




Interoffice Memorandum

November 3, 2017

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From:  Carrie Woodell, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
(407) 836-0048

Subject: Award of Invitation for Bids Y18-708-CC, Animal Services –  
Interactive Yards

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-708-CC, Animal Services – Interactive Yards, to the low responsive and responsible bidder, J. Costa Group, LLC in the total contract award amount of \$146,937.03, which includes additive bid item 1.

PROCUREMENT:

The project involves the construction of five interactive yards for pet adoption at the Animal Services complex. The yards will have five shade structures, artificial turf, fencing, and drainage. Additive bid item 1 is to provide site drainage additions, which includes installing two new yard drains and the removal and replacement of affected sidewalk. This project is located in District 6.

FUNDING:

Funding is available in account number 0001 060 2399.

APPROVALS:

The Capital Projects Division and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and evaluated for responsiveness and responsibility. MVB & Associates, Inc. failed to submit a bid bond with their bid and, therefore, was determined to be non-responsive. Although the bid from J. Costa Group, LLC is approximately 15% lower than the second bidder, staff evaluated the bids and determined that the low bid is reasonable. J. Costa Group, LLC has been determined to be responsible. Therefore, award is recommended to J. Costa Group, LLC.

<u>Bids Received:</u>	<u>Base Bid</u>	<u>Add 1</u>	<u>Total</u>
J. Costa Group, LLC	\$146,201.43	\$735.60	\$146,937.03
Axios Construction Services, LLC	\$168,864.00	\$15,840.00	\$184,704.00
MVB & Associates, Inc.	Non-Responsive		



**BUSINESS DEVELOPMENT DIVISION**

October 20, 2017

TO: Corie Cummings, Senior Contract Administrator  
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator *DW*  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: Y18-708-CC / Animal Services - Interactive Yards – Additive Bid**

The Business Development Division evaluated the two bids submitted for this project and found the apparent low bidder Orange County MWBE firm J. Costa Group LLC is bidding as a prime. Therefore, J. Costa Group LLC is required to self- perform no less than 51% of the contract per Sec. 17-321 in the M/WBE Ordinance. In the event this requirement is not achieved, then other M/WBE's will have to be included to achieve the 25% M/WBE goal. J. Costa Group LLC reported self-performing 0% but met the goal and reported 33.24% MWBE participation in their bid. Please note the following certified MWBE participation:

Mbe-hm	APD Construction, LLC	\$37,396.57
Wbe-wf	KMG Fence, LLC	\$11,443.00
<b>Total MWBE Participation</b>		<b>\$48,839.57 (33.24%)</b>

The second low bid submitted by Orange County MWBE firm Axios Construction Services, LLC is bidding as a prime. Therefore, Axios Construction Services, LLC is required to self-perform no less than 51% of the contract per Sec. 17-321 in the M/WBE Ordinance. In the event this requirement is not achieved, then other M/WBE's will have to be included to achieve the 25% M/WBE goal. Axios Construction Services, LLC reported self-performing 46.89% and did not include any Orange County MWBE subcontractors in the bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

**BID COMPARISON - ADDITIVE**

**Y18-708-CC / Animal Services - Interactive Yards**

Rank	Bidder	Bid Amount	Prime MWBE \$'s in the Bid	Sub-contractor MWBE \$'s in Bid	% Prime MWBE self-performing (Goal 51%)	% Sub-contractor MWBE (Goal 25%)	Total MWBE %	GFE	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	J. Costa Group LLC [mbe-hm]	\$146,937.03	\$0	\$48,839.57	0.00%	33.24%	33.24%	na					100/0
2nd Low	Axios Construction Services, LLC [mbe-afam]	\$184,704.00	\$86,601	\$0.00	46.89%	0.00%	46.89%	no	\$37,766.97	25.70%			100/0