Site for Selections (Subject to Change)	Total Applications Selections	Recruitment Efforts
Aloma	37	15	0		La Hacienda Restaurant, Majestic Hair Studio, Lechonera Latina, La Granja
Bithlo	34	11	1		Advance Auto Parts, Autozone, Publix
Callahan	49	28	1		Callahan Center, giving out flyer to families around the community, Motel Howard Vernon Mama's Cheesesteak
Hungerford	36	23	1		Soul Food Fantasy, Millers Jamaican Cuisine, True Health, Lake Avenue Nail Salon.
Dillard	38	18	4		Big lots, Family Dollar, Subway, Maxey Community Center
Dover Shores	35	15	1		The Groves Apt, Access my Community Center, Bravo Conway, Twisted Treat, Sedanos, Hollow broo Apt, El Presidente, Dover Garden Apt, Firestone
East Orange	125	49	3 0		Old Cuban Café Express, Taino Bakery, Lechonera Orlando, Union Park Elementary, Downey Park
Engelwood	60	27	1		Vista Pointe, Vista Lakes Elementary, Hidden Oaks, Pinar Es, Deerwood, Cypress Elementary, Little River Elementary, Chickasaw South Econ Rec OCP, Engelwood
Evans	13	8	0		Carver, Eccelston, MetroPlace
Frontline	65	25	1 2		Dollar general, Sunlight Junior Food, J'S Market, Lee's Market, Sunoco Gas Station, Chevron Gas Station, Avalyn West Apt, Dollar General, AJ Food Mart
Hal Marston	85	37	1		U's Cosmetic + more, Fragrance Every day, Magic Beauty, Juice of Life
John Bridges	140	55	2		Hope Community Center, The Apopka Chief Newspaper, Community Health Center
Lila Mitchell	70	29	5		Carver, Eccelston, MetroPlace
McCoy	40	18	4		Fifth Third Bank, Tips Nails, El Cafetal, Fountain Tree Vista
Pine Hills	200	78	2 0		The Park at Highpoints, Westgate, Beacon Hill Apartments, Westhill Apt, West Oaks Apt, Wellesley A
SO YMCA	60	27	8		
Southwood	120	59	6		On-site calls made to Request for services, Recruitment event at Southwood H.S. Sadler Elm, Milleni Elem, Tangelo Park, Casa Empana, Taft Elem, Casa Empanada, Coin Laundry, Gricery Box, China Sun Restaurant.
Taft	120	45	2 3		
Three Points	60	25	6		Vista Pointe, Vista Lakes Elm, Pinar Es, Deerwood, Cypress Elm, Little River Elm, Chickasaw Es, South Econ Rec OCPS, Engelwood
Ventura	40	18	5		Vista Pointe, Vista Lakes Elem, Pinar Es, Deerwood, Cypress Elm, Little Rivee, Chickasaw Es, South Econ Rec OCP, Engelwood
WS ELC	75	33	0		Cross Road Apt, Orange Blossom Health, 2 <sup>nd</sup> Chance Thrift Shop
Washington Shores	34	13	4		Walmart – passed out flyers to families with small children, Washington Shores Elementa
<b>Total</b>	<b>1536</b>	<b>655</b>	<b>1</b>		

