

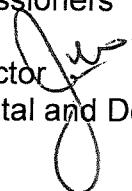


## Interoffice Memorandum

## AGENDA ITEM

July 10, 2018

TO: Mayor Teresa Jacobs  
—AND—  
Board of County Commissioners

FROM: Jon V. Weiss, P.E., Director   
Community, Environmental and Development  
Services Department

CONTACT PERSON: **Mitchell Glasser, Manager**  
**Housing and Community Development Division**  
**407-836-5190**

SUBJECT: July 31, 2018 – Consent Item  
2018-2019 One-Year Action Plan

The Housing and Community Development Division has developed the 2018-2019 One-Year Action Plan for housing and community development programs funded through the United States Department of Housing and Urban Development (HUD). The Consolidated Plan is a strategic plan covering five federal fiscal years that identifies the county's priority housing and community development objectives. The One-Year Action Plan is the annual operating plan designed to identify specific activities that Orange County intends to pursue through the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), and other state and local housing and community development programs to address the objectives identified in the 2016-2020 Orange County Consolidated Plan. The Action Plan will cover the period starting October 1, 2018 through September 30, 2019.

A considerable amount of public participation and consultation was solicited in the development of the Action Plan including:

- Two public notices were advertised in local newspapers to inform the public;
- Technical Assistance workshops were conducted to explain the application process;
- A public hearing was conducted on June 20, 2018 to receive public input on the Action Plan;
- The Action Plan Executive Summary was available on Orange County's website and at the Orange County Public Library and Housing and Community Development Division offices; and
- A 30-day public comment period was provided to solicit comments on the draft One-Year Action Plan.

The Action Plan will provide much needed services to the homeless, disabled, elderly and low-income residents of Orange County. Attached is the proposed budget for the Action Plan, which includes the projects and activities that will be implemented during Fiscal Year 2018-2019. The Action Plan includes funding from the CDBG in the amount of \$6,508,258; ESG in the amount of \$518,950; and HOME in the amount of \$2,749,111. The 2018-2019 Budget has been reviewed by the Community Development Advisory Board and will be submitted to HUD for approval on or before August 15, 2018.

The backup documentation for this item has been delivered under separate cover. It may also be accessed online as part of the e Agenda by clicking [here](#).

**ACTION REQUESTED:** Approval of 2018-2019 One-Year Action Plan and approval and execution of: 1) Application for Federal Assistance SF-424 for Community Development Block Grant (CDBG) / Entitlement Grants, 2) Application for Federal Assistance SF-424 for HOME Investment Partnership Program / Entitlement Grant, 3) Application for Federal Assistance SF-424 for Emergency Solutions Grant (ESG Program), 4) Assurances-Construction Programs (for each grant), 5) Certifications, 6) Specific Community Development Block Grant Certifications, 7) Specific HOME Certifications, and 8) Emergency Solutions Grant Certifications. All Districts.

JVW/MG  
Attachment

## COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

### CAPITAL IMPROVEMENT PROJECTS

#### *Rehabilitation of Public Facilities*

Aspire Health Partners, Inc.	\$ 150,000
Orange County Community Action (2Gen Family Service Center)	\$ 700,000
Catholic Charities of Central Florida, Inc.	\$ 347,996
Covenant House Florida, Inc. (Phase II)	\$ 192,772
Life Concepts, Inc. (Phase II)	\$ 135,978
LifeStream Behavioral Center, Inc.	\$ 283,489
<b>Total Capital Improvement Projects</b>	<b>\$1,810,235</b>

### HOUSING PROJECTS

#### *Rental Housing Rehabilitation*

Winter Park Housing Authority ( <i>Tuscany at Aloma</i> )	\$ 705,122
Grand Avenue Economic Community Development Corp. (Phase II)	\$ 315,250
Homeowners Single Family Rehabilitation	\$ 900,000
Housing Rehabilitation Administration	\$ 500,000
<b>Total Housing Projects</b>	<b>\$2,420,372</b>

### PUBLIC SERVICES

Aspire Health Partners, Inc.	\$ 55,000
Boys and Girls Clubs of Central Florida, Inc.	\$ 38,000
Center for Independent Living in Central Florida, Inc.	\$ 40,000
Coalition for the Homeless of Central Florida, Inc.	\$ 50,000
Community Coordinated Care for Children, Inc.	\$ 186,000
Community Initiatives, Inc.	\$ 30,000
Consumer Credit Counseling Service of Puerto Rico, Inc.	\$ 30,000
Covenant House Florida, Inc.	\$ 35,000
Grand Avenue Economic Community Development Corp.	\$ 30,000
Harbor House of Central Florida, Inc.	\$ 35,000
Health Care Center for the Homeless, Inc.	\$ 45,000
Hispanic Federation, Inc.	\$ 25,000
IMPOWER, Inc.	\$ 30,000
Jewish Family Services of Greater Orlando, Inc.	\$ 52,000
Life Concepts, Inc.	\$ 55,000
LifeStream Behavioral Center, Inc.	\$ 40,000
Lighthouse Central Florida, Inc.	\$ 45,000
Primrose Center, Inc.	\$ 35,000
Seniors First, Inc. (Meals on Wheels)	\$ 120,000
<b>Total Public Services</b>	<b>\$ 976,000</b>

### ADMINISTRATION

Fair Housing Activities and Training	\$ 5,000
General Administration	\$1,296,651
<b>Total Administration</b>	<b>\$1,301,651</b>

### **TOTAL CDBG BUDGET**

**\$6,508,258**

### **HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)**

Tenant Based Rental Assistance	\$1,300,000
Homeowners Single Family Rehabilitation	\$ 300,000
Rental Housing Rehabilitation	\$ 461,833
Community Housing Development Organizations	\$ 412,367
Administration	<u>\$ 274,911</u>

***TOTAL HOME BUDGET*** ***\$2,749,111***

### **EMERGENCY SOLUTIONS GRANT (ESG)**

#### **SHELTER OPERATIONS**

Coalition for the Homeless of Central Florida, Inc.	\$ 135,000
Covenant House Florida, Inc.	\$ 60,000
Family Promise of Greater Orlando, Inc.	\$ 50,000
Harbor House of Central Florida, Inc.	<u>\$ 66,000</u>
<b>Total Shelter Operations</b>	<b><u>\$ 311,000</u></b>

#### **RAPID REHOUSING AND STABILIZATION SERVICES**

Heart of Florida United Way	<u>\$ 62,000</u>
<b>Total Rapid Rehousing and Stabilization</b>	<b><u>\$ 62,000</u></b>

#### **HOMELESSNESS PREVENTION SERVICES**

Heart of Florida United Way	\$ 37,950
Southern Territorial Headquarters of the Salvation Army	<u>\$ 50,000</u>
<b>Total Homelessness Prevention</b>	<b><u>\$ 87,950</u></b>

#### **HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)**

Homeless Services Network of Central Florida, Inc.	<u>\$ 20,000</u>
<b>Total HMIS</b>	<b><u>\$ 20,000</u></b>

**ESG ADMINISTRATION** **\$ 38,000**

***TOTAL ESG BUDGET*** ***\$ 518,950***

**TOTAL 2018-2019 ACTION PLAN BUDGET** **\$9,776,319**

### **REPROGRAMMED CDBG FUNDS**

(Residual Funds prior to FY 2018)

Grand Avenue Economic Community Development Corp. (Phase I)	<u>\$ 252,523</u>
<b>Total Reprogrammed CDBG Funds</b>	<b><u>\$ 252,523</u></b>

**TOTAL 2018-2019 BUDGET (including reprogrammed funds)** **\$10,028,842**



BCC Mtg. Date: July 31, 2018

# 2018-2019 ONE-YEAR ACTION PLAN



**HOUSING AND COMMUNITY  
DEVELOPMENT DIVISION**  
525 EAST SOUTH STREET  
ORLANDO, FL 32801





## **Acknowledgements**



### **Orange County Mayor Teresa Jacobs**

District 1 Commissioner: Betsy VanderLey

District 2 Commissioner: Rod A. Love

District 3 Commissioner: Pete Clarke

District 4 Commissioner: Jennifer Thompson

District 5 Commissioner: Emily Bonilla

District 6 Commissioner: Victoria P. Siplin

### **Community Development Advisory Board**

District 1 Pastor James T. Morris

District 2 Nathaniel Jenkins

District 3 Sara M. Cunnard

District 4 James R. Cowan

District 5 John M. Crossman, Vice Chairman

District 6 Rena Peterson

Member at Large: Tricia Dennis, Chairman

### **Housing and Community Development Division Staff**

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Nancy Sharifi, Assistant Manager

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## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

Orange County's Housing and Community Development Division is the designated Program Administrator for three federal entitlement programs: the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG). The statutes mandating the CDBG, HOME and ESG programs require submission of a Five-Year Consolidated Plan and a One-Year Action Plan. The Consolidated Plan provides the direction for housing and community development programs for a period of five years. The Orange County's 2016-2020 Consolidated Plan was approved by the Board of County Commissioners on August 2, 2016. A copy of the 2016-2020 Consolidated Plan is available at:

<http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx>.

The Consolidated Plan covers three statutory objectives established by the U.S. Department of Housing and Urban Development (HUD):

1. Providing decent and affordable housing;
2. Creating a suitable living environment; and/or
3. Expanding economic opportunities

Orange County developed its 2016-2020 Consolidated Plan through a collaborative community engagement process. Numerous needs were identified relating to the issues of housing affordability, homelessness, and services for special needs populations, job training, and community infrastructure needs. In order to address the identified needs, the County has developed the following goals and objectives, which are aligned with the listed statutory objectives.

**Goal 1:** Collaborate with local and regional stakeholders on provision of affordable housing for low- to moderate-income households

- **Objective 1.1** – Preserve the existing supply of affordable housing units and ensure sustainable investments in affordable rental housing
- **Objective 1.2** – Support creation of new affordable housing units
- **Objective 1.3** – Continue housing rehabilitation efforts to support preservation and maintain quality of affordable owner-occupied housing units
- **Objective 1.4** – Expand the range of affordable housing choices and ensure access to affordable housing
- **Objective 1.5** – Increase homeownership opportunities for low to moderate income households

**Goal 2:** Enhance the quality of life of low- to moderate-income residents through a variety of revitalization and sustainability efforts, and social and economic activities

- **Objective 2.1** – Support infrastructure improvements and community revitalization efforts in low to moderate income neighborhoods
- **Objective 2.2** – Prevent housing discrimination in our communities
- **Objective 2.3** – Expand access to public services for low income persons to encourage self-sufficiency
- **Objective 2.4** – Continue to provide adequate access to quality public facilities for low to moderate income residents

**Goal 3:** Utilize a comprehensive strategy to eliminate and prevent homelessness

- **Objective 3.1** – Support activities to eliminate homelessness, particularly among literally homeless, families with children, and veterans
- **Objective 3.2** – Expand activities that lead to permanent housing and stabilization of homeless households
- **Objective 3.3** – Collaborate with the Continuum of Care (CoC) and other stakeholders to effectively share data and resources to improve delivery of homeless services
- **Objective 3.4** – Support activities that focus on preventing households from becoming homeless

The Orange County's 2018-2019 One-Year Action Plan is the third annual operating plan of the County's 2016-2020 Consolidated Plan designed to identify specific activities that Orange County intends to pursue. The Action Plan is effective starting October 1, 2018 through September 30, 2019.

## **2. Summarize the objectives and outcomes identified in the Plan**

Orange County anticipates receiving approximately \$9,776,319 to pursue community development and housing activities as follows:

- Community Development Block Grant (CDBG) – \$6,508,258
- HOME Investment Partnerships Program (HOME) – \$2,749,111
- Emergency Solutions Grants (ESG) – \$518,950

The three federal programs that are part of the 2018-2019 Action Plan are intended to satisfy a variety of community development and housing needs in Orange County. CDBG is utilized for capital improvement projects, affordable housing, public service activities, and grant administration. Under the CDBG funding allocation, the amount spent on public service activities is limited to 15 percent, while administration costs are limited to 20 percent of the total allocation.

Under the HOME program, the activities to be implemented include homeowner and rental housing rehabilitation, tenant based rental assistance (TBRA), housing activities under Community Housing Development Organizations (CHDOs), and program administration. The HOME program may also be used for new housing construction activities. Administration costs for the HOME Investment Partnerships Program are limited to 10 percent of the total allocation, while the amount spent on CHDO activities is a minimum of 15 percent of the annual allocation.

CDBG and HOME grants are designed to assist very low, and low to moderate income persons (income up to 80 percent of the area's median income). The County, however, designates its allocated funding under these grants primarily to local programs and activities that typically target low-income persons (income up to 50% of the area's median income).

ESG program funds will be used to assist with emergency shelter operations (including operational expenses and essential services), homeless prevention (including financial assistance and stabilization services), and rapid re-housing (including relocation and financial assistance and stabilization services) for households at risk of homelessness or those who have recently become homeless. Additionally, ESG funds will be used to conduct collection of data on the homeless individuals served with ESG funds, and to support management of the Homeless Management Information System (HMIS). Under the ESG funding allocation, the amount spent on shelter operations is limited to 60 percent of the total allocation, while administrative costs are capped at 7.5 percent.

ESG activities target individuals and families that meet the established HUD definition of homeless, including those who are at risk of homelessness. ESG prevention activities assist individuals and families with gross incomes below 30 percent of the area's median income (AMI) when they seek assistance. For rapid re-housing activities, individuals have to qualify based on the HUD's definition of literally homeless.

Orange County's Action Plan explains how federal funds are leveraged and also provides information on planned activities, their allocated funding for the grant year, and how these activities will help the County meet the 2016-2020 Consolidated Plan goals. The 2018-2019 Action Plan is leveraged by other federal and local programs such the State Housing Initiative Partnership (SHIP) program, local general revenue funds targeted for special housing activities (INVEST program), and private financing in a form of tax credits.

This Action Plan also includes required certifications, public comments, and program specific requirements.

### **3. Evaluation of past performance**

Past performance is evaluated each year in the Orange County's Consolidated Performance and Evaluation Report (CAPER), which summarizes the accomplishments and outcomes for all activities implemented in the previous fiscal year's Action Plan.

The last completed CAPER for FY 2016-2017 reported that a total of 1,240 low-income individuals were assisted with CDBG-funded public services. Two public facilities were rehabilitated with CDBG funds, with additional three public facilities nearing completion of construction/rehabilitation. Furthermore, one multi-family apartment complex (210 units) was rehabilitated, and a total of 75 low-income homeowner households benefitted from CDBG and HOME-funded housing activities in FY 2016-2017.

The CAPER reported a total of 173 households benefitting from HOME activities in FY 2017-2018 in the form of tenant based rental assistance (TBRA), and a number of homeowners were assisted with

housing rehabilitation (a total of 75 homeowners were assisted through CDBG and HOME-funded rehabilitation efforts). In 2017, Orlando Neighborhood Improvement Corporation (ONIC), a certified CHDO, was awarded \$500,000 in 2015 and 2016 HOME funds for rehabilitation of 35 units at the Forest Edge apartment complex serving very low and low income families. The project is expected to be completed in 2018-2019.

The ESG Program has provided funding in Orange County to support activities aimed at assisting homeless individuals and families, and to prevent homelessness. These activities include shelter operations, homeless prevention, rapid re-housing, and data collection through the Homeless Management Information System (HMIS). The 2016-2017 CAPER reported that 1,038 homeless individuals, including adults and children, were assisted with shelter and related services. Additionally, 9 households (30 individuals) received homelessness prevention services, and 52 households (a total of 116 individuals) received rapid re-housing assistance.

Orange County has also set goals in its Consolidated Plan to serve non-homeless special needs populations, who are in the very low income category and at the highest risk of becoming homeless. Orange County administers the Shelter Plus Care (S+C) program that assist homeless persons with disabilities with subsidized housing and supportive services. The 2016-2017 CAPER reported assisting 152 disabled individuals with public services, and approximately 94 chronically disabled individuals through the Shelter Plus Care program (in addition to assisting approximately 173 elderly and/or disabled individuals in the TBRA program).

Orange County administers other federally and state funded programs. In FY 2016-2017, the State Housing Initiatives Partnership (SHIP) program funding assisted 148 households with down payment assistance to purchase homes; and pre-purchase counseling and homebuyer education trainings were provided to 2,010 individuals. Under the Neighborhood Stabilization Program (NSP), 10 homes were sold, with additional 6 homes being listed for sale or rehabilitated. Orange County's Section 8 Housing Choice Voucher program administers rental housing subsidies for low-income households. In FY 2016-2017, rental subsidies were provided to approximately 1,198 households. Additionally, 65 veterans received subsidies under the Veterans Administration Supportive Housing (VASH) program.

Finally, in FY 2016-2017, Orange County provided financial incentives, to include \$1M in SHIP funds and \$1M in general revenue funds, to Atlantic Housing Partners, Inc. to construct a 70-unit apartment complex, known as Goldenrod Pointe Apartments. The total project cost was \$13.4M. The development, which was completed in March of 2017, targets very low and low income households, and it has 14 floating units (20%) set aside for homeless households.

More details about activities and past performance can be obtained from the Orange County's 2016-2020 Consolidated Plan and the 2016-2017 CAPER by visiting the County's website at:

<http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.aspx>.

The Orange County's performance report for fiscal year 2017-2018, which ends on September 30, 2018, is due to HUD on December 30, 2018, and it will be posted on the County's website for review and comments during the month of December.

#### **4. Summary of Citizen Participation Process and consultation process**

Orange County's Citizen Participation Plan (CPP) is intended to establish the procedures and standards for citizen participation. All Orange County citizens, in particular low and moderate income persons and those living in slum and blighted areas, are encouraged to participate in the planning, implementation and assessment of its Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grants programs.

Citizens are encouraged to participate in all stages of the planning process, including funding allocations, and implementation and evaluation of program activities designed to meet high-priority needs. The following steps were taken to broaden citizen participation in the consolidated planning process.

- A public notice announcing the funding opportunities and making an initial announcement of the 2018-2019 Action Plan was published in the Orlando Sentinel on February 25, 2018 and in El Sentinel, a weekly publication in Spanish, on February 24, 2018.
- A Request for Applications (RFA) process for nonprofit agencies, community organizations, County Divisions, and participating jurisdictions interested in submitting proposals to address the housing and community development needs in the community was done in March-April of 2018. Two technical assistance workshops were conducted on March 8, 2018 to assist applicants with the RFA process. Two public meetings were held on April 20, 2018 and April 27, 2018 to entertain project proposals. A third public meeting was held on May 16, 2018 to discuss project recommendations and the proposed 2018-2019 One-Year Action Plan budget.
- The second public notice was published on June 10, 2018 in the Orlando Sentinel, and another public notice was published in Spanish in El Sentinel on June 9 and June 16, 2018 announcing availability of the draft Action Plan document and the dates for the public comment period.
- Upon the publication of the second notice, the draft plan was made available to the public through the internet, at the local public library, and at the Office of Housing and Community Development. Comments and suggestions were recorded and considered as additions and/or revisions to the plan. The comment period for this document was from June 11, 2018 through July 12, 2018.
- Orange County residents were provided with another opportunity to comment on the proposed Action Plan at a public hearing held on June 20, 2018 at 6:00 p.m. at the Orange County Internal Operations Center located at 400 E. South Street in Orlando. All comments recorded during the public review period and public hearings are added to the final Action Plan. The second public hearing with the Board of County Commissioners (BCC) is scheduled for July 31, 2018.



In addition to the steps listed above, the County staff had multiple opportunities to meet with non-profit agencies and advocacy groups representing displaced individuals and families from Puerto Rico in need of support services. As a result, Orange County was able to add new public services funded with CDBG dollars to ensure successful transition and integration of those individuals and families into the Central Florida community.

## **5. Summary of public comments**

The public comment period was open from June 11, 2018 to July 12, 2018. Any comments received during the public hearing or within the 30-day review period, as well as any subsequent responses, are included in Appendix B of the Action Plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Any comments or views received but not accepted, and the reasons for not accepting the comments or views, are included in Appendix B of the Action Plan.

