



Interoffice Memorandum

Received: September 4, 2025
Deadline: September 16, 2025
Publish: September 21, 2025

August 29, 2025

TO: Jennifer Lara Klimetz, Assistant Manager,
Clerk of the Board of County Commissioners,
County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor,
Agenda Development Office

FROM: Nicolas Thalmueller, AICP, Planning Administrator
Planning Division, DRC Office

CONTACT PERSON: Rebecca Bowden *Rebecca Bowden*
Assistant Project Manager
Planning Division 407-836-5862
Rebecca.Bowden@ocfl.net

SUBJECT: Request for Board of County Commissioners
Public Hearing

Project Name: Moss Park Planned Development (PD)
Case # CDR-25-03-060

Type of Hearing: Substantial Change

Applicant(s): Christopher Leppert
Kimley-Horn and Associates, inc.
200 S Orange Avenue Suite 600
Orlando, Florida, 32801.

Commission District: 4

General Location: Generally on the west and east sides of
Wewahoottee Rd, south and west of Moss
Park Road

Parcel ID #(s) 09-24-31-0000-00-016, 09-24-31-0000-00-006

Size / Acreage: 1,572.30 gross acres (overall PD)
38.97 (affected area)

BCC Public Hearing
Required by:

Orange County Code, Chapter 38, Article VIII,
Division 1, Section 38-1207

Clerk's Advertising
Requirements:

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held.

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person:

Para más información referente a esta vista pública, favor de comunicarse con la División de Planificación (Planning Division) al número 407-836-8181.

Advertising Language:

A Planned Development (PD) substantial change to add Public/Institutional uses as a subset of the existing permitted Office use within Parcel C.

In addition, the following waiver from Orange County Code is being requested:

1. A waiver from Orange County Code Section 38-1477 is requested to allow parking areas to be located a maximum of 1,000 ft. from the uses they serve, in lieu of 300 ft.

Material Provided:

- (1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);
- (2) Location map (*to be mailed to property owners*)

Special Instructions to Clerk (if any):

Please schedule this public hearing for **the next available Board meeting**. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

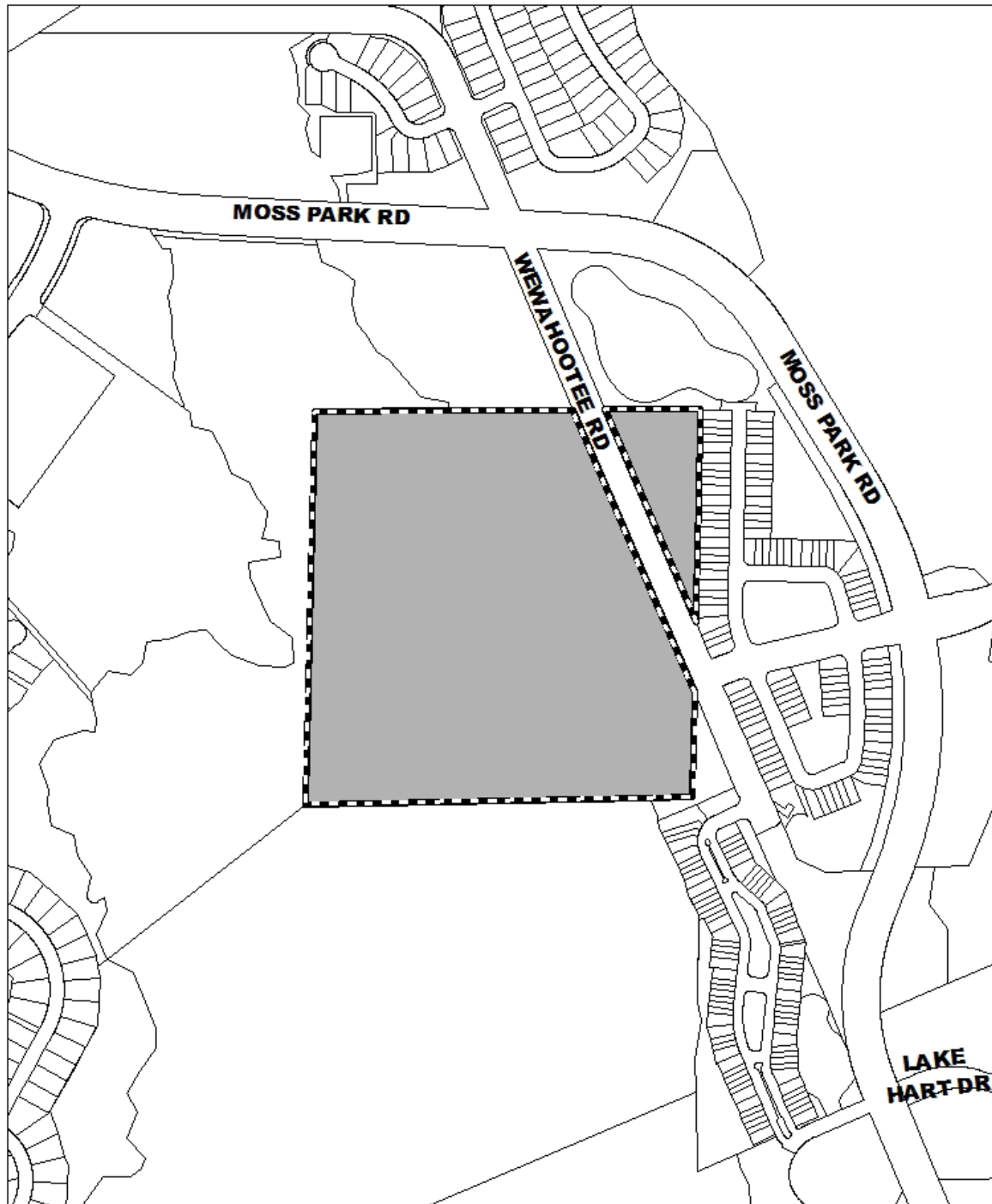
Please notify Lisette Egipciano of the scheduled date and time. The Planning Division will notify the applicant.


Attachments (location map)

If you have any questions regarding this map,
please call Planning Division at 407-836-5600.

Location Map

CDR-25-03-060



 **Subject Property**



0 400 800
Feet