




**Interoffice Memorandum**

**DATE:** March 24, 2023

**TO:** Jennifer Lara Klimetz  
Assistant Manager, Clerk of  
the Board of County Commissioners.,  
County Comptroller's Office

**THROUGH:** Cheryl Gillespie, Supervisor,  
Agenda Development Office

**FROM:** Alberto A. Vargas, MArch., Manager,  
Planning Division

**CONTACT PERSON:** **Nicolas Thalmueller, Planning Administrator**   
**Development Review Committee**  
**Planning Division**  
**(407)836-5523 or Nicolas.Thalmueller@ocfl.net**

**SUBJECT:** Request for Board of County Commissioners  
(BCC) Public Hearing

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**Applicant:** Erika Hughes, VHB, Inc.

**Case Information:** Waterleigh Planned Development / Land Use Plan  
(PD / LUP) – Case # CDR-22-11-355

**Type of Hearing:** Substantial Change

**Commission District:** 1

**General Location:** Generally located North of Water Springs  
Boulevard / West of Avalon Road

**BCC Public Hearing  
Required by:** Orange County Code, Chapter 38, Article VIII,  
Division 1, Section 38-1207

**Clerk's Advertising Requirements:**

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

**Spanish Contact Person:**

IF YOU HAVE ANY QUESTIONS REGARDING THIS NOTICE, CONTACT THE ORANGE COUNTY PLANNING DIVISION: Front Desk, 407-836-8181

PARA MÁS INFORMACIÓN, REFERENTE A ESTE AVISO PARA UNA AUDENCIA PUBLICA SOBRE UNA PROPIEDAD EN SU AREA/VECINDAD, FAVOR COMUNICARSE CON LA DIVISIÓN DE PLANIFICACION, AL NUMERO, 407-836-8181

**Advertising Language:**

A PD substantial change to update the conceptual Village Center layout, and add two new permitted uses in the Village Center District, PD Parcel 13, including a liquor store and a self-storage facility.

**Material Provided:**

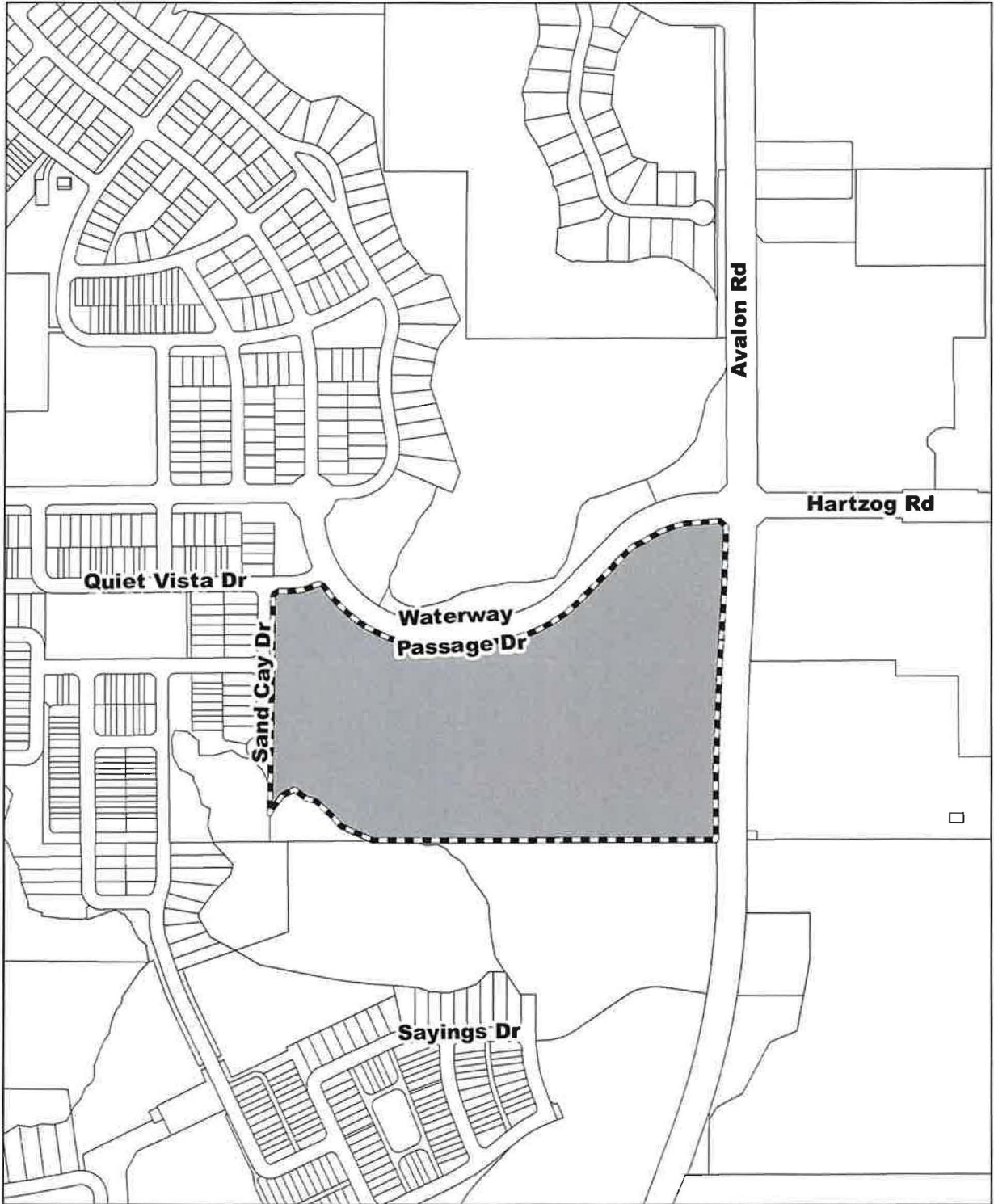
- (1) Names and last known addresses of property owners within 300 feet and beyond (*via email from Fiscal and Operational Support Division*); and
- (2) Location map (*to be mailed to property owners*).

**Special instructions to the Clerk:**

Please place this request on the next available BCC agenda. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Attachment (location map)

**CDR-22-11-355**



 **Subject Property**



0 500 1,000  
Feet