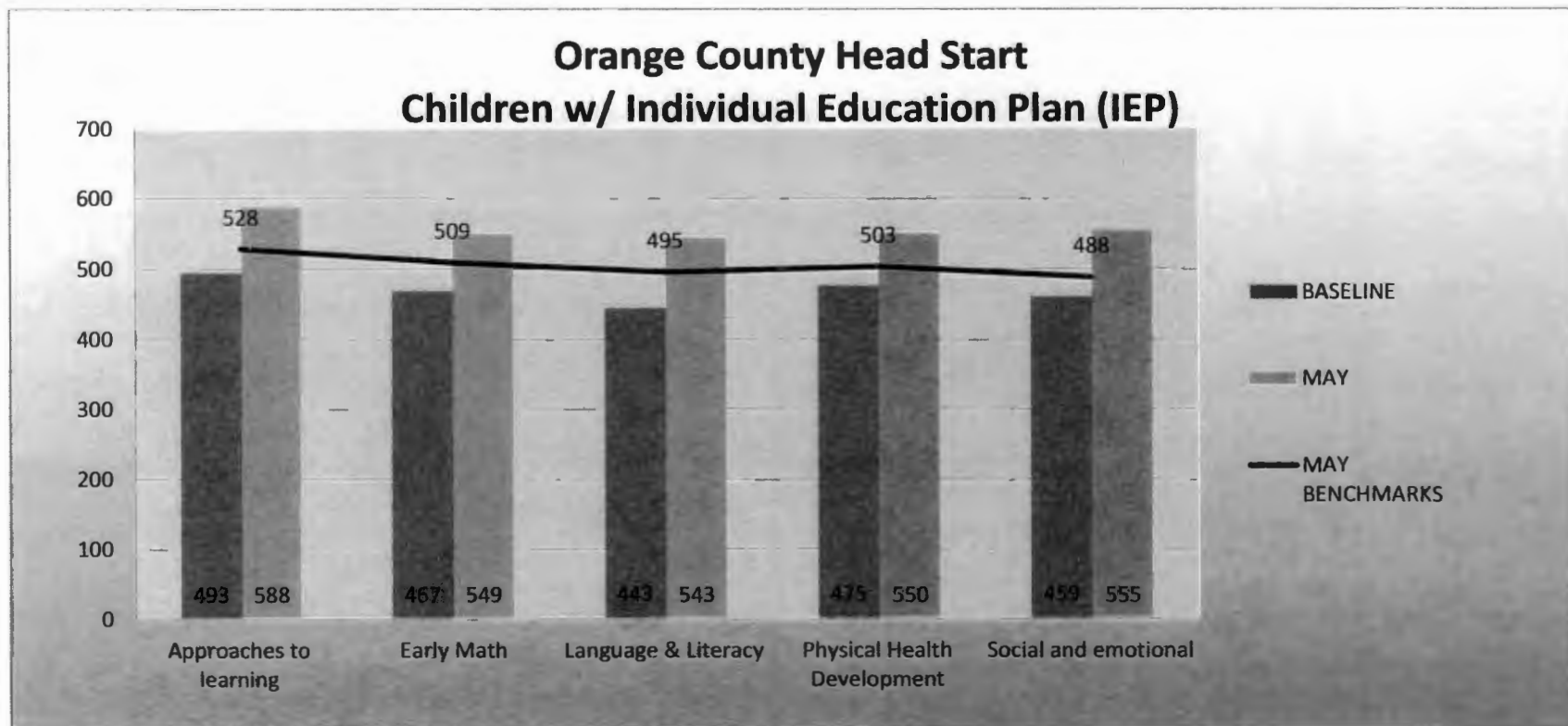
Mental Health & Disability May 2021 Children Outcomes

Benchmarks May	
Domains	Developmental Level
APL	528
EM	509
LL	495
PHD	503
SED	488

