

**RESOLUTION**  
*of the*  
**ORANGE COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**

*Regarding*

**CERTAIN SERVICES FEES CHARGED BY THE ORANGE  
COUNTY COMMUNITY AND FAMILY SERVICES DEPARTMENT**

**Resolution No. 2023- M-13**

**WHEREAS**, the Board of County Commissioners has authority by law to enact and, from time to time, amend fees charged by the various departments of the Orange County Government for various services rendered to the public; and

**WHEREAS**, Orange County can legally charge a fee for such services that captures the reasonable cost associated with administrative, personal services, operating, capital, and overhead to provide that service; and

**WHEREAS**, certain departments have conducted studies to determine reasonable costs, and certain fees should be changed as a result of said studies; and

**WHEREAS**, such studies recommended the addition of certain new fees to the existing fee schedule in order to establish pricing that covers the costs of providing services, or reduces the subsidization of certain services by county tax payers; and

**WHEREAS**, the County's Office of Management and Budget recommends that the Board approve the revisions to the schedule of fees as to services rendered or for which application is made on or after \_\_\_\_\_ 1, 2010;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY:**

**Section 1.** The Board of County Commissioners of Orange County hereby approves the schedule of fees attached hereto as "Exhibit A" and thereby amends the existing fee schedule and establishes new fees to become effective as to services rendered or for which application is made on or after June 1, 2023. The Board further determines that such fees may be adjusted annually, effective October 1 of each year, at a rate consistent with the consumer price index or 3%, whichever is less.

**Section 2.** This Resolution shall take effect immediately, however the rates established hereby shall take effect on October 1, 2023.

ADOPTED THIS 21 DAY OF March, 2023.



ORANGE COUNTY, FLORIDA

By: *Jerry L. Demings*  
for Jerry L. Demings  
County Mayor

DATE: March 21, 2023

Attest: Phil Diamond, County Comptroller  
As Clerk of the Board of County Commissioners

BY: *Jennifer Ann - Klimetz*  
Deputy Clerk

Parks and Recreation

2. PARKS and RECREATION

OBJECTIVE: To provide and preserve quality parks and recreation for all, evidenced by positive business relationships, responsible and efficient processes, and customer satisfaction with our services and facilities.

PHONE: 407-836-6200

**Park Admission and Parking**

<b>Park Admission and Parking Fees</b>	<b>Cost</b>
Where Posted:	
Per vehicle , up to 2 passengers	\$3.00
Per vehicle, 3 to 8 passengers	5.00
Per passenger, for each passenger beyond 8	1.00
Busses and commercial vans, minimum charge	10.00
Bicycle, or walking	1.00
Boat ramp, per watercraft trailer at improved lots	5.00
Boat ramp, annual pass	150.00
Day ride, Equestrian Trailer, at improved lots	5.00
Entry Fees	
Pool Daily Swim Fee – Per Person	2.00
Annual Swim Pass – Per Person	60.00
Splash Pads – Per Person Per Session	1.00
Fitness & Open Gym, Annual Individual Membership Once used, non-refundable	100.00
Quarterly Membership, once used, non-refundable	25.00
Fitness & Open Gym, Individual, day rate	10.00
General Admission (\$2 to \$20)	as posted



## Camping and Related Fees

Camping and Related Fees	Cost
Site Rental, per night, (6 people, 1 dump, 2 vehicles, power and water)	\$18.00
Site Rental (non County resident)	23.00
Additional person, per night	2.00
Additional vehicle, per night	3.00
Primitive Site, per night, (6 people, 2 vehicles, no power or water)	15.00
Group Tent Camping Fee (per person, per night, includes entry fee) Minimum 20 people, Not refundable	3.00
Non-registered sanitary dump fee	5.00
Camp Joy Lodges, per person per night, minimum \$60 per bunkroom	5.00
Garnett Counselor Room, per night only with Lodge group in Garnett bunkroom	25.00
Garnett Hall, per day	100.00
Garnett Kitchen, per day only with Garnett Hall rental	75.00
Paradise Hall, per day	100.00

*Note: A cancellation fee of one night will be charged for all camping cancellations received less than three days in advance. A processing fee will be charged for all other refunds.*

## General and Athletic Program Fees

General and Athletic Program Fees	Cost
All fee-based programs, per person, per hour Plus Materials, Instructor, and Service fees, at cost, rounded up to nearest \$0.50	\$2.00
Athletic League / Tournaments, per person, per game hour Plus Materials and Service fees, at cost, rounded up to nearest \$0.50	3.00
Athletic League Forfeitures	
First Forfeiture, per Team	20.00
Each Additional Forfeiture, per Team	30.00
Summer and Full Week Holiday Programs	
Summer Camp, Full Week Regular Rate	80.00
Summer Camp, Each Additional Child Rate	75.00