## **7. Summary**

In Fiscal Year 2018-2019, Orange County will continue focusing on addressing four priority needs identified in the 2016-2020 Consolidated Plan – affordable housing, homelessness, public services, and non-housing community development – while meeting at least one of the three statutory objectives listed below:

- Providing decent and affordable housing,
- Creating a suitable living environment, and/or
- Expanding economic opportunities.

The 2016-2020 Consolidated Plan outlined three goals and associated objectives to address the identified needs. In Fiscal Year 2018-2019, Orange County will continue to collaborate with community stakeholders, developers of affordable housing, non-profit organizations, and local government agencies to implement activities aimed at advancing these goals and objectives. The Orange County Housing and Community Development Division is the designated Program Administrator of the 2016-2020 Consolidated Plan. The Division has policies and procedures in place related to risk assessment, project selection, monitoring and compliance with federal regulations to ensure transparency and accountability of program funds.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Five-Year Consolidated Plan and Annual Action Plans, and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ORANGE COUNTY	CEDS/Housing and Community Development
CDBG Administration	ORANGE COUNTY	CEDS/Housing and Community Development
HOME Administration	ORANGE COUNTY	CEDS/Housing and Community Development
ESG Administration	ORANGE COUNTY	CEDS/Housing and Community Development

Table 1 – Responsible Agencies

### Narrative (optional)

The Orange County Housing and Community Development Division, which is part of the Community, Environmental, and Development Services Department (CEDS), serves as the lead agency responsible for administering the programs and activities outlined in the 2016-2020 Consolidated Plan and 2018-2019 Action Plan.

The County also has Community Development Block Grant (CDBG) interlocal agreements with three of its municipalities – City of Winter Park, City of Maitland, and the City of Ocoee. The interlocal agreements were renewed for another 3-year period in 2017.

### Consolidated Plan Public Contact Information

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Orlando, FL 32801  
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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

Orange County consulted with various public and private entities when developing the 2018-2019 One-Year Action Plan. To ensure success of its community revitalization efforts and quality of services being provided in the community, the County routinely solicits input from community organizations, non-profit agencies and service providers, and other jurisdictions and various entities within the region. Staff from the Housing and Community Development Division works closely with other County Departments and Divisions to make sure that services for low-income and homeless individuals are provided in a consistent and efficient manner. The following section provides a summary of the consultation process, including identification of the agencies that participated in the process. Orange County's efforts to enhance coordination between public and private agencies are also specified below.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

Orange County regularly enters into partnerships with public agencies and non-profit organizations to fund activities that advance the goals and objectives of the 2016-2020 Consolidated Plan and address issues of affordable housing, quality of life, and homelessness. More specifically, Orange County coordinates with a variety of agencies to provide affordable and supportive housing and services to homeless persons, children, and special needs populations, including elderly/frail elderly, persons with mental and/or physical disabilities, persons in need of mental health and substance abuse services, and victims of domestic violence.

While the County does not own or operate any public housing units, it coordinates with the Orlando Housing Authority and Winter Park Housing Authority on provision of public housing to very low, low and moderate income persons, especially the elderly and persons with disabilities. Both agencies have provided input and information for the FY 2018-2019 Action Plan. The County also partners with agencies that provide permanent supportive housing to persons with disabilities, as well as with other non-profit agencies whose mission is to develop affordable housing. The majority of those agencies participated in this year's Request for Applications (RFA) process, during which projects were selected for funding as part of the FY 2018-2019 Annual Action Plan. Some projects were selected to be funded with state and local resources, while others were awarded CDBG and/or HOME funds.

The services for persons with HIV/AIDS are coordinated between the City of Orlando, Orange County's Ryan White Care Act Office and HIV Health Services Planning Council. All three agencies work together to find mechanisms to incorporate HOPWA services with Ryan White benefits to provide housing and support to persons with HIV/AIDS and their families. In 2016, Orange County and the City of Orlando entered into an intergovernmental agreement that made the Orange County Health Services Department the administrator of the HOPWA grant for the City of Orlando. Orange County already administers the Ryan White Part A program, which funds medical and supportive services. It was

decided that integrating the two programs was the best way to improve outcomes for clients accessing services.

Furthermore, Orange County has partnered with Seminole and Osceola counties and the City of Orlando on the Regional Affordable Housing Initiative, with a common goal of addressing the affordable housing crisis in the Central Florida area. Since 2016, the County has hosted an Affordable Housing Summit and partnered with other jurisdictions on hosting three implementation workshops. During the workshops, such issues as potential locations for future affordable housing developments, housing types and design, and a proposed regional policy framework were discussed. The partnering jurisdictions have drafted an executive summary report on the Initiative, and Orange County is preparing to present the regional policy framework and the proposed implementation steps to the Board of County Commissioners.

Finally, over the course of the last year, the County staff has participated in a number of events and meetings related to disaster recovery after the Hurricane Maria, the in-migration of Puerto Rican residents to the Central Florida region, and the associated affordable housing issues.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Central Florida CoC (CoC-507) serves three counties – Orange, Osceola and Seminole, as well as the cities of Orlando, Kissimmee and Sanford. Homeless Services Network of Central Florida (HSN) is the lead agency for the Central Florida Continuum of Care (CoC), and it funds programs that provide permanent supportive housing (rental assistance), rapid re-housing, coordinated assessment services, and support of Homeless Management Information System (HMIS). Orange County staff stays constantly involved into the CoC activities and initiatives by participating in monthly membership meetings, during which on-going issues are discussed and announcements are made, and takes part in several subcommittees. More specifically, the County staff regularly attends the CoC's Planning, Governance, and Resource Allocation & Coordination subcommittee meetings and participates in other activities, such as review of agency applications for projects that later become part of the CoC's NOFA application.

It should be noted that Orange County Government remains the single largest funder of public services for the homeless in Central Florida, annually contributing funds for such activities as housing, supportive services, crisis assistance, eviction prevention, and mental health and substance abuse assessments. Each year, the County provides \$1.5M in general revenue funds for the Rapid Re-housing Program that is administered by the HSN. The HSN partners with two agencies – Catholic Charities of Central Florida, Inc. and Family Promise of Greater Orlando, Inc. – to provide rapid re-housing services to over 120 families per year under the contract with the County. The program referrals come from the Coordinated Entry System (CES), while the client information and program outcomes are reported in the HMIS.

In FY 2018-2019, in addition to ESG funds, Orange County will allocate a total of \$230,000 in CDBG funds for services for the homeless individuals and families as part of the CDBG public services allocation. Furthermore, the County committed to the development of a pilot rapid re-housing program using the

state SHIP funds. The initial allocation for this program is \$300,000 per year. The County staff is currently working on the program implementation procedures. Orange County Housing and Community Development Division also administers 65 HUD-VASH vouchers to provide rental assistance for homeless veterans, and 94 Shelter Plus Care vouchers to provide permanent housing and supportive services to homeless individuals with disabilities.

Finally, Orange County serves chronically homeless adults, veterans and vulnerable families and children through a variety of commissions and programs, including the following: Families, Health and Social Services programs; Domestic Violence and Child Abuse Commission; Youth Mental Health Commission; the Belvin Perry Jr. Central Receiving Center (CRC), and the Prescription Drug Task Force.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Orange County advertised its Request for Applications (RFA) for the CDBG public services and ESG homeless services funding in February of 2018. The CoC's lead agency, the Homeless Services Network of Central Florida (HSN), was once again asked to participate in the review and evaluation of homeless project proposals to be funded under the ESG program. A total of ten proposals were submitted as part of this year's RFA process, with nine proposals reviewed by the HSN staff (one proposal was submitted by the HSN itself for the administration of the Homeless Management Information System (HMIS). Orange County also continues to provide funding to the HSN to support administration of HMIS, training and technical support for ESG-funding agencies, and provision of data and research for the County's Consolidated Annual Performance Evaluation Report (CAPER). Furthermore, Orange County has provided the CoC with a copy of the draft FY 2018-2019 Annual Action Plan and a public meeting notice, for the purpose of sharing this information with the CoC membership. As a result, representatives from several agencies, including the HSN, were in attendance during the public hearing held on June 20, 2018.

As part of the CoC network, Orange County continues to focus on effectively using the Housing First approach to quickly stabilize and rapidly re-house homeless individuals and families. In that regard, Orange County supports the CoC's efforts to enhance the system supports by improving the data quality in the HMIS and expanding the use of the Coordinated Entry System (CES) among providers of homeless services in the Central Florida region. In 2018, the CoC has introduced a community dashboard that shows the overall CoC progress on several important performance measures related to homelessness. The dashboard is largely based on the HMIS data, and it indicates a high level of data quality the CoC was able to achieve as a result of the coordinated efforts between various service providers.

In addition, Orange County, through its participation in the CoC subcommittee meetings, has an opportunity to comment on program policies and procedures (for programs such as rapid re-housing and homelessness prevention) that aim to ensure the consistency in the delivery of services for homeless individuals and families among the agencies within the Continuum. New policy requirements,

such as inclusion policies and gender identity, are routinely discussed during the monthly membership meetings and Planning and Governance subcommittee meetings.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	ORANGE COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Education Services-Employment Service-Fair Housing Services - Victims Other government - County Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Orange County developed its FY 2018-2019 Action Plan in consultations with other jurisdictions, the County's Departments and Divisions, the Community Development Advisory Board, the Affordable Housing Advisory Board, local non-profit agencies and advocacy groups; participation in public meetings and community meetings; and data collection. Feedback obtained from these public and community stakeholders helped the County to select activities aimed at advancing goals and objectives of the 2016-2020 Consolidated Plan.
2	<b>Agency/Group/Organization</b>	SEMINOLE COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Other government - County Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Affordable Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff from the Orange County Housing and Community Development Division has collaborated with Seminole County within the framework of the Regional Affordable Housing Initiative. This collaboration is aimed at addressing the affordable housing need identified in the 2016-2020 Consolidated Plan, and Goal 1 of the Consolidated Plan related to provision of affordable housing for low to moderate income households.
3	<b>Agency/Group/Organization</b>	OSCEOLA COUNTY
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Affordable Housing



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff from the Orange County Housing and Community Development Division has collaborated with Osceola County within the framework of the Regional Affordable Housing Initiative. This collaboration is aimed at addressing the affordable housing need identified in the 2016-2020 Consolidated Plan, and Goal 1 of the Consolidated Plan related to provision of affordable housing for low to moderate income households.
4	<b>Agency/Group/Organization</b>	ORLANDO
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Service-Fair Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Projects - capital improvements
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Staff from the Orange County Housing and Community Development Division has collaborated with the City of Orlando within the framework of the Regional Affordable Housing Initiative. This collaboration is aimed at addressing the affordable housing need identified in the 2016-2020 Consolidated Plan, and Goal 1 of the Consolidated Plan related to provision of affordable housing for low to moderate income households. The County staff has also met regularly with the City staff to discuss on-going projects that are funded by both agencies, as well as potential projects to be funded – to avoid duplication of services and allow for better coordination of efforts.

5	<b>Agency/Group/Organization</b>	Housing Authority of City of Winter Park
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Winter Park Housing Authority (WPHA) was consulted on the sections of the FY 2018-2019 Action Plan related to public housing. Furthermore, an executive director of the WPHA is a member of the Affordable Housing Advisory Board (AHAB).
6	<b>Agency/Group/Organization</b>	ORLANDO HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Orlando Housing Authority (OHA) was consulted on the sections of the FY 2018-2019 Action Plan related to public housing.
7	<b>Agency/Group/Organization</b>	Homeless Services Network of Central Florida
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-homeless Service-Fair Housing Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Orange County has coordinated with the Homeless Services Network of Central Florida (HSN), the lead agency for the CoC, in developing sections related to the needs of homeless individuals and special needs persons. The agency has also participated in the review and evaluation of the application proposals for the projects and activities to be funded under the ESG program.
8	<b>Agency/Group/Organization</b>	Orlando Regional Realtor Association
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Affordable Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The County staff, along with representative from other local governments, public housing authorities, and non-profit agencies, participated in the roundtable discussion of regional affordable housing issues, including progress updates on the Regional Affordable Housing Initiative and discussions related to housing evacuees from Puerto Rico. These discussions are on-going.

9	<b>Agency/Group/Organization</b>	Community Legal Services of Mid-Florida
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Fair Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Orange County continues to partner with the Community Legal Services of Mid-Florida on issues related to affirmatively furthering fair housing. The agency investigates fair housing complaints received in Orange County, and hosts trainings and events. The County, together with the agency, continues to participate in planning and sponsorship of the annual Fair Housing Summit and other trainings on fair housing issues offered by the agency.
10	<b>Agency/Group/Organization</b>	Florida Housing Coalition
	<b>Agency/Group/Organization Type</b>	Housing Services – Housing Training and Advocacy Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Needs Assessment Market Analysis Affordable Housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Orange County, together with Orlando MSA entitlement jurisdictions, has participated in regional discussions sponsored by the Florida Housing Coalition and related to the proposed housing strategies for FY 2018-2019.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Orange County has consulted with multiple public, private, and non-profit agencies and community advocacy groups in developing the 2018-2019 Action Plan. No agencies were intentionally left out of this consultation process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Services Network of Central Florida (HSN)	HSN is the lead agency for the Continuum of Care, which covers Orange, Osceola and Seminole Counties, as well as the Cities of Orlando, Kissimmee and Sanford. Orange County has obtained input from the CoC on the applications for the provision of homeless services under the ESG program. The County continues to support implementation of the Housing First approach and its support systems, the Homeless Management Information System (HMIS) and the Coordinated Entry System (CES), to help with rapid re-housing of homeless individuals and families.
City of Orlando FY 2018-2019 Action Plan	City of Orlando	The County staff regularly meets with the City staff to discuss activities funded and those that are planned to be funded in the upcoming year to ensure efficient delivery of services and avoid duplication of efforts.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

In addition to the agencies listed above and consulted on the issues and strategies described in the FY 2018-2019 Annual Action Plan, Orange County has had multiple opportunities to participate in discussions related to housing needs of the County residents and potential housing needs of evacuees from Puerto Rico. Those discussions and presentations were organized by the following agencies: Central Florida League of Women Voters (presentation on housing needs); Federal Reserve Bank of New York (Puerto Rico disaster relief meetings); and Puerto Rico Summit, during which housing needs of Orange County residents were also discussed.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

Orange County's Citizen Participation Plan (CPP) is intended to establish the procedures and standards for citizen participation. All Orange County citizens, in particular low and moderate-income persons and those living in slum and blighted areas, are encouraged to participate in the planning, implementation and assessment of its Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grants programs.

Citizens are encouraged to participate in all stages of the planning process, including funding allocations and implementation and evaluation of program activities designed to meet high-priority needs. The following steps were taken to broaden citizen participation in the consolidated planning process.

- A public notice announcing the funding opportunities and making an initial announcement of the 2018-2019 Action Plan was published in the Orlando Sentinel on February 25, 2018 and in El Sentinel, a weekly publication in Spanish, on February 24, 2018.
- A Request for Applications (RFA) process for nonprofit agencies, community organizations, County Divisions, and participating jurisdictions interested in submitting proposals to address the housing and community development needs in the community was done in March-April of 2018. Two technical assistance workshops were conducted on March 8, 2018 to assist applicants with the RFA process. Two public meetings were held on April 20, 2018 and April 27, 2018 to entertain project proposals. A third public meeting was held on May 16, 2018 to discuss project recommendations and the proposed 2018-2019 One-Year Action Plan budget.
- The second public notice was published on June 10, 2018 in the Orlando Sentinel, and another public notice was published in Spanish in El Sentinel on June 9 and June 16, 2018 announcing availability of the draft Action Plan document and the dates for the public comment period.
- Upon the publication of the second notice, the draft plan was made available to the public through the internet, at the local public library, and at the Office of Housing and Community Development. Comments and suggestions were recorded and considered as additions and/or revisions to the plan. The comment period for this document was from June 11, 2018 through July 12, 2018.
- Orange County residents were provided with another opportunity to comment on the proposed Action Plan at a public hearing held on June 20, 2018 at 6:00 p.m. at the Orange County Internal Operations Center located at 400 E. South Street in Orlando. All comments recorded during the public review period and public hearings are added to the final Consolidated Plan and the Action Plan. The second public hearing with the Board of County Commissioners (BCC) is scheduled for July 31, 2018.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Public and Non-profit Agencies</p>	<p>Public notice announcing the funding opportunities and making an initial announcement of the 2018-2019 Action Plan was published in the Orlando Sentinel on February 25, 2018, and in El Sentinel, a weekly publication in Spanish, on February 24, 2018.</p>	<p>As a result of the publications, forty-eight (48) applications for CDBG, HOME and/or ESG funding were submitted for review and consideration.</p>	<p>Applications recommended for funding were incorporated into the 2018-2019 Annual Action Plan.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Public and Non-Profit Agencies	Request for Applications (RFA) process for non-profit agencies, community organizations, County Divisions, and participating jurisdictions interested in submitting proposals to address the housing and community development needs in the community included two technical assistance workshops, which were held on March 8, 2018, to assist applicants with the RFA process. Two public meetings were held on April 20, 2018 and April 27, 2018 to entertain project proposals. The third public meeting was held on May 16, 2018 to discuss project recommendations and the proposed 2018-2019 Action Plan budget.	During the public meetings, each agency had an opportunity to present their proposal(s) and answer questions from staff and members of the Community Development Advisory Board (CDAB).	Applications recommended for funding were incorporated into the 2018-2019 Annual Action Plan.	