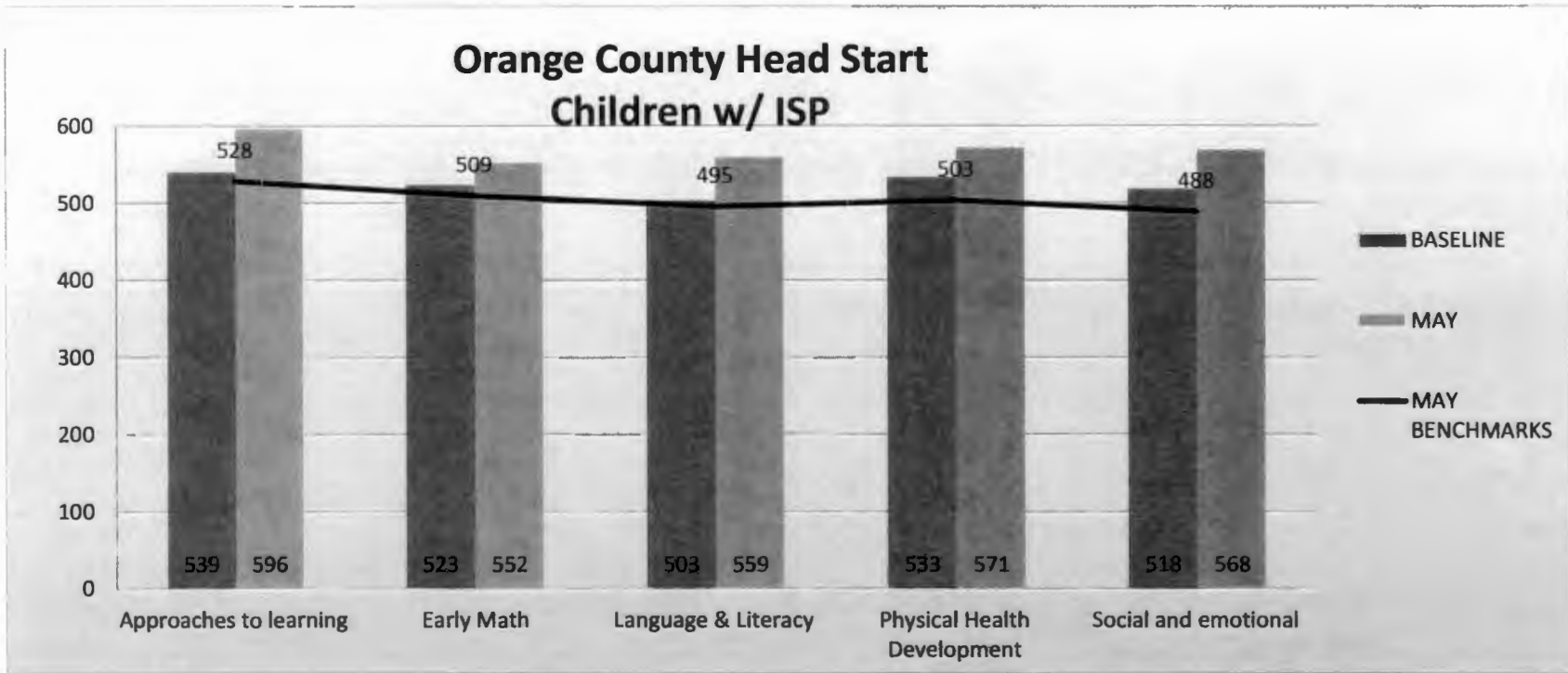




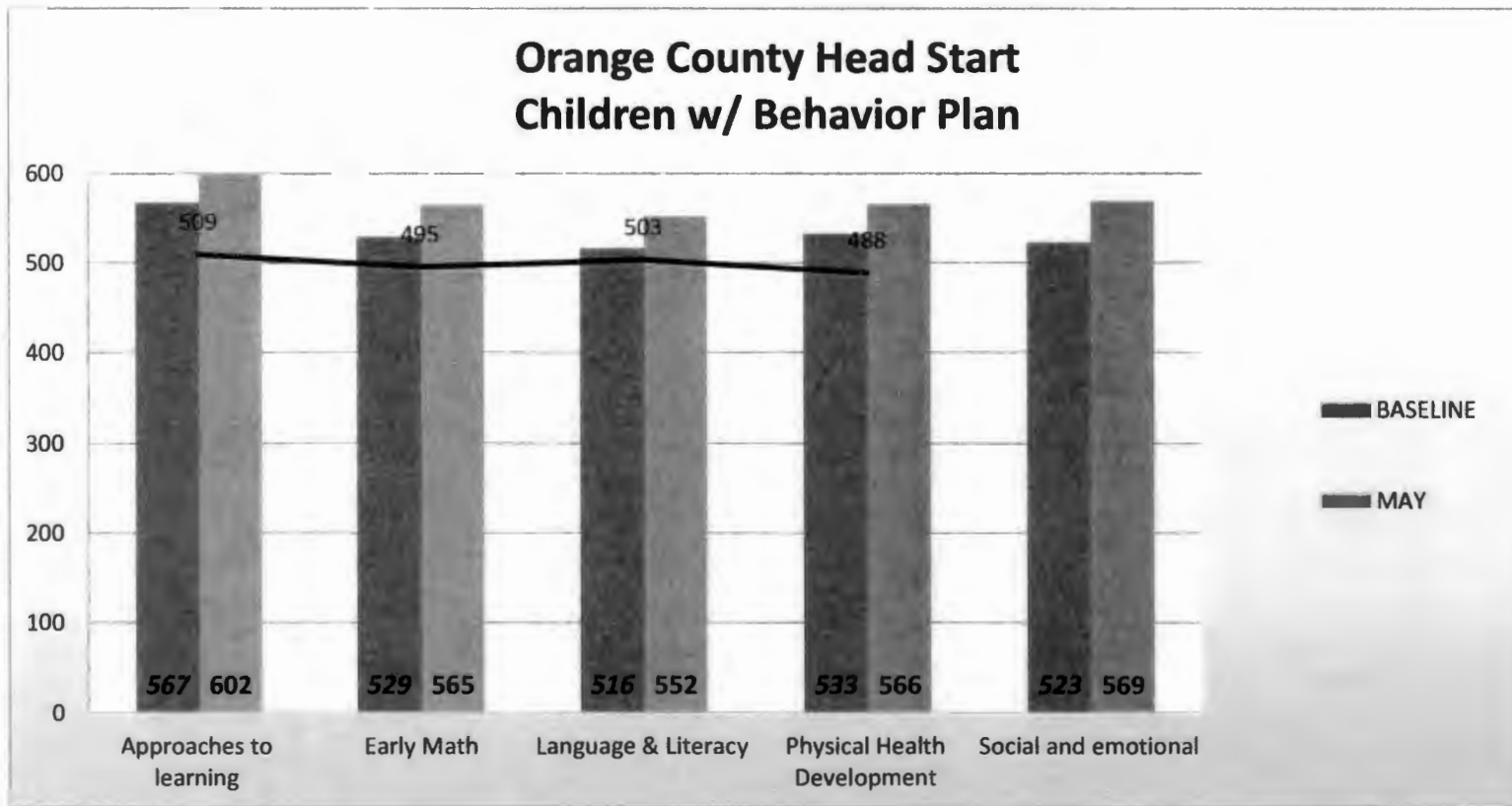
	BASELINE	MAY	MAY BENCHMARKS
Approaches to learning	493	588	528
Early Math	467	549	509
Language & Literacy	443	543	495
Physical Health Development	475	550	503
Social and emotional	459	555	488



