



**Interoffice Memorandum**

July 23, 2019

**AGENDA ITEM**

TO: Mayor Jerry L. Demings  
-AND-  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director  
Community and Family Services Department

FROM: Sonya L. Hill, Manager  
Head Start Division  
Contact: Khadija Pirzadeh, (407) 836-8912  
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – August 20, 2019**  
Filing of Head Start Policy Council Program Information and Updates  
for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates July 2019  
Head Start Policy Council Meeting Minutes June 20, 2019

**ACTION REQUESTED: Receipt and filing of Head Start Policy Council Program Information and Updates July 2019 and Head Start Policy Council Meeting Minutes June 20, 2019 for the official county record.**

SH/kp  
Attachment

C: Randy Singh, Deputy County Administrator  
Cristina Berrios, Assistant County Attorney, County Attorney's Office  
John Petrelli, Director, Risk Management and Professional Standards  
Yolanda S. Brown, Manager, Fiscal Division, Community and Family Services Department  
Jamillem Clemens, Grants Supervisor, Finance Division  
Nanette Melo, Management and Budget Administrator, Office of Management and Budget  
Auria Oliver, Management and Budget Advisor (Grants), Office of Management and Budget



Lonnie C. Bell, Jr.  
Director, Community & Family  
Services

Orange County Government

# HEAD START POLICY COUNCIL

## PROGRAM INFORMATION & UPDATES



Sonya L. Hill  
Head Start Division Manager



JULY 2019



**Orange County  
Family Services Department  
Head Start Division**



**POLICY COUNCIL  
MEETING**

**Who: Policy Council Members**

**Date: THURSDAY, JULY 18, 2019**

**Time: 6:30 p.m.**

**Location: Great Oaks Village Dining Hall  
1768 E. Michigan Street  
Orlando, FL 32806**

**Child Care Provided**  
Children's snacks provided

*Sandra Moore:  
407-836-8913 (8am-5pm)  
Email Sandra.moore2@ocfl.net*

**See you there!**



# AGENDA

Orange County Government ● Policy Council Meeting  
GOV Dining Hall ● 1768 East Michigan Street, Orlando, FL 32806  
July 18, 2019 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*
  - *Confirm Quorum*
3. *Adoption of Agenda*
4. *Secretary Report*
  - a. *Review of Minutes from June 20, 2019*
5. *Commissioner/Commissioner's Liaison Report*
6. *Head Start Division Manager's Report*
7. *Budget Report*
8. *Board of County Commissioners Agenda Items Report*
9. *HR Report*
10. *Service Area Reports – (3 minutes)*

*PFCE, ERSEA, Nutrition, Education/Child Outcomes*
11. *New Business*
  - a. *Region IV Leadership Conference Update*
  - b. *Summer Program Update*
12. *Public Comment*
13. *Adjourn*

## Head Start Budget Summary June 2019

### Head Start Budget Summary

Below is a statement of financial activity (or an expense sheet). This summarizes all the financial spending over a period of time. In the example below, we are looking at spending on a monthly basis. This report gives the council an understanding of Orange County Head Start's financial health. The accompanying reports are the details in which the summary is created.

Unit Name	Current Budget 2017 - 2018	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	ENC.	TOTAL YTD	BALANCE	TOT.
7521 - ADMINISTR	\$1,418,080	\$69,210	\$91,045	\$86,699	\$153,184	\$82,710	\$94,433	\$83,370	\$89,316	\$112,401	\$1,160	\$862,370	\$553,550	61%
7522 - OPERATION	\$11,037,027	\$640,429	\$850,385	\$834,915	\$1,427,421	\$824,482	\$1,004,890	\$804,379	\$806,866	\$769,297	\$151,115	\$7,963,066	\$2,922,884	74%
7523 - USDA ADMIN	\$187,474	\$9,905	\$13,393	\$13,221	\$22,222	\$12,595	\$11,171	\$8,687	\$8,793	\$8,684	\$0.00	\$108,062	\$78,802	58%
7524 - USDA OPERATION	\$1,791,430	\$12,871	\$100,517	\$72,327	\$240,384	\$17,605	\$267,066	\$89,677	\$182,226	\$42,98	\$550,317	\$1,025,659	\$241,069	87%
7525 - TRAINING	\$156,870	\$5,344	\$808	\$12,695	\$8,166	\$7,102	\$6,964	\$14,794	\$23,032	\$14,425	\$21,495	\$93,412	\$36,963	73%
7526 - DISABILITIES	\$417,283	\$18,591	\$26,008	\$29,628	\$51,441	\$28,188	\$34,261	\$32,573	\$37,349	\$29,601	\$18,432	\$287,821	\$111,029	73%
7527 - HEALTH AND DENTAL	\$265,090	\$11,126	\$13,232	\$11,815	\$17,225	\$9,587	\$12,265	\$5,253	\$4,693	\$7,916	\$1,944	\$93,113	\$170,031	36%
7528 - PCFE	\$1,632,258	\$85,452	\$121,230	\$119,140	\$184,718	\$124,389	\$130,374	\$121,114	\$122,896	\$109,374	\$0.00	\$1,118,636	\$513,622	69%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JUNE 30, 2019: FUND: 7009 DEPT: 062 UNIT: 7521 [ADM] - 75% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD BALANCE	% BUDGET USED YTD	
1120	1FA	REGULAR SALARIES and WAGES	852,337.00	45,652.80	66,809.49	61,238.14	88,402.69	58,132.48	59,156.80	59,156.80	59,156.80	82,651.31	.00	.00	.00	.00	580,357.31	271,979.69	68%	
1130	1FA	OTHER SALARIES and WAGES	20,000.00	753.27	1,031.79	871.01	1,284.99	935.90	1,008.38	1,290.96	1,136.76	1,186.64	.00	.00	.00	.00	.00	9,499.70	10,500.30	47%
1140	1FA	OVERTIME	5,000.00	403.65	202.96	396.63	230.29	133.95	181.44	343.25	864.76	527.96	.00	.00	.00	.00	.00	3,284.89	1,715.11	66%
2110	1FA	FICA TAXES	65,204.00	3,373.19	4,923.64	4,504.78	6,415.81	4,220.25	4,307.78	4,341.77	4,369.90	6,029.50	.00	.00	.00	.00	.00	42,486.62	22,717.38	65%
2120	1FA	RETIREMENT CONTRIBUTION	70,403.00	3,914.26	5,205.37	5,234.88	7,308.77	4,812.76	4,901.30	4,914.67	4,957.75	4,812.78	.00	.00	.00	.00	.00	46,062.54	24,340.46	65%
2130	1FA	LIFE and HEALTH INSURANCE	202,300.00	8,969.59	12,335.86	11,960.86	19,218.09	12,812.42	12,812.50	12,812.50	12,812.50	13,090.19	.00	.00	.00	.00	.00	116,824.51	85,475.49	58%
2131	1FA	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	0%
2200	1FA	PAYMENTS TO OPEB TRUST	5,714.00	.00	.00	.00	.00	.00	6,499.00	.00	.00	.00	.00	.00	.00	.00	.00	6,499.00	-785.00	114%
		<b>SALARIES</b>	1,220,958.00	63,066.76	90,509.11	84,206.30	122,860.64	81,047.76	88,867.20	82,859.95	83,298.47	108,298.38	.00	.00	.00	.00	.00	805,014.57	415,943.43	66%
3125	1FB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	0%
3179	1FC	CONTRACT SVC EMPLOY AGENT	15,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,000.00	0%
3410	1FC	LOCAL TRAVEL	5,800.00	.00	213.52	274.22	384.94	466.00	417.40	187.15	.00	379.54	.00	.00	.00	.00	.00	61.31	138.69	40%
3510	1FC	POSTAGE and MESSENGER SVCS	200.00	.00	.00	.00	.00	.00	61.31	.00	.00	.00	.00	.00	.00	.00	.00	.00	61.31	31%
3530	1FC	TOLL CHARGES	300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	0%
3610	1FC	RENTAL OF EQUIPMENT	8,000.00	.00	.00	1,896.18	.00	471.14	471.14	.00	235.57	235.57	.00	.00	.00	.00	832.34	3,309.60	3,858.06	52%
3720	1FC	COMMUNICATIONS	5,000.00	.00	322.56	322.56	322.56	.00	645.24	322.62	321.96	321.96	.00	.00	.00	.00	.00	2,579.46	2,420.54	52%
3820	1FC	MAINTENANCE OF EQUIPMENT	3,500.00	.00	.00	.00	.00	669.07	757.55	.00	372.54	801.71	.00	.00	.00	.00	327.32	2,600.87	571.81	84%
3910	1FC	GRAPHIC REPROD SVCS	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0%
4010	1FC	DUES and MEMBERSHIPS	8,000.00	6,144.00	.00	.00	.00	.00	.00	.00	2,625.00	.00	.00	.00	.00	.00	.00	8,769.00	-769.00	110%
4020	1FC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
4110	1FC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	8,000.00	.00	.00	.00	1,584.32	.00	1,364.94	.00	.00	2,178.03	.00	.00	.00	.00	.00	5,127.29	2,872.71	64%
4115	1FC	MISCELLANEOUS OPERATING SUPPLIES	2,000.00	.00	.00	.00	209.96	.00	.00	.00	.00	30.62	.00	.00	.00	.00	.00	240.58	1,759.42	12%
4121	1FC	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	10.56	.00	.00	.00	.00	.00	.00	.00	.00	10.56	39.44	21%
4123	1FC	EQUIPMENT LESS THAN \$1000	4,000.00	.00	.00	.00	314.99	.00	1,734.79	.00	2,462.40	155.23	.00	.00	.00	.00	.00	4,667.41	-667.41	117%
4412	1FC	PROMOTIONAL EXPENSES	50.00	.00	.00	.00	.00	.00	48.97	.00	.00	.00	.00	.00	.00	.00	.00	48.97	1.03	98%
4418	1FC	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0%
4422	1FC	SCHOLARSHIPS, AWARDS, BENEF	2,000.00	.00	.00	.00	21.90	56.40	54.00	.00	.00	.00	.00	.00	.00	.00	.00	132.30	1,867.70	7%
4482	1FG	SELF INS-PROP CASUALTY	26,843.00	.00	.00	.00	27,485.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	27,485.00	-642.00	102%
		<b>OPERATIONS</b>	196,122.00	6,144.00	536.08	2,492.96	30,323.67	1,662.61	5,565.90	509.77	6,017.47	4,102.66	.00	.00	.00	.00	1,159.66	57,355.12	137,607.22	30%
		<b>TOTAL UNIT 7521</b>	1,417,080.00	69,210.76	91,045.19	86,699.26	153,184.31	82,710.37	94,433.10	83,369.72	89,315.94	112,401.04	.00	.00	.00	.00	1,159.66	862,369.69	553,550.65	61%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JUNE 30, 2019: FUND: 7009 DEPT: 062 UNIT: 7522 [SERVICES] - 75% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FE	REGULAR SALARIES and WAGES	6,314,429.00	428,948.37	583,652.66	557,649.55	774,244.67	529,002.14	566,466.60	426,180.31	521,631.31	418,975.41	.00	.00	4,806,751.02	1,507,677.98	76%
1130	1FE	OTHER SALARIES and WAGES	50,000.00	8,640.51	11,266.31	10,040.28	10,501.08	10,661.08	9,958.67	12,899.41	13,357.60	8,554.55	.00	.00	95,879.49	-45,879.49	192%
1140	1FE	OVERTIME	10,000.00	3,053.41	2,384.15	3,119.96	2,770.09	4,748.69	2,807.94	3,110.12	3,828.65	1,158.62	.00	.00	26,981.63	-16,981.63	270%
2110	1FE	FICA TAXES	483,054.00	32,263.93	43,771.80	41,884.62	58,162.12	39,733.88	42,297.74	32,362.01	39,400.36	31,059.52	.00	.00	360,935.98	122,118.02	75%
2120	1FE	RETIREMENT CONTRIBUTION	521,572.00	36,360.29	48,784.74	46,911.92	65,150.69	44,149.00	47,377.89	36,498.73	43,991.73	35,372.93	.00	.00	404,597.92	116,974.08	78%
2130	1FE	LIFE and HEALTH INSURANCE	2,320,181.00	102,264.10	135,477.12	129,118.49	217,801.67	135,330.42	151,276.69	111,465.11	134,645.76	129,397.29	.00	.00	1,246,776.65	1,073,404.35	54%
2131	1FE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	0%
2150	1FE	UNEMPLOYMENT COMPENSATION	200.00	.00	.00	.00	.00	.00	.00	.00	-145.10	.00	.00	.00	-145.10	345.10	-73%
2200	1FE	PAYMENTS TO OPEB TRUST	83,802.00	.00	.00	.00	.00	.00	90,168.00	.00	.00	.00	.00	.00	90,168.00	-6,366.00	108%
		<b>SALARIES</b>	<b>9,783,238.00</b>	<b>611,530.61</b>	<b>825,336.78</b>	<b>788,724.82</b>	<b>1,128,630.32</b>	<b>763,625.21</b>	<b>910,353.53</b>	<b>622,515.69</b>	<b>756,710.31</b>	<b>624,518.32</b>	<b>.00</b>	<b>.00</b>	<b>7,031,945.59</b>	<b>2,751,292.41</b>	<b>72%</b>
		<b>PAYMENTS TO OTHER GOVERNMENTAL</b>															
3167	1FF	AGENCIES	11,500.00	.00	200.00	584.39	648.00	632.51	831.75	1,501.01	252.50	88.00	.00	7,560.50	4,738.16	-798.66	107%
3170	1FF	JANITORIAL SVC and SUPPLY	12,300.00	1,295.46	647.73	647.73	1,363.67	1,005.70	1,079.96	1,005.70	1,005.70	1,277.50	.00	990.78	9,329.15	1,980.07	84%
3179	1FF	CONTRACT SVC EMPLOY AGENT	1,100.00	.00	.00	2,055.20	812.00	.00	.00	.00	.00	.00	.00	9,799.30	2,867.20	-11,566.50	1152%
3185	1FF	CONTRACT SVC-TRAINING	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	0%
3192	1FF	SOFTWARE LICENSING SUPPORT FEE	49,700.00	.00	.00	.00	.00	18,226.53	23,568.00	5,376.00	.00	.00	.00	.00	47,170.53	2,529.47	95%
		<b>CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED</b>	<b>5,500.00</b>	<b>.00</b>	<b>612.50</b>	<b>.00</b>	<b>5,492.85</b>	<b>10,508.50</b>	<b>5,860.00</b>	<b>7,580.00</b>	<b>182.85</b>	<b>.00</b>	<b>.00</b>	<b>9,343.20</b>	<b>30,236.70</b>	<b>-34,079.90</b>	<b>720%</b>
3350	1FF	OTHER INSURANCE and BONDS	13,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,000.00	0%
3410	1FF	LOCAL TRAVEL	12,000.00	.00	641.46	540.88	861.60	719.00	939.03	715.19	.00	1,856.45	.00	.00	6,273.61	5,726.39	52%
3520	1FF	MOVING EXPENSE-CO ASSETS	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	245.00	.00	1,865.00	245.00	7,890.00	21%
3530	1FF	TOLL CHARGES	1,500.00	.00	177.18	130.60	135.97	140.00	137.00	150.78	107.73	230.79	.00	.00	1,210.05	289.95	81%
3610	1FF	RENTAL OF EQUIPMENT	40,000.00	.00	.00	12,861.50	4,544.97	5,545.56	6,193.96	4,538.84	3,220.34	4,622.61	.00	15,171.31	41,527.78	-16,699.09	142%
3620	1FF	LEASES-BUILDINGS/STRUCTURES	330,000.00	20,553.40	10,276.70	10,276.70	10,276.70	10,276.70	10,276.70	115,868.85	10,276.70	115,868.85	.00	.00	313,951.30	16,048.70	95%
3710	1FF	UTILITIES	45,000.00	1,678.74	2,205.84	2,367.26	2,427.59	1,954.12	2,097.69	2,336.03	1,417.99	2,013.93	.00	.00	18,499.19	26,500.81	41%
3720	1FF	COMMUNICATIONS	18,000.00	944.00	2,345.02	2,344.79	2,446.67	954.98	4,835.59	2,839.46	2,748.74	2,774.49	.00	.00	22,233.74	-4,233.74	124%
		<b>MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS</b>	<b>40,000.00</b>	<b>677.50</b>	<b>338.75</b>	<b>621.91</b>	<b>338.75</b>	<b>489.16</b>	<b>338.75</b>	<b>456.96</b>	<b>4,082.75</b>	<b>2,328.29</b>	<b>.00</b>	<b>3,587.44</b>	<b>9,672.82</b>	<b>26,739.74</b>	<b>33%</b>
3820	1FF	MAINTENANCE OF EQUIPMENT	40,000.00	.00	.00	4,602.13	2,168.16	2,340.68	2,997.70	1,847.41	1,634.07	2,530.34	.00	14,410.22	18,120.49	7,469.29	81%
		<b>MAINTENANCE OF COMPUTER EQUIPMENT</b>	<b>750.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>750.00</b>	<b>0%</b>
3825	1FD	INTERNAL FLEET MANAGEMENT CHARGES	19,354.00	.00	.00	2,602.78	368.06	580.22	668.80	5,314.43	1,893.16	.00	.00	.00	11,427.45	7,926.55	59%
3910	1FF	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
		<b>BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS</b>	<b>3,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>63.99</b>	<b>.00</b>	<b>35.36</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>99.35</b>	<b>2,900.65</b>	<b>3%</b>
4020	1FF	LICENSE AND CERTIFICATION FEES	100.00	.00	.00	125.00	.00	.00	.00	375.00	250.00	.00	.00	.00	750.00	-650.00	750%
		<b>OFFICE SUPPLIES (NOT INCLUDING PRINTING)</b>	<b>22,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-3.38</b>	<b>2,235.26</b>	<b>29.67</b>	<b>390.19</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>2,651.74</b>	<b>19,348.26</b>	<b>12%</b>
4115	1FF	MISCELLANEOUS OPERATING SUPPLIES	52,600.00	.00	.00	781.97	728.25	556.17	506.71	10,385.04	504.60	1,532.82	.00	110.00	14,995.56	37,494.44	29%
4116	1FF	EVENT/MEAL REIMBURSEMENTS	5,500.00	.00	.00	.00	1,978.06	162.24	155.78	.00	225.03	470.06	.00	.00	2,991.17	2,508.83	54%
4120	1FF	SOFTWARE < \$1000	4,600.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,430.16	.00	169.84	96%
4121	1FF	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	1,100.70	70.55	.00	109.00	.00	.00	1,280.25	-1,230.25	2561%
4123	1FF	EQUIPMENT LESS THAN \$1000	11,750.00	.00	.00	352.00	516.10	286.97	1,443.09	11,062.11	.00	.00	.00	.00	13,660.27	-1,910.27	116%
4135	1FF	FOOD and DIETARY	200,959.00	.00	7,123.72	4,191.46	21,362.22	2,301.43	28,997.48	9,801.11	17,420.24	6,077.95	.00	59,467.01	97,275.61	44,216.38	78%
4175	1FF	CLOTHING AND WEARING APPAREL	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	0%
4195	1FF	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
4412	1FF	PROMOTIONAL EXPENSES	1,500.00	.00	.00	.00	.00	.00	105.09	.00	.00	.00	.00	.00	105.09	1,394.91	7%
4418	1FF	EDUCATIONAL ASSISTANCE PROGRAM	7,000.00	3,750.00	.00	1,105.52	1,250.00	500.76	500.76	248.48	778.42	927.54	.00	.00	9,061.48	-2,061.48	129%
4440	1FF	IMPROVEMTS TO NON-COUNTY ASSETS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
4450	1FF	PARENT ACTIVITY FUND	800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	800.00	0%
4452	1FN	FIELD TRIPS-HEAD START	15,360.00	.00	.00	.00	.00	.00	412.50	.00	.00	460.00	.00	24.00	872.50	14,463.50	6%
4482	1FG	SELF INS-PROP CASUALTY	253,066.00	.00	.00	.00	238,070.00	.00	.00	.00	.00	.00	.00	.00	238,070.00	14,996.00	94%
6410	1FJ	EQUIPMENT	9,150.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,199.48	.00	4,950.52	46%

