



Interoffice Memorandum

February 21, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M. Manager II,
Procurement Division

CONTACT: Keith McLeod, Utilities Supervisor, Utilities Department
407-254-6735

SUBJECT: Approval of Purchase Order M106682, Kalmar Ottawa T2 Off-Road 4x2
Terminal Tractor

ACTION REQUESTED:

Approval of Purchase Order M106682, Kalmar Ottawa T2 Off-Road 4x2 Terminal Tractor, to the low responsive and responsible quoter, Briggs Equipment Inc., in the total amount of \$114,875.

PROCUREMENT:

This purchase is for a replacement unit for yard dog 8751. Yard dogs, also known as yard trucks, spotter trucks, and terminal tractors, are designed to move trailers and cargo containers around a work yard or storage area.

FUNDING:

Funding is available in account number 4420-038-1355-6430.

APPROVALS:

The Utilities Department concurs with this recommendation.

REMARKS:

Three quotes were received in response to this Request for Quotations and were evaluated for responsiveness, responsibility, and price reasonableness. The low quoter, Briggs Equipment, Inc., has a satisfactory record of past performance with the County. The quoted price is deemed fair and reasonable based on a comparison of the other quotes received.

The quote tabulation is below:

Quoter:	Quote Total:
Briggs Equipment, Inc.	\$114,875
Coastal Industrial Equipment, LLC	\$116,617
Ottawa Trucks Center, Inc.	\$123,698