



ORANGE COUNTY GOVERNMENT
HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
1201 20th Street
Orlando, FL 32805
February 20, 2025

Call to Order by: Octavia Gibson, Chairperson at 6:35
Roll Call by: Shondra Greggs, Secretary

Attended By:

Stephanie Soler	Aloma	Parliamentarian
Nicole Charette	Aloma	Alternate
Alicia Bermudez	Bithlo	Vice Chairperson
Melissa Myers	Dillard	Representative
Nayeli Macaure	Dover Shores	Representative
Nayisha Goldwire	Engelwood	Representative
Briyuna Ayala	Hal Marston	Representative
Chassity Florence	John Bridges	Representative
Jeanne Warner	Lovell	Representative
Daniella Santander	McCoy	Alternate
Leslie Dipre	Millennia	Representative
Shondra Greggs	Pine Hills	Secretary
Daphnee Richberg	Pine Hills	Alternate
Lucia Vasquez Castillo	Three Points	Representative
Tytiana Francis	WS/ELC	Alternate
Jada Moore	WS Elementary	Representative
Fitta Jeanniton	West Oaks	Representative
Darnellion Brown	Past Parent	Community Rep
Octavia Gibson	Past Parent	Chairperson
Karen Neff	OCPS	Community Rep
Steve Martin	Vystar Credit Union	Community Rep

Guests:

Tammy Martin	Vystar
Ada Carballo	OCPS

Staff:

Sonya Hill	Main Office
Sandra Ruff	Main Office
Sandra Moore	Main Office
Avis McWhite	Main Office
Kenya Munoz	Main Office
Hope Massey	Main Office
Colette Thomas	Main Office
Polly Boulter	
Sonja Austin	

Vidya Deonarine
Wendy Herrera
Janika Gyles
Silvio Infante

Main Office
Main Office
Main Office
Main Office

Chairperson Gibson called for a motion to adopt the agenda

Motion: Melissa Myers, Dillard Representative
Second: Jada Moore, W/S Elementary Representative
Motion carried with no objections

Secretary's Report by Shondra Greggs

Chairperson Gibson called for a motion to accept the Secretary's report

Motion: Jada Moore, W/S Elementary Representative
Second: Fitta Jeanniton, West Oaks Representative
Motion carried with no objections

HR Report by Avis McWhite – Ms. McWhite listed terminations and vacancies by center. A parent asked about maintaining ratio in the classrooms with all the Teacher vacancies. Ms. McWhite informed the group that there are 2 Teacher Assistants in the classrooms where there are Teacher vacancies. There is also an on-call pool that can be called on to ensure ratio is met.

National Head Start Association Winter Leadership Institute Presentation by Shondra Greggs and Lucia Vasquez

A PowerPoint presentation was given to the group to show the events in Washington D.C. The ladies were impressed to see the program on a National level. Some stand out sessions were Active Listening and Team Unity. Ms. Greggs and Ms. Vasquez presented Ms. Hill with a certificate to show appreciation for the opportunity.

New Business:

Self Assessment Plan given by Brittany Kwarteng, Monitoring & Evaluation Coordinator

This will be done in March. Community partners, staff and selected Policy Council parents are invited to assess our progress. The three main areas will be Safety, Family Outcomes, and Technology. The report will be based on recommendations from the groups. The report will be sent to the Board for approval.

Old Business:

Review of Corrective Action Plan

The corrective action plan was submitted to Office of Head Start to show how we ensure this incident will not happen again. All the steps have been completed. The team will meet to make a determination on the matter. Ms. Hill will bring that decision back to Policy Council when we receive it.

Unit Updates:

ERSEA – Hope Massey, Professional On-Call
PFCE – Keyna Munoz, Sr, Family Service Worker
Nutrition – Colette Thomas, Program Manager
Education – Vidya Deonarine, Education Coordinator
Mental Health & Disabilities – Wendy Herrera, Sr. Family Service Worker

Health – Janika Gyles, LPN

Maintenance – Silvio Infante, Management Maintenance Coordinator

Chairperson Gibson called for a motion to adjourn the meeting

Motion: Jada Moore, W/S Elementary Representative

Second: Briyuana Ayala, Hal Marston Representative

Motion carried with no objections

Meeting Adjourned at 7:47 p.m.

Next Policy Council Meeting: March 27, 2025