6438	1FJ	COMPUTER EQUIPMENT > \$500	10,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	13,481.98	.00	-2,681.98	125%
8120	1FF	AID TO OTHER GOVT AGENCIES	500.00	.00	480.00	.00	2,940.00	1,440.00	1,425.00	.00	4,155.00	1,365.00	.00	6,675.00	11,805.00	-17,980.00	3696%
		<b>OPERATIONS</b>	1,253,789.00	28,899.10	25,048.90	46,191.82	298,790.23	60,856.49	94,537.07	181,863.14	50,155.82	144,778.62	.00	151,115.38	931,121.19	171,552.43	86%
		<b>TOTAL UNIT 7522</b>	11,037,027.00	640,429.71	850,385.68	834,916.64	1,427,420.55	824,481.70	1,004,890.60	804,378.83	806,866.13	769,296.94	.00	151,115.38	7,963,066.78	2,922,844.84	74%



**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JUNE 30, 2019: FUND: 7409 DEPT: 062 UNIT: 7523 [ADM] - 75% OF FY ELAPSED**

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FQ	REGULAR SALARIES and WAGES	118,515.00	7,006.00	9,448.00	9,448.00	14,172.00	8,689.56	6,681.63	6,579.20	6,579.20	6,579.20	.00	.00	75,182.79	43,332.21	63%
1140	1FQ	OVERTIME	4,000.00	71.45	.00	.00	64.55	.00	.00	.00	94.13	.00	.00	.00	230.13	3,769.87	6%
2110	1FQ	FICA TAXES	9,066.00	494.69	660.48	660.46	989.86	598.58	482.35	476.78	483.96	476.77	.00	.00	5,323.93	3,742.07	59%
2120	1FQ	RETIREMENT CONTRIBUTION	9,789.00	584.60	780.40	780.40	1,175.93	717.75	548.48	546.35	551.22	543.44	.00	.00	6,228.57	3,560.43	64%
2130	1FQ	LIFE and HEALTH INSURANCE	35,700.00	1,748.95	2,332.16	2,332.16	3,775.44	2,516.96	1,800.89	1,084.82	1,084.82	1,084.82	.00	.00	17,761.02	17,938.98	50%
2200	1FQ	PAYMENTS TO OPEB TRUST	1,440.00	.00	.00	.00	.00	.00	1,535.00	.00	.00	.00	.00	.00	1,535.00	-95.00	107%
		<b>SALARIES</b>	178,510.00	9,905.69	13,221.04	13,221.02	20,177.78	12,522.85	11,048.35	8,687.15	8,793.33	8,684.23	.00	.00	106,261.44	72,248.56	60%
3125	1FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,543.00	0%
3410	1FR	LOCAL TRAVEL	500.00	.00	172.36	.00	242.03	72.13	.00	.00	.00	.00	.00	.00	486.52	13.48	97%
3530	1FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
3820	1FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
4110	1FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	.00	.00	.00	.00	.00	122.47	.00	.00	.00	.00	.00	122.47	-72.47	245%
4418	1FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
4482	1FS	SELF INS-PROP CASUALTY	1,721.00	.00	.00	.00	1,802.00	.00	.00	.00	.00	.00	.00	.00	1,802.00	-81.00	105%
		<b>OPERATIONS</b>	8,964.00	.00	172.36	.00	2,044.03	72.13	122.47	.00	.00	.00	.00	.00	2,410.99	6,553.01	27%
		<b>TOTAL UNIT 7523</b>	187,474.00	9,905.69	13,393.40	13,221.02	22,221.81	12,594.98	11,170.82	8,687.15	8,793.33	8,684.23	.00	.00	108,672.43	78,801.57	58%

**COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JUNE FUND: 7409 DEPT: 062 UNIT: 7524 [SRV] - 75% OF FY ELAPSED**

