



Interoffice Memorandum

January 15, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Clay Baker, Activities Direction, Parks and Recreation Division
407-836-6233

SUBJECT: Award of Invitation for Bids Y21-108-WA, Basketball Officials

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-108-WA, Basketball Officials, to the low responsive and responsible bidder, Game Officials, Inc. in the estimated contract award amount of \$177,875 for the base year. Further request authorization for the Procurement Division to exercise option years one and two.

PURPOSE:

This contract provides basketball officials for youth and adult basketball leagues. Games are played at Barnett Park, South Econ Recreation Center, Goldenrod Recreation Center, Meadow Woods Recreation Center, Silver Star Recreation Center, and West Orange Recreation Center.

FUNDING:

Funding is available in account number 1050-068-1872-3197.

APPROVALS:

The Parks and Recreation and Business Development Divisions concur with this recommendation.

REMARKS:

Two bids were received and evaluated for responsiveness, responsibility, and price. Game Officials, Inc. has sufficient resources to perform this contract. Therefore, award is recommended to the low responsive, responsible bidder, Game Officials, Inc. A bid tabulation is attached.

Bid Tabulation

1. Game Officials, Inc	
Basic Year	\$177,875
Option Year 1	\$188,250
Option Year 2	<u>\$198,500</u>
Total Estimated Bid	\$564,625
2. SSG Recreation Inc.	
Basic Year	\$408,125
Option Year 1	\$434,250
Option Year 2	<u>\$460,000</u>
Total Estimated Bid	\$1,302,375




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

December 7, 2020

TO: William Arce, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y21-108-WA, Basketball Officials**

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division