



**Interoffice Memorandum**

October 24, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FROM:** Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Angela Chestang, Manager, Citizens' Commission for Children Division  
407-836-6541

SUBJECT: Approval of Amendment No. 4, Contract Y20-2015, Provision of Community Services and Facility Use

ACTION REQUESTED:

Approval of Amendment No. 4, Contract Y20-2015, Provision of Community Services and Facility Use, with Community Health Centers, Inc., in the amount of \$125,000, for a revised contract total amount of \$375,000.

PROCUREMENT:

This amendment extends the contract for the period of July 1, 2023 through December 31, 2023 and adds additional funding to cover this extension. Aligning the contract term with the calendar year allows this contract to provide continuity of services accompanied by calendar year funding.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Commission for Children Division concurs with this recommendation.

REMARKS:

The Board approved Contract Y20-2015 on February 25, 2020. Community Health Centers, Inc. is currently providing satisfactory services under this contract, including Infant/Children Mortality Prevention programming that serves women and family members during pregnancy to promote the birth of a healthy baby.

Previous amendments to the contract are as follows:

Amendment No. 1: Updated Attachment A.

Amendment No. 2: Renewed the contract for the period of July 1, 2021 through June 30, 2022. Updated Attachment A, Article XI, Article XIII, Article XIV, Article XV and Exhibits B and C. The contract amount remained unchanged.

Amendment No. 3: Renewed the contract for the period of July 1, 2022 through June 30, 2023. The contract amount remained unchanged.