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FT	REGULAR SALARIES and WAGES	121,496.00	8,437.96	11,355.39	11,342.78	16,967.65	11,329.81	11,295.38	11,299.16	11,336.47	6,227.61	.00	.00	99,592.21	21,903.79	82%
2110	1FT	FICA TAXES	9,294.00	596.32	803.09	802.16	1,198.70	800.50	797.91	798.16	801.02	411.16	.00	.00	7,009.02	2,284.98	75%
2120	1FT	RETIREMENT CONTRIBUTION	10,036.00	696.96	937.94	936.90	1,401.49	935.83	932.97	933.28	936.38	514.38	.00	.00	8,226.13	1,809.87	82%
2130	1FT	LIFE and HEALTH INSURANCE	71,400.00	3,140.68	4,187.82	4,187.82	6,620.40	4,413.60	4,413.60	4,413.60	4,413.60	4,413.60	.00	.00	40,204.72	31,195.28	56%
2131	1FT	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	0%
2200	1FT	PAYMENTS TO OPEB TRUST	2,880.00	.00	.00	.00	.00	.00	3,071.00	.00	.00	.00	.00	.00	3,071.00	-191.00	107%
		<b>SALARIES</b>	215,106.00	12,871.92	17,284.24	17,269.66	26,188.24	17,479.74	20,510.86	17,444.20	17,487.47	11,566.75	.00	.00	158,103.08	57,002.92	74%
3170	1FU	JANITORIAL SVC and SUPPLY	1,500.00	.00	.00	.00	.00	.00	1,550.68	.00	.00	410.08	.00	107.75	1,960.76	-568.51	138%
4115	1FU	MISCELLANEOUS OPERATING SUPPLIES	8,000.00	.00	.00	.00	18.62	.00	4,322.05	.00	.00	884.46	.00	.00	5,225.13	2,774.87	65%
4130	1FU	HOUSEHOLD AND KITCHEN SUPPLIES	3,200.00	.00	.00	.00	486.99	96.76	1,737.86	.00	.00	23.34	.00	.00	2,344.95	855.05	73%
4135	1FU	FOODandDIETARY	1,575,104.00	.00	83,233.29	55,058.24	202,358.77	28.88	238,944.62	72,233.48	164,738.69	30,098.41	.00	550,209.49	846,694.38	178,200.13	89%
4482	1FS	SELF INS-PROP CASUALTY	14,136.00	.00	.00	.00	11,331.00	.00	.00	.00	.00	.00	.00	.00	11,331.00	2,805.00	80%
		<b>OPERATIONS</b>	1,601,940.00	.00	83,233.29	55,058.24	214,195.38	125.64	246,555.21	72,233.48	164,738.69	31,416.29	.00	550,317.24	867,556.22	184,066.54	89%
		<b>TOTAL UNIT 7524</b>	1,817,046.00	12,871.92	100,517.53	72,327.90	240,383.62	17,605.38	267,066.07	89,677.68	182,226.16	42,983.04	.00	550,317.24	1,025,659.30	241,069.46	87%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JUNE 30, 2019: FUND: 7009 DEPT: 062 UNIT: 7525 [TRAINING] - 75% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT												PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG						SEP
3185	1FH	CONTRACT SVC-TRAINING CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	13,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	21,495.00	.00	-12,995.00	159%
3197	1FH	OTHERWISE SPECIFIED	625.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	625.00	0%
3420	1FH	OUT OF COUNTY TRAVEL	39,400.00	2,294.50	808.97	4,861.28	4,019.68	3,357.04	3,370.00	4,118.98	9,653.44	13,580.47	.00	.00	.00	.00	.00	46,064.36	-6,664.36	117%
3610	1FH	RENTAL OF EQUIPMENT	2,000.00	.00	.00	.00	.00	.00	1,493.75	.00	.00	.00	.00	.00	.00	.00	.00	1,493.75	506.25	75%
3620	1FH	LEASES-BUILDINGS/STRUCTURES	2,000.00	3,050.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,050.00	-1,050.00	153%
3910	1FH	GRAPHIC REPROD SVCS BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	0%
4020	1FH	SUBSCRIPTIONS	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	0%
4030	1FH	TRAINING AND EDUCATIONAL COST	88,754.00	.00	.00	7,859.36	3,621.01	3,395.00	750.00	10,755.00	13,378.94	645.00	.00	.00	.00	.00	.00	40,404.31	48,349.69	46%
4040	1FH	LICENSE AND CERTIFICATION FEES OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,500.00	.00	.00	-75.00	-75.00	350.00	1,350.00	.00	.00	200.00	.00	.00	.00	.00	.00	1,750.00	-250.00	117%
4110	1FH	PRINTING	1,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,500.00	0%
4115	1FH	MISCELLANEOUS OPERATING SUPPLIES	1,591.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,591.00	0%
4116	1FH	EVENT/MEAL REIMBURSEMENTS	2,000.00	.00	.00	50.00	600.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	650.00	1,350.00	33%
4418	1FH	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	0%
		<b>OPERATIONS</b>	156,870.00	5,344.50	808.97	12,695.64	8,165.69	7,102.04	6,963.75	14,873.98	23,032.38	14,425.47	.00	.00	.00	5,000.00	21,495.00	93,412.42	36,962.58	73%
		<b>TOTAL UNIT 7525</b>	156,870.00	5,344.50	808.97	12,695.64	8,165.69	7,102.04	6,963.75	14,873.98	23,032.38	14,425.47	.00	.00	.00	5,000.00	21,495.00	93,412.42	36,962.58	73%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JUNE 30, 2019: FUND: 7009 DEPT: 062 UNIT: 7526 [DISABILITY] - 75% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT													PRE-ENC AMOUNT	ENC AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
			BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP						
1120	1FI	REGULAR SALARIES and WAGES	216,391.00	13,309.53	17,665.60	17,665.60	26,897.60	17,665.60	17,489.47	17,580.72	17,665.60	17,665.60	.00	.00	.00	.00	.00	163,605.32	52,785.68	76%	
1140	1FI	OVERTIME	1,500.00	63.66	.00	.00	1,229.43	.00	.00	41.38	366.05	.00	.00	.00	.00	.00	.00	1,700.52	-200.52	113%	
2110	1FI	FICA TAXES	16,554.00	908.55	1,198.82	1,198.82	1,933.81	1,206.14	1,192.69	1,202.83	1,234.16	1,206.14	.00	.00	.00	.00	.00	11,281.96	5,272.04	68%	
2120	1FI	RETIREMENT CONTRIBUTION	17,874.00	1,104.63	1,459.18	1,459.18	2,323.29	1,459.18	1,444.63	1,455.59	1,489.42	1,459.18	.00	.00	.00	.00	.00	13,654.28	4,219.72	76%	
2130	1FI	LIFE and HEALTH INSURANCE	47,600.00	3,205.28	4,274.18	4,274.18	6,254.07	4,169.38	4,169.38	4,169.38	4,169.38	4,169.38	.00	.00	.00	.00	.00	38,854.61	8,745.39	82%	
2131	1FI	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	0%	
2200	1FI	PAYMENTS TO OPEB TRUST	1,524.00	.00	.00	.00	.00	.00	1,625.00	.00	.00	.00	.00	.00	.00	.00	.00	1,625.00	-101.00	107%	
		<b>SALARIES</b>	301,443.00	18,591.65	24,597.78	24,597.78	38,638.20	24,500.30	25,921.17	24,449.90	24,924.61	24,500.30	.00	.00	.00	.00	.00	230,721.69	70,721.31	77%	
3195	1FK	CONTRACT SERVICES MEDICAL	75,000.00	.00	1,050.00	4,421.00	3,329.00	2,369.00	7,611.00	4,135.00	2,157.00	3,599.00	.00	.00	.00	.00	.00	7,131.00	28,671.00	39,198.00	48%
3410	1FK	LOCAL TRAVEL	3,300.00	.00	145.78	284.90	235.63	277.48	284.86	187.17	.00	447.67	.00	.00	.00	.00	.00	1,863.49	1,436.51	56%	
3530	1FK	TOLL CHARGES	200.00	.00	.00	15.26	8.72	4.13	13.95	.00	.00	19.25	.00	.00	.00	.00	.00	61.31	138.69	31%	
3720	1FK	COMMUNICATIONS	2,500.00	.00	215.04	215.04	215.04	.00	430.16	215.08	214.64	214.64	.00	.00	.00	.00	.00	1,719.64	780.36	69%	
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	2,500.00	.00	.00	.00	149.00	1,036.60	.00	.00	10,052.95	.00	.00	.00	.00	.00	.00	.00	11,238.55	-8,738.55	450%
4040	1FK	LICENSE AND CERTIFICATION FEES	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0%
		OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,200.00	.00	.00	94.34	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	94.34	3,105.66	3%	
4115	1FK	MISCELLANEOUS OPERATING SUPPLIES	22,500.00	.00	.00	.00	98.03	.00	.00	3,766.31	.00	.00	.00	.00	.00	.00	.00	11,301.35	3,864.34	7,334.31	67%
4121	1FK	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	820.00	.00	.00	.00	.00	.00	820.00	-770.00	1640%	
4418	1FK	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0%	
4482	1FK	SELF INS-PROP CASUALTY	5,590.00	.00	.00	.00	8,767.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,767.00	-3,177.00	157%
		<b>OPERATIONS</b>	115,840.00	.00	1,410.82	5,030.54	12,802.42	3,687.21	8,339.97	8,303.56	12,424.59	5,100.56	.00	.00	.00	.00	.00	18,432.35	57,099.67	40,307.98	65%
		<b>TOTAL UNIT 7526</b>	417,283.00	18,591.65	26,008.60	29,628.32	51,440.62	28,187.51	34,261.14	32,753.46	37,349.20	29,600.86	.00	.00	.00	.00	.00	18,432.35	287,821.36	111,029.29	73%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JUNE 30, 2019: FUND: 7009 DEPT: 062 UNIT: 7527 [CHILDHOOD HEALTH & DEVELOPMENT] - 75% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FV	REGULAR SALARIES and WAGES	146,789.00	8,410.02	9,188.48	8,923.60	11,847.00	6,280.72	6,491.67	3,536.48	3,433.60	3,433.60	.00	.00	.00	.00	.00	61,545.17	85,243.83	42%
1140	1FV	OVERTIME	1,140.00	31.10	950.54	66.23	.00	.00	88.63	.00	.00	.00	.00	.00	.00	.00	.00	1,136.50	3.50	100%
2110	1FV	FICA TAXES	11,229.00	626.82	757.16	669.60	908.11	463.55	481.90	265.43	258.15	258.17	.00	.00	.00	.00	.00	4,688.89	6,540.11	42%
2120	1FV	RETIREMENT CONTRIBUTION	12,125.00	697.24	832.49	742.57	978.58	518.80	508.80	283.62	283.62	283.62	.00	.00	.00	.00	.00	5,129.34	6,995.66	42%
2130	1FV	LIFE and HEALTH INSURANCE	47,600.00	1,360.87	1,227.92	1,227.92	3,191.23	1,860.82	1,562.33	632.36	632.36	632.36	.00	.00	.00	.00	.00	12,328.17	35,271.83	26%
2131	1FV	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	0%
2200	1FV	PAYMENTS TO OPEB TRUST	1,143.00	.00	.00	.00	.00	.00	1,218.00	.00	.00	.00	.00	.00	.00	.00	.00	1,218.00	-75.00	107%
		<b>SALARIES</b>	220,026.00	11,126.05	12,956.59	11,629.92	16,924.92	9,123.89	10,351.33	4,717.89	4,607.73	4,607.75	.00	.00	.00	.00	.00	86,046.07	133,979.93	39%
3179	1FW	CONTRACT SVC EMPLOY AGENT	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	0%
3195	1FW	CONTRACT SERVICES MEDICAL	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	0%
3410	1FW	LOCAL TRAVEL	1,000.00	.00	98.75	.00	95.23	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	193.98	806.02	19%
3530	1FW	TOLL CHARGES	200.00	.00	.00	.00	8.37	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8.37	191.63	4%
3720	1FW	COMMUNICATIONS	2,880.00	.00	176.98	185.23	196.01	.00	392.10	137.01	85.61	85.61	.00	.00	.00	.00	.00	1,258.55	1,621.45	44%
		BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	84.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	84.00	0%
4110	1FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	2,000.00	.00	.00	.00	.00	.00	84.95	.00	.00	1,486.38	.00	.00	.00	.00	.00	1,571.33	428.67	79%
4115	1FW	MISCELLANEOUS OPERATING SUPPLIES	7,500.00	.00	.00	.00	.00	.00	1,436.78	398.16	.00	1,737.02	.00	.00	.00	.00	.00	3,571.96	3,928.04	48%
4121	1FW	COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
4123	1FW	EQUIPMENT LESS THAN \$1000	2,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,100.00	0%
4143	1FW	MEDandSURG SUPPLIES	6,750.00	.00	.00	.00	.00	462.99	.00	.00	.00	.00	.00	.00	.00	.00	1,944.38	462.99	4,342.63	36%
4418	1FW	EDUCATIONAL ASSISTANCE PROGRAM	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	0%
8120	1FW	AID TO OTHER GOVT AGENCIES	7,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,000.00	0%
		<b>OPERATIONS</b>	45,064.00	.00	275.73	185.23	299.61	462.99	1,913.83	535.17	85.61	3,309.01	.00	.00	.00	.00	1,944.38	7,067.18	36,052.44	20%
		<b>TOTAL UNIT 7527</b>	265,090.00	11,126.05	13,232.32	11,815.15	17,224.53	9,586.88	12,265.16	5,253.06	4,693.34	7,916.76	.00	.00	.00	.00	1,944.38	93,113.25	170,032.37	36%

