



Interoffice Memorandum

CAPITAL PROJECTS ITEM 1

DATE: January 5, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THROUGH: Anne Kulikowski, Director
Administrative Services Department

A handwritten signature in black ink, appearing to be "AK", written over the name Anne Kulikowski.

FROM: Sara Flynn-Kramer, Manager
Capital Projects Division

A handwritten signature in black ink, appearing to be "SFK", written over the name Sara Flynn-Kramer.

CONTACT PERSON: Sara Flynn-Kramer, Manager

DIVISION: Capital Projects
Phone: 407-836-0048

ACTION REQUESTED: Approval of Change Order No. 2, Contract Number C20-771, Public Works Building No. 7 HVAC, Building Envelope, and Roof Improvements, with Gomez Construction Co, in the amount of \$77,959.78, for a revised lump sum contract amount of \$1,514,955.22. District 6.

PROJECT: PUBLIC WORKS BUILDING NO. 7 HVAC, BUILDING ENVELOPE, AND ROOF IMPROVEMENTS

PURPOSE: To provide funding for additional construction services to complete the capital improvements.

BUDGET: Accounting Line No.: 1023-043-2052

JUSTIFICATION/DISCUSSION:

Due to deficiencies uncovered during construction with the existing conditions, the entire fire alarm system had to be upgraded to meet code and water damage required drywall replacement and painting of the affected areas.

PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on December 15, 2020.

Original Contract dated January 5, 2021

Lump sum amount - \$ 1,369,000.00

Change Order No. 1 dated December 20, 2021

Lump sum amount - \$ 67,995.44

Additional repair work to the firewalls, and other repairs due to existing conditions and water damage.

Proposed Change Order No. 2

Lump sum amount - \$ 77,959.78

Bring fire alarm up to code and paint areas of drywall repairs due to existing conditions.

Proposed Final Contract Amount

\$ 1,514,955.22

*cc: Administrative Services Department
Procurement Division
Capital Projects Division
Public Works Department*



APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS
BCC Mtg. Date: January 25, 2022

**ORANGE COUNTY PROCUREMENT DIVISION
CHANGE ORDER REQUEST FORM**

REQUEST DATE	BUDGET FY	GRANT FUNDING
01/04/22	21/22	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE	BUYER/PA/CA NAME
Administrative Services / Capital Projects	Jose Canas	407-836-0081	

VENDOR	CHANGE ORDER NO.	DOCUMENT NO. (ATTACH FIRST PAGE)	TYPE	CONTRACT NUMBER	<input type="checkbox"/> CANCEL ENTIRE PO/DO
GOMEZ CONSTRUCTION CO	2	C20771	POOC	Y20-771	<input type="checkbox"/> DO NOT MAIL VENDOR COPY

INCREASE, DECREASE OR DELETE COMMODITY LINE

COMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	Increase Quantity				
	FROM	1436995.44			
	TO	1514955.22	\$ 1,436,995.44	\$ 1,514,955.22	Project: Public Works Building No. 7 HVAC, Building Envelope, and Roof Repairs \$ 77,959.78
	Select Action	FROM			\$ 0.00
		TO			
	Select Action	FROM			\$ 0.00
		TO			

ADD COMMODITY LINE

COMDTY. LINE NO.	COMDTY. CODE	DESCRIPTION	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE					\$ 0.00
							\$ 0.00
							\$ 0.00

FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE

COMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE
1	2	\$ 416,803.00	\$ 494,762.76	1023-043-2052-3810	1023-043-2052-3810	1803605072	1803605072

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	DOCUMENT TOTAL AFTER THIS C/O	OTHER CHANGES:
	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT		DESCRIBE
\$ 200,000.00	\$ 1,236,995.44	\$ 77,959.78	\$ 1,514,955.22	
CONTRACT AMOUNT	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	CONTRACT TOTAL AFTER THIS C/O	
	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT		
\$ 1,369,000.00	\$ 67,995.44	\$ 77,959.78	\$ 1,514,955.22	

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Change order for additional construction services required for fire alarm upgrade and interior painting.

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DEPARTMENT APPROVAL SIGNATURE

DATE:

DATE:

1/5/2022
1/5/22

OFFICIAL PROCUREMENT DIVISION USE ONLY

PROCUREMENT APPROVAL:

DATE:

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: ☐ YES ☐ NO

CHANGE AWARD AMOUNT TO :