



Interoffice Memorandum

May 1, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Terry Olson, Administrator, Arts and Cultural Affairs Office
407-836-5540

SUBJECT: Approval of Amendment No. 1, Contract Y23-141, Orange County Arts & Cultural Affairs Tourist Development Tax (TDT) Revenue – Arts & Cultural Affairs Grants Program

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y23-141, Orange County Arts & Cultural Affairs Tourist Development Tax (TDT) Revenue – Arts & Cultural Affairs Grants Program, with United Arts of Central Florida, Inc., in the amount of \$246,271 for a revised contract amount of \$7,746,271. Further request authority for the Procurement Division to be able to execute this and all subsequent amendments required during the life of this contract.

PROCUREMENT:

This amendment adds funding as a true-up of revenues from the Fiscal Year 2021-2022 TDT collection. The funds will be added to the United Arts Blockbuster Grant. Unused funds are set aside in the United Arts Blockbuster Grant and it is presented to the Board to authorize a large scale project. This amendment also requests Board authorization for the Procurement Division to be able to execute this and subsequent amendments for this contract.

APPROVALS:

The Arts and Cultural Affairs Office concurs with this recommendation.

REMARKS:

On October 25, 2022, the Board authorized award of this contract to United Arts of Central Florida, Inc. United Arts of Central Florida, Inc. serves as the fiscal agent to manage compliance and distribution of the funding, as directed by the County. The purpose of these recommendations is to provide funding for the promotion of various arts organizations that will attract cultural tourists to Orange County and to strengthen the community's cultural infrastructure. At the time, the Procurement Division only served in a capacity to extend the current contract, if needed. Having execution authority would place us in a position to better serve the Arts and Cultural Affairs Office and mitigate delays in processing times for items which could fall under Procurement's approval authority.