

BCC Mtg. Date: June 18, 2019

**Myrtle Creek Improvement District**  
12051 Corporate Boulevard, Orlando, FL 32817  
Phone – (407) 723-5900  
Fax – (407) 723-5901

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May 23, 2019

Clerk of the Board of County Commissioners  
PO Box 38  
Orlando, FL 32802-0038

RE: Myrtle Creek Improvement District  
Proposed FY 2020 Budget

Dear Sir/Madam:

In accordance with Chapter 190.008 F.S., attached is a copy of the proposed FY 2020 Operations & Maintenance Budget for the Myrtle Creek Improvement District which is located within Orange County. This budget is for your review and comments, should you have any. However, no action is necessary on your part.

If you should have any questions regarding this matter, please feel free to contact me.

Sincerely,

Amanda Lane  
Assistant Chief District Accountant  
[LaneA@pfm.com](mailto:LaneA@pfm.com)

**Myrtle Creek Improvement District**  
 FY 2020 Proposed O&M Budget

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	<b>FY 2019 Adopted Budget</b>	<b>FY 2020 Proposed Budget</b>
<b><u>Revenues</u></b>		
On-Roll Assessments	\$ 492,716.16	\$ 946,714.70
Developer Contributions	-	47,956.00
Money Market Reserve	260,357.44	-
<b>Net Revenues</b>	<b>\$ 753,073.60</b>	<b>\$ 994,670.70</b>
<b><u>General &amp; Administrative Expenses</u></b>		
<b>Legislative</b>		
Supervisor Fees	\$ 12,000.00	\$ 12,000.00
<b>Financial &amp; Administrative</b>		
Public Officials' Liability Insurance	3,575.00	3,575.00
Trustee Services	2,000.00	10,000.00
Management	40,000.00	40,000.00
Engineering		
District Engineering	5,000.00	7,500.00
Dissemination Agent	5,000.00	7,000.00
Property Appraiser	3,000.00	2,000.00
District Counsel	20,000.00	25,000.00
Assessment Administration	7,500.00	7,500.00
Reamortization Schedules	-	250.00
Audit	3,975.00	4,000.00
Arbitrage Calculation	900.00	900.00
Travel and Per Diem	500.00	200.00
Telephone	500.00	500.00
Postage & Shipping	500.00	1,000.00
Copies	2,000.00	2,000.00
Legal Advertising	5,000.00	6,000.00
Bank Fees	50.00	-
Miscellaneous	5,000.00	5,000.00
Property Taxes	75.00	150.00
Web Site Maintenance	1,250.00	2,700.00
Holiday Decorations	-	1,250.00
Dues, Licenses, and Fees	175.00	175.00
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 118,000.00</b>	<b>\$ 138,700.00</b>

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	<b>FY 2019 Adopted Budget</b>	<b>FY 2020 Proposed Budget</b>
<b><u>Field Operations</u></b>		
<b>Electric Utility Services</b>		
Electric	\$ 1,000.00	\$ 1,000.00
Entry Lighting	500.00	500.00
<b>Water-Sewer Combination Services</b>		
Water Reclaimed	10,000.00	25,000.00
<b>Stormwater Control</b>		
Aquatic Contract	5,160.00	5,160.00
Lake/Pond Repair Reserve	5,000.00	5,000.00
<b>Other Physical Environment</b>		
General Liability Insurance	5,000.00	4,250.00
Property & Casualty Insurance	1,500.00	1,500.00
Auto Insurance	750.00	750.00
<b>Irrigation Repairs</b>		
District Irrigation Repairs	30,000.00	30,000.00
Wellspring Irrigation Repairs	-	5,000.00
<b>Landscaping Maintenance &amp; Material</b>		
District Landscaping	182,484.00	238,146.00
Gateway Road Landscaping	-	473.88
Wellspring Landscaping	-	37,956.00
Other Landscape Maintenance	-	63,814.60
Tree Trimming	40,000.00	40,000.00
<b>Flower &amp; Plant Replacement</b>		
District Flower & Plant Replacement	110,000.00	110,000.00
Contingency	23,426.31	10,000.00
Hurricane Cleanup	15,000.00	30,000.00
<b>Wellspring Blvd./Performance Drive Expenses</b>		
WSPD - Miscellaneous	-	5,000.00

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	<b>FY 2019 Adopted Budget</b>	<b>FY 2020 Proposed Budget</b>
<b>Interchange Maintenance Expenses</b>		
IME - Aquatics Maintenance	3,339.00	3,339.00
IME - Irrigation Repairs	31,500.00	9,450.00
IME - Landscaping	77,221.62	76,358.52
IME - Lighting	20,000.00	19,384.61
IME - Miscellaneous	-	1,453.73
IME - Water Reclaimed	3,150.00	2,907.69
<b>New Operational Field Expenses</b>		
Crosswalk Improvements	16,516.00	30,000.00
Trail Repair	-	50,000.00
<b>Road &amp; Street Facilities</b>		
Entry and Wall Maintenance	10,000.00	10,000.00
Streetlights	12,000.00	15,000.00
<b>Parks &amp; Recreation</b>		
Personnel Leasing Agreement	20,000.00	20,000.00
<b>Reserves</b>		
Infrastructure Capital Reserve	10,166.67	10,166.67
Interchange Maintenance Reserve	2,360.00	2,360.00
<b>Total Field Operations Expenses</b>	<b>\$ 636,073.60</b>	<b>\$ 863,970.70</b>
<b>Total Expenses</b>	<b>\$ 754,073.60</b>	<b>\$ 1,002,670.70</b>
<b>Income (Loss) from Operations</b>	<b>\$ (1,000.00)</b>	<b>\$ (8,000.00)</b>
<b>Other Income (Expense)</b>		
Interest Income	\$ 1,000.00	\$ 8,000.00
<b>Total Other Income (Expense)</b>	<b>\$ 1,000.00</b>	<b>\$ 8,000.00</b>
<b>Net Income (Loss)</b>	<b>\$ -</b>	<b>\$ -</b>