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
3	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Public and Non-Profit Agencies</p>	<p>The second public notice was published in local newspapers informing the public about the availability of the draft Action Plan document listing recommended funding of activities for the Fiscal year 2018-2019. The public notice was published on June 10, 2018 in the Orlando Sentinel, and another public notice was published in Spanish newspaper El Sentinel on June 9 and June 16, 2018.</p>	No comments were received on the draft document.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>A public hearing for the 2018-2019 Annual Action Plan was held on June 20, 2018 at 6:00 p.m. at the Orange County Internal Operations Center located at 400 E. South Street in Orlando. All comments recorded during the public review period and public hearings are added to the final Action Plan.</p>	No comments were received on the draft document.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
5	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Public and Non-Profit Agencies</p>	<p>Once the public notice was advertised, the draft plan was made available to the public through the internet, at the local public library, and at the Office of Housing and Community Development. Comments and suggestions are recorded and considered as additions and/or revisions to the plan. The comment period for this document was from June 11, 2018 through July 12, 2018.</p>	No comments were received on the draft document.	No comments were received.	<p><a href="http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.asp">http://www.ocfl.net/NeighborsHousing/CommunityDevelopment.asp</a></p> <p>x</p>

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Federal resources are critical to addressing local housing and community development needs. All strategies and activities planned under the Consolidated Plan contribute to promoting economic opportunities in our jurisdiction by providing many low- to moderate-income persons and households with access to services and employment opportunities, financial stabilization, and affordable housing. These funds also result in collective efforts that include partnerships with many local nonprofit organizations and contracts awarded to private businesses. Many of these strategies and activities cannot be implemented without the anticipated resources listed in this section.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	6,508,258	0	252,523	6,760,781	10,000,000	The CDBG program is utilized to address neighborhood revitalization, anti-poverty strategies, housing and other special needs in our community. This program receives the highest funding allocation of the formula grant entitlement programs for housing and community development in the Consolidated Plan. Orange County uses CDBG funds for capital improvement, infrastructure and housing projects (land acquisition and rehabilitation) in low to moderate-income neighborhoods, and for public services that benefit low to moderate-income individuals and families.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	2,749,111	0	0	2,749,111	3,000,000	The use of HOME funds for affordable housing is an essential element of Orange County's Consolidated Plan for expanding the supply, affordability, and availability of decent, safe, sanitary and affordable housing. Before committing funds to projects, Orange County evaluates the project in accordance with the guidelines of the HOME program. HOME funds are also used to provide rental subsidies in the form of tenant-based rental assistance, to conduct housing rehabilitation of homeowner and rental units, and to create affordable housing units in partnership with Community Housing Development Organizations (CHDOs). The HOME program requires a twenty-five percent (25%) non-Federal match of the total grant amount (minus administration costs) for eligible HOME activities.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	518,950	0	0	518,950	1,000,000	ESG is utilized for operations of homeless shelters, rapid re-housing and homeless prevention services, and the general provision of services for homeless individuals and families. The program requires that grantees develop and implement procedures to manage client information and ensure the confidentiality of records of any domestic violence shelter under projects assisted with ESG funds. The collection of data and reporting must be implemented using the Homeless Management Information System (HMIS) and HUD established standards. The ESG regulations contain a 100% match requirements, and recipient jurisdictions must ensure that there is a match for all ESG dollars provided.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	public - local	Housing Multifamily rental new construction Multifamily rental rehab Rapid re-housing (rental assistance)	1,276,000	0	0	1,276,000	1,000,000	The <i>INVEST in our HOME for Life</i> is a local government initiative that provides funding to promote leveraging homeless efforts and the development of affordable housing. These funds will provide leverage to federal and state housing and homeless programs. Orange County allotted a total of \$5 million through INVEST to accelerate the availability of affordable rental housing and increase access to those units for families in need.
HUD-VASH	public - federal	Rental Assistance	290,000	0	0	290,000	460,000	VASH funds are administered by the Section 8 Program under the Housing and Community Development Division to assist homeless veterans in need of permanent housing. HUD-VASH dollars are now reported as part of the Section 8 allocation. Orange County administers a total of 65 HUD-VASH vouchers.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Section 8	public - federal	Admin and Planning Rental Assistance	10,086,929	0	0	10,086,929	20,000,000	Orange County's Section 8 Program has 1,198 active HCV units. Funding is utilized for rental assistance and administration. In addition, there are currently 640 out-of-state vouchers that are being administered by the Orange County's Housing and Community Development Division.
Shelter Plus Care	public - federal	Housing Rental Assistance	676,113	0	0	676,113	1,200,000	Shelter Plus Care 1 (S+C) is part of the Continuum of Care (CoC) Program, and it provides funding for housing of chronically homeless individuals with disabilities. In accordance with an agreement with its local CoC, Orange County administers 94 S+C vouchers.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership Other	1,387,592	0	0	1,387,592	11,000,000	The State Housing Initiatives Partnership (SHIP) Program provides funds to Orange County as an incentive to create partnerships that produce and preserve affordable homeownership and rental housing. The program serves very low to moderate-income families. For FY 2018-2019 Orange County anticipates receiving new funds in the amount of \$1.4M, and it has a significant fund balance. SHIP contains a set-aside funding for housing special needs populations and homeless. SHIP funds are used as a match for HOME and/or to meet other matching requirements. A significant amount of SHIP funds is utilized to provide qualified home buyers with down payment assistance.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The HOME program requires a twenty-five percent (25%) non-Federal match of the total grant amount (minus administration costs) for eligible HOME activities. Orange County will continue to use State Housing Initiatives Partnership (SHIP) Program funds to provide the match needed. The Emergency Solutions Grant regulations (24 CFR Part 576) contain a 100% match requirements, and recipient jurisdictions must ensure that there is a match for all ESG dollars provided. Orange County will ensure the provision of the matching requirements for all ESG subrecipients prior to the commitment of ESG funds. Furthermore, matching requirements are included as part of the project administration agreements entered into between Orange County and all ESG-funded agencies. The sources of match and necessary back-up documentation are reviewed as part of monthly reimbursement requests submitted by the agencies and further discussed during the annual on-site monitoring visits. Newly funded agencies are made aware of the matching requirements during the post-ward technical assistance sessions held by the Housing and Community Development Division staff. For the administration funds utilized under ESG, these funds will be matched by the County.

Since affordable housing continues to be a high priority in Orange County, HOME funds are usually used to leverage other funding sources. Orange County anticipates receiving a SHIP allocation of \$1,387,592 in FY 2018-2019. The continuing *INVEST in our HOME for Life* program in Orange County, funded by general revenue sources, will add an additional \$1,276,000 in FY 2018-2019 to help eliminate homelessness and create new affordable housing units. A total of \$5M was designated by Orange County Mayor, as part of the INVEST Program, to help with housing initiatives. Of those \$5M, over \$2M have been spent on three projects in the past two years. Combined, SHIP and INVEST programs will add significant leverage and additional resources to the strategies identified in the Consolidated Plan.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

As in previous years, Orange County's Real Estate Division will coordinate with the Housing and Community Development Division for the use of publicly owned land or acquired property, to expand federally funded neighborhood revitalization efforts or for the development of affordable housing. This coordination will help address both the housing and neighborhood revitalization strategies planned for our jurisdiction's Consolidated Plan.

More specifically, in FY 2018-2019 Orange County plans to donate eleven (11) vacant residential lots to two non-profit agencies for the construction of affordable housing units. Of those, eight (8) lots located in the Holden Heights area will be transferred to the Habitat for Humanity of Greater Orlando, Inc., and three (3) lots located in the South Apopka and Apopka areas will be transferred to the Homes in Partnership, Inc. Both agencies are expected to start construction on those lots within the next year.

**Discussion**

Formula grants under the Consolidated Plan are noncompetitive awards based on a predetermined formula. These programs include the following HUD entitlement programs:

- Community Development Block Grant (CDBG) – \$6,508,258
- HOME Investment Partnerships Program (HOME) – \$2,749,111
- Emergency Solutions Grants (ESG) – \$518,950

Orange County also administers the Housing Choice Voucher Program (Section 8) under which approximately \$10M are utilized annually to provide rental subsidies to 1,198 low income households in the County. In addition, the Housing and Community Development Division administers 65 HUD-VASH rental vouchers for veterans and 640 out-of-state vouchers from the HUD Section 8 portability program. Furthermore, Shelter Plus Care (S+C) funding in the amount of \$676,113 is utilized to help chronically homeless individuals with disabilities obtain permanent housing and supportive services.

The State of Florida SHIP program's allocation for Orange County in FY 2018-2019, as estimated by the Florida Housing Coalition, is \$1,387,592, which represents a significant decrease from the last several years. This decrease is a result of a large sum of funds shifted to other needs after the Parkland school shooting event. The SHIP allocation is generally targeted for affordable housing development, down payment assistance, affordable housing preservation and housing counseling. New activities under SHIP, which were approved as part of the recent amendments to the Local Housing Assistance Plan, include changes to the impact fee subsidy program, development of a pilot rapid-rehousing program (\$300,000 per year allocated) and establishment of a Revolving Loan Funds in the initial amount of \$1.5M. The Revolving Loan Fund will be available at the very low interest rate to non-profit housing developers to be used for land acquisition, development costs, and vertical construction. The County is currently working on the implementation of the Fund.

To further its commitment to providing affordable housing for the County residents, Orange County has allocated \$5M in General Revenue funds (as part of the *INVEST in Our Home for Life* initiative) for the development of affordable housing, and an additional \$1.5M for a period of five years for rapid re-housing activities for homeless families. In the past two years, the INVEST funds were used to complete/start three housing projects, with \$2,276,000 still not committed/being available to spend during the consolidated planning period. The general revenue funds targeted for rapid re-housing provide over 120 families per year with services.

Finally, in relation to program income, HOME and CDBG program income received is entered into IDIS and drawn before any program funds. The County also anticipates undertaking the NSP program closeout once all the program funds have been expended. Currently, there are four (4) NSP homes listed for sale, and one (1) house is being rehabilitated. No further purchases of foreclosed properties and rehabilitations are anticipated to be done by the County. Orange County partners with Habitat for Humanity of Greater Orlando, Inc. to purchase and renovate homes with NSP funds. Subsequently, all of the NSP program income will be transferred to the CDBG program in IDIS and used for eligible CDBG activities, including, but not limited to, provision of affordable housing.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Affordable Housing	2016	2020	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	County-wide	Affordable Housing	CDBG: \$1,857,645  HOME: \$2,012,367  General Fund: \$75,000  Section 8: \$10,056,224  SHIP: \$4,243,000	Rental units constructed: 104 Household Housing Unit  Rental units rehabilitated: 454 Household Housing Unit  Homeowner Housing Added: 11 Household Housing Unit  Homeowner Housing Rehabilitated: 100 Household Housing Unit  Direct Financial Assistance to Homebuyers: 140 Households Assisted  Tenant-based rental assistance / Rapid Rehousing: 2,038 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Enhance the Quality of Life	2016	2020	Non-Homeless Special Needs Non-Housing Community Development	County-wide	Non-Housing Community Development Public Services	CDBG: \$2,786,235	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1,000 Persons Assisted  Public service activities other than Low/Moderate Income Housing Benefit: 1,200 Persons Assisted
3	Eliminate Homelessness	2016	2020	Homeless	County-wide	Homelessness	ESG: \$518,950  General Fund: \$1,500,000  HUD-VASH: \$290,000  Shelter Plus Care: \$676,113  SHIP: \$300,000	Tenant-based rental assistance / Rapid Rehousing: 354 Households Assisted  Homeless Person Overnight Shelter: 1,000 Persons Assisted  Homelessness Prevention: 60 Persons Assisted

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	Provide Affordable Housing
	<b>Goal Description</b>	<p>The production and preservation of affordable, safe and decent housing is a top priority in Orange County. All housing activities are supported by a combination of federal, state and local funding, and used strategically to obtain maximum leverage of funding. Planned activities include rental housing rehabilitation, rental subsidies, financial incentives for new housing development, projects completed in partnership with Community Housing Development Organizations (CHDOs), regulatory incentives, rehabilitation of single-family homes, and financial incentives for first-time home buyers.</p> <p>FY 2018-2019 funding investments into affordable housing goal will have the following outcome indicators:</p> <ul style="list-style-type: none"> <li>• 274 rental housing units will be rehabilitated at the Maxwell Terrace apartment complex, where housing to formerly homeless individuals is provided;</li> <li>• 180 rental housing units will be rehabilitated at the Tuscany at Aloma apartment complex (in partnership with the Winter Park Housing Authority)</li> <li>• 96 rental units will be constructed for low-income seniors at the next phase of Emerald Villas (carry-over project from FY 2017-2018);</li> <li>• 6 single-family units will be constructed as part of the Maxwell Garden Family Homelessness Housing project to be used as rentals for qualified formerly homeless individuals and/or families (INVEST funds to cover pre-development costs);</li> <li>• 2 single-family units will be constructed in partnership with the Hannibal Square Community Land Trust (a potential CHDO project) to serve as rentals for qualified low-income families;</li> <li>• 11 County-owned lots will be donated to non-profit agencies (Habitat for Humanity of Greater Orlando, Inc. and Homes in Partnership, Inc.) for construction of affordable housing in Holden Heights and Apopka areas);</li> <li>• 100 low-income homeowners will be assisted with housing rehabilitation services (including lead-based paint testing and abatement, when necessary);</li> <li>• 200 households will be assisted with HOME Tenant Based Rental Assistance subsidies; 1,198 households will be assisted with Orange County's Section 8 Housing Choice Vouchers; and 640 out-of-state vouchers will administered by the Section 8 Program;</li> <li>• 140 first-time home buyers will be assisted with down payment under the State Housing Initiatives Partnership (SHIP) Program;</li> <li>• 6 group homes (84 beds) for individuals with disabilities will be rehabilitated with SHIP funds.</li> </ul>



2	<b>Goal Name</b>	Enhance the Quality of Life
	<b>Goal Description</b>	<p>In FY 2018-2019 Orange County intends to implement a variety of activities aimed at improving the quality of life of low to moderate-income households in the County. These activities include capital improvement projects and public service activities. Capital improvement projects are primarily funded by CDBG dollars, and they address a variety of public facility needs in low to moderate-income communities. The implementation of capital projects also provides economic opportunities in low-income neighborhoods by encouraging creation and/or retention of jobs. Capital projects funded by CDBG in FY 2018-2019 will benefit approximately 1,000 low to moderate-income individuals and will consist of the following activities:</p> <ul style="list-style-type: none"> <li>• Kassab Plaza Emergency Back-up Power Initiative – purchase and installation of an emergency generator at the facility where services to adults and adolescents with mental health, substance abuse and co-occurring disorders are provided;</li> <li>• Renovation of a vacant County-owned structure into a 2Gen Family Service Center in order to provide wraparound services to low and moderate-income families within the Englewood/Azalea Park Community;</li> <li>• Rehabilitation of two existing public facilities at the Catholic Charities of Central Florida, Inc. main campus, where wraparound services for low and moderate-income population are provided (renovations will include HVAC repairs and replacement, roofing, painting, and improvements to the parking lot);</li> <li>• The second phase of improvements on the emergency shelter facility for homeless youth (Covenant House Florida, Inc.), to include general repairs to the kitchen, dining room and common areas;</li> <li>• The second phase of renovations to the Quest Training Center Apopka facility to implement various ADA improvements (the project includes replacement of floors, installation of handicap ramps and automatic door operators, and sidewalk and parking lot improvements); and</li> <li>• Renovations to the Anthony House facility where services to homeless pregnant and postpartum women and their children are provided, to include general improvements and modifications to the structure(s) to increase the facility's capacity.</li> </ul> <p>Additionally, expanding access to public services for low-income persons is essential to encourage their self-sufficiency and economic stability. FY 2018-2019 CDBG funding for public services is expected to benefit close to 1,200 low-income individuals, with the following variety of activities:</p> <ul style="list-style-type: none"> <li>• Case management and crisis intervention;</li> <li>• Job training and placement;</li> <li>• Services for the homeless;</li> <li>• Services for elderly;</li> <li>• Services for persons with severe disabilities;</li> <li>• Child care assistance; and</li> <li>• Self-sufficiency skills training.</li> </ul>

3	<b>Goal Name</b>	Eliminate Homelessness
	<b>Goal Description</b>	<p>In FY 2018-2019, Orange County will continue to move towards the five-year goal of effectively eliminating homelessness by supporting activities that help shelter, stabilize, and rapidly re-house homeless individuals and families. The County will continue to work closely with other stakeholders in the community, including government agencies, non-profit organizations, and the local Continuum of Care (CoC), to effectively improve the delivery of services for homeless households and to avoid any duplication in service delivery. The following activities are planned for FY 2018-2019:</p> <ul style="list-style-type: none"> <li>• 120 homeless families will receive financial and rental assistance within the rapid re-housing program funded with general revenue dollars; 60 households will be assisted through the rapid re-housing program recently approved as part of the Local Housing Assistance Plan (SHIP funds); and additional 15 households will receive rapid re-housing services through the Heart of Florida United Way, Inc. funded by ESG, for a total of 195 households assisted;</li> <li>• 20 households will receive homeless prevention services under the ESG program (implemented by two agencies – Heart of Florida United Way, Inc. and Southern Territorial Headquarters of Salvation Army);</li> <li>• 1,000 homeless individuals, including victims of domestic violence and their children, will be provided with overnight emergency shelter (ESG funds will be distributed to four agencies – Coalition for the Homeless of Central Florida, Inc., Covenant House Florida, Inc., Family Promise of Greater Orlando, Inc., and Harbor House of Central Florida, Inc.);</li> <li>• Additionally, ESG is also utilized to fund the Homeless Management Information System (HMIS) for data collection and technical training and support;</li> <li>• The VASH program will assist 65 homeless veterans with rental assistance;</li> <li>• 94 homeless individuals with disabilities will receive permanent housing and supportive services under the Shelter Plus Care program.</li> </ul>

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The following section outlines the proposed projects and activities to be accomplished in FY 2018-2019. Each project includes Consolidated Plan goal(s) to be supported and priority needs to be addressed by the proposed project and associated activities, as well as its funding source, target completion date, and estimated number of persons or households to benefit from the proposed activities. All proposed projects and associated activities will be implemented on the county-wide geographic distribution basis.

#### Projects

#	Project Name
1	2018 CDBG Capital Improvement Projects
2	2018 CDBG Housing Projects - Rental Housing Rehabilitation
3	2018 CDBG Housing Projects - Homeowners Single Family Rehabilitation
4	2018 CDBG Housing Projects - Housing Rehabilitation Administration
5	2018 CDBG Public Services
6	2018 CDBG Administration
7	2018 HOME Tenant Based Rental Assistance
8	2018 HOME Homeowners Single Family Rehabilitation
9	2018 HOME Rental Housing Rehabilitation
10	2018 HOME Community Housing Development Organizations
11	2018 HOME Administration
12	2018 Emergency Solutions Grant
13	2018 CDBG Reprogrammed Funds

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Orange County Housing and Community Development Division sets its allocation priorities based on research, input obtained from community and neighborhood organizations and non-profit agencies, and consultation with other jurisdictions and local partners. This collective information confirms that the current social and economic environment shows similar obstacles to addressing underserved needs from those obstacles observed during the first two years of the 2016-2020 Consolidated Plan. Similar to the first two years of the consolidated planning period, low to moderate-income communities are still in need of capital improvement projects and public services to help stabilize neighborhoods and expand economic opportunities for low-income families and individuals.

Affordable housing development has continued to grow in importance, especially with housing prices

and rents continuing to increase at a rapid rate. In addition to strategies planned for FY 2018-2019 under CDBG and HOME programs (such as rental housing rehabilitation and homeowner single-family rehabilitation activities, and projects with Community Housing Development Organizations), the County will continue to invest general revenue funds to aid in development of affordable housing units. To date, three projects funded with general revenue dollars have being completed or are currently under construction (Goldenrod Pointe apartments, New Horizons subdivision in the South Apopka area, and the Wayne Densch Center). Furthermore, the County has recently amended its Local Housing Assistance Plan (SHIP funds) to implement a Revolving Loan Fund for non-profit agencies to aid in construction of affordable housing, and to increase impact fee subsidies, which now include multi-family units. Finally, Orange County remains an active partner in the Regional Affordable Housing Initiative composed of four Central Florida jurisdictions. In the past year, the Initiative has established a regional policy framework to aid in preservation and development of affordable housing units.

In recognition of the Housing First concept and a growing need for housing among very low-income and homeless individuals and families, the County approved a pilot rapid re-housing program to be implemented with SHIP funds. Over the course of the past two years, general revenue funds in the amount of \$1.5M per year have also been used to rapidly re-house homeless families qualified for services through a Coordinated Entry System. The County has partnered with the Homeless Services Network, a lead agency for the local Continuum of Care, to implement the rapid re-housing program funded with general revenue funds.

