



March 18, 2024

To: Mayor Jerry L. Demings
-AND-
County Commissioners

~~From:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Raymond Williams, P.E, Manager II, Public Works Department, Engineering
Division
407-836-7908

Subject: Consultant Selection, Request for Proposals Y24-900-ZR, Continuing Engineering
Services for Right-of-Way Acquisition and Eminent Domain

RECOMMENDATION:

Selection of England, Thims & Miller, Inc. and Kelly, Collins & Gentry Inc. to provide Continuing Engineering Services for Right-of-Way Acquisition and Eminent Domain, Request for Proposals Y24-900-ZR.

Request the Board to authorize execution of the final contracts by the Procurement Division to establish hourly rates for future requirements for an initial one-year term with two one-year renewals.

The Procurement Committee evaluated the proposals on March 6, 2024. Commissioner Christine Moore was assigned to the Procurement Committee.

PURPOSE:

The contracts will provide continuing engineering services for right-of-way acquisition and eminent domain from design review, right-of-way impact analysis and appraisal process through settlement negotiations and the eminent domain process.

DISCUSSION:

Two proposals were received in response to this Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP.

The consensus scores of the Procurement Committee are attached.

Procurement Committee Meeting - March 6, 2024 at 3:00PM
 Y24-900-ZR, Continuing Engineering Services for Right-of-Way Acquisition and Eminent Domain

CRITERIA	Project Manager	Assistant Project Manager	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
England,Thims & Miller, Inc.	25.00	50.00	67.50	120.00	25.00	30.00	37.50	0.00	0.00	355.00
Kelly, Collins & Gentry, Inc.	75.00	50.00	75.00	150.00	20.00	20.00	37.50	0.00	0.00	427.50

POINT STRUCTURE:

- 1= Poor 4= Above Avg.
- 2= Below Avg. 5= Excellent
- 3= Average



INTEROFFICE MEMORANDUM

March 27, 2024

TO: Zuleimy Ralat Perez, Contracting Agent
Procurement Division

FROM: Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation (Revised)

PROJECT: Y24-900-ZR, Continuing Engineering Services for Right-of-Way Acquisition and Eminent Domain

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% Minority/Women Business Enterprise (M/WBE) and 6% Women Business Enterprise (WBE). Listed below are respondents to the subject RFP with their M/WBE participation score along with the bonus points for Dislocated Workers and Registered Service-Disabled Veterans:

1. ENGLAND, THIMS & MILLER, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
L & S Diversified, LLC	AF	25%	Surveying and Mapping Service
Pura Vida Engineering Services, Inc.	AM	3%	Environmental

Total M/WBE Participation Proposed: 28%
M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 15%
Total WBE Workforce: 18%

Minority Workforce and Women Workforce Weighted Score: **0**

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)

2. KELLY, COLLINS, & GENTRY, INC.
Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
None			

Total M/WBE Participation Proposed: 0%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 20%
Total WBE Workforce: 25%

Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)