## Parks and Recreation

<b>General and Athletic Program Fees</b>	<b>Cost</b>
Summer Camp, Reduced Lunch Rate	60.00
Summer Camp, Free Lunch Rate	50.00
Summer Camp, State Assistance Rate	25.00
Daily Fee, Summer & Break, per Child	25.00
Non-County Resident Surcharge, per Week	20.00
Late Payment, per calendar day past due date	5.00
Late Pickup, per person, each 15 minutes late	5.00
<b>Miscellaneous Fees</b>	
Membership Card Replacement	10.00
Baseball Field Chalking / Painting / Preparation	15.00
Soccer Field Preparation	30.00
Labor Charge, per staff member, per hour	20.00
After-Hours Labor Charge, per staff member, per hour	30.00
Vendor Permit, per Sales Point, per Day	25.00
Materials & Specialty Items (\$1-\$50)	as posted
Service Fees (\$1-\$50)	as posted
Additional Football Field Marking	30.00
Football Field Painting, grid plus 10 yard lines	30.00
Refund Processing Fee	10.00
<b>Park Facilities Rental</b>	
<b>Park Facilities Rental Fees</b>	<b>Cost</b>
<b>Events / Pavilions / Open Spaces</b> (Cleaning and damages are charged at actual cost.)	
Up to 50 People	\$50.00
51 to 100 People	75.00
101 to 200 People	125.00
201 to 300 People	225.00
301 to 400 People	350.00



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401 to 500 People	500.00
501 to 650 People	1,000.00
Each additional 100 people over 650	150.00
Recreation Centers, Facilities and Rooms (Cleaning and damages are charged at actual cost.)	
SMALL room, less than 500 square feet, per hour	25.00
MEDIUM room, 500-1500 square feet, per hour	50.00
LARGE room, per hour	.05/sq ft
Swimming Pool Rental (per hour, after-hours only) plus required Labor Charge	175.00
Hockey Court Rental, per hour (includes lighting)	20.00
Diamond Sport Field Rental, per hour	15.00
Multi-purpose Athletic Field Rental, per hour	35.00
Outdoor Basketball / Tennis Court and Batting Cage Rental, per hour	5.00
Athletic Lighting	
Courts and Fields 300' or less, per hour	3.00
Fields 301' or greater, per hour	6.00
Priority Users* – Applies to Youth Diamond Fields only, per Team, per Season	100.00
Out of County Youth Sport Participant Surcharge, per person, per season	20.00
Deputy Scott Pine Stadium (includes track and field) <i>Equipment, utilities, security, salary and benefits, concession, and locker rooms to be assessed according to Orange County School Board Facility Use Fees</i>	
Deposit	200.00
Full Day 8:00 a.m. to 5:00 p.m.	1,500.00
Half Day 8:00 a.m. to 12:00 p.m. or 2:00 p.m. to 6:00 p.m.	900.00
Full Evening 5:00 p.m. to 10:00 p.m.	1,500.00
Gymnasium	40.00
Half Gym Floor, per hour	



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Full Gym Floor, per hour	75.00
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### Equestrian Facilities

Covered Arena (Tower, timer & PA included), per day	\$300.00
Ring Rental, per ring (Tower, timer & PA included), per day	100.00
Course preparation, per ring/arena	100.00
Stall Rental (includes initial bedding), per day	25.00
Stall bedding additional	8.00
Ring Rake and Roll or Reset, each	25.00
Stall Cleaning and Re-bed	30.00
Arena Lighting per ring, per hour	30.00

*\*Orange County 4H – Granted 50% off one day facility rental per calendar year.*

## Equipment Rental

<b>Equipment Rental (Meeting and Event Equipment)</b>	<b>Cost</b>
Showmobile, per day	\$500.00
Plus Labor Charges for delivery, setup, and monitoring	
Tables, chairs, podiums, and other audio-visual equipment if available, at rates from \$1.00 to \$100.00 per day. (Available with park site pavilion or room rental only.)	as posted

## Field Inspection Fees – MSTU Sites

Fee is equal to actual inspection expense with a maximum of 5% of grounds. Maintenance contract cost or \$100 per month, whichever is less.