Projects for the FY 2018-2019 Action Plan are determined based on the eligibility and funding feasibility of each individual project. Orange County's ability to meet the housing and community needs also depends on our capacity and financial resources to address the emerging needs in a timely manner.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	2018 CDBG Capital Improvement Projects
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Enhance the Quality of Life
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$1,810,235
	<b>Description</b>	Capital improvement projects are implemented in accordance to 24 CFR 570.483(b)(2) of the federal Community Development Block Grant regulations. Capital projects planned for FY 2018-2019 include a variety of improvements to six (6) public facilities.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,000 low to moderate-income persons
	<b>Location Description</b>	

	<b>Planned Activities</b>	<p>The planned activities under CDBG Capital Improvement Projects are summarized below:</p> <ul style="list-style-type: none"> <li>• Aspire Health Partners, Inc. will receive \$150,000 to purchase and install an emergency generator at the facility where services to adults and adolescents with mental health, substance abuse and co-occurring disorders are provided;</li> <li>• Orange County Community Action Division will utilize \$700,000 to renovate a vacant County-owned structure into a 2Gen Family Service Center in order to provide wraparound services to low and moderate income families within the Englewood/Azalea Park Community;</li> <li>• Catholic Charities of Central Florida, Inc. will be awarded \$347,996 to rehabilitate two existing structures located on their main campus, where wraparound services for low and moderate-income population are provided (renovations will include HVAC repairs and replacement, roofing, painting, and improvements to the parking lot);</li> <li>• Covenant House Florida, Inc. will use \$192,772 for the second phase of improvements on the emergency shelter facility for homeless youth, to include general repairs to the kitchen, dining room and common areas;</li> <li>• Life Concepts, Inc. will be awarded \$135,978 for the second phase of renovations to the Quest Training Center Apopka facility to implement various ADA improvements (the project includes replacement of floors, installation of handicap ramps and automatic door operators, and sidewalk and parking lot improvements); and</li> <li>• LifeStream Behavioral Center, Inc. will receive \$283,489 to renovate the Anthony House facility where services to homeless pregnant and postpartum women and their children are provided (to include general improvements and modifications to the structure(s) to increase the facility's capacity).</li> </ul>
2	<b>Project Name</b>	2018 CDBG Housing Projects - Rental Housing Rehabilitation
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$1,020,372 SHIP: \$1,343,000
	<b>Description</b>	A total of \$2,363,372 is designated to preserve affordable rental housing in Orange County. Activities to include renovations to and rehabilitation of affordable rental housing units and group homes for individuals with disabilities.
	<b>Target Date</b>	9/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	454 low-income and 84 persons with disabilities
	<b>Location Description</b>	
	<b>Planned Activities</b>	<p>Planned rental housing rehabilitation activities include the following:</p> <ul style="list-style-type: none"> <li>• Grand Avenue Economic Comm. Dev. Corp. will receive \$315,250 in CDBG funds to conduct two-phased renovations at the Maxwell Terrace apartment complex, to include replacement of existing doors and painting of buildings (Phase II). Phase I of the renovations is funded with CDBG reprogrammed funds from FY 2017-18.</li> <li>• Winter Park Housing Authority will utilize \$705,122 in CDBG funds to conduct partial renovations at the Tuscany at Aloma apartment complex.</li> <li>• Two agencies providing services and housing to individuals with developmental disabilities will be awarded a total of \$1,343,000 in SHIP funds to conduct renovations on six (6) group homes housing a total of 84 persons with disabilities.</li> </ul>
3	<b>Project Name</b>	2018 CDBG Housing Projects - Homeowners Single Family Rehabilitation
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$900,000 SHIP: \$1,700,000
	<b>Description</b>	Rehabilitation assistance to provide minor or major home repairs to very low to low income homeowners in Orange County. HOME and local SHIP funds are also used for this purpose. The program focuses primarily on seniors and individuals with disabilities.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	95 low-income individuals
	<b>Location Description</b>	

	<b>Planned Activities</b>	<p>Planned activities include the following:</p> <ul style="list-style-type: none"> <li>• <b>Minor home repair assistance</b> – includes repairs up to \$25,000 related to life, health, safety or code violations. CDBG and SHIP remain the main funding source for this program.</li> <li>• <b>Major rehabilitation</b> – includes electrical, plumbing, roof repairs and other major health hazards. These repairs are limited to \$75,000 and may be funded by CDBG, HOME or local SHIP funds.</li> <li>• <b>Emergency repairs</b> – Orange County will continue to implement an emergency repairs' program for roof repairs, septic system repairs or similar repairs that constitute an urgent safety and health hazard.</li> </ul>
4	<b>Project Name</b>	2018 CDBG Housing Projects - Housing Rehabilitation Administration
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing Enhance the Quality of Life
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$500,000
	<b>Description</b>	Costs associated with service delivery and administration of housing rehabilitation projects.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	
	<b>Planned Activities</b>	This project involves administration and service delivery of minor, major and emergency rehabilitation programs and the Lead Based Paint Hazard program operated by Orange County.
5	<b>Project Name</b>	2018 CDBG Public Services
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Enhance the Quality of Life
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$976,000



	<b>Description</b>	Orange County will fund public services for low-to-moderate income persons to encourage self-sufficiency, provide stabilization and crisis intervention, job training, educational programs and services for youth, homeless and persons with severe disabilities.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,200 low-to-moderate income persons
	<b>Location Description</b>	

<b>Planned Activities</b>	<p>The planned Public Services activities are described below.</p> <ul style="list-style-type: none"> <li>• <b>Case management and crisis intervention</b> – A total of \$107,000 in CDBG funds will be allocated as follows: \$55,000 for Aspire Health Partners, Inc. to provide comprehensive substance abuse treatment &amp; behavioral health care services for homeless and low income women; \$52,000 for Jewish Family Services, Inc. to conduct case management, financial counseling and crisis intervention for individuals and families on the brink of homelessness.</li> <li>• <b>Job training and placement</b> – A total of \$55,000 in CDBG funds will be allocated as follows: \$30,000 for Community Initiatives, Inc. to fund case management and apprenticeship at non-profit agencies for low income individuals; \$25,000 for Hispanic Federation, Inc. to teach English as a Second Language (ESL) classes to low-income individuals, with an emphasis on job training and placement.</li> <li>• <b>Services for the homeless</b> – Orange County will allocate a total of \$230,000 in CDBG funds for services for the homeless to be distributed as follows: \$50,000 for Coalition for the Homeless of Central Florida, Inc. to fund shelter and support services; \$35,000 for Covenant House Florida, Inc. for parenting education and support for homeless youth; \$45,000 in funds for Health Care Center for the Homeless, Inc. to provide mental health and substance abuse services; \$30,000 for Grand Avenue Econ. Comm. Dev. Corp. to fund wraparound case management and support services for formerly homeless individuals; \$30,000 for IMPOWER, Inc. to support transitional housing and case management program for former foster care youth; and \$40,000 for LifeStream Behavioral Center, Inc. to fund vocational rehabilitation services for homeless pregnant and postpartum women residing at the Anthony House facility.</li> <li>• <b>Services for elderly</b> – Orange County will allocate a total of \$150,000 for services for elderly to be distributed as follows: \$120,000 will be allocated to Seniors First, Inc. to provide in-home meal delivery for homebound low-income seniors; and \$30,000 for Consumer Credit Counseling Services of Puerto Rico, Inc. to fund a financial education and credit counseling program for low-income elderly.</li> <li>• <b>Services for persons with severe disabilities</b> – Orange County will provide a total of \$135,000 in CDBG funds for services for persons with severe disabilities to be distributed as follows: \$55,000 for Life Concepts, Inc. to fund supportive and transitional living program for individuals with developmental disabilities; \$45,000 for Lighthouse Central Florida, Inc. to fund visual rehabilitation services to older blind persons; and \$35,000 in funds for Primrose Center, Inc. to provide employment training and placement for persons with developmental disabilities.</li> <li>• <b>Child care assistance</b> – Orange County will allocate \$186,000 in CDBG funds to the Community Coordinated Care for Children, Inc. to provide childcare subsidies for children of low income families; \$38,000 in CDBG funds for Boys and Girls Clubs of Central Florida, Inc. to support childcare and afterschool program for homeless and low-income children; and \$35,000 for Harbor House of Central Florida, Inc. to fund child care and case management services for homeless children staying at the domestic violence shelter.</li> <li>• <b>Self-sufficiency skills training</b> – Orange County will provide \$40,000 in CDBG funds to Center for Independent Living, Inc. for job skills training and mentoring for people with disabilities to ensure that those individuals move towards self-sufficiency.</li> </ul>
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6	<b>Project Name</b>	2018 CDBG Administration
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Enhance the Quality of Life Eliminate Homelessness
	<b>Needs Addressed</b>	Non-Housing Community Development Homelessness Public Services
	<b>Funding</b>	CDBG: \$1,301,651
	<b>Description</b>	Activities related to the administration of grant programs.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	
7	<b>Planned Activities</b>	Costs associated with planning and administration of grant funds including, but not limited to, salaries, supplies, rent, travel, training, etc. Fair housing activities, such as education, training, marketing and outreach efforts to affirmatively further fair housing in Orange County, are included in the administration costs.
	<b>Project Name</b>	2018 HOME Tenant Based Rental Assistance
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$1,300,000
	<b>Description</b>	The project provides rental subsidies for seniors, persons with disabilities and formerly homeless individuals.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 low-income individuals (seniors and persons with disabilities)
	<b>Location Description</b>	

	<b>Planned Activities</b>	This project under the HOME Program will provide rental subsidies to serve approximately 200 households.
8	<b>Project Name</b>	2018 HOME Homeowners Single Family Rehabilitation
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$300,000
	<b>Description</b>	Orange County has designated \$300,000 in HOME funds to provide very low to low-income homeowners with housing rehabilitation assistance. CDBG funds and local SHIP funds are also used for this purpose.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 low-income households
	<b>Location Description</b>	
9	<b>Planned Activities</b>	Rehabilitation activities include major repairs necessary to ensure the health and safety of the residents.
	<b>Project Name</b>	2018 HOME Rental Housing Rehabilitation
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$461,833
	<b>Description</b>	HOME fund will be used to renovate and preserve affordable rental units for very low to low-income and homeless households.
	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	TBD
	<b>Location Description</b>	

	<b>Planned Activities</b>	In FY 2018-2019, various projects will receive financial assistance to aid in the preservation of affordable rental housing units. HOME funds will be used to expand the leverage of funding for these projects. The long-term goal of the Consolidated Plan is to create 500 units of new affordable rental housing between 2016 and 2020.
10	<b>Project Name</b>	2018 HOME Community Housing Development Organizations
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$412,367
	<b>Description</b>	HOME funds require a minimum 15% set-aside for activities with Community Housing Development Organizations (CHDOs).
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 very low and low-income households
	<b>Location Description</b>	
11	<b>Planned Activities</b>	Orange County plans to utilize this set-aside for the creation of new affordable rental units. These projects must meet HOME eligibility criteria, including CHDO qualification status and a risk assessment of the project. A potential CHDO project planned to be completed in FY 2018-2019 is construction of two single-family homes in partnership with the Hannibal Square Community Land Trust, to be used as rentals for formerly homeless or low-income families.
	<b>Project Name</b>	2018 HOME Administration
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$274,911
	<b>Description</b>	The HOME program allows up to 10% of the total allocation for planning and administration activities.
	<b>Target Date</b>	9/30/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	
	<b>Planned Activities</b>	Planning and administration of HOME funded activities, such as tenant-based rental assistance, and rental and homeowner rehabilitation.
12	<b>Project Name</b>	2018 Emergency Solutions Grant
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Eliminate Homelessness
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	ESG: \$518,950
	<b>Description</b>	In FY 2018-2019, Orange County will receive \$518,950 in Emergency Solutions Grants funds (ESG) to support activities aimed at eliminating homelessness.
	<b>Target Date</b>	12/13/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,075 homeless individuals/households
	<b>Location Description</b>	

	<b>Planned Activities</b>	<p>The planned activities under the Emergency Solutions Grants are as follows:</p> <ul style="list-style-type: none"> <li>• <b>Shelter operations</b> – Orange County will provide \$311,000, or close to 60% of the Emergency Solutions Grant (ESG) allocation, to maintain operations and services at existing homeless shelter facilities. This funding will be distributed among four agencies: Coalition for the Homeless of Central Florida, Inc. will receive \$135,000 in funds to support shelter operation expenses at two facilities serving the homeless; Covenant House Florida, Inc. will be funded in the amount of \$60,000 to support operational expenses and provision of essential services at the shelter facility for homeless unaccompanied youth ages 18-20; \$50,000 for Family Promise of Greater Orlando, Inc. to support operational expenses and essential services (case management) at the shelter facilities for homeless families; and Harbor House of Central Florida, Inc. will be funded in the amount of \$66,000 to assist with operating costs of the shelter facility for victims of domestic violence and their children.</li> <li>• <b>Rapid re-housing and stabilization services</b> – A total of \$62,000 in ESG funding will be designated to Heart of Florida United Way, Inc. for rapid re-housing assistance, including case management and housing location and relocation services to eligible individuals and families who have recently become homeless.</li> <li>• <b>Homelessness prevention services</b> – Orange County will fund two agencies in the total amount of \$87,950 to provide homelessness prevention services, to include financial assistance and case management to eligible households who are at risk of becoming homeless. Heart of Florida United Way, Inc. will receive \$37,950 and the Southern Territorial Headquarters of the Salvation Army will receive \$50,000 in ESG funds to provide homelessness prevention services.</li> <li>• <b>Homeless Management Information System (HMIS)</b> – A total of \$20,000 will be designated to Homeless Services Network of Central Florida, Inc. to administer the HMIS and to support data collection, data maintenance and provision of technical assistance.</li> <li>• <b>ESG Administration</b> – A total of \$38,000, or close to 7.5% of the total ESG allocation for FY 2018-2019, will be used for administration, to include review of reimbursement request and monitoring of ESG-funded agencies.</li> </ul>
13	<b>Project Name</b>	2018 CDBG Reprogrammed Funds
	<b>Target Area</b>	County-wide
	<b>Goals Supported</b>	Provide Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$252,523
	<b>Description</b>	Housing rehabilitation activities to be accomplished using reprogrammed CDBG funds from previous year(s).

	<b>Target Date</b>	9/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Orange County will fund Grand Avenue Econ. Comm. Dev. Corp. in the total amount of \$567,773 to conduct two-phased renovations of the Maxwell Terrace apartment complex, where housing to formerly homeless individuals is provided. Phase I of the renovations, which includes replacement of a lift station and connecting pipes (in the amount of \$252,523) will be funded using reprogrammed CDBG funds from FY 2017-2018. Phase II of the renovations is funded with FY 2018-2019 CDBG funds.



## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Federal funds will be allocated on the county-wide basis, and they will not be restricted to specific areas. Projects located in unincorporated Orange County and within the three participating jurisdictions (cities of Maitland, Ocoee and Winter Park) will be given priority.

The Orange County Housing and Community Development Division ensures that federal funding is directed to address the needs of the County's extremely low, low and moderate-income individuals and families, as well as the needs of the special needs populations such as Elderly/Frail Elderly, persons with disabilities, persons with alcohol or drug addictions, persons with HIV/AIDS and their families, and victims of domestic violence. The identified needs of these populations include the need for affordable housing, quality public facilities, and public services, as well as specific needs of the homeless population.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
County-wide	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Orange County covers an area of approximately 1,000 square miles, which encompasses thirteen municipalities and various established communities. Due to the constant population increase resulting from the influx of new residents, the County's physical and demographic characteristics are continuously fluctuating. The geographic allocation of federal investments within the jurisdiction will not be restricted to specific areas but rather will be implemented in qualified areas county-wide. Orange County does not use geography as a basis for allocating investments; however, projects located in unincorporated areas of Orange County and cities that are part of the CDBG urban county qualification program with valid interlocal agreements (cities of Winter Park, Maitland and Ocoee) will be considered first when opportunities arise. Orange County has completed the urban county requalification process in 2017, with all three participating jurisdictions renewing their interlocal cooperation agreements with the County. Additionally, the Housing and Community Development Division will continue to support local economic development efforts in such areas as Pine Hills, Holden Heights, and South Apopka, among others.

All CDBG, HOME and ESG activities will be addressing the priorities set in the 2016-2020 Consolidated Plan. In addition to the project eligibility, the rationale for allocating investments is centered on a feasibility assessment of each individual project. This assessment includes such factors as public value of the investment and risks associated with individual projects, among others.

Ryan White funds are allocated to provide services within the four-county area of the Orlando Eligible Metropolitan Statistical Area (EMSA), including Lake, Orange, Osceola, and Seminole counties. While the City of Orlando is the recipient of HOPWA funds, they are administered by the Orange County Health Services Department based on the interlocal agreement with the City of Orlando that was executed in August of 2016. The integration of two programs, Ryan White and HOPWA, was intended to improve outcomes for clients accessing services by allowing them to move seamlessly between two programs. These funds are made available throughout the EMSA to benefit low-income households suffering from HIV/AIDS, irrespective of specific geographic areas.

## **Discussion**

In FY 2018-2019, all of the CDBG, ESG and HOME funds will be allocated on the county-wide basis. Such funding allocation is based on the diversity of Orange County's communities and the rapid population growth throughout the County, both of which result in constantly changing economic and demographic characteristics of the County's census tracts.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The 2016-2020 Orange County Consolidated Plan identifies affordable housing as one of the priority needs for the County; and provision of affordable housing for low to moderate-income households is one of the Consolidated Plan goals for the five-year period. Objectives listed under this goal are related to preservation of the existing supply of affordable housing units, creation of new affordable housing units, and continued housing rehabilitation efforts.

These objectives are also consistent with goals and strategies of the regional policy framework developed as part of the Regional Affordable Housing Initiative. The Initiative, which brought together Orange, Osceola and Seminole counties, as well as the City of Orlando, aims to address the affordable housing crisis in the Central Florida region through creation of new affordable housing units, diversification of housing types to address the various needs of the population, preservation of existing affordable housing stock, social and economic integration, and improved financial literacy of future home renters and buyers.

One Year Goals for the Number of Households to be Supported	
Homeless	354
Non-Homeless	1,498
Special-Needs	84
Total	1,936

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,217
The Production of New Units	115
Rehab of Existing Units	554
Acquisition of Existing Units	140
Total	3,026

Table 10 - One Year Goals for Affordable Housing by Support Type

## **Discussion**

The detailed explanation of FY 2018-2019 activities aimed at creation and preservation of affordable housing units in Orange County is presented below. All activities are grouped by support requirement and by support type.

### **By support requirement:**

#### Homeless – 354

- Rapid re-housing – 195 households (General Revenue, SHIP and ESG funds)
- HUD-VASH – 65
- Shelter Plus Care – 94

#### Non-Homeless – 1,498

- Single family rehabilitation – 100 units
- Section 8 – 1,198
- HOME TBRA (non-homeless) – 200

#### Special Needs – 84

- Primrose Center – 24 beds (rehabilitation of two group homes – to be funded with SHIP funds)
- Life Concepts – 60 beds (rehabilitation of six group homes – to be funded with SHIP funds)

In addition, Orange County continues to fund rehabilitation of single-family homeowner occupied housing with a special focus on elderly and persons with disabilities.

### **TOTAL – 1,936**

### **By support type:**

#### Rental Assistance – 2,217

- HOME TBRA (non-homeless) – 200
- Section 8 – 1,198
- Out-of-state vouchers – 640
- Shelter Plus Care – 94
- HUD-VASH – 65
- Homelessness Prevention – 20

#### Production of New Units – 115

- Emerald Villas Project (senior housing) – 96 units (carry over from FY 2017-2018)
- Maxwell Garden Family Homelessness Housing Project – 6 units (INVEST funds)
- Hannibal Square Community Land Trust – 2 units
- Habitat for Humanity of Greater Orlando (Holden Heights area) – 8 units

- Homes in Partnership (Apopka and South Apopka areas) – 3 units

Rehab of Existing Units – 554

- Single family rehabilitation – 100 units
- Maxwell Terrace Apartments (rental rehabilitation) – 274 units
- Tuscany at Aloma Apartments (rental rehabilitation) – 180 units

Acquisition of Existing Units – 140

- Down Payment Assistance – 140 (SHIP funds)

**TOTAL – 3,026**

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Orange County does not own or manage any public housing units within the County, but it administers the Housing Choice Voucher Program (Section 8). There are, however, two public housing agencies in Orange County providing public housing rentals to low and very low-income persons. These are the Winter Park Housing Authority (WPHA) and the Orlando Housing Authority (OHA).

**The Orlando Housing Authority (OHA)**, established in 1938, owns and manages 1,409 public housing units (including 94 public housing/tax credit units) in 13 complexes throughout Orlando and Orange County, Florida. The OHA also owns 543 affordable, non-public housing units. As of June 2018, fifty-five percent of public housing residents have incomes at or below 30% of the area median income; 33% are very low-income and 11% are low-income. The average gross income for public housing residents is \$16,292. Fifty-five percent of public housing residents are disabled (non-specified) and 32% are elderly. There are 5,759 applicants on the public housing waiting list. The OHA also administers 4,391 Housing Choice Section 8 vouchers, including 619 Veterans Affairs Supportive Housing (VASH) vouchers. As of June 2018, there are 4,385 vouchers leased. Sixty-one percent of current voucher participants are categorized as extremely low-income; 27% very low-income and 11% low-income. The average earned income for voucher households is \$17,685 annually. Fifty-six percent of voucher participants are disabled (non-specified) and 30 % are elderly. There are 5,684 applicants on the housing choice voucher waiting list. The OHA reports 107 accessible units in the public housing inventory: 78 units for the mobility impaired, and 29 for persons with hearing or vision challenges. Pursuant to a Voluntary Compliance Agreement with the United States Department of Housing and Urban Development (HUD), the Orlando Housing Authority is implementing a comprehensive modification plan to bring its public housing inventory into full compliance with Federal accessibility guidelines.