COMMUNITY AND FAMILY SERVICES MONTHLY EXPENSE REPORT THROUGH JUNE 30, 2019: FUND: 7009 DEPT: 062 UNIT: 7528 [PARENT, FAMILY & COMMUNITY] - 75% OF FY ELAPSED

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	PRE-ENC AMOUNT	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	1FX	REGULAR SALARIES and WAGES	1,057,816.00	61,526.41	86,950.40	82,939.06	122,910.73	82,630.03	78,825.05	81,590.24	81,717.57	74,600.81	.00	.00	.00	.00	.00	753,690.30	304,125.70	71%
1130	1FX	OTHER SALARIES and WAGES	20,000.00	.00	2,588.74	2,151.68	5,614.54	5,244.72	3,899.92	3,227.52	2,689.60	1,522.33	.00	.00	.00	.00	.00	26,939.05	-6,939.05	135%
1140	1FX	OVERTIME	5,000.00	1,013.03	366.99	1,049.50	1,066.47	1,417.25	1,801.54	1,525.51	4,381.72	1,537.84	.00	.00	.00	.00	.00	14,159.85	-9,159.85	283%
2110	1FX	FICA TAXES	80,923.00	4,545.59	6,537.04	6,250.66	9,451.31	6,512.99	6,148.39	6,289.03	6,465.99	5,628.89	.00	.00	.00	.00	.00	57,829.89	23,093.11	71%
2120	1FX	RETIREMENT CONTRIBUTION	87,376.00	5,150.79	6,871.19	6,937.45	10,326.94	7,191.97	6,823.18	7,038.19	7,113.06	6,426.21	.00	.00	.00	.00	.00	63,878.98	23,497.02	73%
2130	1FX	LIFE and HEALTH INSURANCE	333,200.00	13,216.52	17,624.10	19,538.60	30,510.54	20,215.36	20,215.36	20,531.15	20,232.61	18,390.00	.00	.00	.00	.00	.00	180,474.24	152,725.76	54%
2131	1FX	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	0%
2200	1FX	PAYMENTS TO OPEB TRUST	11,427.00	.00	.00	.00	.00	.00	11,779.00	.00	.00	.00	.00	.00	.00	.00	.00	11,779.00	-352.00	103%
		<b>SALARIES</b>	1,595,742.00	85,452.34	120,938.46	118,866.95	179,880.53	123,212.32	129,492.44	120,201.64	122,600.55	108,106.08	.00	.00	.00	.00	.00	1,108,751.31	486,990.69	69%
3410	1FY	LOCAL TRAVEL	3,000.00	.00	95.71	77.66	153.32	1,028.47	-317.75	102.27	.00	290.42	.00	.00	.00	.00	.00	1,430.10	1,569.90	48%
3530	1FY	TOLL CHARGES	200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	200.00	0%
3720	1FY	COMMUNICATIONS	5,000.00	.00	196.01	196.01	196.01	.00	392.10	196.05	201.07	195.57	.00	.00	.00	.00	.00	1,572.82	3,427.18	31%
4020	1FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	1,672.38	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,672.38	-1,622.38	3345%
4110	1FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	7,000.00	.00	.00	.00	108.95	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	108.95	6,891.05	2%
4115	1FY	MISCELLANEOUS OPERATING SUPPLIES	500.00	.00	.00	.00	.00	.00	8.99	.00	.00	.00	.00	.00	.00	.00	.00	8.99	491.01	2%
		COMPUTER EQUIPMENT LESS THAN \$500	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	0%
4123	1FY	EQUIPMENT LESS THAN \$1000	500.00	.00	.00	.00	477.84	.00	215.58	260.46	.00	.00	.00	.00	.00	.00	.00	953.88	-453.88	191%
4412	1FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	.00	1,499.99	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,499.99	5,500.01	21%
4418	1FY	EDUCATIONAL ASSISTANCE PROGRAM	4,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,000.00	0%
4450	1FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	729.29	97.96	582.58	354.33	91.40	782.11	.00	.00	.00	.00	.00	2,637.67	6,578.33	29%
		<b>OPERATIONS</b>	36,516.00	.00	291.72	273.67	4,837.78	1,126.43	881.50	913.11	292.47	1,268.10	.00	.00	.00	.00	.00	9,884.78	26,631.22	27%
		<b>TOTAL UNIT 7528</b>	1,632,258.00	85,452.34	121,230.18	119,140.62	184,718.31	124,338.75	130,373.94	121,114.75	122,893.02	109,374.18	.00	.00	.00	.00	.00	1,118,636.09	513,621.91	69%

07/08/2019 PAGE: 1  
 ORANGE COUNTY  
 Department 062  
 FY 2019 Monthly Expense Report  
 For the selected Department and Unit, by Object and Appropriation

Through 07/08/2019

FUND: 8290 DEPT: 062 UNIT: 7537

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	PRE-ENCUM AMOUNT	ENCUMB AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1	1120	9EA WAGES	612,073.00	1,689.60	2,586.72	32,317.49	110,255.98	76,196.13	2,278.40	167,152.87	69,792.09	91,218.07	.00	.00	553,487.35	58,585.65	90.43
	1140	9EA OVERTIME	.00	.00	.00	.00	128.16	.00	.00	.00	.00	.00	.00	.00	128.16	-128.16	.00
	2110	9EA FICA TAXES	47,164.00	96.44	152.32	2,328.61	8,088.52	5,606.43	146.24	12,158.63	5,076.50	6,665.55	.00	.00	40,319.24	6,844.76	85.49
	2120	9EA RETIREMENT CONTRIBUTION	50,458.00	139.57	188.20	2,706.60	9,301.90	6,418.04	188.20	13,981.06	5,889.39	7,603.94	.00	.00	46,416.90	4,041.10	91.99
	2130	9EA LIFE and HEALTH INSURANCE	281,458.00	993.82	1,325.14	8,420.45	24,878.64	19,430.33	1,074.68	42,865.51	18,790.18	23,227.21	.00	.00	141,005.96	140,452.04	50.10
	2200	9EA PAYMENTS TO OPEB TRUST	700.00	.00	.00	.00	.00	.00	639.00	.00	.00	.00	.00	.00	639.00	61.00	91.29
OBJECT CATEGORY 1			991,853.00	2,919.43	4,252.38	45,773.15	152,653.20	107,650.93	4,326.52	236,158.07	99,548.16	128,714.77	.00	.00	781,996.61	209,856.39	78.84
2	3125	9EB INDIRECT COSTS	42,498.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	42,498.00	.00
	3185	9EC CONTRACT SVC-TRAINING	1,400.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,400.00	.00
	3410	9EC LOCAL TRAVEL	100.00	.00	.00	2.68	.00	.00	.00	.00	.00	.00	.00	.00	2.68	97.32	2.68
	3510	9EC SVCS	100.00	.00	.00	.00	.00	.00	80.50	.00	.00	.00	.00	.00	80.50	19.50	80.50
	4020	9EC BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	25,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	25,000.00	.00
	4110	9EC OFFICE SUPPLIES (NOT INCLUDING PRINTING)	31,155.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	31,155.00	.00
	4115	9EC MISCELLANEOUS OPERATING SUPPLIES	30,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	30,000.00	.00
	4123	9EC EQUIPMENT LESS THAN \$1000	10,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,000.00	.00
	4482	9EC SELF INS-PROP CASUALTY	155.00	.00	.00	.00	188.00	.00	.00	.00	.00	.00	.00	.00	188.00	-33.00	121.29
OBJECT CATEGORY 2			140,408.00	.00	.00	2.68	188.00	.00	80.50	.00	.00	.00	.00	.00	271.18	140,136.82	.19
*TOTAL UNIT_CD 7537			1,132,261.00	2,919.43	4,252.38	45,775.83	152,841.20	107,650.93	4,407.02	236,158.07	99,548.16	128,714.77	.00	.00	782,267.79	349,993.21	69.09
TOTAL			1,132,261.00	2,919.43	4,252.38	45,775.83	152,841.20	107,650.93	4,407.02	236,158.07	99,548.16	128,714.77	.00	.00	782,267.79	349,993.21	69.09

P-CARD EXPS REPORT  
FAMILY SERVICES- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	5/31/2019	6/3/2019	\$1,415.60	7009	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	1-800-PACK-RAT	6/1/2019	6/3/2019	\$316.26	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/1/2019	6/3/2019	\$21.21	7009	062	7527	4110	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	EMBASSY KINGSTON PLANT	6/3/2019	6/5/2019	\$334.08	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	EMBASSY KINGSTON PLANT	6/3/2019	6/5/2019	\$334.08	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	EMBASSY KINGSTON PLANT	6/3/2019	6/5/2019	\$334.08	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	EMBASSY KINGSTON PLANT	6/3/2019	6/5/2019	\$344.08	7007	062	7525		ORANGE COUNTY BOCC- TCard
MOORE, SANDRA	OFFICE DEPOT	6/3/2019	6/5/2019	\$21.99					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/3/2019	6/5/2019	\$113.46					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/3/2019	6/5/2019	\$235.95					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICE DEPOT	6/3/2019	6/5/2019	\$10.56					ORANGE COUNTY BOCC- PCard
FLORES, DAISY	PUBLIX #436	6/4/2019	6/5/2019	\$50.02	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/4/2019	6/6/2019	\$713.15					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/4/2019	6/6/2019	\$186.78					ORANGE COUNTY BOCC- PCard
FLORES, DAISY	WINN-DIXIE	6/5/2019	6/6/2019	\$72.25	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$46.91	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$46.91	7009	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$46.91	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$72.92	7009	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$72.92	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$72.92	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$52.71	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$52.71	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$52.71	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$88.91	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$88.91	7009	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$88.91	7009	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$88.91	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$61.74	7009	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$61.74	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$61.74	7009	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$61.74	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$27.15	7009	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$27.15	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$175.74	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$175.74	7009	062	7522	3710	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$175.74	7009	062	7522	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	READYREFRESH BY NESTLE	6/6/2019	6/6/2019	\$175.74	7009	062	7522	3610	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	WILLIAM V MACGILL	6/7/2019	6/10/2019	\$424.15					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	6/8/2019	6/10/2019	\$71.97					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	6/9/2019	6/10/2019	\$146.61					ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	6/10/2019	6/14/2019	\$58.08	7009	062	7522	4123	ORANGE COUNTY BOCC- PCard
ORLEMAN, EILEEN	TEACHSTONE TRAINING	6/10/2019	6/11/2019	\$500.00	0001	062	7521		ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	LAMINATOR.COM	6/11/2019	6/12/2019	\$100.46	7009	062	7521	4115	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	FEDEX 96629447	6/11/2019	6/12/2019	\$28.07					ORANGE COUNTY BOCC- PCard



