

BCC Mtg. Date: June 23, 2020 **Poitras East Community Development District**
12051 Corporate Boulevard, Orlando, FL 32817
Phone – (407) 723-5900
Fax – (407) 723-5901

May 21, 2020

Clerk of the Board of County Commissioners
PO Box 38
Orlando, FL 32802-0038

RE: Poitras East Community Development District
Proposed FY 2021 Budget

Dear Sir/Madam:

In accordance with Chapter 190.008 F.S., attached is a copy of the proposed FY 2021 Operations & Maintenance Budget for the Poitras East Community Development District which is located within Orange County. This budget is for your review and comments, should you have any. However, no action is necessary on your part.

If you should have any questions regarding this matter, please feel free to contact me.

Sincerely,

Amanda Lane
Assistant Chief District Accountant
LaneA@pfm.com

BCC Mtg. Date: June 23, 2020

Poitras East CDD
FY 2021 Proposed O&M Budget

	FY 2021 Proposed Budget
<u>Revenues</u>	
Developer Contributions	\$ 361,225.00
Net Revenues	\$ 361,225.00
<u>General & Administrative Expenses</u>	
Supervisor Fees	\$ 4,800.00
D&O Insurance	3,000.00
Trustee Services	6,000.00
Management	37,500.00
Engineering	12,000.00
Dissemination Agent	5,000.00
District Counsel	25,000.00
Assessment Administration	7,500.00
Reamortization Schedules	500.00
Audit	6,000.00
Travel and Per Diem	500.00
Telephone	100.00
Postage & Shipping	500.00
Copies	500.00
Legal Advertising	8,000.00
Miscellaneous	8,500.00
Web Site Maintenance	2,700.00
Dues, Licenses, and Fees	175.00
Total General & Administrative Expenses	\$ 128,275.00
<u>Field Operations</u>	
Electric Utility Services	
Electric	\$ 2,500.00
Water-Sewer Combination Services	
Water Reclaimed	10,000.00
Other Physical Environment	
General Insurance	3,200.00
Property & Casualty Insurance	1,500.00
Other Insurance	250.00
Irrigation Repairs	10,000.00
Landscaping Maintenance & Material	75,000.00
Tree Trimming	5,000.00
Flower & Plant Replacement	10,000.00
Contingency	10,000.00
Hurricane Cleanup	20,000.00
Road & Street Facilities	
Entry and Wall Maintenance	3,000.00
Hardscape Maintenance	5,000.00
Streetlights	30,000.00
Accent Lighting	500.00
Alleyway Maintenance	10,000.00
Parks & Recreation	
Personnel Leasing Agreement	12,000.00
Reserves	
Infrastructure Capital Reserve	20,000.00
Alleyway Reserve	5,000.00
Total Field Operations Expenses	\$ 232,950.00
Total Expenses	\$ 361,225.00
Net Income (Loss)	\$ -