



Interoffice Memorandum

July 31, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

Contact: Bryan Lucas, Manager II, Fleet Management Division
407-836-8202

Subject: Approval of Amendment No. 1, Contract Y23-128, Towing Services

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y23-128, Towing Services, with Towlando Towing and Recovery Inc., in the amount of \$224,066 for a revised estimated contract amount of \$1,196,675.

PROCUREMENT:

This amendment will add towing services to include rotator repair, vehicle unlock, jump start, and trailer removal for county and non-county vehicles throughout Orange County. Additionally, this amendment adds funding to support increased operational needs for the Fire Rescue Department.

FUNDING:

Funding is available in account number 5530-043-2035-4164.

APPROVALS:

The Fleet Management Division concurs with this recommendation.

REMARKS:

On April 11, 2023, the Board authorized award of Contract Y23-128 to Towlando Towing and Recovery, Inc., in the estimated total contract amount of \$972,609 for a three-year term with two additional one-year renewal terms.