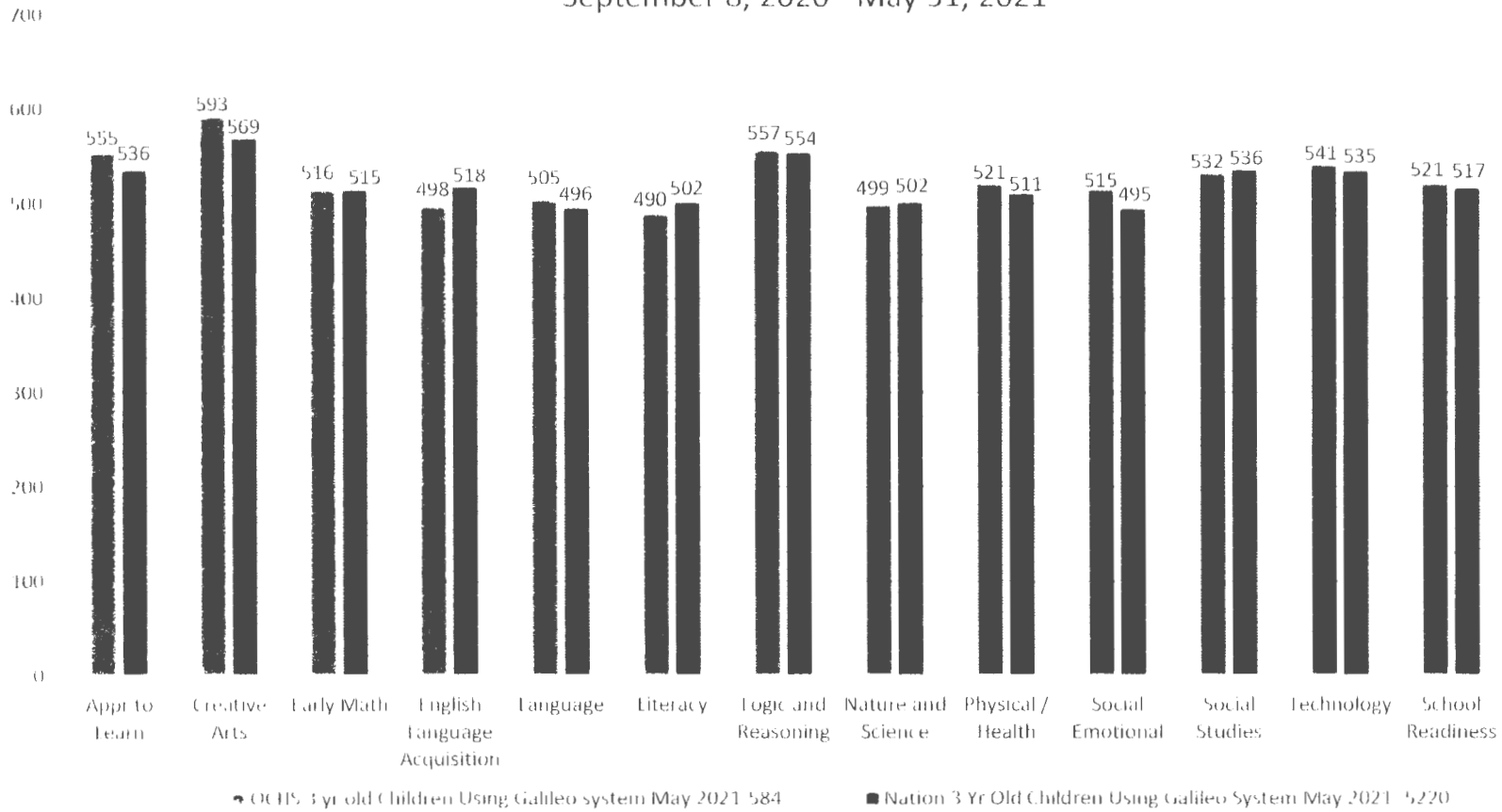
	BASELINE	MAY	MAY BENCHMARKS
Approaches to learning	539	596	528
Early Math	523	552	509
Language & Literacy	503	559	495
Physical Health Development	533	571	503
Social and emotional	518	568	488



	BASELINE	MAY	MAY BENCHMARKS
Approaches to learning	567	602	528
Early Math	529	565	509
Language & Literacy	516	552	495
Physical Health Development	533	566	503
Social and emotional	523	569	488



