



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 20, 2024

TO: Kathy Saldutti, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y24-1046-KS, EMS Medications

The Business Development Division evaluated the **five bids** submitted for this project. **None of the bidders** are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324, cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 9.3.2024