



Interoffice Memorandum

May 10, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Rich Steiger, FMA, Manager II, Facilities Management Division
407-836-7473

Subject: Approval of Amendment No. 12, Contract Y19-1105, Security Guard
Services for Orange County Courthouse and Miscellaneous Sites

ACTION REQUESTED:

Approval of Amendment No. 12, Contract Y19-1105, Security Guard Services for Orange County Courthouse and Miscellaneous Sites, with Universal Protection Service LLC, in the amount of \$575,000, for a revised estimated contract amount of \$9,134,867.37.

PROCUREMENT:

This amendment will provide additional funding based on the County's increased usage to date. Increased security services are required for after hours and meetings for Orange County staff.

FUNDING:

Funding is available in account numbers 1009-034-0672-3810, 0001-043-1713-3197, 0001-043-1715-3197, 0001-043-1716-3197, 0001-043-1718-3197, and 0001-043-1719-3197.

APPROVALS:

The Fire Rescue Department, Facilities Management Division, and Security Guard Contract Committee concur with this recommendation.

REMARKS:

On February 11, 2020, the Board authorized award of Request for Proposals Y19-1105-KB to G4S Secure Solutions (USA) Inc., in the estimated total contract amount of \$5,199,592 for a one-year term with six additional one-year renewals. A novation agreement was executed on December 14, 2021, which changed the contractor to Universal Protection Service, LLC.

Previous contract amendments are as follows:

- Amendment No. 1: Added and modified provisions to the scope of services 1. The estimated contract amount remained unchanged.
- Amendment No. 2: Renewed the period from April 1, 2021 through March 31, 2022. The estimated contract amount remained unchanged.
- Amendment No.3: Renewed the period from April 1, 2021 through March 31, 2022. The contract amount increased by \$452,364.50, for a revised estimated contract amount of \$5,651,956.50. Board approval was obtained on March 8, 2022.
- Amendment No. 4: Increased the contract by \$50,000, for a revised estimated contract amount of \$5,701,956.50.
- Amendment No. 5: Increased the contract by \$12,000, for a revised estimated contract amount of \$5,713,956.50.
- Amendment No. 6: Extended the contract term from April 1, 2023 through May 31, 2023. The contract amount increased by \$952,000, for a revised estimated contract amount of \$6,665,956.50. Board approval was obtained on May 23, 2023.
- Amendment No. 7: Renewed the contract term from June 1, 2023 through May 31, 2024. The contract amount increased by \$565,195.65, for a revised estimated contract amount of \$7,231,152.15. Board approval was obtained on May 23, 2023.
- Amendment No. 8: Increased the contract by \$300,000, for a revised estimated contract amount of \$7,531,152.15.
- Amendment No. 9: Modified the Scope of Services Sections 5, 13, and 14. No amount change to the estimated contract amount.
- Amendment No. 10: Renewed the contract term for the period of April 4, 2024 through March 31, 2025. The contract amount increased by \$621,715.22, for a revised estimated contract amount of \$8,152,867.37. Board approval was obtained on March 26, 2024.
- Amendment No. 11 Increased the contract by \$407,000, for a revised estimated contract amount of \$8,559,867.37.