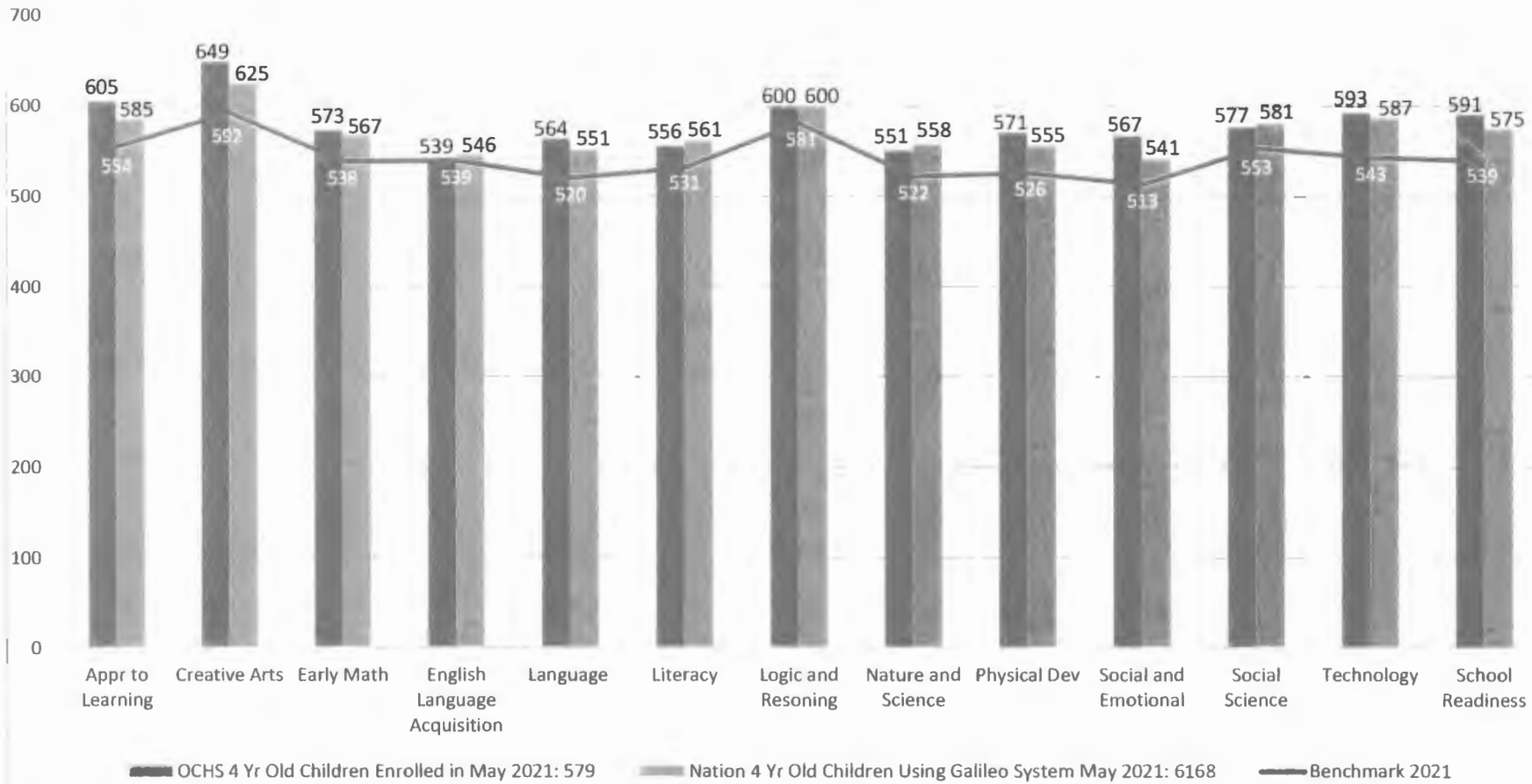
Orange County Head Start  
 Early Childhood Assessment Scores  
 Three Year Old (3 Yrs)  
 September 8, 2020 - May 31, 2021



APL
CA
EM
ELA
LAN
LIT
LR
NS
PDH
SED
SS
TECH
School Read

\*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children’s position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Orange County Head Start  
 Early Childhood Assessment Scores  
 Four Year Old (4 Yrs)  
 September 8, 2020 - May 31, 2021



Benchmarks	
May 2021	
Category	Score
APL	554
CA	592
EM	538
ELA	539
LAN	520
LIT	531
LR	581
NS	522
PDH	526
SED	513
SS	553
TECH	543
SR	539

\*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.