**The Winter Park Housing Authority (WPHA)** provides 171 public housing rentals to very low-income residents within the City of Winter Park. The Authority was established in 1970 by a city ordinance. Rent is calculated on a 30 percent adjusted gross income basis, and most families are under the poverty level guidelines. The average occupancy rate is 100%. In addition to public housing units, the Authority owns 536 affordable housing units in four complexes. Residents of those complexes are typically below 80% AMI household income level. The WPHA does not offer Section 8 or vouchers, but it is a participating landlord, and it accepts vouchers at the Winter Park Oaks, Railroad Avenue, Tuscany at Aloma, and the Plymouth Apartments.

Both housing authorities were consulted in regards to the following questions.

### **Actions planned during the next year to address the needs to public housing**

**Orlando Housing Authority.** The Orlando Housing Authority (OHA) is the only public housing agency within the City of Orlando providing public housing rentals to low and very low-income persons. The OHA also administers the HUD Housing Choice Voucher Program (referred to as Section 8). For 2018-2019, OHA anticipates receiving \$37,191,403. The anticipated allocations from primary funding sources

are:

- Housing Choice Voucher Program: \$ 29,963,810
- Public Housing Operating Subsidy: \$3,935,220
- Capital Fund Program – Replacement Housing: \$3,292,373

**Winter Park Housing Authority.** The Winter Park Housing Authority (WPHA) plans the following in FY 2018-2019 to address the identified needs: conducting sidewalk improvements, soil erosion containment, replacing all refrigerators and stoves, and replacing bathroom exhaust fans. Camera system was upgraded to include license plate readers at 3 entrances/exits. Office interior cameras are to be added. One additional apartment will be made fully handicapped-accessible.

Long-term redevelopment is being actively pursued with consideration given to HUD's Rental Assistance Demonstration (RAD) program. Other avenues of additional funding are being pursued as WPHA has partnered with a co-developer selected through an RFP process in 2017.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

**The Orlando Housing Authority** has active Resident Associations at its public housing complexes. Resident Association presidents meet monthly with the OHA's President/CEO and staff to discuss programs and policies, upcoming activities, and resident concerns. Residents may pursue homeownership opportunities through coordinated information, referral and counseling services provided at the Moving to Work (MTW) Resource Center, and OHA's Resident Opportunities and Self Sufficiency and Family Self-Sufficiency Programs.

The City's Down Payment Assistance Program is available to all income-qualified residents, including public housing residents, to encourage homeownership. In addition, the City funds workshops and individual homeowner credit counseling, all of which are important on the path to homeownership.

In 2010, the United States Department of Housing and Urban Development (HUD) awarded the Orlando Housing Authority the Moving to Work (MTW) designation that allows housing authorities to implement innovative programs (normally not permitted) to encourage self-sufficiency. The goals, objectives, and activities of the MTW are grounded in 3 statutory objectives established by HUD:

1. Reduce costs and achieve greater cost effectiveness in federal expenditures;
2. Give incentives to families with children where the head of household is working, seeking work, or preparing for work by participating in employment support programs/training to improve self-sufficiency; and
3. Increase housing choices for low-income families.

One of the initial activities under the MTW Program was an increase of the OHA's rent floor to \$225 per month. The rent floor does not apply to the elderly or disabled. Residents unable to pay the \$225 must participate in the MTW Resource Center. Through the services provided at the Resource Center,

residents develop individual action plans and set goals in order to move toward self-sufficiency. The MTW Resource Center offers job readiness training, job recruiting services, childcare, and transportation assistance, if needed. Additionally, as an MTW Demonstration Agency, the OHA can move beyond the boundaries of traditional public housing and Section 8 to address critical needs within the community. OHA developed a program to provide transitional housing, in the form of project-based housing choice voucher (Section 8) assistance to homeless individuals for up to 18 months at the West Oaks Apartments (OHA owned, non-public housing). OHA partners with local homeless service agencies to provide case management support to participants.

**The Winter Park Housing Authority (WPHA)** plans the following to encourage public housing residents' involvement and their participation in homeownership:

- Continue to provide resident association funds through the \$25 per unit per year contribution encouraged by HUD. Provide capacity-building assistance to the Meadows Resident Association. Monitor activities of the Tranquil Terrace Resident Association to assure that a broad selection of activities is offered.
- Continue to provide notices of Board meetings to residents and advertise activities and opportunities for resident involvement in the local newspaper and on the WPHA's website. Hold annual public hearings for the capital fund program and to review budgets.
- Added a Resident Opportunity for Self-Sufficiency (ROSS) Coordinator through HUD grant funding for 3 years. The primary role of the ROSS Coordinator is to link residents with existing services and identify gaps in services that promote self-sufficiency. To that end, 40 residents have participated in at least one session of financial literacy activities, including credit repair, increasing income and savings, and homeownership preparation.
- Continue to work with the Winter Park-Maitland Habitat for Humanity and the Orlando Habitat organizations, as well as the Central Florida Urban League, to offer informational sessions on homeownership. Provide information on the Orange County's down payment assistance program. Continue Executive Director's participation on the County's Affordable Housing Advisory Board and the City of Orlando Affordable Housing Board.
- Bring in speakers, such as the Winter Park Police Department (WPPD), to encourage resident involvement in the community. Offer safety classes through Winter Park Police Department.
- Continue the Second Harvest Food Bank program for Tranquil Terrace and the Meadows family complex and add emergency food pantry services, as well as continue a partnership with the University of Florida Cooperative Extension Program
- Expand transportation options for public housing residents by offering limited shopping shuttles.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Both, OHA and WPHA, were recognized as "High Performers" under the Public Housing Assessment System (PHAS) scoring system. The agencies are not designated as "troubled" by HUD.



## **Discussion**

The City of Orlando is working closely with the Orlando Housing Authority to address the needs of the chronically homeless, including veterans. Orange County also partners with the Winter Park Housing Authority to rehabilitate affordable rental units at the WPHA properties.

In December 2017, the Orlando Housing Authority (OHA) converted Citrus Square Apartments (87 units) from public housing to project-based Section 8 vouchers under the HUD Rental Assistance Demonstration (RAD) program. Citrus Square is still controlled by the Orlando Housing Authority. The OHA will pursue RAD conversion for additional public housing sites in FY 2018-2019. HUD developed the Rental Assistance Demonstration (RAD) program to preserve the nation's assisted housing inventory and to permit housing authorities to convert at-risk public housing properties to project-based vouchers or project based rental assistance contracts under the Section 8 Program. The RAD program provides housing authorities more flexibility to access private and public funding sources, minimizing reliance on unpredictable federal appropriations, and provides enhanced mobility options for residents.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Homeless Services Network (HSN) is the lead agency for the local Continuum of Care (CoC FL-507). The CoC serves a tri-county area (Orange, Osceola and Seminole counties) and neighboring municipalities (cities of Orlando, Kissimmee and Sanford). On an annual basis, the CoC is responsible for the collection of data in order to generate a system performance measures report known as the Point-in-Time (PIT) Count. The PIT Count evaluates the number of individuals experiencing homelessness on a single day. The data outcomes ensure that key-stakeholders and government entities are continuously adjusting their homelessness prevention initiatives and other activities to accommodate current trends. According to the 2018 PIT Count (conducted on January 24, 2018), there is an increase of 17.3% in sheltered and 9.5% in unsheltered population in Orange County, in comparison to the 2017 statistics. Overall, there was a slight increase in the number of homeless individuals (1,539 from 1,522). There are several key factors that influence the rise in numbers, including the new arrival of Hurricane Maria survivors from the Commonwealth of Puerto Rico and the Virgin Islands.

Figures released in June 2018 by the U. S. Census Bureau show an increase of 15,000 in the County's Hispanic population between July 2016 and July 2017; however, that data does not reflect the wave of Puerto Ricans who moved to Florida after Hurricane Maria struck the island two months later. Precise data of islanders migrating to Orange County is difficult to acquire, but the most accurate numbers are from the Florida School Districts, where children from the Caribbean islands are newly registered. The Orange County Public Schools (OCPS) publishes an annual report, which analyses the services rendered to enrolled students identified as displaced under the McKinney Vento Act. The 2017-2018 report indicates an increase of 56.7% in the student homeless population when compared to the 2016-2017 school year. Furthermore, out of the 9,676 homeless students actively enrolled in OCPS, approximately 3,826 youth are acknowledged as hurricane affected. It should be noted, however, that the OCPS' definition of homeless is different from that of HUD.

Overall, homeless programs are being greatly affected by the lack of inexpensive housing, primarily low wages within the region associated with entertainment and tourism industries, and surge of displaced citizens from the last year's natural disasters. Orange County will continue to collaborate with the CoC and stakeholders to accelerate affordable housing initiatives and strengthen target goals identified in the FY 2016-2020 Consolidated Plan. The following section describes the County's goals and specific actions it will undertake in FY 2018-2019.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

During FY 2018-2019 Request for Applications (RFA) process, no agencies applied for street outreach programs. However, some of the agencies funded with CDBG public service and/or ESG funds conduct outreach activities as part of their day-to-day operations. These agencies are listed below:

- Health Care Center for the Homeless, Inc., which annually receives CDBG funds for their mental health counseling and substance abuse services program and was recently awarded \$1M for the construction of a new medical facility, conducts street outreach efforts as part of their Homeless Outreach Partnership Effort (H.O.P.E. team). The team is composed of staff outreach specialists and volunteers working where the homeless live. The team's main goal is to connect clients in the homeless camps or living on the streets of Downtown Orlando with the health services that the agency provides. Among the many services the HOPE Team provides are transportation for medical appointments; obtaining identification cards and birth certificates; referrals for treatment programs and transitional housing; and assistance in accessing mainstream benefits. The team also has a registered nurse, who helps address some medical needs in the field, and a veterans outreach case manager.
- Additionally, Heart of Florida United Way, Inc. (HFUW), which was awarded ESG funds for the rapid re-housing and homelessness prevention programs, offers the Central Florida region's 2-1-1 hotline, a crisis support referral network that connects individuals with local organizations providing critical services. In Orange County, a total of 82,809 calls were received in 2017-2018, with 46.5% of contacts related to housing and shelter, with 31.2% of callers seeking low cost housing options.
- Finally, Covenant House Florida, Inc. was awarded CDBG public service funds and ESG funds for shelter operation. The agency was also awarded CDBG funds to conduct a second phase of renovations on their emergency shelter for homeless youth. Covenant House Florida, Inc. primarily recruits clients through its robust street outreach program. The outreach is conducted by a two-person team canvassing the tri-county area (Orange, Seminole and Osceola counties) and offering assistance to any youth between ages of 18 and 21. Street Outreach Case Managers offer food, blankets, hygiene supplies, basic first aid, crisis counseling, information about agency services, and bus tickets to local resources, as well as transportation of their youth shelter.

The County, through its participation in the Continuum of Care (CoC) monthly membership meetings, as well as the participation on the Planning, Governance, and Resource Allocation & Coordination subcommittees, will continue to collaborate with the CoC in its efforts to determine gaps in housing and service needs of the homeless population, improve the data quality and ensure use of HMIS for recordkeeping and reporting related to the homeless and services provided, promote utilization of the Housing First approach, the Coordinated Entry System, and Housing Navigators to enhance access to appropriate services and speed up the re-housing process.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

In FY 2018-2019, Orange County will spend close to 60 percent of its allocated ESG funding for shelter operations and essential services. The \$311,000 in emergency shelter funding will be divided among the following organizations: Coalition for the Homeless of Central Florida, Inc. (\$135,000 for two facilities

located on its main campus – men, and women and families); Covenant House Florida, Inc. (\$60,000 for a homeless youth shelter); Family Promise of Greater Orlando, Inc. (\$50,000 for a scattered site family shelter program); and Harbor House of Central Florida, Inc., (\$66,000 for a domestic violence shelter). These four agencies are expected to assist a total of 1,000 individuals with overnight shelter accommodations and supportive services. In addition, the County will provide \$30,000 in CDBG funds for IMPOWER, Inc. to support transitional housing and case management program for former foster care youth; \$30,000 for Grand Avenue Economic Comm. Dev. Corp. to fund wraparound case management and support services for formerly homeless individuals to help them stabilize and stay housed; and \$40,000 for LifeStream Behavioral Center, Inc. to fund vocational rehabilitation services for homeless pregnant and postpartum women residing at the Anthony House facility and help them become more self-sufficient.

It should be noted that, of the funded shelters, Coalition for the Homeless of Central Florida, Inc. provides qualified shelter clients with referrals for the active rapid re-housing programs, while Family Promise of Greater Orlando, Inc. continues to run its own rapid re-housing program that is funded with the Orange County general revenue monies and is administered through the Homeless Services Network (HSN). Qualified families from the Family Promise's shelter program are then able to seamlessly transition into housing. Another agency receiving Orange County's general revenue rapid re-housing funds is Catholic Charities of Central Florida, Inc. Together, these two agencies provide rapid re-housing services to over 120 homeless families annually. Referrals for the program come from the Coordinated Entry System, while the HSN's housing locator team assists in finding appropriate housing units.

In April of 2018, Coalition for the Homeless of Central Florida, Inc. has started their Community Health Initiative, which provides free showers, laundry, and clothing for unsheltered persons in Orange County to improve the quality of life for engaged participants. As of June 2018, the program has served 360 unduplicated, unsheltered men, women and children. All clients aided and service transactions are entered into the HMIS.

The number of transitional housing units in Orange County continues to decrease, as a result of a decrease in dedicated funding and a continuing focus on re-housing homeless individuals and families to help them gain independence and self-sufficiency. The 2018 PIT Count reported another decrease in the number of available permanent supportive housing beds, from 551 (2017) to 418 (2018). The Continuum of Care continues to support, promote and obtain funding to expand this activity and keep households from possibly becoming homeless for an extended period of time. Similar to the last year, in this year's NOFA application HUD will allow transitional housing as a component of a rapid re-housing project, with an intent of providing a low-barrier, temporary housing while individuals and families quickly move to permanent housing, with the appropriate program design.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

### **recently homeless from becoming homeless again**

Orange County will continue to collaborate with the local CoC to help house chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth, who might need additional assistance if they are to make the transition to permanent housing. The utilization of the Housing First approach, expanded use of the Coordinated Entry System (CES), and improvements to the quality of HMIS are all meant to provide higher system efficiencies and improved services for the homeless population.

The County seeks to support activities to eliminate homelessness, particularly among literally homeless, families with children, and veterans. According to the 2018 PIT Count, there are 36% of veterans who identify as homeless within the tri-county area of Orange, Osceola, and Seminole counties, of whom 7% are located in Orange County. Furthermore, in the last year, the 2-1-1 hotline received 15,074 calls from veterans, and 53% of inquiries were housing and shelter related. The HUD-Veteran Affairs Supportive Housing (HUD-VASH) program will allocate 65 rental assistance vouchers to Orange County. Participants of the HUD-VASH program will have an opportunity to engage in wraparound case management and clinical services. In addition, 94 homeless individuals with disabilities will receive permanent housing and supportive services under the Shelter Plus Care program.

The 2018 PIT Count also shows that unaccompanied youth rank as the second largest homeless subpopulation in Orange County; therefore, measures will be taken during FY 2018-2019 to ensure that services are strategically provided to eliminate homelessness among youth. Orange County will also continue to use funds and resources to assist with case management for various individuals, including families, victims of domestic violence and youth, to shorten the period of homelessness and guide them towards independent living. Covenant House Florida, Inc. will receive \$35,000 for their Parenting Education and Support (PES) program. Homeless youth (18-20) staying at the shelter will participate in parenting and independent life skills classes. IMPOWER, Inc. will continue to enhance their transitional housing and homelessness prevention program for former foster care youth that are on the verge of homelessness. In addition, Harbor House of Central Florida, Inc. will be awarded \$35,000 in CDBG funds for its Children's Services Program, which provides childcare and case management services for homeless children (0-18) staying at the domestic violence shelter. The Boys & Girls Clubs of Central Florida, Inc. will also receive \$38,000 in CDBG funds for their childcare and afterschool program for homeless and low-income children. While no longer located on the main campus of the Coalition for the Homeless of Central Florida, Inc., the agency is still serving many children of the homeless families residing at the Coalition. Finally, the Coalition will receive \$50,000 in CDBG funds for case management and support services at the Center for Women and Families and the Men's Service Center.

The FY 2018-2019 Action Plan will provide Heart of Florida United Way, Inc. with \$62,000 to assist 15 homeless households that are eligible for rapid re-housing. The County is also working on establishing a rapid re-housing program with state SHIP funds. The program will initially be funded in the amount of \$300,000 per year, and it will serve approximately 60 homeless families on an annual basis.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

According to the National Alliance to End Homelessness (NAEH), a person can become chronically homeless when his or her health conditions become disabling and stable housing is too difficult to maintain without assistance. There are specific risk-factors that place individuals at the verge of homelessness and make it more difficult for them to acquire adequate housing. The 2018 PIT Count reports that persons with mental illnesses are the leading homeless subpopulation in Central Florida, followed by unaccompanied youth. The data recognizes that substance abuse, domestic violence, and HIV/AIDS are health factors that prevent self-sufficiency, leading to homelessness. A recent article released by the NAEH in 2017, states that one in five families will experience domestic violence. Among families that reported domestic violence in the past five years, 88 percent reported that it contributed to their homelessness. Survivors of domestic abuse require supportive services beyond addressing their immediate safety and housing needs in order to improve economic security to achieve self-sufficiency.

In FY 2018-2019, Orange County will fund two agencies – Heart of Florida United Way, Inc. and Southern territorial Headquarters of the Salvation Army – for a total of \$87,950 in ESG funds to provide homelessness prevention services, including financial assistance and case management, to approximately 20 households. In addition, to enhance health equity, increase the quality of life for low-income individuals and families, and to prevent households from becoming homeless, Orange County will fund the following CDBG public services activities.

- Aspire Health Partners, Inc. will be awarded \$55,000 for its Women & Children's Residential Program to provide comprehensive substance abuse treatment and behavioral health care services for pregnant and postpartum homeless and low-income women;
- Community Coordinated Care for Children, Inc. will receive \$186,000 to provide childcare subsidies for children of low-income working families to help those families remain in the workforce;
- Health Care Center for the Homeless, Inc. will receive \$45,000 to provide mental health and substance abuse services to low-income, homeless persons within their outpatient counseling program; and
- Jewish Family Services of Greater Orlando, Inc. will receive \$52,000 for their Family Stabilization Program (FSP) that provides comprehensive case management, financial counseling and crisis intervention for at-risk individuals and families to help them gain financial stability and self-sufficiency.

## Discussion

A number of objectives in the Orange County's 2016-2020 Consolidated Plan, as well as activities planned for FY 2018-2019, address the needs of special needs population. Individuals with disabilities are the nation's largest minority population, and they have the highest unemployment rate of more than 40%. Individuals of all ages with various impairments have significantly more difficulties in finding work than people without disabilities, despite their ability, desire, and willingness to work in the community. People with disabilities suffer the highest joblessness rate of any group in the nation. According to the Bureau of Labor Statistics Report, in 2017, only 19% of people with disabilities were employed. On average, workers with disabilities face significant gaps in pay and compensation, compared to workers with no disability. In Orange County, 15% of the population is considered disabled, according to a 2013 report from the University of Central Florida Institute for Social and Behavioral Sciences. This report also states that 76% of people with disabilities are low-income, and the vast majority of them are renters.

Another minority group that faces severe neglect and financial hardship are the senior citizens. According to a report released by the Elder Workforce Alliance in 2014, Florida has the highest population of senior citizens in America. It is estimated that the population of seniors 65 and over will have a 138% increase by 2030. In 2017, the Florida Department of Elder Affairs clarified that, in Orange County, there are over 216,000 seniors aged 60 and up, the majority being women who live alone (67%). Of those Orange County seniors, about 23,000 live in poverty and almost 25% spend more than one-third of their income on housing, leaving them just one unplanned expense away from a crisis. Additionally, 35,000 elderly persons live with two or more disabilities.