P-CARD EXPS REPORT  
FAMILY SERVICES- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
DUCK, CORTINA	PLAYTHERAPYSUPPLY.COM	6/12/2019	6/13/2019	\$662.15	7009	062	7527	4020	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	JEFF GRAY BOOKS	6/12/2019	6/13/2019	\$445.50	7009	062	7527	4020	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	EMBASSY KINGSTON PLANT	6/12/2019	6/14/2019	\$84.86	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	EMBASSY KINGSTON PLANT	6/12/2019	6/14/2019	\$74.86	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	EMBASSY KINGSTON PLANT	6/12/2019	6/14/2019	\$84.86	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	EMBASSY KINGSTON PLANT	6/12/2019	6/14/2019	\$84.86	7007	062	7525		ORANGE COUNTY BOCC- TCard
MOORE, SANDRA	INTERIOR CONTRACT SRVCS	6/12/2019	6/13/2019	\$1,173.72					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #SQS8117	6/12/2019	6/13/2019	\$757.90					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMZN Mktp US	6/12/2019	6/13/2019	\$339.90					ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #0955	6/12/2019	6/13/2019	\$7.12	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	PUBLIX #1174	6/12/2019	6/13/2019	\$5.79	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	6/13/2019	6/17/2019	\$299.98	0001	062	7529	4115	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	6/13/2019	6/17/2019	\$159.99	0001	062	7529	4115	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	SCHOOL HEALTH CORP	6/13/2019	6/13/2019	\$1,368.53					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	Amazon.com M60A71821	6/13/2019	6/13/2019	\$889.10					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #SRB0896	6/13/2019	6/14/2019	\$850.00					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/13/2019	6/17/2019	\$49.38					ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4588	6/13/2019	6/14/2019	\$11.88	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	6/14/2019	6/17/2019	\$339.72	7009	062	7522	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	OFFICEMAX/OFFICEDEPT#6876	6/14/2019	6/17/2019	\$874.90	7009	062	7522	4110	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	TEACHSTONE TRAINING	6/14/2019	6/17/2019	\$1,692.56	7007	062	7525		ORANGE COUNTY BOCC- TCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/14/2019	6/17/2019	\$138.24					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/14/2019	6/17/2019	\$1,344.82					ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	SQ GREATER ATLANTA	6/17/2019	6/18/2019	\$66.00	0001	062	7525	3420	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	REGION IV HEAD START	6/17/2019	6/26/2019	\$1,400.00	7007	062	7525		ORANGE COUNTY BOCC- TCard
MOORE, SANDRA	AMZN Mktp US	6/17/2019	6/18/2019	\$2,464.15					ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	SHERATON	6/18/2019	6/20/2019	\$523.53	7007	062	7525		ORANGE COUNTY BOCC- TCard
SMITH, KERRY-ANN	PUBLIX #1174	6/18/2019	6/19/2019	\$20.74	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	SHERATON	6/19/2019	6/21/2019	\$523.52	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	SHERATON	6/19/2019	6/21/2019	\$523.52	7007	062	7525		ORANGE COUNTY BOCC- TCard
MOORE, SANDRA	AMAZON.COM M69W70RD1 AMZN	6/19/2019	6/20/2019	\$975.30					ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WM SUPERCENTER	6/19/2019	6/20/2019	\$5.94	7009	062	7522	4135	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	HOMEWOOD SUITES MIAMI	6/20/2019	6/24/2019	\$507.00	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	HOMEWOOD SUITES MIAMI	6/20/2019	6/24/2019	\$457.92	7007	062	7525		ORANGE COUNTY BOCC- TCard
FORE, ANGELA M	HOMEWOOD SUITES MIAMI	6/20/2019	6/24/2019	\$457.92	7007	062	7525		ORANGE COUNTY BOCC- TCard
MOORE, SANDRA	PUBLIX #436	6/20/2019	6/21/2019	\$17.36					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	PUBLIX #436	6/20/2019	6/21/2019	\$97.95					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	LITTLE CAESARS	6/20/2019	6/24/2019	\$40.00					ORANGE COUNTY BOCC- PCard
DEONARINE, VIDYA D	SHERATON	6/21/2019	6/24/2019	\$523.53	7009	062	7525	3420	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	OFFICEMAX/OFFICEDEPT#6876	6/21/2019	6/24/2019	\$89.98	7009	062	7521	4110	ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	SHERATON	6/21/2019	6/24/2019	\$0.01	7007	062	7525		ORANGE COUNTY BOCC- TCard
MOORE, SANDRA	OFFICE DEPOT	6/21/2019	6/24/2019	\$10.39					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	CDW GOVT #STH8849	6/21/2019	6/24/2019	\$205.00					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/21/2019	6/24/2019	\$1.46					ORANGE COUNTY BOCC- PCard

P-CARD EXPS REPORT  
FAMILY SERVICES- 062

CH Full Name	Comp Supp Name	Purchase Date	Post Date	Amount	GL: FUND	GL: DEPT	GL: UNIT_SUBUNIT	GL: OBJ	Program Card Name
MOORE, SANDRA	OFFICEMAX/OFFICEDEPT#6876	6/21/2019	6/24/2019	\$121.70					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMAZON.COM MH99P8CC1 AMZN	6/21/2019	6/24/2019	\$1,225.70					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	BARNES&NOBLE.COM-BN	6/21/2019	6/24/2019	\$1,304.87					ORANGE COUNTY BOCC- PCard
FLORES, DAISY	OFFICEMAX/OFFICEDEPT#6876	6/22/2019	6/24/2019	\$143.83	7009	062	7521	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AHCA SERVICE FEE	6/24/2019	6/25/2019	\$0.43	7008	062	7522		ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	AGENCY FOR HEALTHCARE AD	6/24/2019	6/25/2019	\$13.25	7008	062	7522		ORANGE COUNTY BOCC- PCard
FLORES, DAISY	OFFICE DEPOT	6/24/2019	6/26/2019	\$29.98	7009	062	7521	4110	ORANGE COUNTY BOCC- PCard
FLORES, DAISY	OFFICEMAX/OFFICEDEPT#6876	6/24/2019	6/26/2019	\$315.35	7009	062	7521	4110	ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	BARNES&NOBLE.COM-BN	6/24/2019	6/25/2019	(\$79.64)					ORANGE COUNTY BOCC- PCard
SMITH, KERRY-ANN	WAL-MART #4160	6/24/2019	6/25/2019	\$5.94	7006	062	7521		ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	6/25/2019	6/27/2019	\$101.46	7009	062	7527	4123	ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6871	6/25/2019	6/27/2019	\$51.21	7009	062	7527	4110	ORANGE COUNTY BOCC- PCard
ELIBERT, MIGUERLINE	OFFICEMAX/OFFICEDEPT#6876	6/25/2019	6/27/2019	\$606.33	7009	062	7527	4110	ORANGE COUNTY BOCC- PCard
DUCK, CORTINA	THE COUNCIL FOR PROFESSI	6/26/2019	6/27/2019	\$425.00	7008	062	7522		ORANGE COUNTY BOCC- PCard
FORE, ANGELA M	CREATIVE CENTER FOR CHILD	6/26/2019	6/27/2019	\$300.00	7007	062	7525		ORANGE COUNTY BOCC- TCard
MOORE, SANDRA	AMAZON.COM M600O0ROO AMZN	6/26/2019	6/27/2019	\$845.75					ORANGE COUNTY BOCC- PCard
MOORE, SANDRA	AMAZON.COM MH0SE0CK2 AMZN	6/27/2019	6/28/2019	\$1,266.50					ORANGE COUNTY BOCC- PCard

**Policy Council Meeting**

**Thursday, July 18, 2019**

**Board Agenda Items Report**

**By: Khadija Pirzadeh, Contract Administrator**

The following agenda items were submitted for approval to the Orange County Board of County Commissions meetings scheduled on June 4 and June 18, 2019 respectively:

1. Policy Council Program Information and Updates ( April 2019)
2. FL DCF -Application to Operate a Child Care Facility (Mount Sinai HS-New )
3. Application for Federal Assistance (HS Grant -\$13,456,925)

I. CONSENT AGENDA  
 COMMUNITY AND FAMILY SERVICES  
 DEPARTMENT  
 2



Interoffice Memorandum

May 8, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings  
 -AND-  
 Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C. Bell*  
 Community and Family Services Department

FROM: Sonya L. Hill, Manager *Sonya L. Hill*  
 Head Start Division  
 Contact: Khadija Pirzadeh, (407) 836-8912  
 Sonya Hill, (407) 836-7409

SUBJECT: Consent Agenda Item- June 4, 2019  
 Florida Department of Children and Families  
 Application for a License to Operate a Child Care Facility

The Head Start Division requests Board approval of an initial license between Florida Department of Children and Families and Orange County. The new license application is required for temporary relocation of children at Lila Mitchell Head Start, due to upcoming major renovations. This license will allow the Head Start Program to provide comprehensive early childhood development for preschool children and support to their families at Mount Sinai Head Start. The effective date of this license is from July 1, 2019 through June 30, 2020. The license fee up to \$100 will be paid with Head Start funds.

This is a standard application for a license that is required by the Florida Department of Children and Families for all licensed child care facilities. The County Attorney's Office and Risk Management Division have reviewed this application in the past for Head Start Centers currently in operation.

**ACTION REQUESTED:** Approval and execution of Florida Department of Children and Families Application for a License to Operate a Child Care Facility at Mount Sinai Head Start. This application is only executed by Orange County. (Head Start Division)

SH/kp

C: Randy Singh, Deputy County Administrator  
 Cristina Berrios, Assistant County Attorney, County Attorney's Office  
 John Petrelli, Director, Risk Management and Professional Standards  
 Yolanda S. Brown, Manager, Fiscal Division, Community and Family Services Department  
 Jamille Clemens, Grants Supervisor, Finance Division  
 Nanette Melo, Management & Budget Administrator, Office of Management & Budget

I. CONSENT AGENDA  
COMMUNITY AND FAMILY SERVICES  
DEPARTMENT  
3



Interoffice Memorandum

May 8, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings  
-AND-  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell Jr*  
Community and Family Services Department

FROM: Sonya L. Hill, Manager *Sonya Hill*  
Head Start Division  
Contact: Khadija Pirzadeh, (407) 836-8912  
Sonya Hill, (407) 836-7409

SUBJECT: Consent Agenda Item – June 4, 2019  
Filing of Head Start Policy Council Program Information and Updates  
for the Official County Record

The Head Start Division requests filing of the program information and updates and meeting minutes for the official county record:

Head Start Policy Council Program Information and Updates April 2019  
Head Start Policy Council Meeting Minutes March 28, 2019

**ACTION REQUESTED:** Receipt and filing of Head Start Policy Council Program Information and Updates April 2019 and Head Start Policy Council Meeting Minutes March 28, 2019 for the official county record.

SH/kp  
Attachment

C: Randy Singh, Deputy County Administrator  
Cristina Berrios, Assistant County Attorney, County Attorney's Office  
John Petrelli, Director, Risk Management and Professional Standards  
Yolanda S. Brown, Manager, Fiscal Division, Community and Family Services Department  
Jamille Clemens, Grants Supervisor, Finance Division  
Nanette Melo, Management & Budget Administrator, Office of Management and Budget

I. CONSENT AGENDA  
COMMUNITY AND FAMILY SERVICES  
DEPARTMENT  
1

Interoffice Memorandum

May 30, 2019

AGENDA ITEM

TO: Mayor Jerry L. Demings  
-AND-  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C Bell Jr*  
Community and Family Services Department

FROM: Sonya L. Hill, Manager  
Head Start Division  
Contact: Khadija Pirzadeh, (407) 836-8912  
Sonya Hill, (407) 836-7409

SUBJECT: **Consent Agenda Item – June 18, 2019**  
Orange County Head Start Program Application for Federal Assistance  
(Continuation – Year 5) FY2019-2020

The Head Start Division requests Board approval of the Application for Federal Assistance between the Department of Health and Human Services, Administration for Children and Families, Office of Head Start and Orange County. The total federal grant request is \$13,456,925 and includes \$156,870 for training and technical assistance. The required non-federal match in the amount of \$3,346,231 is derived from parent volunteerism, donation of goods and services, lease agreements, and County support.

The Head Start Grant will be used to provide comprehensive early childhood development services for 1,536 children and support to their families. Head Start families will receive information and referrals to community resources. Staff will provide case management and follow-up to help families become economically self-sufficient.

The application includes a compendium of required certifications and assurances related to Non-Construction Programs, Certifications regarding Lobbying, Certification regarding Compliance with Compensation Cap (Level II of the Executive Schedule), Certification of Filing and Payment of Federal Taxes and Employee Compensation Cap Compliance Assurance. The Head Start Policy Council approved the continuation grant at their meeting on June 5, 2019.



**ACTION REQUESTED:** Approval of Orange County Head Start Program Application for Federal Assistance (Continuation-Year 5) FY 2019-2020 between Orange County and Department of Health and Human Services, Administration for Children and Families, Office of Head Start in the estimated amount of \$13,456,925 for the continued operation of the Head Start Program; and approval and execution of (1) Certification of Filing and Payment of Federal Taxes and (2) Employee Compensation Cap Compliance Assurance. The required non-federal match in the amount of \$3,346,231 is derived from parent volunteerism, donation of goods and services, lease agreements, and County support.

