



## Interoffice Memorandum

Received on April 3, 2025  
Deadline: April 8, 2025  
Publish: April 13, 2025

March 31, 2025

TO: Jennifer Lara Klimetz, Assistant Manager,  
Clerk of the Board of County Commissioners,  
County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor,  
Agenda Development Office

FROM: Nicolas Thalmueller, AICP, Planning Administrator  
Planning Division, DRC Office

**CONTACT PERSON:** **Rebecca Bowden** *Rebecca Bowden*  
**Assistant Project Manager**  
**Planning Division 407-836-5619**  
[Rebecca.Bowden@ocfl.net](mailto:Rebecca.Bowden@ocfl.net)

SUBJECT: Request for Board of County Commissioners  
Public Hearing

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Project Name: Fenton Street Planned Development (PD)  
Case # LUP-24-12-297

Type of Hearing: Planned Development

Applicant(s): Momtaz Barq  
Terra-Max Engineering, Inc.  
1507 South Hiawassee Road, Suite 211  
Orlando, Florida 32835

Commission District: 1

General Location: South of Fenton Street / West of South  
Apopka-Vineland Road / East of Winter  
Garden Vineland Road

Parcel ID #(s) 15-24-28-5844-00-161

Size / Acreage: 3.22 gross acres

BCC Public Hearing  
Required by:

Orange County Code, Chapter 30

Clerk's Advertising  
Requirements:

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held.

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person:

Para más información referente a esta vista pública, favor de comunicarse con la División de Planificación (Planning Division) al número 407-836-8181.

**Advertising Language:**

This request is to rezone 3.22 acres from R-CE to PD (Planned Development) with a proposed development program of up to 6 single-family attached residential dwelling units. District 1; South of Fenton Street / West of South Apopka-Vineland Road / East of Winter Garden Vineland Road.

**Material Provided:**

- (1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);
- (2) Location map (*to be mailed to property owners*)

**Special Instructions to Clerk (if any):**

[Please schedule this public hearing for **May 6, 2025**. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

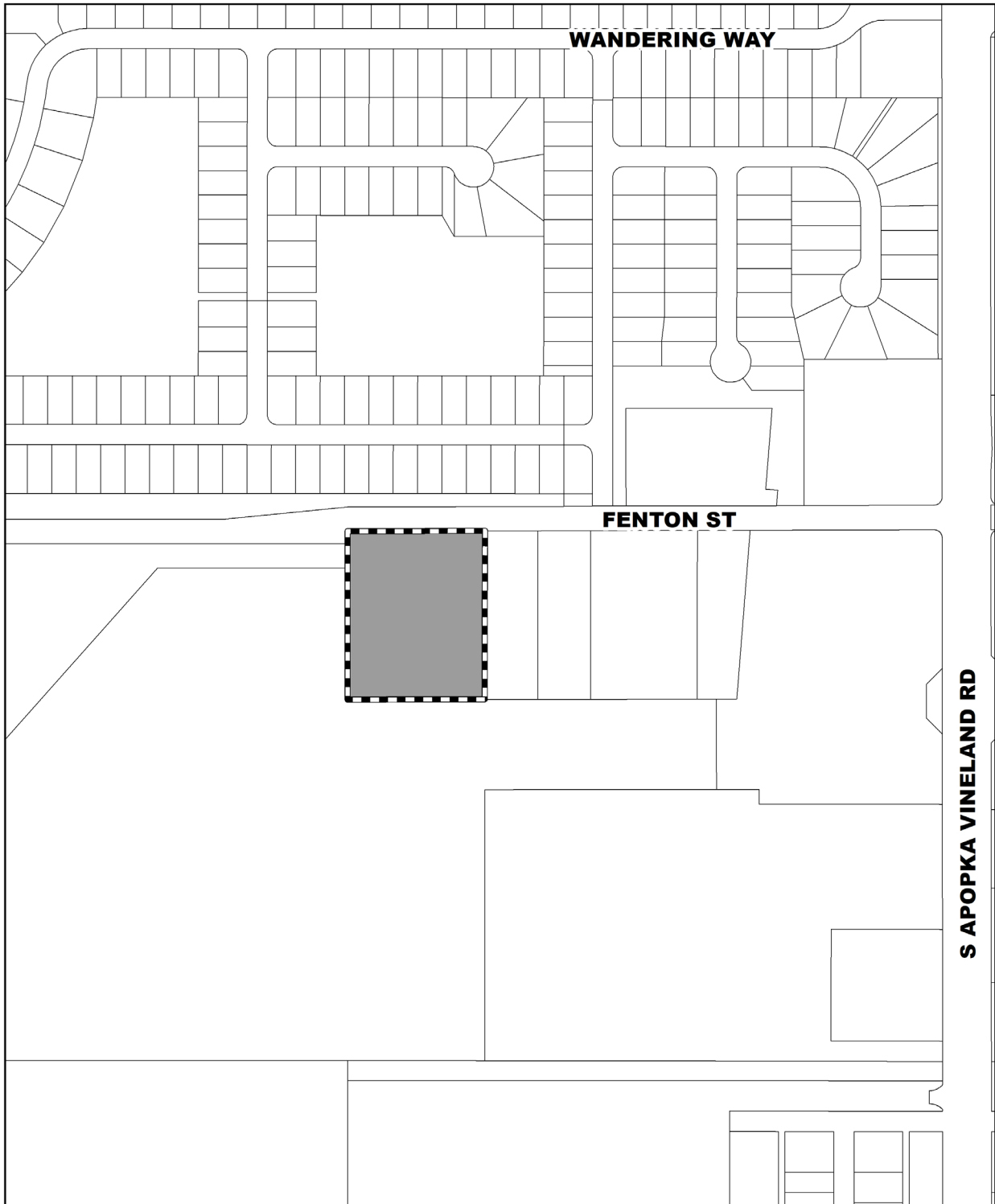
Please notify Lisette Egipciaco of the scheduled date and time. The Planning Division will notify the applicant.

Attachments (location map)

## Location Map

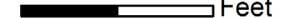
If you have any questions regarding this map,  
please call Planning Division at 407-836-5600.

**LUP-24-12-297**



 **Subject Property**



0 190 380  
 Feet