



Interoffice Memorandum

August 16, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FR **CM**: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Andrea Lowery, Manager II, Corrections Department, Fiscal and Operational Support Division
407-836-3511

SUBJECT: Approval of Amendment No. 9, Contract Y17-192, Security Guard Services for the Corrections Department

ACTION REQUESTED:

Approval of Amendment No. 9, Contract Y17-192, Security Guard Services for the Corrections Department, with Universal Protection Service, LLC, in the amount of \$1,500,000, for a revised estimated contract amount of \$5,346,002.74.

PROCUREMENT:

This amendment will extend services for the period of October 4, 2023 through April 3, 2024 while a new procurement process is complete and adds funding to support continuation of service during the extension period.

FUNDING:

Funding is available in account number 0001-081-3824-3197.

APPROVALS:

The Corrections Department concurs with this recommendation.

REMARKS:

On January 9, 2018 the Board authorized award of Contract Y17-192 in the amount of \$5,565,332.16 for a three-year term and authorized the Procurement Division to renew for two additional one-year terms. A novation agreement was executed on December 14, 2021, which changed the contractor from G4S Secure Solutions (USA) Inc. to Universal Protection Service, LLC.

Previous contract amendments are as follows:

- Amendment No. 1: Added a line item for an additional location and increased the contract amount by \$160,143.36, for a revised estimated contract amount of \$5,725,475.52.
- Amendment No. 2: Corrected the Federal I.D. number. The total estimated contract amount remained unchanged.
- Amendment No. 3: Changed the scope of services for two locations. The total estimated contract amount remained unchanged.
- Amendment No. 4: Renewed the contract for the period of March 5, 2021 through March 4, 2022 and increased the contract amount by \$80,610.16, for a revised estimated contract amount of \$1,989,102. The contract increase was validated through the U.S. Bureau of Labor and Statistics, Consumer Price Index (CPI).
- Amendment No. 5: Renewed the contract for the period of March 5, 2022 through March 4, 2023 and increased the contract amount by \$245,186.32, for a revised estimated contract amount of \$2,234,288.32. The contract increase was validated through the U.S. Bureau of Labor and Statistics, CPI. Board approval was obtained on March 2, 2022.
- Amendment No. 6: Added funding in the amount of \$111,714.42, for a revised amount of \$2,346,002.74. This funding was necessary to support operational needs based on usage to date.
- Amendment No. 7: Extended the contract period of March 4, 2023 through September 3, 2023 and increased the estimated contract total by \$1,500,000, for a revised amount of \$3,846,002.74. Board approval was obtained on February 21, 2023.
- Amendment No. 8: Extended the contract period of September 4, 2023 through October 3, 2023. The total estimated contract amount remained unchanged.