

BCC Mtg. Date: June 21, 2022

**Poitras East Community Development District**  
3501 Quadrangle Boulevard, Ste. 270, Orlando, FL 32817  
Phone – (407) 723-5900  
Fax – (407) 723-5901

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May 19, 2022

Clerk of the Board of County Commissioners  
PO Box 38  
Orlando, FL 32802-0038

RE: Poitras East Community Development District  
Proposed FY 2023 Budget

Dear Sir/Madam:

In accordance with Chapter 190.008 F.S., attached is a copy of the proposed FY 2023 Operations & Maintenance Budget for the Poitras East Community Development District which is located within Orange County. This budget is for your review and comments, should you have any. However, no action is necessary on your part.

If you should have any questions regarding this matter, please feel free to contact me.

Sincerely,

Amanda Lane  
Assistant Chief District Accountant  
[LaneA@pfm.com](mailto:LaneA@pfm.com)

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**Postras East CDD**  
**FY 2023 Proposed O&M Budget**

	<b>FY 2023 Proposed Budget</b>
<b><u>Revenues</u></b>	
On-Roll Assessments	\$ 361,225.00
Carryforward	51,500.00
<b>Net Revenues</b>	<b>\$ 412,725.00</b>
<b><u>General &amp; Administrative Expenses</u></b>	
Supervisor Fees	\$ 4,800.00
D&O Insurance	3,025.00
Trustee Services	6,000.00
Management	35,000.00
Engineering	12,000.00
Dissemination Agent	5,000.00
Property Appraiser	200.00
District Counsel	30,000.00
Assessment Administration	7,500.00
Reamortization Schedules	250.00
Audit	6,000.00
Arbitrage Calculation	500.00
Travel and Per Diem	300.00
Telephone	50.00
Postage & Shipping	500.00
Copies	1,000.00
Legal Advertising	12,000.00
Bank Fees	180.00
Miscellaneous	6,515.00
Meeting Room	400.00
Office Supplies	250.00
Web Site Maintenance	2,820.00
Holiday Decorations	1,000.00
Dues, Licenses, and Fees	175.00
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 135,465.00</b>
<b><u>Field Operations</u></b>	
<b>Electric Utility Services</b>	
Electric	\$ 5,000.00
<b>Water-Sewer Combination Services</b>	
Water Reclaimed	30,000.00
<b>Other Physical Environment</b>	
General Insurance	3,700.00
Property & Casualty Insurance	8,800.00
Other Insurance	100.00
Irrigation Repairs	15,000.00
Landscaping Maintenance & Material	53,160.00
Tree Trimming	500.00
Flower & Plant Replacement	7,500.00
Contingency	28,000.00
<b>Road &amp; Street Facilities</b>	
Entry and Wall Maintenance	3,000.00
Hardscape Maintenance	5,000.00
Alleyway Maintenance	10,000.00
Streetlights	25,000.00
Accent Lighting	500.00
Liftstation Maintenance	15,000.00
<b>Parks &amp; Recreation</b>	
Personnel Leasing Agreement	12,000.00
<b>Reserves</b>	
Infrastructure Capital Reserve	40,000.00
Alleyway Reserve	15,000.00
<b>Total Field Operations Expenses</b>	<b>\$ 277,260.00</b>
<b>Total Expenses</b>	<b>\$ 412,725.00</b>
<b><u>Other Revenues (Expenses) &amp; Gains (Losses)</u></b>	
Interest Income	\$ -
<b>Total Other Revenues (Expenses) &amp; Gains (Losses)</b>	<b>\$ -</b>
<b>Net Income (Loss)</b>	<b>\$ -</b>