




Interoffice Memorandum

November 11, 2022

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

Contact: Eduardo Avellaneda, M.S., P.E., Manager, Roads and Drainage Division
407-836-7875

Subject: Award of Invitation for Bids Y22-7050-R2, Haverlake Circle Drainage Improvements

ACTION REQUESTED:

Approval to award Invitation for Bids Y22-7050-R2, Haverlake Circle Drainage Improvements, to the sole responsive and responsible bidder, Stage Door II, Inc., in the total contract award amount of \$109,200.

PROCUREMENT:

Work consists of addressing the flooding along Haverlake Circle with the replacement of the existing headwall and sluice gate with a new u-type concrete endwall and tideflex inline flap gate. The project is located in District 2.

FUNDING:

Funding is available in account number 1004-072-3010-6330.

APPROVALS:

The Roads and Drainage and Business Development Divisions concur with this recommendation.

REMARKS:

A single bid was received in response to this Invitation for Bids (IFB) and was evaluated for responsiveness, responsibility, and price reasonableness. To ensure an open and competitive bid process, the IFB was posted on the Orange County website and on our e-procurement platform, Opengov. A query from staff to potential sources who declined to participate in the bidding process resulted in the following findings:

Gregori Construction, Inc.: Did not have the resources to bid on project.

Prime Construction Group, Inc.: Did not have the resources to bid on project.

Schuller Contractors, Inc.: Did not respond to our inquiry.

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The bid submitted from Stage Door II, Inc. is considered reasonable based on comparison to the engineer's estimate. References provided were satisfactory for this type of work and Stage Door II, Inc., has been determined to be responsible. Therefore, award is recommended to Stage Door II, Inc.

Bid tabulation is as follows:

<u>Bidder</u>	<u>Bid Total</u>
Stage Door II, Inc.	\$109,200



BUSINESS DEVELOPMENT DIVISION

November 2, 2022

TO: Rolando Melo, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Bid Evaluation

PROJECT: Y22-7050-R2 / Haver Lake Circle Drainage Improvements

The Business Development Division evaluated one bid submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had Minority/Women Business Enterprise availability. As a result, the M/WBE goal remained at 25%. At the time of bid opening, at least 18 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by Stage Door II, Inc., reported 1.99% in M/WBE participation and did not meet the Orange County M/WBE participation goal **per the Ordinance requirement**. The bidder did not meet the Orange County M/WBE participation goal of 25% and indicated in their bid that they have historically performed all of the other scope of services listed in the bid form on page 15. Per the Ordinance, Sec. 17-321, A prime contractor is not required to subcontract out work that it has historically and consistently performed with its own work force. Please note the following certified M/WBE participation:

MBE-HM	La Costa Sod	\$2,178
Total MWBE Participation		\$2,178 (1.99%)

Our evaluation of this bid was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidder's compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

cc: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson

BID COMPARISON						
Y22-7050-R2 / Haver Lake Circle Drainage Improvements						
Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	EEO % M / W
Low Bid	Stage Door II, Inc.	\$109,200.00	\$2,178.00	1.99%	N/A	28 / 32 %