Orange County utilizes CDBG, HOME and SHIP allocations to fund activities for special needs individuals. More specifically, the County will allocate \$1,300,000 in HOME funds for the Tenant-Based Rental Assistance (TBRA) program. The program will provide rental subsidies to 200 elderly and disabled households. In addition, the Homeowner Single Family Rehabilitation program implemented by Orange County will result in rehabilitation of 100 homes, with the majority of those homes owned by the low-income elderly households. The program is funded with CDBG (\$900,000), HOME (\$300,000) and SHIP (\$1,700,000) program funds. The County will partner with Life Concepts, Inc. and Primrose Center, Inc., to use SHIP funds to rehabilitate six (6) group homes providing housing for 84 individuals with developmental disabilities.

Furthermore, the following agencies will receive CDBG funding for FY 2018-2019 to assist them in providing services to the special needs populations.

- **Services for the homeless** – Orange County will allocate a total of \$230,000 in CDBG funds for services for the homeless to be distributed as follows: \$50,000 for Coalition for the Homeless of Central Florida, Inc. to fund shelter and support services; \$35,000 for Covenant House Florida, Inc. for parenting education and support for homeless youth; \$45,000 in funds for Health Care Center for the Homeless, Inc. to provide mental health and substance abuse services; \$30,000 for Grand Avenue Econ. Comm. Dev. Corp. to fund wraparound case management and support

services for formerly homeless individuals; \$30,000 for IMPOWER, Inc. to support transitional housing and case management program for former foster care youth; and \$40,000 for LifeStream Behavioral Center, Inc. to fund vocational rehabilitation services for homeless pregnant and postpartum women residing at the Anthony House facility.

- **Services for elderly** – Orange County will allocate a total of \$150,000 for services for elderly to be distributed as follows: \$120,000 will be allocated to Seniors First, Inc. to provide in-home meal delivery for homebound low-income seniors; and \$30,000 for Consumer Credit Counseling Services of Puerto Rico, Inc. to fund financial education and credit counseling program for low-income elderly.
- **Services for persons with severe disabilities** – Orange County will provide a total of \$175,000 in CDBG funds for services for persons with severe disabilities to be distributed as follows: \$40,000 for Center for Independent Living in Central Florida, Inc. to fund job skills training and mentoring for individuals with disabilities; \$55,000 for Life Concepts, Inc. to fund supportive and transitional living program for individuals with developmental disabilities; \$45,000 for Lighthouse Central Florida, Inc. to fund visual rehabilitation services to older blind persons; and \$35,000 in funds for Primrose Center, Inc. to provide employment training and placement for persons with developmental disabilities.

Finally, Orange County will fund a variety of capital improvement projects that provide or improve access to public facilities for low-income residents, including homeless individuals and special needs populations. In FY 2018-2019, a total of \$1,810,235 in CDBG funds will be used to rehabilitate six public facilities, with funds distributed as follows: \$150,000 for Aspire Health Partners, Inc. to purchase and install an emergency generator at the facility where services to adults and adolescents with mental health, substance abuse and co-occurring disorders are provided; \$700,000 for the Orange County Community Action Division to renovate a vacant County-owned structure into a 2Gen Family Service Center in order to provide wraparound services to low and moderate-income families within the Englewood/Azalea Park Community; \$347,996 for Catholic Charities of Central Florida, Inc. to rehabilitate two existing facilities located on their main campus, where wraparound services for low and moderate-income population are provided; \$192,772 for Covenant House Florida, Inc. for the second phase of improvements on the emergency shelter facility for homeless youth; \$135,978 for Life Concepts, Inc. to fund the second phase of renovations to the Quest Training Center Apopka facility to implement various ADA improvements; and \$283,489 for LifeStream Behavioral Center, Inc. to renovate the Anthony House facility where services to homeless pregnant and postpartum women and their children are provided.



## AP-75 Barriers to affordable housing – 91.220(j)

### Introduction:

Affordable housing is a high priority in Orange County, and it has been identified as one of the primary needs in the 2016-2020 Consolidated Plan. However, Orange County and the City of Orlando continue to be some of the hottest and tightest rental markets in the nation. According to the data from the Apartment Association of Greater Orlando, the average occupancy for market rate multi-family units in the past few years was 95-97%, while the annual rent growth between 2014 and 2018 was 4-7%. The occupancy rates for affordable (rent-restricted) units are at 98-99%, with no annual rent growth between 2010 and 2017. In 2018, due to the changes in the annual median income, the affordable rents were increased by 3.5%.

Barriers to affordable housing identified in the 2016-2020 Consolidated Plan continue to exist, and they include the following:

- **Affordable housing inventory** – The shortage of affordable rental housing continues to result in rising rents while the homeownership rate in Orange County is declining. The American Community Survey data indicates that the homeownership decreased from 65% in 2010 to 60% in 2016. At the same time, *The Gap: A Shortage of Affordable Homes* Report released in March of 2018, stated that the Orlando-Kissimmee-Sanford metropolitan area only has 17 units that are affordable and available per 100 renter households (compare to 18 units reported in 2017).
- **Low wages** – Orange County and the Central Florida region continue to have relatively low wages, making it very difficult for average working families to afford renting or buying. The *Out of Reach 2018* Report produced by the National Low Income Housing Coalition states that, in order to afford a current level of rent and utilities for a two-bedroom apartment, a household in Orange County must earn \$21.08 per hour, which requires working 2.6 full-time jobs at a minimum wage (compare to \$19.27 per hour, or 2.4 full-time jobs, reported in 2017). Additionally, the U.S. Census and American Community Survey data indicates that 110,199 (31%) of Orange County households, including renter and owner households, are cost-burdened, or paying more than 30% of their income towards housing costs.
- **Credit history** – The lack of credit history or bad credit may still affect the ability of working families to obtain financing for purchasing a house or prevent them from accessing a rental unit.
- **Change in demographics** – The Central Florida region is expected to grow by 51% by 2040, which is likely to result in significant demographic changes, with different people demanding different types of housing. Therefore, the traditional development model that mostly produces detached single-family homes and multi-story apartments will need to be changed to introduce more housing types necessary to satisfy the needs of the growing population.

In summary, the regional housing trends closely mirror national trends and include the following:

- Overall housing production is down;
- Demand for housing exceeds supply;

- There is a substantial shift to renting, while the ownership rate is declining; and
- Housing units are getting larger and more expensive, while the average household size is getting smaller.

In Orange County, the housing inventory is the lowest in the past decade. The multi-family production exceeds production of single-family units, but the majority of multi-family units produced are market-rate. Overall, there is not enough diversity in the housing stock to meet the needs of the community.

The Regional Affordable Housing Initiative, which was started in 2016, is a partnership between Orange, Seminole and Osceola counties, and the City of Orlando aimed at finding collective solutions to the common problem of the shortage of affordable housing in the region. In the past year, the partners took an in-depth look at the land development regulations, zoning, and transportation issues to identify barriers to affordable housing and come up with a regional policy framework to address such barriers.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Objective 1.2 of the Consolidated Plan suggests that offering regulatory incentives might help support creation of affordable housing units within the County. Orange County continues to offer expedited permitting to certified affordable housing projects and an impact-free subsidy program to affordable housing projects aimed at very low and low-income households. In addition, the recent changes to the Local Housing Assistance Plan (under SHIP) allow for the creation of a Revolving Loan Fund for the construction of owner-occupied affordable housing. Funds will be available at the very low interest rate to non-profit housing developers to be used for land acquisition, development costs, and vertical construction. The County is currently working on the implementation of the Fund.

As part of the Regional Affordable Housing Initiative, Orange County is actively trying to identify and address the regulatory barriers to affordable housing. Since Fall of 2016, the County hosted the summit and hosted/participated in three workshops to identify areas suitable for future affordable housing development, review various affordable housing designs and prototypes, and to present a regional affordable housing framework. The policy framework, which was revealed at the last workshop that took place in April of 2018, included the following goals and strategies the regional partners agreed on.

**Mission:** Establish a regional framework for addressing the housing needs in the Central Florida region.

**Goal 1:** Create more housing supply

- Review & modify development regulations
- Promote Adaptive Reuse of sites and structures
- Encourage mixed-income development
- Facilitate partnerships to develop diverse housing types

- Promote State housing legislation

**Goal 2:** Diversify housing types in the focus areas

- Explore and support “Missing Middle” & mixed-income development
- Encourage diverse live-work unit types
- Establish or expand mixed-use zoning districts
- Promote sustainable building & infrastructure techniques

**Goal 3:** Preserve and protect existing affordable housing stock

- Encourage rehabilitation of existing units
- Identify & preserve expiring affordability covenants
- Build capacity for local nonprofit housing developers
- Incentivize affordability contract extensions
- Establish regional and local gap financing sources

**Goal 4:** Integrate mixed-income neighborhoods

- Promote mixed-income communities
- Encourage affordable housing near jobs, transit & services
- Support mixed-use, walkable neighborhoods
- Work with local colleges and universities to refine planning curriculum and encourage “Missing Middle” housing types

**Goal 5:** Educate renters and buyers of housing affordability resources

- Increase awareness of affordability resources
- Educate community on factors that affect housing affordability
- Expand pre-purchase education and training
- Support investments in workforce education and training

To enhance implementation of the regional mission, goals and associated strategies, the partners identified a number of “tools” that could be used, such as regulatory alternatives, development incentives, funding sources, and partnership opportunities.

**Discussion:**

Orange County will continue to engage the Affordable Housing Advisory Board (AHAB) and participate in the regional roundtable discussions in order to find additional incentives and promote the development of affordable housing units within the County and in the region. The staff from Planning and Housing and Community Development Divisions will be presenting the regional policy framework summarized above to the Board of County Commissioners in July of 2018. Upon approval of the framework, next steps will be developed to allow for implementation of some of the strategies included in the

framework. The County will continue to refine the tools of the framework and to meet with regional partners on a quarterly basis for progress updates.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The following section of the Annual Plan provides a summary of actions and activities Orange County plans to undertake in FY 2018-2019 to address certain issues, such as meeting underserved needs, maintaining affordable housing, reducing lead-based paint hazards, reducing the number of poverty-level families, developing institutional structure, and enhancing coordination between public and private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The 2016-2020 Consolidated Plan identifies the following priority needs in Orange County: (1) Affordable Housing; (2) Homelessness; (3) Public Services, and (4) Non-Housing Community Development. Orange County recognizes that there are barriers and obstacles to meeting existing needs, mostly caused by the continuous population growth and low wages associated with the large number of jobs in the service industry. With the funding available in FY 2018-2019 through the CDBG, ESG, HOME, local revenue funds, and other resources, the County plans to implement the following activities geared towards meeting its underserved needs.

- **Affordable Housing** – As the overall demand for affordable units continues to increase within the County and throughout the Central Florida region, Orange County will focus more efforts on preservation and creation of new units. At least five activities are planned for the next fiscal year that are geared towards creation of the new units: 96 rental units will be constructed for very low and low-income seniors as part of the Emerald Villas Phase II (carry-over project from FY 2017-2018); eleven (11) County-owned lots will be donated to local non-profits to construct affordable homes; the County will also construct two single-family units to be used as rentals for formerly homeless families; and it plans to cover pre-development costs of constructing six rental units as part of the Maxwell Garden Family Homelessness Housing project. Orange County will rehabilitate 454 rental housing units at two apartment complexes and provide 100 low-income homeowners with housing rehabilitation services. Additionally, the County will assist 140 new homebuyers with direct financial assistance under the State Housing Initiatives Program (SHIP). Finally, Orange County will provide rental subsidies to 2,038 households under the Tenant-Based Rental Assistance (TBRA) program and Section 8 Housing Choice Voucher program. Furthermore, Orange County will fund rehabilitation of six (6) group homes providing housing to 84 individuals with disabilities.
- **Homelessness** – Orange County will expand its efforts to reduce and prevent the incidence of homelessness. The County will spend \$518,950 in ESG funding on activities that include emergency shelter operations, rapid re-housing, homelessness prevention and administration of the Homeless Management Information System (HMIS). Orange County will use HUD-VASH vouchers to secure funding for 65 homeless veterans in need of housing; and Shelter Plus Care funding to assist 94 homeless individuals with disabilities in getting permanent housing and supportive services. Orange County is working on implementation of a rapid re-housing program

to house approximately 60 families per year using SHIP funds. The County will also renew its rapid re-housing agreement with HSN for \$1.5M to house 120 families per year. The County will provide CDBG public services funding to the Health Care Center for the Homeless, Inc. and Aspire Health Partners, Inc. to ensure provision of medical and mental health and substance abuse services to homeless and very low-income individuals; and it will fund the transitional housing and homelessness prevention program for former foster care youth carried out by IMPOWER, Inc. Furthermore, Orange County will fund vocational rehabilitation services for homeless women residing at the Anthony House Facility, and the wraparound case management and support services for formerly homeless individuals offered by Grand Avenue Econ. Comm. Dev. Corp.

- **Public Services** – Orange County will strive to address obstacles to meeting underserved needs in a number of public service areas. The CDBG funding for public services is expected to benefit 1,200 low income individuals with such activities as case management and crisis intervention; job training and placement; various services for the homeless individuals and families, frail elderly, and persons with severe disabilities; childcare assistance and subsidies; and self-sufficiency skills training.
- **Non-Housing Community Development** – The County will use CDBG capital improvement funds for rehabilitation of six public facilities, to include purchase and installation of an emergency generator at the facility where services to adults and adolescents with mental health, substance abuse and co-occurring disorders are provided; renovation of a vacant County-owned structure into a 2Gen Family Service Center in order to provide wraparound services to low and moderate-income families; rehabilitation of two existing public facilities where wraparound services for low and moderate-income population are provided; a second phase of improvements on the emergency shelter facility for homeless youth; a second phase of renovations to the Quest Training Center Apopka facility to implement various ADA improvements; and renovations to the Anthony House facility where services to homeless pregnant and postpartum women and their children are provided.

### **Actions planned to foster and maintain affordable housing**

In FY 2018-2019, Orange County has planned a number of activities to help preserve the existing supply of affordable housing units and ensure sustainable investments in affordable rental housing. A list of planned activities is included below:

- **New housing development** – The County has designated approximately \$3.5M in NSP funds to develop 96 rental housing units for low-income seniors as part of Emerald Villas Phase II (carry-over project from FY 2017-2018). Orange County will also donate eleven (11) County-owned properties to two non-profit agencies – Habitat for Humanity of Greater Orlando, Inc. and Homes in Partnership, Inc. – to develop affordable housing. In addition, the County will partner with Grand Avenue Econ. Comm. Dev. Corp. to develop six (6) single-family homes on the property owned by the agency, to be used as rentals for qualified formerly homeless households. INVEST funds will be used to pay for pre-construction development costs. Finally,

the County anticipates receiving close to \$1.4M in local SHIP allocation for affordable housing activities that include investments in new housing development.

- **Rehabilitation of existing units** – The County has designated a total of \$1,272,895 in CDBG funds (FY 2018-2019 and reprogrammed funds) for rehabilitation of two affordable apartment complexes – Maxwell Terrace (274 units) and Tuscany at Aloma (180 units). Additional proposals for rental housing rehabilitation might be accepted and evaluated throughout the fiscal year. The County will continue to use CDBG (\$900,000), HOME (\$300,000) and local SHIP funds (\$1.7M) to conduct homeowner housing rehabilitation activities for qualified low-income households, with the priority given to seniors and persons with disabilities. It is anticipated that approximately 100 low-income homeowners will benefit from the Homeowner Single-Family Rehabilitation Program.
- **CHDO projects** – HOME funds require a minimum 15 percent set-aside for activities with Community Housing Development Organizations (CHDOs), with \$412,367 allocated for CHDO projects in FY 2018-2019. Orange County plans to utilize this set-aside for the creation of new affordable units. Each project must meet HOME eligibility criteria, including CHDO qualification status and a risk assessment of the project. One potential CHDO activity might be a construction of two (2) single-family homes on land owned by the Hannibal Square Community Land Trust, to be used as rentals for qualified very low and low-income households, including formerly homeless households.
- **Rental subsidies** – The rental assistance subsidies are funded under the HOME Program for Tenant Based Rental Assistance (TBRA), Section 8 Housing Choice Voucher Program, HUD-VASH program and Shelter Plus Care, as well as rental subsidies paid as part of the homelessness prevention programs funded under the ESG. The TBRA allocation under HOME is \$1,300,000 to serve 200 low-income seniors and/or individuals with severe disabilities. With Section 8 allocation of \$10,086,929, HUD-VASH allocation of \$290,000, Shelter Plus Care allocation of \$676,113, and ESG homeless prevention allocation of \$87,950, Orange County plans to provide rental assistance to a total of 2,217 households.
- **Homeownership** – The County utilizes the Neighborhood Stabilization Program (NSP) and the down payment assistance program funded under SHIP to provide homeownership opportunities to low-income residents of Orange County. Currently, the County has four (4) NSP homes listed for sale and one property being renovated. No additional foreclosed homes will be purchased/renovated by Orange County; however, the County partners with Habitat for Humanity of Greater Orlando, Inc. to conduct similar activity using NSP funds. In FY 2018-2019, the County will initiate the NSP program close-out. As part of the County's commitment to increasing homeownership opportunities for low and moderate-income residents, a total of \$1.2M in SHIP funds will be used to assist approximately 140 qualified first-time homebuyers with down payment and closing costs.

### **Actions planned to reduce lead-based paint hazards**

Orange County will use the Lead-Based Paint Hazard Program, which is included under Objective 1.3, to address lead-based paint hazards in the County. While no funding is dedicated to the program in FY

2018-2019, CDBG funds from prior two years are still available for this project. All housing activities supported by funding administered by HUD's Office of Community Planning and Development must comply with Title X of the Housing and Community Development Act of 1992, Lead-Based Paint Regulation. This regulation expands the requirements to protect occupants and workers from lead-based paint hazards. In addition, it requires testing for lead, stabilization, and control or abatement in the event that lead is found on the property. Orange County will continue to implement HUD's Lead-Based Paint Hazard Reduction strategy through its Lead-Based Paint Hazard Program. This strategy includes incorporating the approved Lead-Based Paint Hazard Reduction regulations into all housing programs operated by the Housing and Community Development Division and into federally funded housing programs implemented by subrecipients. The program will assist in the detection and abatement of lead-based paint hazards during the housing rehabilitation activities for the purpose of providing safe and decent housing for low to moderate-income households. The program funding can also be used to conduct lead-based inspections of emergency shelters funded under the ESG program.

In addition to the Lead-Based Paint Hazard program administered by Orange County, all capital improvement and housing projects that involve renovations to the buildings constructed prior to 1978 are required to submit results of the lead-based paint testing as part of the Request for Applications (RFA) process. If such test results are not available, the agency (when selected) is made aware of its responsibility to conduct testing and submit the results of it prior to execution of a project administration agreement with the agency. The funding might be contingent upon the results of the testing.

### **Actions planned to reduce the number of poverty-level families**

Preserving the existing affordable housing stock and adding more units are important activities contributing to reducing the number of poverty-level families and helping them to avoid homelessness. Additional activities aimed at reducing the number of poverty-level families include job training and placement services and self-sufficiency skills training, both of which help with family stabilization needs, as well as renovation of public facilities that provide services to low and moderate-income individuals and households.

The affordable housing activities funded in the FY 2018-2019 include rehabilitation of rental units and homeowner-occupied housing, construction of rental units for low-income seniors, construction of affordable single-family units and units to be used as rentals, and financial assistance for the first-time homebuyers. The County will also fund activities related to homelessness prevention and crisis intervention. The Heart of Florida United Way, Inc. and Southern Territorial Headquarters of the Salvation Army will receive ESG funding in the amount of \$87,950 to provide homelessness prevention services to approximately 20 households.

In order to expand access to public services and encourage self-sufficiency among low-income persons and their families, Orange County will provide \$107,000 in CDBG funding for case management and crisis intervention services; \$55,000 for job training and placement activities; \$230,000 for services for the homeless, to include vocational rehabilitation services and wraparound case management; \$150,000



for services for elderly, including financial education and credit counseling; \$135,000 for services for persons with severe disabilities; \$259,000 for subsidized childcare assistance and afterschool programs for homeless children and children from low-income families, as well as childcare and case management services for children residing at the domestic violence shelter; and \$40,000 for employment and youth transition program that will provide jobs skills training and ongoing support to individuals with disabilities to help them become more self-sufficient.

