

Received: August 20, 2020 @ 4:12pm  
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Deadline: August 25, 2020



**Interoffice Memorandum**

**DATE:** August 20, 2020

**TO:** Katie A. Smith, Deputy Clerk of the Board of County Commissioners, County Comptroller's Office

**THROUGH:** Cheryl Gillespie, Supervisor, Agenda Development Office

**FROM:** Alberto A. Vargas, MArch., Manager, Planning Division

**CONTACT PERSON:** Eric Raasch, DRC Chairman  
Development Review Committee *ERN*  
Planning Division  
(407) 836-5523 or Eric.RaaschJr@ocfl.net

**SUBJECT:** Request for Board of County Commissioners (BCC) Public Hearing

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**Applicant:** Steven Thorp, AICP, Orange County Public Schools

**Case Information:** Sunflower Trail Estates Planned Development / Land Use Plan (PD / LUP)  
Case # CDR-20-07-191

**Type of Hearing:** Substantial Change

**Commission District:** 14

**General Location:** Generally located east of Timber Springs Boulevard, west of Guy Road, between Timber Park Lane and Timber Isle Drive.

**BCC Public Hearing Required by:** Orange County Code, Chapter 38, Article VIII, Division 1, Section 38-1207

**Clerk's Advertising Requirements:**

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

**Spanish Contact Person:**

IF YOU HAVE ANY QUESTIONS REGARDING THIS NOTICE, CONTACT THE ORANGE COUNTY PLANNING DIVISION: Front Desk, 407-836-8181

PARA MÁS INFORMACIÓN, REFERENTE A ESTA VISTA PUBLICA CON RESPECTO A UNA AUDENCIA PUBLICA SOBRE PROPIEDAD EN SU AREA/VECINDAD, FAVOR COMUNICARSE CON LA DIVISIÓN DE PLANIFICACION, AL NUMERO, 407-836-8181

**Advertising Language:**

A PD substantial change to the Sunflower Trail Estates PD to modify BCC Condition of Approval #16 from October 6, 2015, to allow Electronic Message Centers (EMC) for public school facilities within the PD, subject to the provisions of Section 38-1755. All other EMCs shall be prohibited.

**Material Provided:**

- (1) Names and last known addresses of property owners within 300 feet and beyond (*via email from Fiscal and Operational Support Division*); and
- (2) Location map (*to be mailed to property owners*).

**Special instructions to the Clerk:**

Please place this request on the next available BCC agenda. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Attachment (location map)

c: Chris R. Testerman, AICP, Deputy County Administrator  
Jon V. Weiss, Director, Planning, Environmental, and Development Services  
Department

# CDR-20-07-191 - Sunflower Trail Estates PD

If you have any questions regarding this map, please call the Planning Division at 407-836-5600.

