





Interoffice Memorandum

CAPITAL PROJECTS ITEM 1

DATE: November 7, 2017

TO: Mayor Teresa Jacobs
and the Board of County Commissioners

THROUGH: Anne Kulikowski, Director
Administrative Services Department 

FROM: Sara Flynn-Kramer, Manager 
Capital Projects Division

CONTACT PERSON: Sara Flynn-Kramer, Manager

DIVISION: Capital Projects
Phone: 407-836-0048

ACTION REQUESTED: Approval of Change Order No. 3, Contract No. Y17-726 with Axios Construction Services, LLC in the amount of \$6,737.81 for the Animal Services Building 500 HVAC & Building Renovations. The revised lump sum contract amount is \$434,393.06.

PROJECT: Animal Services Building 500 HVAC & Building Renovations

PURPOSE: To provide funding for additional construction services to complete the capital improvements.

BUDGET: Accounting Line No.: 1023-043-2049-6210

JUSTIFICATION/DISCUSSION:

This change order to add a Lint Trap is necessary to meet the Orange County Environmental Permitting requirements.

PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on February 7, 2017.

Original Contract dated February 20, 2017	Lump sum amount - \$	377,672.00
Change Order No. 1 dated July 17, 2017 Additional Services for Design Clarifications & Permit Requirements.	Lump sum amount - \$	47,035.60
Change Order No. 2 dated October 16, 2017 Additional Services for Design Clarifications for electrical improvements as per RFI# 16.	Lump sum amount - \$	2,947.65
Proposed Change Order No. 3 dated October 23, 2017 Additional Services for Permitting Requirements.	Lump sum amount - \$	6,737.81
Proposed Final Contract Amount	\$	434,393.06

CC: *Administrative Services Department*
Health Services
Animal Services
Procurement Division
Capital Projects Division

**ORANGE COUNTY PURCHASING AND CONTRACTS
CHANGE ORDER REQUEST FORM**

DATE	DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE
11/8/17	Admin Services/Capital Projects	AJ MURRAY	407.836.0044

CHANGE ORDER NO.	VENDOR	DOCUMENT NO.	DOOC	POOC	CONTRACT NUMBER	ORIGINAL DOCUMENT APPROVA BUYER/PA/CA NAME
3	Axios Construction Services, LLC	C17726		✓	Y17-726	ALINA HERNANDEZ

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION		PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	INCREASE	FROM	427655.25	\$ 427,655.25	DESIGN	\$ 6,737.81
		TO	434393.06			
		FROM				\$ 0.00
		TO				
		FROM				\$ 0.00
		TO				

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION		QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	NET DOLLAR CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE	MA LINE					
								\$ 0.00
								\$ 0.00
								\$ 0.00

ACCOUNTING LINE CHANGE

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	FROM ACCOUNTING LINE	TO AMOUNT	TO ACCOUNTING LINE

OTHER CHANGES

DESCRIBE
DATES UNCHANGED

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	DOCUMENT TOTAL AFTER THIS C/O
\$ 377,672.00	\$ 49,983.25	\$ 6,737.81	\$ 434,393.06

CONTRACT AMOUNT

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	CONTRACT TOTAL AFTER THIS C/O
\$ 377,672.00	\$ 49,983.25	\$ 6,737.81	\$ 434,393.06

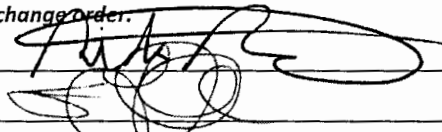
- CANCEL ENTIRE PO/DO
 DO NOT MAIL VENDOR COP'

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

required by Environmental Compliance

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION



DATE: 10 Nov 2017

DEPARTMENT APPROVAL SIGNATURE

DATE: _____

OFFICIAL PURCHASING AND CONTRACTS USE ONLY

PURCHASING AND CONTRACT APPROVAL: _____

DATE: _____

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: YES NO CHANGE AWARD AMOUNT TO: _____

APPROVED BY ORANGE
COUNTY BOARD OF COUNTY
COMMISSIONERS