



Interoffice Memorandum

November 13, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

 Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

SUBJECT: Approval of Contract Y24-2009, Provision of Community Services and
Facility Use

ACTION REQUESTED:

Approval of Contract Y24-2009, Provision of Community Services and Facility Use, with Early Learning Coalition of Orange County, Inc., in the total contract award amount of \$375,000 for a three-year term.

PURPOSE:

This contract will provide funds for countywide early literacy programming. Program services will provide enhanced activities to support young children's language development from infancy through preschool, including teacher curriculum training, child literacy sessions, and family engagement sessions. The performance period is January 1, 2024 through December 31, 2026.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended Early Learning Coalition of Orange County, Inc. to receive CRP funding to provide these services. The Citizens' Commission for Children Division concurs with the funding recommendation. Early Learning Coalition of Orange County, Inc. has previously received funding from the Citizens' Commission for Children Division.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

Programming will offer services to students from birth to kindergarten to enhance the early language, literacy, and reading development of preschool age children, particularly those from low-income families, through strategies and professional development that are based on scientifically based reading research.

The agency anticipates serving an estimated 150 unduplicated participants per year. Services will be provided at the following locations:

1118 W. Oak Ridge Road, Orlando, FL 32809, Commission District 3
4976 Millenia Blvd, Orlando, FL 32839, Commission District 3
724 N Hastings Street, Orlando, FL 32808, Commission District 6
5700 Silver Star Road, Orlando, FL 32808, Commission District 6
421 S. Goldenrod Road, Orlando, FL 32822, Commission District 3
741 S. Pennsylvania Ave, Winter Park, FL 32789, Commission District 5
170 E. Magnolia Street, Apopka, FL 32703, Commission District 2

The service location listing is not inclusive of all Early Literacy services funded by Orange County Government. Early Literacy services are currently offered throughout Orange County. While a service may be provided in a specific location, it is not limited to residents in the District of the service location. All Orange County residents may have access to funded programs/services. Please contact the Orange County Citizens' Commission for Children's Division for additional information.