SH/kp:jam

Attachments

- c: Randy Singh, Deputy County Administrator  
Cristina Berrios, Assistant County Attorney, County Attorney's Office  
John Petrelli, Director, Risk Management and Professional Standards  
Yolanda Brown, Fiscal Manager, Community and Family Services Department  
Jamilie Clemens, Grants Supervisor, Finance Division  
Nanette Melo, Management & Budget Admr., Office of Management and Budget

**Head Start Policy Council**  
**Human Resources Committee**  
**June 2019 Actions**

**I. Pending Approval for hire**

Job Title	Candidate's Name

**II. Termination from employment (Involuntarily)**

Job Title	Reason	Employee's Name
Sr. Technician Casual	Temporary Employment Ended	Shaila Lowery
Technician Casual	Temporary Employment Ended	Manuel Serrano Roman
Teacher	Misconduct	Aida Vazquez

**III. Separation from employment (Voluntarily)**

Job Title	Reason	Employee's Name
Teacher	Retirement	Violet Roofe
Center Supervisor	Retirement	Mercedes Grullon
Sr. Family Services Worker	Another Job	Bernice Mendez-Robles
Family Services Worker	Family Reasons	Bianca Hilts
Teacher	Another Job	Danielle Dixon Brown
Sr. Program Manager	Retirement	Milagros Font-Santiago

**IV. Current Head Start Openings – As of 07/08/19**

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	1	
Facilities Maintenance Supervisor	1	
Family Services Worker	4	
Food Service Assistant	1	
Licensed Practical Nurse	1	
Maintenance Technician	1	
Registered Nurse	1	
Sr. Family Services Worker	1	
Sr. Program Manager	1	
Teacher Assistant	9	
Teacher	5	



**Orange County Head Start  
Policy Council  
Meeting: July 18, 2019  
Director's Program Information Update**

**Orange County Head Start Division Administration Updates**

- Orange County Head Start (OCHS) applied for State, Regional and National awards. The applications were due June 15, 2019. A total of six application packets were submitted. The Ron Herndon scholarship was submitted for Head Start parent, Lara Urdaneta, currently in school for a Bachelor's Degree, working as an on-call for OCHS. The Corporate Award was submitted to highlight the partnership between OCHS and Smart City. The Aubrey Puckett award is to recognize a Head Start Director which was also a past student or parent involved in community work. OCHS elected to submit the Aubrey Puckett under the current Director, S. Hill. OCHS highlighted the relationship with Fifth Third Bank, and submitted an application for the Edward Ziegler award. OCHS also submitted the Parent of the year application on behalf of Maritza Vasquez. The sixth and final application was submitted for the Head Start Higher Education scholarship award for staff for Teacher Assistant, Princess Ortiz. Ms. Ortiz is pursuing her Associates of Arts degree. OCHS worked diligently to submit the applications and hopeful to win awards in the State, Regional or National categories.
- Orange County Head Start was approved to start the onboarding process for positions added to the organization chart with Cost of Living Adjustment (COLA) funds, as well as other vacancies. The current Orange County Head Start openings have been posted. Applications are being accepted for a Family Service Worker, Registered Nurse, Sr. Family Service Worker and Maintenance Technician. Interviews and selections will take place during the month of July & August of 2019.
- OCHS Director applied for membership to the Florida Head Start Association Board. FHSA represents all Head Start programs across the State of Florida. This will allow OCHS to be more visible around the state, and participate in various projects that could possibly lead to securing funds and additional partnerships.
- Annual Head Start professional development days were planned and location secured. OCHS will hold annual Pre Service professional development training July 30<sup>th</sup>-August 2<sup>nd</sup>, 2019. The training will be held at the Orange County Convention Center from 8:30am-5:30pm daily. The staff will attend trainings held on the following topics: Classroom Management, Trauma Informed Care, Emotional Literacy, Visual Support, Medical Admission/Authorization, High Scope, PFCE Bootcamp, Resolving Conflict with Parents, Time Management and Nutrition. The professional development days will also focus on staff mental wellness, meeting with HR, HIPAA, KRONOS and other pertinent information.
- OCHS met with Information Systems Security Manager Peter Miller. OCHS plans to implement a pilot project in which Teachers will be assigned iPads. The hardware will allow the teachers to connect from anywhere in the classroom to the ChildPlus software system and still interact with children and parents. This will allow the teachers to be more effective.

- The National Head Start Association informed programs across the US, the wheels for determining Head Start's funding for fiscal year 2020 (FY20) began turning during the month of June when the House Appropriations Subcommittee on Labor, Health and Human Services (HHS), Education, and Related Agencies passed its appropriations bill. The bill includes a \$1.5 billion increase for Head Start, but this is only the first phase and more work is required before funding for the program is a reality. Before the new fiscal year begins on October 1, 2019, the House will have to reach an agreement with the Senate, and then Congress' bill will have to be signed by the President. But, the good news is that the initial version of the House bill contains an additional:
  - **\$8 million** for the re-establishing the Tribal Colleges and Universities Head Start Partnership Program
  - **\$217 million** for Cost of Living Adjustments (an increase of over 2%)
  - **\$525 million** for Early Head Start Expansion and Child Care Partnerships
  - **\$750 million** for Quality Improvement funding
- The Administration for Children and Families recently released new data from the Head Start Family and Child Experiences Survey (FACES). Since 1997, FACES had provided descriptive information on both the children and families who participate in Head Start and the staff and programs who serve them. This most recent update includes summary tables from data collected in the spring of 2017.
 

**Highlights include:**

  - **72%** of lead teachers had a Bachelor's degree or higher
  - The average turnover rate for lead teachers was **22%**
  - **80%** of teachers reported having a mentor or coach
  - More than **80%** of teachers reported that they enjoy their present teaching job and that they would choose teaching again as a career

#### **Early Childhood Development & Education**

- OCHS completed the Full Day /Full Year program on June 28, 2019. Portfolios of the students that are scheduled to transition to Kindergarten were sent to the schools that will receive the students.
- OCHS completed a walk through for the two proposed sites; Hungerford Elementary and Mt. Sinai Head Start centers. The Early Childhood Development & Education unit also opened a new classroom at John H. Bridges Center.
- The unit is working diligently to draft the lesson plans and make them available electronically for the first time.

#### **Childhood Health and Parental Services (CHDS)**

- During the month of June two new Licensed Practical Nurse started, and one Nutrition Coordinator. Over the next couple of months staff will receive training.

#### **Eligibility, Recruitment, Selection, Enrollment and Attendance (ERSEA)**

- OCHS ERSEA Coordinator B. Robles-Mendez resigned to explore other opportunities, and Syreeta Brown is now assisting in the void, and the program plans to request for Mrs. Brown to act as the lead. A memo was sent to the County Administrator for approval.
- OCHS is working on funded enrollment at each site. The funded enrollment is being moved around based on the numbers from the community assessment. The Frontline Outreach, Washington Shores Elementary, Hal Marston and Southwood sites are struggling to register eligible families for the 19-20 school year. OCHS will continue to work on completing applications until funded enrollment is reached at all sites.

- Selection started for the first 10 sites during the month of June 2019. After selection is completed the service area staff is able to review applications to determine the health documents needed. Family Service Workers will also contact parents for orientation.

#### **Fiscal Infrastructure**

- Fiscal is focusing major attention on the warehouse and getting prepared to implement the Maximo project.
- Processing purchase order request

#### **Meetings and Events for May**

- Board of Directors Meeting with Early Learning Coalition of Orange County
- Division Manager & Community & Family Services Director One on One meeting
- Policy Council Executive committee meeting
- Community Action Board Meeting
- Met with Policy Council Chair
- Early Head Start/Head Start State Collaboration Director's monthly call

## Orange County Head Start

### Parent Family and Community Engagement 2018-2019

#### *Monthly Report: June 2019*

- (2) Home visits for attendance.
- (0) Families received Crisis/Emergency Assistance.
- (14) Parents received Educational Services (GED 6/ESL 8).
- (273) Health Services Follow ups were done by Family Service Worker.
- (9) Families were referred for family services.
- (195) were provided families services
- (8) Parent Meetings were held this month. (123) parents attended parents meetings and (20) males attended during the month.
- (5) Fatherhood Activities was held this month. (9) Fathers attended fatherhood initiatives.
- (4) Parents Trainings were held this month. (87) parents attended Parents Trainings.

#### **Trainings/Activities:**

- Physical Health
- Picture Books about Kindergarten
- Summer Safety
- Health Records
- Summer Affordable Acts (Directions to fun)



# ORANGE COUNTY HEAD START 2018-2019

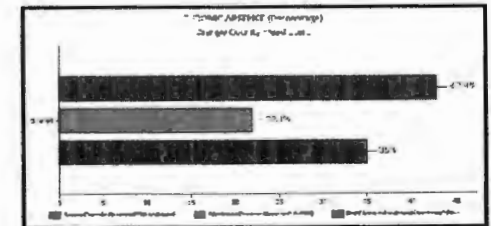
ERSEA REPORT

MONTH: June

YEAR: 2019

Sites	Funded Enrollment	Monthly Actual Enrollment	10% IEP Actual Enrollment	Drops YTD	Monthly Waiting List	Monthly New Applications	Monthly Attendance 20 Days	Monthly Chronic Absenteeism	Chronic Absenteeism Last Month
Aloma	15	15			8		90%	33%	48%
Callahan	24	23			5		86%	57%	57%
Denton Johnson	16	16			2		79%	75%	50%
East Orange	71	69			17		82%	57%	62%
Engelwood	36	35			20		88%	46%	46%
Frontline	49	47			0		83%	62%	49%
Hal P Marston	53	52			14		84%	56%	56%
John Bridges	61	58			18		76%	71%	55%
Pine Hills	94	92			19		78%	69%	49%
SO YMCA	26	26			7		71%	81%	61%
Southwood	57	55			24		79%	68%	53%
Taft	55	53			8		76%	78%	68%
Three Points	40	40			7		72%	68%	52%
Ventura	16	16			4		83%	63%	55%
WS ELC	63	63			15		71%	72%	63%
<b>Total</b>	<b>676</b>	<b>660</b>	<b>198(12%)</b>	<b>277</b>	<b>209 (13%)</b>	<b>0</b>	<b>79%</b>	<b>65%</b>	<b>57%</b>
<b>Goal</b>	<b>780</b>	<b>780</b>	<b>+ 154 (10%)</b>	<b>-191</b>	<b>+ 154 (10%)</b>	<b>48</b>	<b>90%</b>	<b>-30%</b>	

Monthly Chronic Absenteeism	Current Month	Monthly Goal	Previous Month	Reasons w/ Highest Percentages	
Severe Chronic Absences (20% Over)	43%	10%(154)	27%	Unexcused/No Show	35%
Moderate Chronic Absences (10-20% Over)	22 %	20%(307)	28%	Sick	15%
Not Chronically Absent (Less than 10%)	35%	70% (1075)	43%	Transportation	15%



**ORANGE COUNTY HEAD START 2018-2019  
ERSEA REPORT**

Site	Funded Enrollment	Returning Children	New Applications Needed by Site for Selections	Total Applications Completed for Selections	Recruitment Efforts
Aloma	37	12	31	Selection Completed	
Bithlo	34	12	29	29	
Callahan	49	20	33	Selection Completed	
Denton Johnson (Hungerford Elementary)	34	17	22	Selection Completed	
Dillard	34	14	22	Selection Completed	
Dover Shores	35	11	37	24	
East Orange	125	41	100	105	
Engelwood	60	19	46	Selection Completed	
Evans	13	11	4	5	
Frontline	70	40	41	49	
Hal P Marston	85	51	41	47	
John Bridges	140	51	104	Selection Completed	
Lila Mitchell (Mt. Sinai)	75	16	63	Selection Completed	
McCoy	40	17	29	26 (Need 4yrs old)	
Pine Hills	200	77	141	149 (Need 4yrs old)	
SO YMCA	60	24	41	Selection Completed	
Southwood	120	43	91	86 (Need 4yrs old)	
Taft	120	51	83	Selection Completed	
Three Points	60	30	37	33	
Ventura	40	19	24	18	
WS ELC	73	34	45	Selection Completed	
WS Elementary	32	15	22	21	
Total	1536	625	1086		

**June 2019 Updates/Highlights:**

- OC Fire Rescue Open House Event
- Dream Center of Orlando & Changing Rooms- Mobile Food Drop & Clothing
- Devereux

## Nutrition Report June 2019

In June, 115 children were screened for nutritional concerns. 29 children received further care related to special needs diets.

### Meals Served

Meals Served	Children	Adults
Breakfast	9,803	800
Lunch	10,035	794
Snack	9,650	
Disallowed	0	

Callahan and Frontline Head Start welcomed Olivia Blasé and Sara Miller from Fleet Farming to their sites to enjoy a nutritional activity on nutrition and gardening. The lessons and designs for pre-kindergarten children were created by Fleet Farming through a grant with the University of Florida Cooperative Extension.