## Discounts and Incentives

1. Orange County Parks Division offers a satisfaction guarantee.
2. Groups of Senior Citizens (55 years and over) and active military may be allowed a 25% discount on room and facility rental fees, annual boat passes, camping site fees and fitness center memberships.
3. Free Lifetime Entry Pass - A free lifetime entry pass is available to: current military service members; honorably discharged veterans; honorably discharged veterans with a service-connected disability; the surviving spouse or parents of a military service



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member who died in combat; and the surviving spouse or parent of a law enforcement officer, firefighter, emergency medical technician, or paramedic who died in the line of duty. An application form for Free Lifetime Entry Pass can be obtained at Kelly Park, Moss Park or by contacting Orange County Parks and Recreation. Pass is valid for entry at parks that charge for entry (Kelly, Moss, Downey, Dr. Phillips and Fort Gatlin Parks).

4. Not-for-profit charities and tax exempt service organizations may apply to have fees waived for functions during operating hours, excluding weekends and holidays. No discounts or waivers are available for labor charges, insurance requirements, gymnasium facilities, athletic fields, off-site rentals, entry / admission fees, or group camping.
5. Youth Economic Hardship Discounts of 25% are available for certain youth programs if the family is an Orange County resident, and the family can be documented as currently receiving State assistance TANF, Food Stamps, WIC, or Foster Child payments.
6. State Assistance Rate is equal to 50% of the Free Lunch rates and is available for Summer/School Break programs if the family is an Orange County resident and can be documented as currently receiving Food Stamps
7. Parks fees may reflect additional discounts if management determines that materials and service fees are exclusionary. Management may elect not to collect fees in cases where fee collection is physically or financially impractical.
8. Management may co-sponsor and co-govern activities which serve the mission of the Division and County
9. Discounts and incentives may not be combined.
10. Customers have the option of conducting business online at established rates, or seeking discounts or fee adjustments by visiting Parks locations to verify eligibility
11. Division may offer volunteer incentives to recognize value and cost savings of volunteer assistance in specific programs.

### **Special Terms and Conditions**

1. Additional services provided by Orange County will be charged at cost, plus applicable overhead.
2. All sport tournament and multi-day rentals require a 25% nonrefundable deposit.
3. Unless otherwise posted, a cancellation fee of 25% will be charged for all cancellations received less than three days in advance. In the case of no show / no call cancellations, all fees are non-refundable. The cancellation fee includes the processing charge.



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4. Refunds may be subject to an administrative processing fee. Remaining credit balances less than \$10 shall be disbursed on request in accordance with county policy 6.05. Such credit balances not claimed in the 60 day period will be closed out to the Parks and Recreation Scholarship Fund.
5. Non-scheduled rentals and unconfirmed rental extensions are at the discretion of the Supervisor, pending facility and staff availability. Labor, maintenance, security and other additional charges will apply.
6. Charges for rental time extensions or damages will be assessed to customer account and must be settled prior to subsequent business with the Parks Division.
7. Parks Business Permits – The Parks Business Permit is required in order for licensed business or individuals to conduct business on the open space areas of County Parks. Types of businesses this policy is intended to address include personal trainers, fitness instructors, martial arts instructors, personal coaching, summer and day camps, food and beverage vendors, and other service providers.
8. All fees apply during normal operating hours or as posted. Unless otherwise posted,
  - Operating Hours for meeting rooms within buildings are 8:00 a.m. to 8:00 p.m., Monday through Saturday, 1:00 p.m. – 8:00 p.m. on Sunday. After Hours Labor charges apply between 8:00 p.m. and 8:00 a.m. for all meeting rooms. Rental rates are doubled for functions between 10:00 p.m. and 8:00 a.m., and also on Sundays from 12:00 a.m. to 1:00 p.m.
  - Gymnasium basketball courts, and athletic fields with lights, are available at standard rates 8:00 a.m. to 10:00 p.m. daily. After Hours Labor and doubled rental rates apply for functions between 10:00 p.m. and 8:00 a.m.
  - Public Assembly Permit fees, insurance and additional service requirements may also apply.
  - All setup and cleanup time must be included in the rental.
  - Hourly fees shown are for a full hour or any part of an hour. Unused time is not prorated.
9. Checks are to be made payable to the Board of County Commissioners within two weeks in advance of the event at the park or earlier if required by Ordinance. No rental request is considered approved until paid in full and necessary proof of insurance is secured.
10. Fees are subject to indexing based on the increase in the consumer price index, or 3%, whichever is less. Certain fees may be rounded up to the nearest whole dollar amount.

*NOTE: Florida State Sales Tax is collected and remitted to the Florida Department of Revenue as required by Florida Statutes. Certain fees may be subject to sales tax and/or tourist development tax.*

*For Parks Impact Fees, see page 45*