Additionally, similar to prior years, in FY 2018-2019 Orange County plans to utilize CDBG funding for the rehabilitation and improvements to community and/or social service facilities serving limited clientele. Aspire Health Partners, Inc., which provides mental health and substance abuse treatment for low-income and homeless clients, will receive \$150,000 in CDBG funds to purchase and install an emergency generator at the facility where services to adults and adolescents with mental health, substance abuse and co-occurring disorders are provided. Covenant House Florida, Inc. will be funded in the amount of \$192,772 for the second phase of improvements on the emergency shelter facility for homeless youth, to include general repairs to the kitchen, dining room and common areas. Life Concepts, Inc., which provides vocational and training programs for persons with developmental disabilities, will be awarded \$135,978 in CDBG funds for the second phase of renovations to the Quest Training Center Apopka facility to implement various ADA improvements (the project includes replacement of floors, installation of handicap ramps and automatic door operators, and sidewalk and parking lot improvements). Furthermore, LifeStream Behavioral Center, Inc. will be funded in the amount of \$283,489 to renovate the Anthony House facility where services to homeless pregnant and postpartum women and their children are provided (to include general improvements and modifications to the structure(s) to increase the facility's capacity).

In addition, the County will provide CDBG funding for a capital improvement project to the agency that serves as a hub for services for low-income residents. Catholic Charities of Central Florida, Inc. will be awarded \$347,996 to rehabilitate two existing buildings located on their main campus, where wraparound services for low and moderate income population are provided (renovations will include HVAC repairs and replacement, roofing, painting, and improvements to the parking lot). Finally, the CDBG funds in the amount of \$700,000 will also be provided to the Orange County Community Action Division to renovate a vacant County-owned structure into a 2Gen Family Service Center in order to provide wraparound services to low and moderate-income families within the Englewood/Azalea Park Community, a low-income neighborhood that traditionally lacks public facilities and much needed services.

### **Actions planned to develop institutional structure**

The institutional structure for implementation of activities and projects under the Consolidated Plan and Annual Action Plans consists of numerous partnerships involving public and nonprofit agencies and private organizations. Orange County is currently focused on production and preservation of affordable housing and improving its institutional delivery system. Investments in this goal have led to developing regional approaches aimed at resolving the housing situation of the most vulnerable populations and setting the foundation for creating new solutions to housing problems in the region.

More specifically, Goal 1 of the Consolidated Plan speaks of collaboration with local and regional stakeholders on provision of affordable housing for low to moderate-income households. The following actions are planned for FY 2018-2019 to enhance this goal.

- **Regional Affordable Housing Initiative** – Orange County will continue to partner with neighboring jurisdictions – Osceola and Seminole counties and the City of Orlando, to implement recommendations of the Initiative, share progress and discuss any issues. More specifically, the partners will meet on a quarterly basis, and the regional policy framework developed as a result of the Initiative might be adjusted to accommodate any new findings and changes in the demographic and housing trends within the Central Florida region.
- **Revolving Loan Fund** – The County will proceed with implementation of a revolving loan fund available to local non-profit agencies to cover land acquisition, pre-development and/or construction costs of affordable owner-occupied housing. Orange County has initially designated \$1.5M in SHIP funds for this purpose. Additionally, the County will continue to work with partner jurisdictions on implementing a regional revolving loan fund to help finance production of affordable housing units in the region and improve the capacity of local non-profit agencies for developing housing.
- **Policy and Code Changes** – Based on the recommendations of the Regional Affordable Housing Initiative, Orange County will proceed with initiating policy and code changes to incentivize production of affordable housing. These changes will allow for more flexibility and diversity of housing stock, and they will also guide development of new units into the locations more suitable for affordable housing developments (those located in close proximity to transit routes, services, and employment centers).
- **Alternative Funding Sources** – Orange County will continue to explore alternative resources/funding sources for affordable housing development at the regional level, such as linkage fees. The County also plans to continue researching alternative approaches to reducing impact fees for affordable housing developments (in addition to subsidies).
- **Local and Regional Partnerships** – The County understands the importance of developing partnerships and collaborations with other jurisdictions, community and neighborhood organizations, non-profit agencies, and private developers and housing providers that are needed to develop and implement solutions to addressing affordable housing crisis in the Central Florida region. Orange County will continue to actively seek out new partnerships and establish relationships necessary to preserve and expand the supply of affordable housing within the County and in the region.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

The Orange County Housing and Community Development Division continues to seek and maintain successful partnerships with local public, private, and nonprofit agencies that share the same commitment to community development and provision of services. To enhance coordination between the agencies involved, the County will participate with and/or support the following organizations and

actions.

- **Affordable Housing Advisory Board (AHAB)** meets quarterly to review existing and proposed policies and procedures, ordinances, land development regulations, affordable housing incentives, and programs that influence the affordability of housing. Composition of the AHAB comes from volunteer housing professionals, advocates with experience and active roles in the affordable housing field, very low and low-income persons, and at-large representatives.
- **Community Development Advisory Board (CDAB)** serves as a liaison between the Board of County Commissioners, the Housing and Community Development Division, and Orange County residents. The County's six district commissioners appoint the CDAB members, who are all volunteers, and the Orange County Mayor appoints one at-large member.
- **Homeless Services Network of Central Florida (HSN)** is the lead agency for the Continuum of Care (CoC) in the area. HUD requires consultation between each CoC and local jurisdictions on homelessness and ESG needs. The Division staff attends monthly CoC general membership meetings, as well as subcommittee meetings, to monitor homelessness trends and ensure collaboration among service providers. The HSN also administers the Homeless Management Information System (HMIS), and it has a Housing Locator Team, whose services are available to local providers.
- **Regional CDBG Grantees** are consulted when working on Annual Action Plans to ensure coordination on issues requiring a regional approach, such as affordable housing challenges. In FY 2018-2019, Orange, Osceola and Seminole counties and the City of Orlando will continue to collaborate on the Regional Affordable Housing Initiative and on the implementation of the regional policy framework developed as a result of the Initiative.
- **Homebuyer Education Counseling** – The County contracts with agencies to provide mandatory pre-purchase counseling for the County's down payment assistance program using SHIP. Orange County is currently in the process of selecting agencies to serve as providers of counseling services.
- **County Departments and Divisions** – The Housing and Community Development Division works collaboratively with the Planning Division on such activities as the Housing and Future Land Use Elements of the Comprehensive Plan, Land Development Code (affordable and workforce housing standards), impact fees research, affordable housing strategies, and the Regional Affordable Housing Initiative. The Housing and Community Development Division plans to continue working with other County departments/divisions to implement community development and revitalization initiatives that benefit low-income neighborhoods.
- **Housing Authorities** – Orange County coordinates with the Orlando Housing Authority (OHA) and Winter Park Housing Authority (WPHA) on issues related to maintaining and developing affordable housing for low-income and moderate-income residents. Both agencies have provided information for the 2018-2019 Annual Action Plan.
- **Community Housing Development Organizations (CHDOs)** – Under the HOME program, the County encourages private and nonprofit organizations to apply for certification as a CHDO. A minimum of 15% of the annual HOME allocation is set aside for use by CHDOs in the development of affordable housing.

**Discussion:**

Additional actions planned for FY 2018-2019 are related to fair housing issues identified in the 2016-2020 Analysis of Impediments to Fair Housing Choice. The analysis concluded that a number of impediments still exist in both, public and private sectors, and recommended a list of actions to address the identified impediments. The recommended actions included outreach activities, continued support of affordable housing projects, expanded fair housing training, and collaborations with consumer advocacy groups aimed at raising awareness about predatory lending and housing practices.

Consistent with the recommended course of actions, in FY 2018-2019 Orange County will continue to undertake the following fair housing activities recommended in prior years: fair housing education; training of CDBG, ESG and HOME program subrecipients involved in the provision of shelter and housing on fair housing issues; technical assistance; conciliation; referrals and follow-up for fair housing compliance; and exploring partnerships with the private sector and other jurisdictions to promote reinvestment in housing and other sectors, particularly in disadvantaged communities.

A total of \$5,000 from CDBG Administration has been designated to conduct Fair Housing education and outreach in FY 2018-2019, in addition to funds allocated in prior years and left partially unspent.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

In addition to federal guidelines, there are specific program requirements that a jurisdiction must comply with for projects planned with CDBG, HOME and ESG funds. This section of the Action Plan addresses special conditions and provisions applicable to projects funded under these programs.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	95.00%

## **HOME Investment Partnership Program (HOME)**

### **Reference 24 CFR 91.220(l)(2)**

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

Orange County does not intend to use other forms of investment for the HOME program that are not described in the United States Code of Federal Regulations Title 24, Part 92 Section 92.205(b).

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

Pursuant to 24 CFR 92.254 Orange County shall recapture HOME funds if the assisted housing does not continue to be the principal residence of the family for duration of the Period of Affordability. If all or any part of the property or any interest in it is sold, rented, refinanced, conveyed, or transferred, the HOME investment in the property shall be recaptured. The amount to be recaptured shall be subject to the available net sales proceeds. Recapture provisions for single family homeownership and rehabilitation assistance are enforced in the deed and through a promissory note.

Orange County utilizes local SHIP funds for down payment assistance and is not planning to utilize HOME funds for this activity in FY 2017-2018. Under SHIP funds, if the assistance is between \$10,000 and \$30,000, there is a ten (10) year lien on the property. When HOME funds are used for down payment assistance, the amount of HOME funds subject to recapture is based on the amount of assistance identified in the note and deed that enabled the homebuyer to purchase the property. The amount of assistance provided shall be recaptured by Orange County in full upon default. In the event of a foreclosure or short sale, or transfer in lieu of foreclosure, recapture provisions will be recovered based on the net proceeds available from the sale as established by the written agreement. In the event that there are no net proceeds from the foreclosure, repayment is not required and HOME requirements are considered satisfied.

- 3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:**

There are no plans for FY 2017-2018 to utilize HOME funds to acquire affordable units. If HOME funds are used to acquire affordable units, the amount of HOME funds subject to recapture will be based on the amount of assistance identified in the note and deed of the purchased property. The amount of HOME assistance provided shall be recaptured by Orange County in full upon resale, transfer of ownership, abandonment or as established by the written agreement.

- 4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:** There are no plans to utilize HOME funds to refinance existing debt secured by multifamily housing.

**Emergency Solutions Grant (ESG)  
Reference 91.220(I)(4)**

**1. Include written standards for providing ESG assistance (may include as attachment)**

Additional ESG policies and procedures for Subrecipients engaged in Rapid Re-housing and/or Homelessness Prevention are described below.

**Income Limits**

The “Extremely Low Income (ELI) families” limits do NOT apply to ESG. ESG does not use the ELI measure to establish income limits, but instead uses the 30% of Area Median Income (AMI) income limits. Subrecipients must use the 30% AMI table (provided annually by Orange County) to avoid incorrect determination of eligibility for some applicants.

ESG income eligibility is based on the HUD income limits in effect at the time of income verification, and not on the HUD income limits that correspond with the grant year under which ESG funds were awarded.

**Rapid Re-housing Income Requirements:** – An income assessment is not required at initial evaluation. At re-evaluation, (not less than once annually), the participant’s household annual income must not exceed 30% of area median family income, as determined by HUD, with adjustments for family size.

**Homelessness Prevention Income Requirements:** ESG limits eligibility for homelessness prevention assistance to individuals and families with incomes below 30 percent of AMI at intake, and incomes that do not exceed 30 percent of AMI at re-evaluation (not less than once every 3 months).

**General Requirements:**

- All client files must contain documentation on the current housing status at intake and determination of a client meeting one of the established HUD definitions of “homelessness” to help determine the type of assistance to be provided.
- Re-assessments (or re-evaluations) are required for program participants receiving assistance.
- Case management is required at least once per month.
- Duration of rental assistance :
  1. Short Term - up to 3 months;
  2. Medium term: An additional 9 months (total of 12 months including short-term assistance, and after re-evaluation).
- Maximum Level of Assistance\* - There is a maximum level of assistance and a minimum required payment from the client.
  1. Financial Assistance: Max of \$3,000 per household for rent deposits, moving costs, storage, utility and rent arrears;

2. Rental Assistance: Max of \$1,300 per household per month in combined rent and utilities;
3. Total max: Up to \$10,000 (not including financial assistance) over 12 months.
4. Minimum client contribution to rent: \$25, with subsequent increases to establish stability.

NOTE: \* These levels are specific to the County, as permitted by HUD, and are subject to change.

- Landlord/Vendor Payments (rents, utilities and other payments) will be paid directly to the landlord/vendor.
- Housing Inspections are required prior to clients receiving this type of ESG assistance.
- Fair Housing market rates apply.
- Lead-based paint remediation and disclosure applies to all ESG funded housing.

**2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

Local participating homeless agencies and organizations have recently began accessing the Coordinated Entry (CES), a client-centered system that, through a data driven and real time process, streamlines access to the most appropriate intervention for each person experiencing a housing crisis. This system is accessed by all participating agencies and administered by the Homeless Services Network of Central Florida (HSN), a designated agency of the Continuum of Care. Clients are assessed using evidence-based tools and a standard intake process. They are entered into a Registry and are assigned a Housing Navigator. Clients are then prioritized based on vulnerability and matched to the most appropriate intervention or project type. These options may include rapid re-housing, supportive housing, homeless prevention, etc. Clients are then referred to CES for housing services. This coordinated system helps eliminates duplicate referrals, moves clients through the system faster by prioritizing the most vulnerable, and delivers better results.

Another advantage of this system is that it allows for better use of resources and evidence-based practices. HSN works with ESG funded agencies by providing training and extended participation in the Coordinated Entry System.

**3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).**

The process for making sub-awards under ESG is performed on a competitive basis. Once Orange County receives HUD's funding notification, the Request for Applications (RFA) process begins with a public notice that is published in the local newspapers announcing the expected ESG award and dates for the technical assistance workshops for prospective applicants. The RFA process lasts approximately 45 to 60 days. Once the applications are received, staff from the Housing and



Community Development Division will review the applications and make recommendations for funding to the members of the Community Development Advisory Board (CDAB).

With many aspects that must be considered in selecting the projects that will be funded with federal funds under the Action Plan, including the Emergency Solutions Grant (ESG), Orange County utilized the following process to determine if federal funds will be used to fund an activity with ESG:

Step #1: Determine if the activity is eligible in accordance to federal statutes.

Step #2: Determine if any of the proposed activities fall within a category explicitly ineligible (such as assistance for the general conduct of government, political or religious activities paid with HUD funds or others identified in the statutes).

Step #3: Determine if beneficiaries of the project are eligible. The ESG activity benefits eligible homeless persons in accordance to the provisions established in Part 576.2 .

Step #4: Review the proposed costs of the activity to determine if they appear to be necessary and reasonable. Conduct a financial risk analysis in accordance to 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements.

Step #5: Determine if there is a need to fund the project with ESG funds.

Step #6: Determine the organization's experience and capacity to carry out the project.

Step #7: Determine funding availability for the project.

A public hearing is held in the month of June to solicit comments from the public about the recommendations for funding. The Orange County Board of County Commissioners must approve all funding recommendations prior to final submission to HUD, on or before August 15 of any given fiscal year.

**4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.**

Consultation with the Continuum of Care is critical for the development of homeless strategies for the Annual Action Plan. The CoC's lead agency, the Homeless Services Network of Central Florida, also participates in the evaluation of project proposals. Additionally, recommendations are received from homeless agencies and community networks through our citizen participation process. Other consultations include the Affordable Housing Advisory Board and the Community Development Advisory Board. Both boards are composed of representatives from each district in Orange County, and an at-large member appointed by the Mayor.

Orange County is an active participant of the Central Florida Commission on Homelessness and CoC, and the County staff regularly participates in regional meetings, subcommittees and focus groups to discuss homeless issues that are used in considering policies and funding decisions.

## 5. Describe performance standards for evaluating ESG.

Listed below are Orange County's standards for providing ESG assistance.

The ESG funds may be used for the following:

- **Street Outreach** – Funds are intended to meet the immediate needs of unsheltered homeless persons by connecting them with emergency shelter, housing, and/or critical health services. Eligible costs and program requirements are provided at 24 CFR 576.101.
- **Emergency Shelter** – Funds may be used for renovation of existing shelters or conversion of buildings to shelters, paying for operating costs, and providing essential services. Eligible costs and program requirements are provided at 24 CFR 576.102.
- **Rapid Re-Housing** – Funds are used to quickly move homeless persons into permanent housing through housing relocation and stabilization services and short- and/or medium term rental assistance. Eligible costs and program requirements are provided at 24 CFR 576.104.
- **Homelessness Prevention** – Funds are used to prevent a person or family from moving into an emergency shelter or living in place not meant for human habitation by relocation and stabilization services and short- and/or medium-term rental assistance. Eligible costs and program requirements are provided at 24 CFR 576.103.

ESG written policies and procedures require the following standards for Subrecipients:

- **Evaluation of Eligibility** – an initial evaluation for all persons/households is required. Client/household must meet ESG definition for “homeless” or “at risk of homelessness”.
- **Targeting and Provision of Essential Services** – including, in the case of emergency shelters and street outreach activities, outreach conducted directly or in partnership with other agencies
- **Specific Exit and/or Termination process** – subrecipients must have an Exit process and a Termination process (written notice to participant, etc.) that meet ESG guidelines.
- **Program Policies and Procedures** – subrecipients providing emergency shelter must have policies in place for assessment, prioritization, and reassessment of need for essential services. Additionally, the policies on admission, diversion, referral and discharge procedures, to include standards regarding the length of stay, if any, and safety and shelter needs of special populations, such as victims of domestic violence and individuals and families with the highest barriers to housing who may be likely to be homeless for longer periods, must be clearly described.
- **Coordination among Service Providers** – subrecipients must assist each client in obtaining the needed access to mainstream and other resources to help them in obtaining housing stability (24 CFR 576.400(b) and (c)).
- **Documentation and Recordkeeping** – agencies must follow verification and recordkeeping guidelines pertaining to applications for assistance, to include procedures ensuring record confidentiality.

- **Affirmatively Furthering Fair Housing** – agencies have a duty to affirmatively further fair housing opportunities for classes protected under the Fair Housing Act, and agency staff must be aware of Fair Housing rules that can affect clients.
- **Conflict of Interest Rules** – these apply to all employees, landlords, clients, agents, etc. (for example, clients cannot rent from housing owned by grant subrecipients or relatives.)
- **Use of HMIS** – HUD requirement for all ESG-funded subrecipients for data collection; providers of services to victims of domestic violence can utilize a comparable system.
- **Continuum of Care (CoC) participation.**
- **Coordinated Entry System (CES) participation** – for efficient assessment and placement of individuals and families.

## Discussion

Orange County evaluates ESG performance by funded agencies based on the following standards:

- Subrecipient's use of an appropriate intake process and screening tools (to include utilization of the Coordinated Entry System and income and residency verification, when applicable);
- Length of time (days) program participants stay in the program and length of time agency takes to re-house households (for rapid re-housing programs);
- Frequency and quality of case management;
- Recertification (re-evaluation) of program participants, as required; and
- Compliance with requirement to input data into HMIS (or a comparable system used by providers of services for victims of domestic violence) and submit monthly reports.

