



COUNTY ATTORNEY'S OFFICE
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Deadline: January 31, 2023
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Public Hearing

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MEMORANDUM

DATE: January 23, 2023

TO: Katie Smith, Deputy Clerk of the
Board of County Commissioners,
Comptroller Clerk's Office

THRU: Cheryl Gillespie, Supervisor
Agenda Development Office

FROM: Kate Latorre, Senior Assistant County Attorney 
Contact: (407) 836-7320 / Email to: katherine.latorre@ocfl.net

RE: **Request for Public Hearing on February 21, 2023** to Consider an Ordinance Relating to Criminal History Screening for Certain County Employees, Appointees, and Contractors; Amending Article I of Chapter 2 of the Orange County Code of Ordinances to Require Certain Employees, Appointees, and Individuals Seeking Employment or Contracting with the County to Submit to State and National Criminal History Screening and Fingerprinting; and Providing an Effective Date.

Title of Ordinance: **AN ORDINANCE RELATING TO CRIMINAL HISTORY SCREENING FOR CERTAIN COUNTY EMPLOYEES, APPOINTEES, AND CONTRACTORS; AMENDING ARTICLE I OF CHAPTER 2 OF THE ORANGE COUNTY CODE OF ORDINANCES TO REQUIRE CERTAIN EMPLOYEES, APPOINTEES, AND INDIVIDUALS SEEKING EMPLOYMENT OR CONTRACTING WITH THE COUNTY TO SUBMIT TO STATE AND NATIONAL CRIMINAL HISTORY SCREENING AND FINGERPRINTING; AND PROVIDING FOR AN EFFECTIVE DATE.**

Applicant:	Staff
Location:	All Districts
Estimated time required for public hearing:	Two minutes
Hearing controversial:	No
Advertising requirement:	Publish once in the legal notices section of a local newspaper of general circulation.
Advertising timeframe:	At least 10 days prior to the public hearing.
Hearing required by Fla. Statute # or code:	Section 125.66(2)(a), Florida Statutes (regular enactment procedure)
Spanish Contact Person:	Para más información en español acerca de estas reuniones públicas o de cambios por ser efectuados, favor de llamar a la Oficina de los Abogados del Condado, Roberta Alfonso, at 407-836-7320.

The following materials will be submitted as backup for this public hearing request:

1. Ordinance
2. Memo to the Mayor and Board of County Commissioners

SPECIAL INSTRUCTIONS TO CLERK:

1. Please return one executed copy of the Ordinance to Kate Latorre via email
attachment: Katherine.latorre@ocfl.net.

c: Byron Brooks, AICP, County Administrator
Jeffrey J. Newton, County Attorney
John Petrelli, Director, Risk Management & Professional Standards