Children participated in Cycles & Sprouts where the children created “A greenhouse at home”, learned about fruits, vegetables, plant parts and what a greenhouse is used for. In the end, the children completed a verbal survey to indicate how much they had learned.

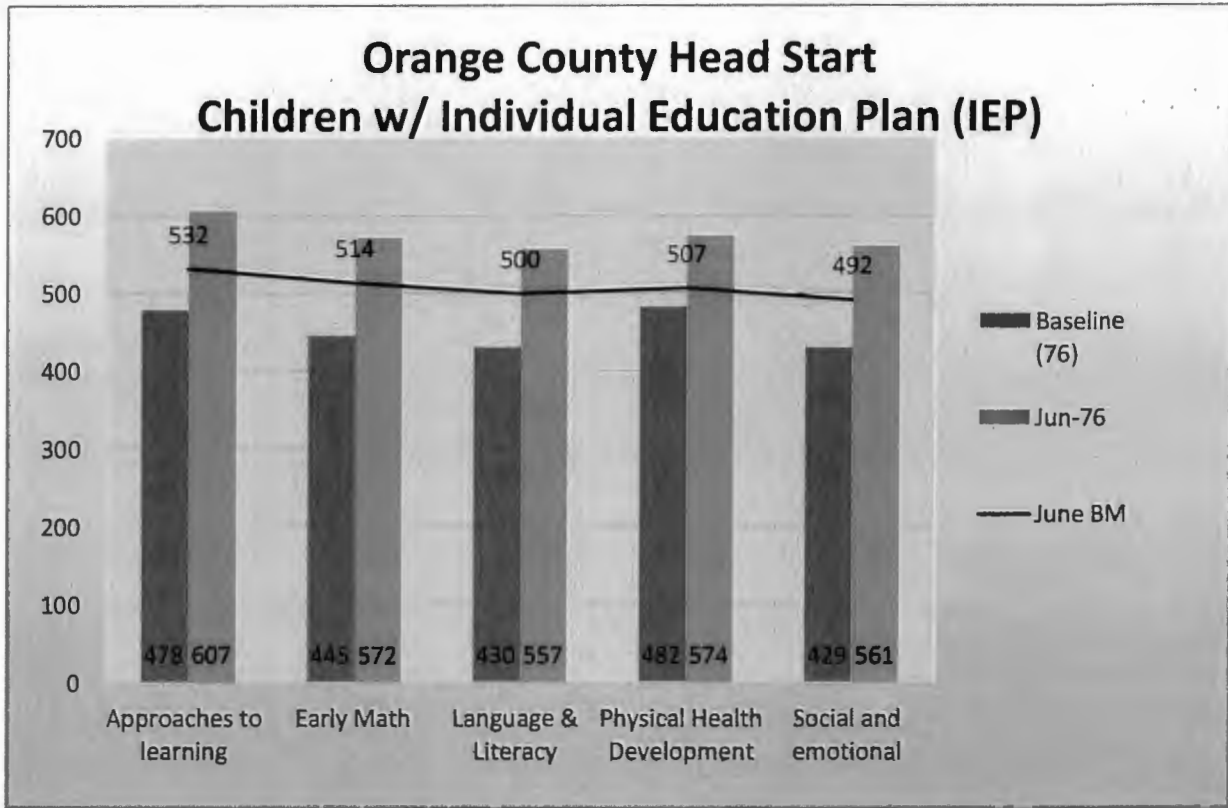
Fleet Farming was so impressed by our program, that we are in the process of planning nutritional activities through-out the 2019-2020 school year. This partnership is going to help Fleet Farming see how they can share resources to bring fresh produce to our communities.

## Fleet Farming at Orange County Head Start

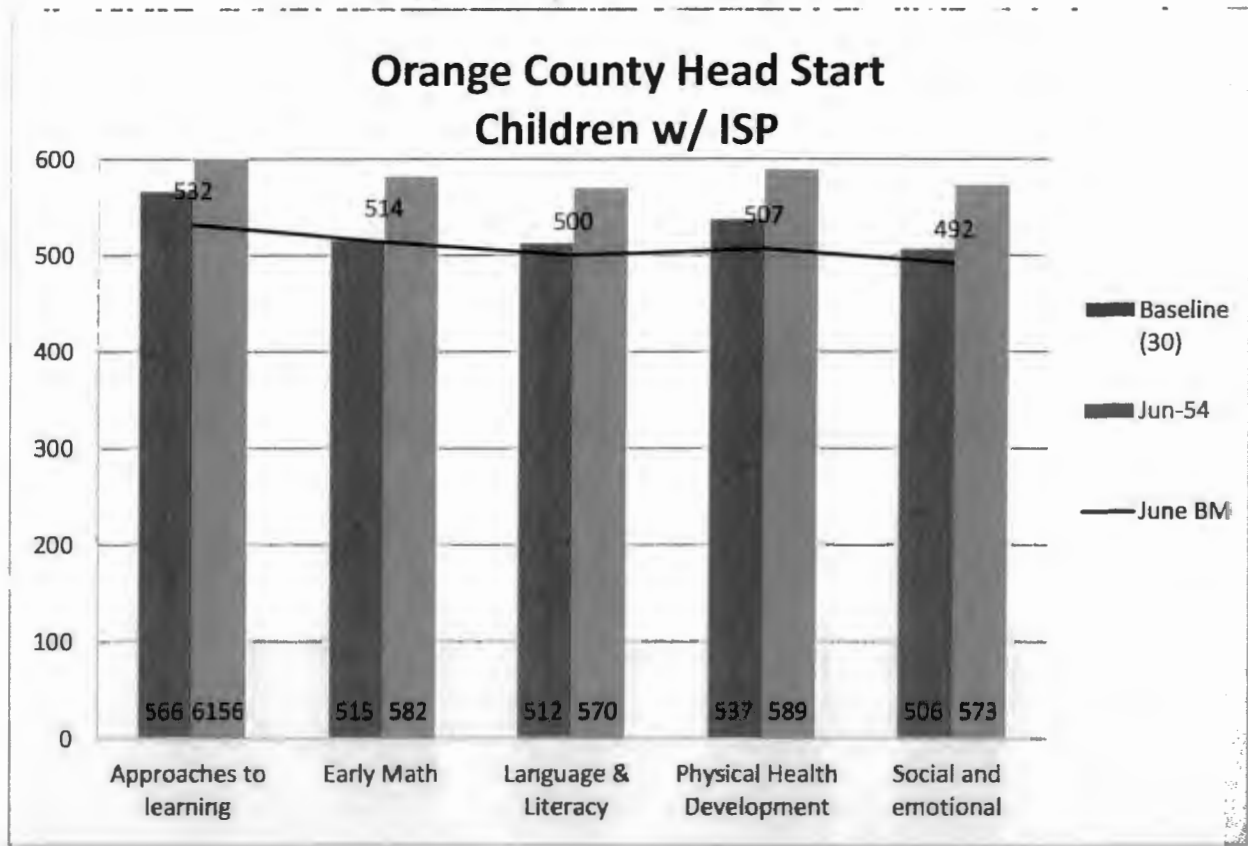




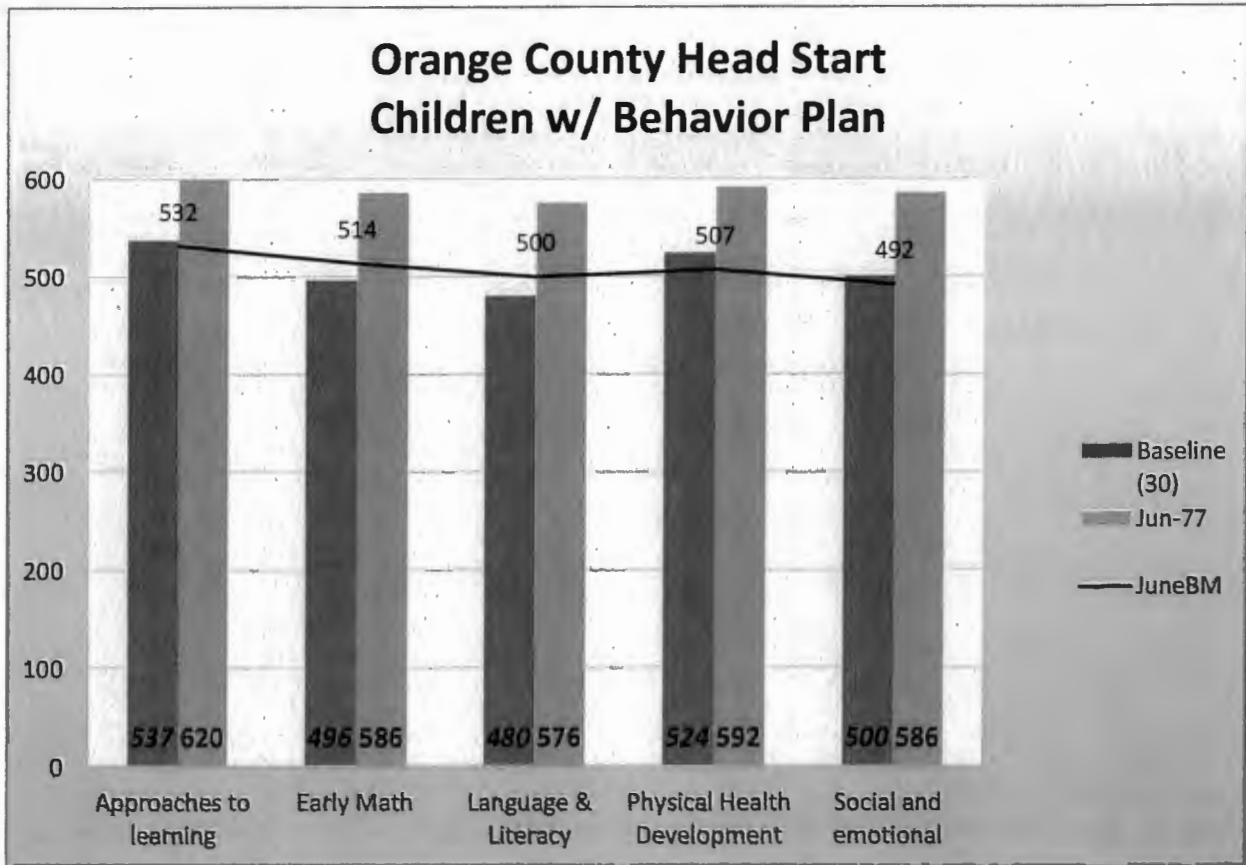
# Mental Health & Disability Child Assessment Outcomes August 13, - June 28, 2019



