



Interoffice Memorandum

September 17, 2018

To: Mayor Teresa Jacobs
and the Board of County Commissioners

From: *cm* Carrie Mathes, Manager, Procurement Division

Contact: Renzo Nastasi, Manager, Transportation Planning Division
407-836-8072

Subject: Approval of Contract Y18-806-CH, International Drive Transit Feasibility
and Alternative Technology Assessment

ACTION REQUESTED:

Approval of Contract Y18-806-CH, International Drive Transit Feasibility and Alternative Technology Assessment, with HDR Engineering, Inc. in the total contract award amount of \$950,254.08.

PROCUREMENT:

The feasibility study and alternative technology assessment under this contract will assist the County in its analysis of the potential of implementing a modern streetcar service or other premium transit alternative as an urban circulator operating within the International Drive District.

FUNDING:

Funding is available in account number 1246-072-3074-3110.

APPROVALS:

The Transportation Planning Division concurs with this recommendation.

REMARKS:

The selection of HDR Engineering, Inc. was approved by the Board on April 10, 2018, with an authorization for the Procurement Division to negotiate and execute a final contract within a budget amount of \$700,000. At the conclusion of negotiations on August 24, 2018, HDR Engineering, Inc. provided a best and final offer of \$950,254.08.

Following the conclusion of negotiations, staff conducted due diligence efforts in an attempt to further validate the final price. Based on analysis and review of HDR Engineering, Inc.'s existing continuing contract and other like contracts with local agencies, staff determined that the best and final offer is fair and reasonable.