



Interoffice Memorandum

May 10, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Richard Steiger, FMA, Manager, Facilities Management Division
407-836-7473

SUBJECT: Award of Invitation for Bids Y21-135-AH, HVAC Installation and Repair
Services

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-135-AH, HVAC Installation and Repair Services, to the low responsive and responsible bidders by lot. Lot A, Climate Control Mechanical Services, Inc., in an estimated contract award amount of \$739,750 for a one-year term, Lot B, SHAW Mechanical Services, LLC, in an estimated contract award amount of \$609,625 for a one-year term, and Lot C, Climate Control Mechanical Services, Inc., in an estimated contract award amount of \$433,500 for a one-year term. Further, request authorization for the Procurement Division to renew the contracts for four additional one-year terms.

PROCUREMENT:

These contracts will provide HVAC installation and repair services throughout Orange County facilities.

FUNDING:

Funding is available in account numbers: 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810, 0001-043-1719-3810, 4430-035-0922-3810, 4420-038-1301-3810, 4420-038-1310-3810, 4420-038-1359-3810, 4410-038-1013-3810, 440-038-1031-3810, and 1009-034-0672-3810.

APPROVALS:

The Facilities Management and Business Development Divisions concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The solicitation stated the award would be made on an all-or-none total estimated bid basis, per lot to the low responsive and responsible bidder. The low responsive and responsible bidder will be awarded to Lot A, the second-low to Lot B and third-low will be awarded to Lot C. In the event competition prohibits this approach, Contractors may be awarded more than one lot.

Based on the evaluation, the bid submitted by Climate Control Mechanical Services, Inc., is considered reasonable and realistic for the services to be performed under Lot A. The offer received by SHAW Mechanical Services, LLC is considered reasonable and realistic for the services to be performed under Lot B and is less than 10% over the lowest bidder. The offer received by Climate Control Mechanical Services, Inc., is considered reasonable and realistic for the services under Lot C as it is 2% over the current contract. The offer received from Air Mechanical & Service Corp., for Lot C is more than 30% over the current contract and the low bidder, and thus not considered reasonable and realistic.

Recommendation for award is made to the low, responsive and responsible bidders, for Lot A, Climate Control Mechanical Services, Inc., for Lot B, SHAW Mechanical Services, LLC, and for Lot C, Climate Control Mechanical Services, Inc., who all meet the requirements of this solicitation.

Bid Tabulation is as follows:

LOT A

Climate Control Mechanical Services, Inc.	\$739,750
SHAW Mechanical Services, LLC	\$877,375
Air Mechanical & Service Corp.	\$912,500

LOT B

Climate Control Mechanical Services, Inc.	\$567,250
SHAW Mechanical Services, LLC	\$609,625
Air Mechanical & Service Corp.	\$739,000

LOT C

Climate Control Mechanical Services, Inc.	\$433,500
SHAW Mechanical Services, LLC	\$496,750
Air Mechanical & Service Corp.	\$520,000



BUSINESS DEVELOPMENT DIVISION

April 27, 2021

TO: Alina Hernandez Fernandez, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y21-135-AH, HVAC Installation and Repair Services

The Business Development Division evaluated the **three bids** submitted for this project. **None of the bidders** were an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there were at least three firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division