# Mental Health & Disability Child Assessment Outcomes August 13, - June 28, 2019

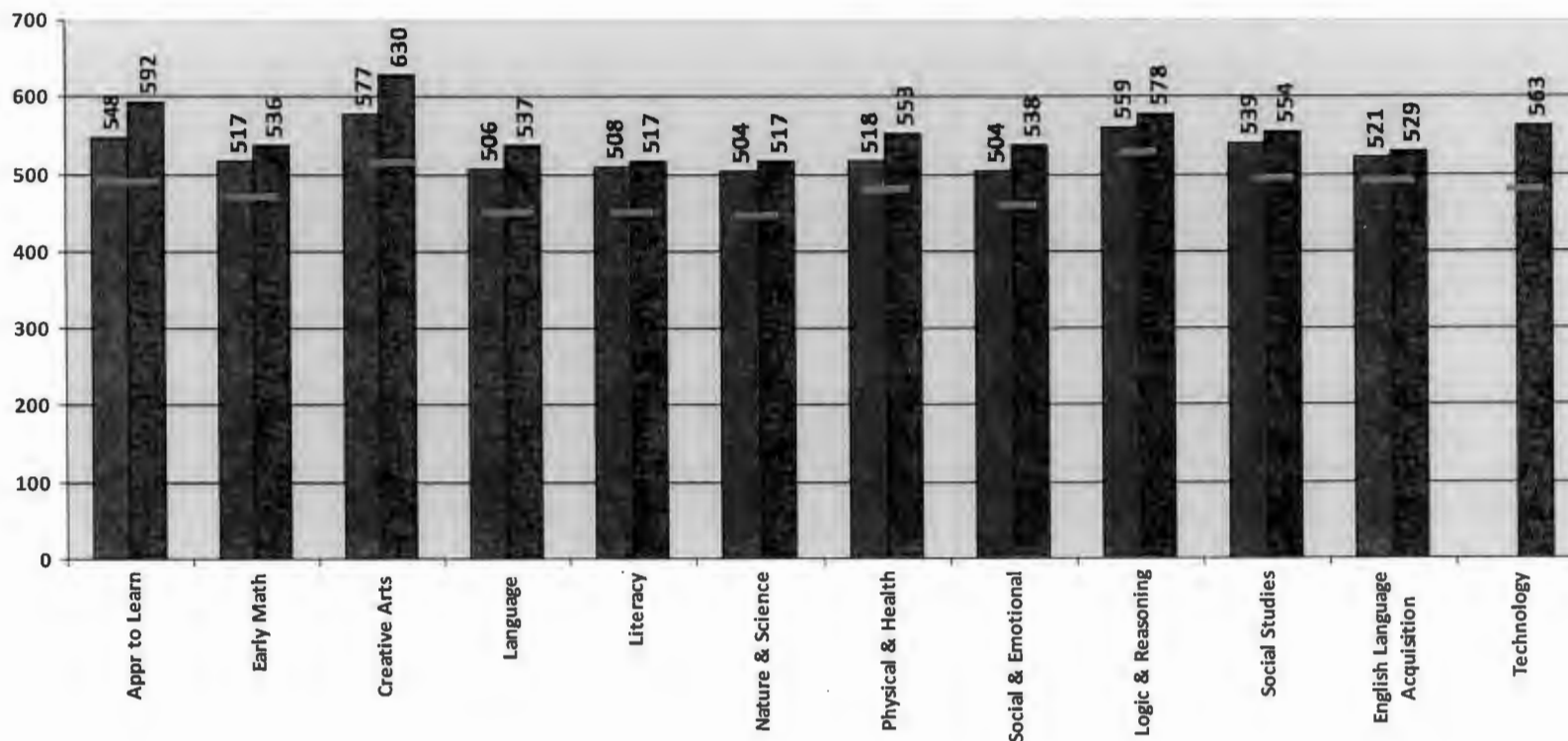


# Mental Health & Disability Child Assessment Outcomes August 13, - June 28, 2019



May Benchmarks (BM)	
Approaches to Learning	532
Early Math	514
Language & Literacy	500
Physical Health Development	507
Social and Emotional	492

Orange County Head Start  
Three Years Old (3yrs)  
Early Childhood Assessment Scores  
August 13, 2018 – June 30, 2019



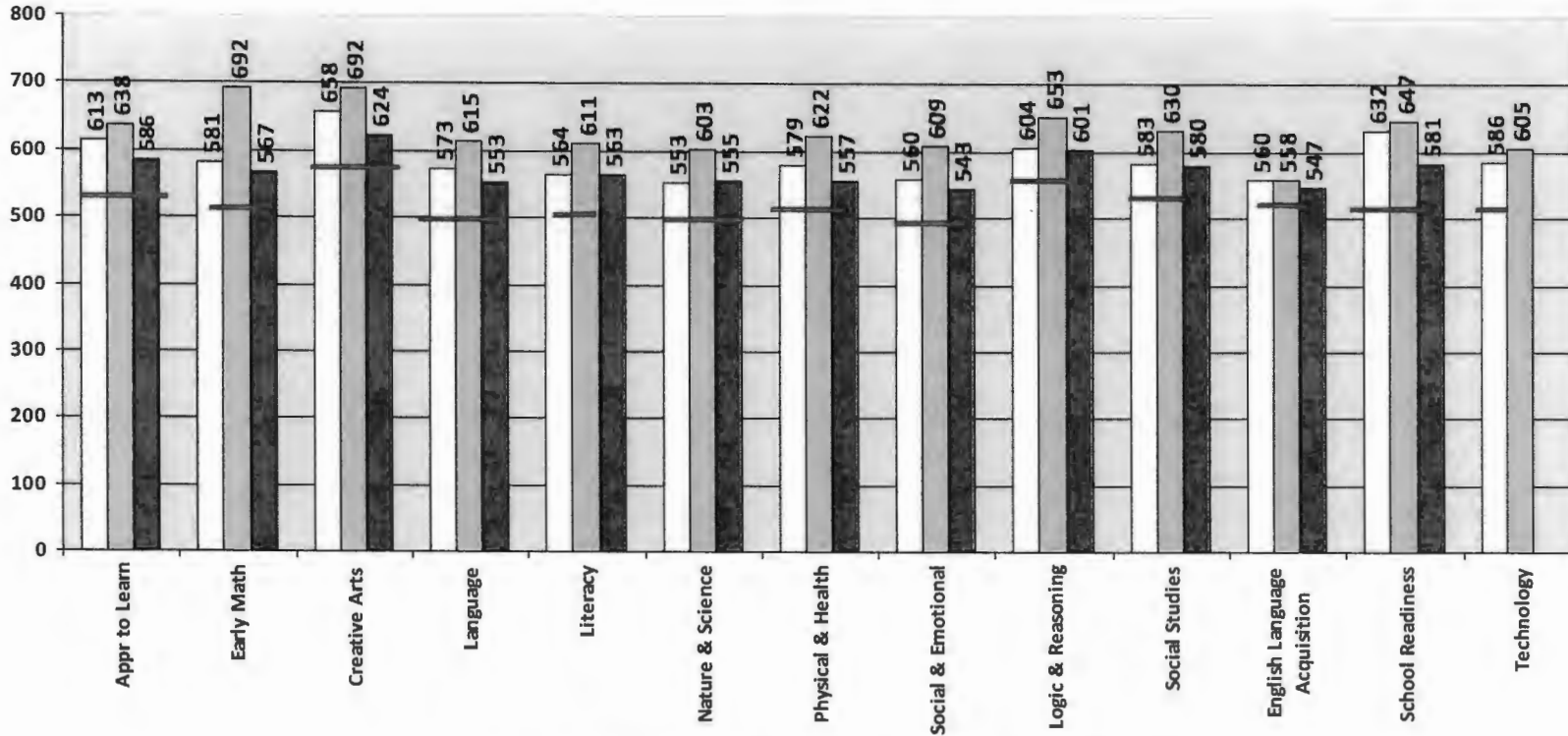
June 2019	
Domain	3yrs
APL	496
EM	475
CA	519
LG	454
LT	464
NS	458
PHD	475
SE	458
LR	525
SS	497
ELA	490
TECH	488

\*The Developmental Scores (DL) indicates the Orange County Head Start children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Nation 3 yrs total children using Galileo system up to June 30, 2019 =8973

Orange County 3 yrs total children enrolled up June 30, 2019 = 303

Orange County Head Start  
Early Childhood Assessment Scores  
Four Years Old (4Yrs )  
August 13, 2018 –June 30, 2019



OCHS 1<sup>ST</sup> Year 4 years old total number children enrolled 122

OCHS 2<sup>nd</sup> Year 4 years old total number children enrolled 250

Nation 4 years old total children using Galileo system 9900

JUNE 2019	
Benchmarks	
Level	4Yrs
APL	541
EM	524
CA	575
LANG	505
LIT	515
NS	507
PHD	514
SED	500
LR	560
SS	522
ELA	522
TECH	522
SR	522

\*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.



ORANGE COUNTY GOVERNMENT  
 HEAD START  
**POLICY COUNCIL**  
**MEETING MINUTES**



1768 E. Michigan St.  
 Orlando, FL 32806  
 June 20, 2019

Call to Order by: Lara Urdaneta, Acting Chairperson at 6:44 p.m.  
 Roll Call by: Annamaris Rodriguez, Parliamentarian

**Attended By:**

Daniel Rosado	Bithlo	Representative
Lara Urdaneta	Dillard Elementary	Treasurer
Anamaris Rodriguez	East Orange	Representative
Margarita Rodriguez	Engelwood	Alternate
Darline Demosthene	Frontline	Representative
Audrey Edwards	John Bridges	Representative
Cyndi Salami	Lila Mitchell	Alternate
Isis Curry	Three Points	Representative
Vanessa Lewis	BCC	Alternate
Jeneka Lloyd	Past Parent	Community Rep
Charmaine Jobson	Past Parent	Community Rep
Tequila Henderson	Past Parent	Community Rep

Quorum Established

**Staff:**

Sonya Hill	Main Office	Manager
Khadija Pirzadeh	Main Office	Contract Administrator
BJ Slezak	Main Office	LPN
Valentine Palmer	Main Office	LPN
Rene Gomez	Main Office	Asst. Nutrition Coordinator
Sandra Ruff	Main Office	Fiscal Manager
Miguerline Elibert	Main Office	Admin Specialist
Polly Boulter	Hal Marston	Teacher Assistant
Diana Gamble	Hal Marston	Teacher Assistant
Gladys Arzon	Main Office	Mentor Coach
Shamella Harmon	Main Office	FSW
Sunitha Koorathota	Main Office	Field Ops Supervisor
Avis McWhite	Main Office	Sr. Program Manager
Limarys Rivera	Main Office	Education Coordinator
Sandra Moore	Main Office	Admin Assistant
Pedro Berrios	Warehouse	Warehouse Tech
Yvette Meade	Main Office	Admin Specialist

**Acting Chairperson Urdaneta requested a motion to adopt the Agenda.**

Motion: Charmaine Jobson, Community Rep  
Second: Annamaris Rodriguez, Parliamentarian  
Status: The motion was carried with no objections

**Secretary Report by Annamaris Rodriguez, Parliamentarian**

**Chairperson Vasquez requested a motion to accept the Minutes of May 16, 2019**

Motion: Jeneka Lloyd, Community Rep  
Second: Margarita Rodriguez, Engelwood Rep  
Status: The motion was carried with no objections

**Commissioner's Liaison Report by Vanessa Lewis-**

Registration for grades 1 – 12 is open until July 5<sup>th</sup> for the school supply giveaway on 7/27/19 at Barnett Park. The Wellness Fair is the same day at Barnett Park. No registration is needed for that event. Flyers were given out for each event.

**Budget Report by Sandra Ruff:** The vote was made for the 5 Year Renewal for the Grant. It has been submitted and approved by the BCC.

**Update Status of the BCC Report by Khadija Pirzadeh**

Four items were submitted to the Board.

**HR Report by Avis McWhite, Sr. Program Manager** – Ms. McWhite listed vacancies and separations. There are no pending hires.

Sonya Hill introduced the new 2 LPNs, 1 Administrative Specialist, and 1 Assistant Nutrition Coordinator to the Policy Council.

**Chairperson Vasquez requested a motion to accept the HR Report**

Motion: Lara Urdaneta, Treasurer  
Second: Leah Ackerman, Community Rep  
Status: The motion was carried with no objections

**Service Area Reports:**

PFCE report by Sonya Hill, Manager

ERSEA report by Sonya Hill, Manager

Nutrition report by Rene Gomez, Asst. Nutrition Coordinator

Education Outcomes Report by Limarys Rivera, Education Coordinator – One challenge in the classrooms right now is children speaking different languages. One classroom alone had 8 different language speakers. Therefore, staff is working hard on “English Language Acquisition”. Children will be tested via computer for transition to kindergarten. It is a goal to track children in “Technology” to have children ready.

Disabilities/Mental Health report by Shamella Harmon, Family Service Worker

**New Business:**

- Getting Ahead Graduation / Transition to Staying Ahead by Margarita Rodriguez – Ms. Rodriguez related how she appreciated the course and the different areas of help that are provided. Staying ahead is a 12 hour course which will be done in six weeks in two hour classes.
- Year End Celebrations – Lara attended Taft and Dillard celebrations

Public Comment – Sonya Hill gave highlights from her Manager’s report.

- Head Start has been approved to move out of Denton Johnson and into Hungerford Elementary School. They are the only IB (International Baccalaureate) Elementary School in Orange County.
- OCHS met with Girl Scouts to get them to have HS children get involved in Scouting. This would be at no cost to our parents. This is a great program that would afford the girls the opportunity to have many experiences that they would not otherwise have access to. Representatives have already visited the East Orange location and signed up some of the girls there.

**Acting Chairperson Urdaneta requested a motion to adjourn the meeting**

Motion: Tequila Henderson, Community Rep

Second: Margarita Rodriguez, Engelwood Rep

Status: The motion was carried with no objections

Meeting Adjourned at 7:42 p.m.

**Next Policy Council Meeting is July 18, 2019**