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Interoffice Memorandum

Public Hearing

DATE: September 2, 2025

TO: Jennifer Lara Klimetz, Assistant Manager and Deputy Clerk,
Clerk of the Board of County Commissioners (BCC),
County Comptroller's Office

THRU: Cheryl Gillespie, Supervisor
Agenda Development Office

FROM: Jon V. Weiss, P.E. Deputy County Administrator
Infrastructure, Community, and Development Services
(407) 836-5393

CONTACT: Misty Mills, Senior Planner
Contact 407-836-5435/Email to: misty.mills@ocfl.net

SUBJECT: **Request for Public Hearing on September 30, 2025**, to consider an Ordinance pertaining to the "Shingle Creek Transit and Utility Community Development District" pursuant to Chapter 190, Florida Statutes; Providing for Findings of Fact; Providing for Amendments to the District's Boundaries; Providing for Compliance with Chapter 190, Florida Statutes, and all other applicable laws and ordinance; and Providing for an Effective Date

TITLE OF ORDINANCE: AN ORDINANCE PERTAINING TO THE "SHINGLE CREEK TRANSIT AND UTILITY COMMUNITY DEVELOPMENT DISTRICT" PURSUANT TO CHAPTER 190, FLORIDA STATUTES; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR AMENDMENTS TO THE DISTRICT'S BOUNDARIES; PROVIDING FOR COMPLIANCE WITH CHAPTER 190, FLORIDA STATUTES, AND ALL OTHER APPLICABLE LAWS AND ORDINANCES; AND PROVIDING FOR AN EFFECTIVE DATE.

TYPE OF HEARING: Ordinance

APPLICANT: Staff

DISTRICT #: District 6

**ESTIMATED TIME REQUIRED
FOR PUBLIC HEARING:**

Two minutes

HEARING CONTROVERSIAL:

No

**HEARING REQUIRED BY
FL STATUTE OR CODE:**

Section 125.66(2)(a), Florida Statutes (regular enactment procedure)

**ADVERTISING
REQUIREMENTS:**

Publish once in the legal notices section of a local newspaper of general circulation.

ADVERTISING TIMEFRAMES:

At least ten (10) days prior to public hearing.

**APPLICANT/ABUTTERS
TO BE NOTIFIED:**

N/A

SPANISH CONTACT PERSON:

Para más información en español acerca de estas reuniones públicas o de cambios por ser efectuados, favor de llamar a la Oficina de los Abogados del Condado, at 407-836-7320.

HAITIAN CREOLE CONTACT PERSON:

Pou w ka jwenn plis enfòmasyon an Kreyòl Ayisyen sou reyinyon piblik sa yo oswa sou chanjman kap fèt yo, tanpri rele 407-836-3111.

MATERIALS BEING SUBMITTED AS BACKUP FOR PUBLIC HEARING REQUEST:

- (1) Memo to the Mayor and County Commissioners
- (2) Ordinance and Petition to Amend the Boundaries of the Shingle Creek Transit and Utility Community Development District

**SPECIAL INSTRUCTIONS TO
CLERK (IF ANY):**

Please return one executed copy of the Ordinance to Misty Mills, Senior Planner via email attachment: misty.mills@ocfl.net

Cc: Byron W. Brooks, AICP, County Administrator
Jeffrey J. Newton, County Attorney
Georgiana Holmes, Deputy County Attorney, County Attorney's Office
Whitney E. Evers, Senior Assistant County Attorney, County Attorney's Office