



Interoffice Memorandum

May 25, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Lynette Strong, Assistant to Director, Utilities Department
407-254-9656

Subject: Approval of Amendment No. 5, Contract Y21-125-TJ, HVAC
Maintenance and Repair for Utilities

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y21-125-TJ, HVAC Maintenance and Repair for Utilities, with Air Mechanical and Service Corp., in the amount of \$72,879.20, for a revised contract amount of \$1,460,555.

PROCUREMENT:

This amendment increases the contract total to accommodate increased needs to provide HVAC preventive maintenance and repair to include all labor, materials, supplies, equipment, and tools on an as-needed basis at various Orange County Utility sites.

FUNDING:

Funding is available in account numbers 4420-038-1301-3820, 4420-038-1310-3820, 4420-038-1359-3820, 4410-038-1301-3820, 4410-038-1031-3820, and 4410-038-1016-3820.

APPROVALS:

The Utilities Fiscal and Operational Support Division concurs with this recommendation.

REMARKS:

On February 23, 2021, the Board authorized award of Contract Y21-125-TJ to Air Mechanical and Service Corp., in the amount of \$1,321,596 for a three-year term with two additional one-year renewal terms.

Previous amendments for Contract Y21-125-TJ are as follows:

- Amendment No. 1: Increased the contract by \$23,209, for a revised contract amount of \$1,344,805. This amendment added an additional facility, Orange County Eastern Regional Water Supply, to the contract and modified the McLeod

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Transfer Station to add additional equipment. The previous facility was demolished and was replaced. The increase did not require Board approval as it was within Procurement's approval authority.

- Amendment No. 2: Corrected Paragraph 14 Payments, Special Terms and Conditions to allow for partial payment. There was no increase to the contract.
- Amendment No. 3: Increased the contract by \$15,750, for a revised contract amount of \$1,360,555. This amendment added an additional facility, Orange County Hamlin Water Reclamation Facility to the contract. The increase did not require Board approval as it was within Procurement's approval authority.
- Amendment No. 4: Increased the contract by \$27,120.80, for a revised contract amount of \$1,387,675.80. This amendment added additional funds to the contract due to the increased need in repairs and/ or replacements due to equipment end of life cycle. The increase did not require Board approval as it was within Procurement's approval authority.