# Orange County Head Start Medical and Dental Unit Monthly Report 2021

**May**

Program Description	2020 - 2021 Program Year					
	December 2020	January 2021	February 2021	March 2021	April 2021	May 2021
Total Number of HS children served (report source: CP2001)	903	1335	1354	1362	1379	1376
Number of children meeting requirement of health physicals CP3035	790	1102	1328	1345	1368	1372
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	78	62	18	10	14	11
Number of HS children meeting medical home requirement (report source: CP3021D)	615	1097	1329	1345	1374	1373
Number of HS children meeting immunization requirement (report source: CP3320)	872	1311	1348	1358	1373	1375
Number of HS children with an dental exam (report source: CP3035)	412	448	518	685	836	812
Number of children needing dental treatment (CP 2110)	101	100	106	143	189	159
Number of Health Action Plan (report source CP2110)	170	176	181	184	185	183
Number of Site Visit for LPN monthly	22	12	19	20	17	20
Number of pregnant mothers receiving dental care (report source: CP9740 - PIR C.21)	N/A	N/A	N/A	N/A	N/A	N/A

1536 Funded

Head Start 2020-2021

Health Up -to-Date Requirements	Health Up -to-Date Requirements	Health Up -to-Date Requirements	Health Up -to-Date Requirements	Health Up -to-Date Requirements	Health Up -to-Date Requirements
45%	60%	66%	70%	78%	79%

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 U.S. Department of Health & Human Services & Administration for Children & Families


**OFFICE OF HEAD START**

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-PI-HS-21-04	2. Issuance Date: 05/20/2021
	3. Originating Office: Office of Head Start	
	4. Key Words: ERSEA; Recruitment; Selection; Enrollment; Virtual and Remote Services; In-person Services	

**PROGRAM INSTRUCTION**

**TO:** Head Start and Early Head Start Grantees and Delegate Agencies

**SUBJECT:** Office of Head Start (OHS) Expectations for Head Start Programs in Program Year (PY) 2021–2022

**INSTRUCTION:**

Since the onset of the COVID-19 pandemic, Head Start programs — inclusive of Head Start, Early Head Start, Migrant and Seasonal Head Start, American Indian and Alaska Native Head Start, and Early Head Start-Child Care Partnership programs — have faced unprecedented challenges. Beginning in spring 2020 and throughout PY 2020–2021, all of our directors, staff, and families have demonstrated resiliency, innovation, and perseverance. OHS has provided needed flexibilities and guidance that allowed programs to adapt services based on the changing health conditions in their communities. Now, as programs prepare for PY 2021–2022, OHS is providing updated guidance.

This Program Instruction (PI) outlines OHS's expectations for Head Start programs to begin working toward full enrollment and providing in-person comprehensive services for all enrolled children, regardless of program option. The PI also addresses whether virtual or remote services are an allowable, long-term, locally designed option (LDO).

By *virtual*, OHS means services for children provided through technology. *Remote* refers to services provided via the delivery of supports and resources, such as educational materials or food boxes.

**Operating Status and Enrollment**

OHS expects Head Start programs to provide comprehensive services in their approved program options beginning in PY 2021–2022, to the extent possible, as local health conditions allow.

OHS acknowledges programs are in different stages of fully returning to in-person services. Many programs continued to provide in-person services for children and families throughout the COVID-19 pandemic. These programs are expected to continue serving children in person, as local health conditions allow.

Other Head Start programs have been alternating between in-person services, virtual or remote services, or some combination of the two, due to community health conditions. These programs are expected to move to in-person services, as local health conditions allow.

OHS expects programs to work toward full enrollment and full comprehensive services, contingent upon U.S. Centers for Disease Control and Prevention (CDC) guidelines and state and local health department guidance and in consideration of local school districts' decisions.