## **Grantee SF-424's, SF-424D's and Certifications**

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

OMB Number: 4040-0004

BCC Mtg. Date: July 31, 2018

Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="200206122180C"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="Orange County"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-60000773"/>		* c. Organizational DUNS: <input type="text" value="0647972510000"/>
<b>d. Address:</b>		
* Street1:	<input type="text" value="525 E. South Street"/>	
Street2:	<input type="text"/>	
* City:	<input type="text" value="Orlando"/>	
County/Parish:	<input type="text" value="Orange"/>	
* State:	<input type="text" value="FL: Florida"/>	
Province:	<input type="text"/>	
* Country:	<input type="text" value="USA: UNITED STATES"/>	
* Zip / Postal Code:	<input type="text" value="32801-1393"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Community, Env and Dev Service"/>		Division Name: <input type="text" value="Housing and Comm Development"/>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix:	<input type="text" value="Mr."/>	* First Name: <input type="text" value="Mitchell"/>
Middle Name:	<input type="text" value="L."/>	
* Last Name:	<input type="text" value="Glasser"/>	
Suffix:	<input type="text"/>	
Title:	<input type="text" value="Division Manager"/>	
Organizational Affiliation: <input type="text" value="County Division"/>		
* Telephone Number:	<input type="text" value="407-836-5190"/>	Fax Number: <input type="text" value="407-836-5193"/>
* Email:	<input type="text" value="Mitchell.Glasser@ocfl.net"/>	

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)/Entitlement Grants

### \* 12. Funding Opportunity Number:

B18UC120003

\* Title:

Community Development Block Grant (CDBG)

### 13. Competition Identification Number:

N/A

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

CDBG: Capital Projects; Public Services; Housing Projects; Admin.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="6,508,258.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="3,043,000.00"/>
* d. Local	<input type="text" value="1,276,000.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="10,827,258.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

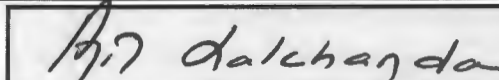
**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**Prefix: \* First Name: Middle Name: \* Last Name: Suffix: \* Title: \* Telephone Number: Fax Number: \* Email: 

\* Signature of Authorized Representative:

\* Date Signed: 

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

OMB Number: 4040-0004

Expiration Date: 12/31/2019

BCC Mtg. Date: July 31, 2018

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: 200206122180C	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="Orange County"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-60000773"/>		* c. Organizational DUNS: <input type="text" value="0647972510000"/>
<b>d. Address:</b>		
* Street1:	<input type="text" value="525 E. South Street"/>	
Street2:	<input type="text"/>	
* City:	<input type="text" value="Orlando"/>	
County/Parish:	<input type="text" value="Orange"/>	
* State:	<input type="text" value="FL: Florida"/>	
Province:	<input type="text"/>	
* Country:	<input type="text" value="USA: UNITED STATES"/>	
* Zip / Postal Code:	<input type="text" value="32801-1393"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Community, Env and Dev Service"/>		Division Name: <input type="text" value="Housing and Comm Development"/>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix:	<input type="text" value="Mr."/>	* First Name: <input type="text" value="Mitchell"/>
Middle Name:	<input type="text" value="L."/>	
* Last Name:	<input type="text" value="Glasser"/>	
Suffix:	<input type="text"/>	
Title:	<input type="text" value="Division Manager"/>	
Organizational Affiliation: <input type="text" value="County Division"/>		
* Telephone Number:	<input type="text" value="407-836-5190"/>	Fax Number: <input type="text" value="407-836-5193"/>
* Email:	<input type="text" value="Mitchell.Glasser@ocfl.net"/>	



## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnerships Program/Entitlement Grant

### \* 12. Funding Opportunity Number:

M18UC120213

\* Title:

HOME Investment Partnerships (HOME)

### 13. Competition Identification Number:

N/A

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

HOME: Affordable Housing (SF and MF Rehabilitation); TBRA; CHDOs; Admin.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="2,749,111.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="1,200,000.00"/>
* d. Local	<input type="text" value="1,276,000.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="5,225,111.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

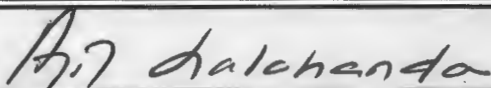
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\* Signature of Authorized Representative:

\* Date Signed: 

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

OMB Number: 4040-0004

Expiration Date: 12/31/2019

BCC Mtg. Date: July 31, 2018

Application for Federal Assistance SF-424		
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* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="200206122180C"/>	
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<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="Orange County"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-60000773"/>		* c. Organizational DUNS: <input type="text" value="0647972510000"/>
<b>d. Address:</b>		
* Street1:	<input type="text" value="525 E. South Street"/>	
Street2:	<input type="text"/>	
* City:	<input type="text" value="Orlando"/>	
County/Parish:	<input type="text" value="Orange"/>	
* State:	<input type="text" value="FL: Florida"/>	
Province:	<input type="text"/>	
* Country:	<input type="text" value="USA: UNITED STATES"/>	
* Zip / Postal Code:	<input type="text" value="32801-1393"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Community, Env and Dev Service"/>		Division Name: <input type="text" value="Housing and Comm Development"/>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
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Title:	<input type="text" value="Division Manager"/>	
Organizational Affiliation: <input type="text" value="County Division"/>		
* Telephone Number:	<input type="text" value="407-836-5190"/>	Fax Number: <input type="text" value="407-836-5193"/>
* Email:	<input type="text" value="Mitchell.Glasser@ocfl.net"/>	

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

U.S. Department of Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14.231

CFDA Title:

Emergency Solutions Grant (ESG) Program

### \* 12. Funding Opportunity Number:

E18UC120003

\* Title:

Emergency Solutions Grant (ESG)

### 13. Competition Identification Number:

N/A

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

ESG: Shelter Operations; Rapid Re-housing; Homelessness Prevention; HMIS; Admin.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="518,950.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="300,000.00"/>
* d. Local	<input type="text" value="1,500,000.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="2,318,950.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
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**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

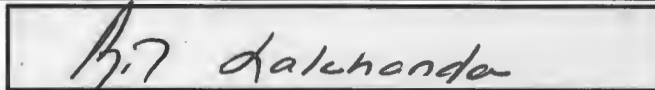
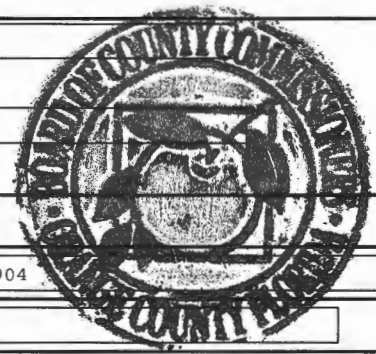
**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**Prefix: \* First Name: Middle Name: \* Last Name: Suffix: \* Title: \* Telephone Number: Fax Number: \* Email: 

\* Signature of Authorized Representative:

\* Date Signed: 

ASSURANCES - CONSTRUCTION PROGRAMS

BCC Mtg. Date: July 31, 2018

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

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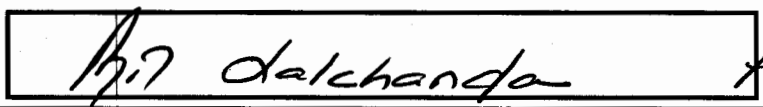
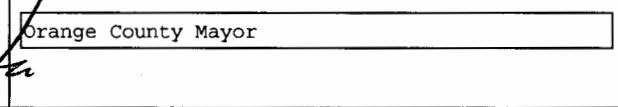
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2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
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SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	
APPLICANT ORGANIZATION	DATE SUBMITTED
Orange County, Florida	7.31.18



ASSURANCES - CONSTRUCTION PROGRAMS

BCC Mtg. Date: July 31, 2018

OMB Number: 4040-0009  
Expiration Date: 01/31/2019

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	Orange County Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
Orange County, Florida	7.31.18



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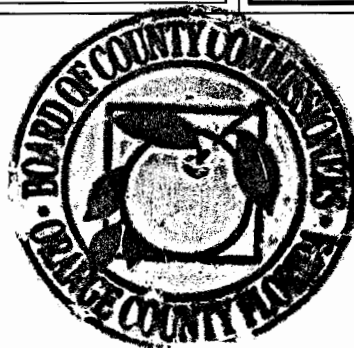
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	 Orange County Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
Orange County, Florida	7.31.18



**CERTIFICATIONS**

APPROVED  
BY ORANGE COUNTY BOARD  
OF COUNTY COMMISSIONERS

**JUL 31 2018**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

M. J. Dalehanda  
Signature of Authorized Official

7.31.18  
Date

County Administrator

Title



**Specific Community Development Block Grant Certifications**

BCC Mtg. Date: July 31, 2018

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

*A. J. Lalchanda*  
Signature of Authorized Official

7.31.18  
Date

County Administrator

Title



**Specific HOME Certifications**

**APPROVED**  
**BY ORANGE COUNTY BOARD**  
**OF COUNTY COMMISSIONERS**

**JUL 31 2018**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

*A. J. Dalchanda*  
Signature of Authorized Official

*7.31.18*  
Date

**County Administrator**  
Title



**Emergency Solutions Grants Certifications**

BCC Mtg. Date: July 31, 2018

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.



**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Bill Lalchanda  
Signature of Authorized Official

7.31.18  
Date

County Administrator

Title



## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## **Grantee Unique Appendices**



and - 1

# The Orlando Sentinel

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633 North Orange Avenue  
MP 132  
Orlando, FL 32801

Orange County Office of Community Development  
#CU00121820

To: Elizabeth Rico

This is to confirm that the advertisement for Orange County Office of Community Development published in *The Orlando Sentinel* on the following date.

Publication Date: Sunday, June 10, 2018

Section: Orange Zone

Caption: 18-19 Action Plan

Size: 3 columns x 21"

Job #5651593

Should you need further information, please feel free to contact me.

Sincerely,

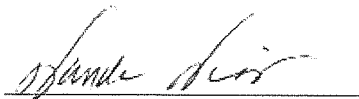


Penney Friedrich  
Account Executive  
The Orlando Sentinel

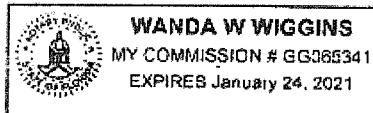
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State of Florida  
County of Orange

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day of June, 2018, by Penney Friedrich, who is personally known to me.



Notary Public  
State of Florida at Large



# The Orlando Sentinel

---

633 North Orange Avenue  
MP 132  
Orlando, FL 32801

Orange County Office of Community Development  
#CU00121820

To: Elizabeth Rico

This is to confirm that the advertisement for Orange County Office of Community Development published in *El Sentinel* on the following date.

Publication Date: Saturday, June 9, 2018

Section: El Sentinel

Caption: 18-19 Action Plan

Size: 3 columns x 21"

Job #5651593

Should you need further information, please feel free to contact me.

Sincerely,



Penney Friedrich  
Account Executive  
The Orlando Sentinel

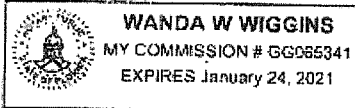
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State of Florida  
County of Orange

The foregoing instrument was acknowledged before me this 11<sup>th</sup> day of June, 2018, by Penney Friedrich, who is personally known to me.



Notary Public  
State of Florida at Large



# The Orlando Sentinel

---

633 North Orange Avenue  
MP 132  
Orlando, FL 32801

Orange County Office of Community Development  
#CU00121820

To: Elizabeth Rico

This is to confirm that the advertisement for Orange County Office of Community Development published in *El Sentinel* on the following date.

Publication Date: Saturday, June 16, 2018

Section: El Sentinel


Caption: 18-19 Action Plan

Size: 3 columns x 21"

Job #5655930

Should you need further information, please feel free to contact me.

Sincerely,




Sharon McDowell  
Sales Support Associate  
The Orlando Sentinel

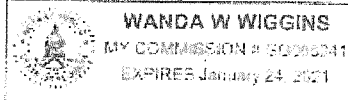
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State of Florida  
County of Orange

The foregoing instrument was acknowledged before me this 20<sup>th</sup> day of June, 2018, by Sharon McDowell, who is personally known to me.



Notary Public  
State of Florida at Large



## **APPENDIX B – Citizen Participation Comments and Response**

No public comments were received on the 2018-2019 One-Year Action Plan by the Housing and Community Development Division.



## APPENDIX C – FY 2018-2019 Action Plan Budget

### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

#### CAPITAL IMPROVEMENT PROJECTS

##### *Rehabilitation of Public Facilities*

Aspire Health Partners, Inc.	\$ 150,000
Orange County Community Action (2Gen Family Service Center)	\$ 700,000
Catholic Charities of Central Florida, Inc.	\$ 347,996
Covenant House Florida, Inc. (Phase II)	\$ 192,772
Life Concepts, Inc. (Phase II)	\$ 135,978
LifeStream Behavioral Center, Inc.	\$ 283,489

**Total Capital Improvement Projects** **\$1,810,235**

#### HOUSING PROJECTS

##### *Rental Housing Rehabilitation*

Winter Park Housing Authority ( <i>Tuscany at Aloma</i> )	\$ 705,122
Grand Avenue Economic Community Development Corp. (Phase II)	\$ 315,250
Homeowners Single Family Rehabilitation	\$ 900,000
Housing Rehabilitation Administration	\$ 500,000

**Total Housing Projects** **\$2,420,372**

#### PUBLIC SERVICES

Aspire Health Partners, Inc.	\$ 55,000
Boys and Girls Clubs of Central Florida, Inc.	\$ 38,000
Center for Independent Living in Central Florida, Inc.	\$ 40,000
Coalition for the Homeless of Central Florida, Inc.	\$ 50,000
Community Coordinated Care for Children, Inc.	\$ 186,000
Community Initiatives, Inc.	\$ 30,000
Consumer Credit Counseling Service of Puerto Rico, Inc.	\$ 30,000
Covenant House Florida, Inc.	\$ 35,000
Grand Avenue Economic Community Development Corp.	\$ 30,000
Harbor House of Central Florida, Inc.	\$ 35,000
Health Care Center for the Homeless, Inc.	\$ 45,000
Hispanic Federation, Inc.	\$ 25,000
IMPOWER, Inc.	\$ 30,000
Jewish Family Services of Greater Orlando, Inc.	\$ 52,000
Life Concepts, Inc.	\$ 55,000
LifeStream Behavioral Center, Inc.	\$ 40,000
Lighthouse Central Florida, Inc.	\$ 45,000
Primrose Center, Inc.	\$ 35,000
Seniors First, Inc. (Meals on Wheels)	\$ 120,000
<b>Total Public Services</b>	<b><u>\$ 976,000</u></b>

#### ADMINISTRATION

Fair Housing Activities and Training	\$ 5,000
General Administration	<u>\$1,296,651</u>
<b>Total Administration</b>	<b><u>\$1,301,651</u></b>

### **TOTAL CDBG BUDGET**

**\$6,508,258**

### **HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)**

Tenant Based Rental Assistance	\$1,300,000
Homeowners Single Family Rehabilitation	\$ 300,000
Rental Housing Rehabilitation	\$ 461,833
Community Housing Development Organizations	\$ 412,367
Administration	<u>\$ 274,911</u>

***TOTAL HOME BUDGET*** ***\$2,749,111***

### **EMERGENCY SOLUTIONS GRANT (ESG)**

#### **SHELTER OPERATIONS**

Coalition for the Homeless of Central Florida, Inc.	\$ 135,000
Covenant House Florida, Inc.	\$ 60,000
Family Promise of Greater Orlando, Inc.	\$ 50,000
Harbor House of Central Florida, Inc.	<u>\$ 66,000</u>
<b>Total Shelter Operations</b>	<b>\$ 311,000</b>

#### **RAPID REHOUSING AND STABILIZATION SERVICES**

Heart of Florida United Way	<u>\$ 62,000</u>
<b>Total Rapid Rehousing and Stabilization</b>	<b>\$ 62,000</b>

#### **HOMELESSNESS PREVENTION SERVICES**

Heart of Florida United Way	\$ 37,950
Southern Territorial Headquarters of the Salvation Army	<u>\$ 50,000</u>
<b>Total Homelessness Prevention</b>	<b>\$ 87,950</b>

#### **HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)**

Homeless Services Network of Central Florida, Inc.	<u>\$ 20,000</u>
<b>Total HMIS</b>	<b>\$ 20,000</b>

**ESG ADMINISTRATION** **\$ 38,000**

***TOTAL ESG BUDGET*** ***\$ 518,950***

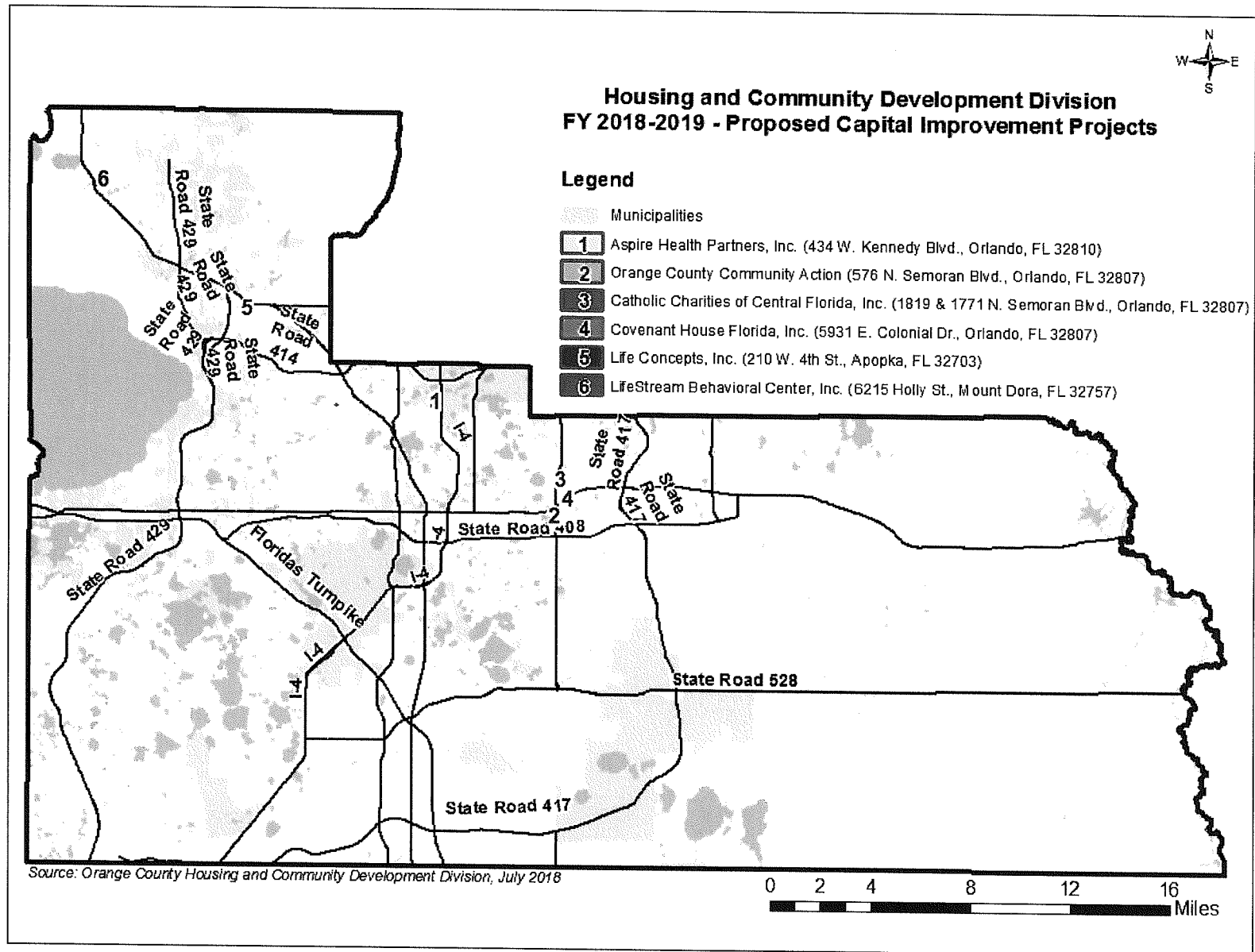
**TOTAL 2018-2019 ACTION PLAN BUDGET** **\$9,776,319**

#### **REPROGRAMMED CDBG FUNDS** (Residual Funds prior to FY 2018)

Grand Avenue Economic Community Development Corp. (Phase I)	<u>\$ 252,523</u>
<b>Total Reprogrammed CDBG Funds</b>	<b>\$ 252,523</b>

**TOTAL 2018-2019 BUDGET (including reprogrammed funds)** **\$10,028,842**

## APPENDIX D – Proposed FY 2017-2018 Capital Improvement Projects



## APPENDIX E – 2018 PIT Count (Orange County only, submitted to HUD as part of the CoC-507 numbers)

