



March 18, 2024

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Sara Flynn-Kramer, Manager II, Capital Projects Division
407-836-0048

SUBJECT: Selection of Consultant, Request for Proposals Y24-805-ZR, Corrections
Horizon Medical Clinic Expansion

RECOMMENDATION:

Selection of Little Blue Heron Holdings, Inc. dba The Lunz Group, LLC to provide Corrections Horizon Medical Clinic Expansion, Request for Proposals Y24-805-ZR.

Further request Board authorization for the Procurement Division to negotiate and execute a contract provided that the contract does not exceed the budget of \$500,000.

This item was evaluated by the Procurement Committee on March 6, 2024. Commissioner Christine Moore was assigned to the Procurement Committee.

PROCUREMENT:

This project consists of combination and expansion of the Horizon Clinics and Building E to form a centralized clinic with the ability to collapse and expand per the needs of the staff to provide services to inmates. The new space will assist in providing services such as specified lab rooms, procedure and exam tables, designated lactation rooms, mental health and dentistry services, and other additional medical services. This project is located in District 6.

FUNDING:

Funding is available in account number 1023-081-4038-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

DISCUSSION:

Two proposals were received in response to this Request for Proposals (RFP) and were evaluated in accordance with the criteria set forth in this RFP. PeakCM, LLC scored too low for Board consideration. The score of the Procurement Committee is attached.

Selection of Consultant, Request for Proposals Y24-805-ZR, Corrections Horizon Medical
Clinic Expansion

Page 2

The design consultant will perform the following services:

1. Project Data/Information Gathering
2. Design Development
3. Construction Contract Documents
4. Permitting Services
5. Cost Estimating
6. Bidding
7. Contract Administration
8. Post Construction Services

Procurement Committee Meeting - March 6, 2024 at 1:00PM
 Y24-805-ZR, Corrections Horizon Medical Clinic Expansion

CRITERIA	Project Manager	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	25	15	30	5	10	15	5	15	120
Similar Projects Requested	5	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
The Lunz Group, LLC	0.00	75.00	135.00	25.00	40.00	37.50	0.00	0.00	312.50

POINT STRUCTURE:
 1= Poor 4= Above Avg.
 2= Below Avg. 5= Excellent
 3= Average



INTEROFFICE MEMORANDUM

March 5, 2024

TO: Zuleimy Ralat Perez, Contracting Agent
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y24-805-ZR, Corrections Horizon Medical Clinic Expansion

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% Minority/Women Business Enterprise (M/WBE) and 6% Women Business Enterprise (WBE). Listed below are respondents to the subject RFP with their M/WBE sub-consultants, M/WBE participation score along with the bonus points for Dislocated Workers and Registered Service-Disabled Veterans:

1. PEAKCM, LLC
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
None			

Total M/WBE Participation Proposed: 0%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 0%
Total WBE Workforce: 0%

Minority Workforce and Women Workforce Weighted Score: 0

Total M/WBE Participation Weighted Score: 0 ✓

**The Proposer recorded the number of applicable employees on Form J (Equal Opportunity Workforce Schedule) in the OMSA category and not the Total Workforce category as denoted in the directions for RFP Y24-805-ZR. Therefore, credit is not given for the employees recorded in the OMSA.*

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)

2. THE LUNZ GROUP, LLC
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering, Inc.	AIM	25%	MEP/FP Engineering

Total M/WBE Participation Proposed: 25%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 20%
Total WBE Workforce: 46%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)