In September 2021, OHS will begin reviewing monthly enrollment in the Head Start Enterprise System (HSES) and discuss program plans for moving to full enrollment. Programs should build toward full enrollment and provide comprehensive services for all enrolled children as soon as possible. Programs must communicate with their Regional Office and be able to demonstrate why they are unable to be fully enrolled or serve children in person in their approved programs options. All programs must have plans in place that allow for adaptation to changing guidance and to changes in community conditions, which may affect achieving full enrollment or cause programs to temporarily suspend in-person services.

Beginning January 2022, OHS will reinstate pre-pandemic practices for tracking and monitoring enrollment. OHS will also resume evaluating which programs enter into the Full Enrollment Initiative in January 2022. All programs will start fresh, including those participating in the Full Enrollment Initiative prior to the pandemic. Reported enrollment in January 2022 is the first month of enrollment that OHS will evaluate for the under-enrollment process.

### **Virtual and Remote Services**

Virtual and remote services for children are considered an interim strategy in the presence of an emergency or disaster and will not be approved as an LDO.

OHS has supported the implementation of virtual and remote services over the past 13 months. However, they are not an acceptable replacement for in-person comprehensive services. For PY 2021–2022, it is unallowable to have a program option run entirely by technology or delivering educational material, for example. OHS may still support some portion of services to continue remotely, as necessary.

OHS also recognizes that programs have discovered new virtual strategies for engaging families and reinforcing early learning and development at home. Innovations in virtual practice should be used as enhancements rather than substitutes for previously approved program options and service delivery.

Given their increased capacity to conduct virtual and remote services, programs may establish policies and procedures for temporary, weather-related virtual and remote services.

Head Start grantees have significant one-time funds and layered mitigation strategies available to support a return to in-person services. This includes access to the COVID-19 vaccine for adults.

### **Recruitment and Selection**

As grantees look to summer programming and PY 2021–2022, OHS expects programs to prioritize recruiting eligible children and families.

Almost one third of children served in Head Start programs before the pandemic — approximately 250,000 — have not received any services to date.

The pandemic has created and exacerbated long-standing disparities and inequities for families who have been marginalized for decades. The number of children and families in poverty has grown significantly. All grantees should update their community assessments to guide their intensive recruitment efforts and to ensure they are reaching families most in need of services. If a program determines that their pre-pandemic approved program option will not meet the needs of the community, they must submit an updated community assessment and request approval for a change in scope.

Programs should also revisit their established selection criteria based on findings from their updated community assessment. As always, programs must include specific efforts to actively locate and recruit all eligible children

and, in particular, those whose families are English language learners, experiencing homelessness, or affected by substance misuse, as well as children with disabilities and children in foster care.

The funds grantees have received from the Coronavirus Aid, Relief, and Economic Security (CARES) and Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Acts, as well from the American Rescue Plan, can and should be used to support enhanced community partnerships and related recruitment efforts. Per OHS guidance in **ACF-PI-HS-21-03 FY 2021 American Rescue Plan Funding Increase for Head Start Programs**, grantees have flexibility to determine which one-time investments best support the needs of staff, children, and families, while adhering to federal, state, and local guidance. This includes using funds to purchase services, materials, and technology to ramp up recruitment efforts, as well as to provide vaccine outreach and support as one layer of mitigation and protection for staff, children, and families.

Program planning for a full return to in-person services should include new and returning families at every step. Clear communication with families and regular invitations for input ensure Head Start services are most responsive to families, children, and the community.

#### **Additional Information**

OHS will support grantees through webinars and guidance as programs continue and return fully to in-person services. Additional resources and information are available on the **Early Childhood Learning and Knowledge Center (ECLKC)** website.

Please direct any questions regarding this PI to your Regional Office.

Thank you for your work on behalf of children and families.

/ Dr. Bernadine Futrell /

Dr. Bernadine Futrell  
Director  
Office of Head Start

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