



February 18, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0048

SUBJECT: Consultant Selection, Request for Proposals Y20-819-RM, Design
Services for Orange County Courthouse Power Modernization

RECOMMENDATION:

Selection of SGM Engineering, Inc. to provide Design Services for Orange County Courthouse Power Modernization, Request for Proposals Y20-819-RM. Further request authorization for the Procurement Division to negotiate and execute the final contract, provided that it does not exceed the budget of \$275,000.

The proposals were evaluated by the Procurement Committee on February 12, 2020. Commissioner Betsy VanderLey was assigned to the Procurement Committee.

PURPOSE:

The purpose of this contract is to select a firm to provide Design Services for Orange County Courthouse Power Modernization. This project is located in Districts 5.

DISCUSSION:

The project consists of design services for power modernization of medium voltage electrical primary and secondary power distribution and ancillary equipment at the Orange County Courthouse complex to correct deficiencies. That includes building C-tower replacing and disconnecting 47 air handling units in the Courthouse building, building A, building B and building E Central Energy Plant. Services under this contract include design services, permitting and construction administration.

One proposal was received in response to the Request for Proposals (RFP). To ensure an open and competitive bid process, the RFP was posted on the Orange County website. Queries from staff to the other potential proposers who declined to compete on this project resulted in the following findings:

Atkins North America, Inc. did not respond to our inquiry.

OCI Consulting Engineers declined to propose because of high workload.

The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. Consensus scores from the Procurement Committee are attached.

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Consultant Selection, Request for Proposals Y20-819-RM, Design Services for Orange County Courthouse Power Modernization

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INTEROFFICE MEMORANDUM

February 12, 2020

TO: Rolando Melo, Contracting Agent
Procurement Division

FROM: *CG* Chayla German, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y20-819-RM/ DESIGN SERVICES FOR THE ORANGE COUNTY COURTHOUSE
POWER MODERNIZATION

APPROVED: *Aheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% minority, 6% women. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation.

- 1. SGM Engineering, Inc.
MINORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Heron Electrical	MBE-AFAM (1)	21%	Electrical Verification/CA Support
Montgomery Consulting Group, Inc.	WBE-WF (6)	6%	Cost Estimation**

****Scope of services (paragraph 2.5) indicated the county will procure cost estimating services from a qualified consultant under a separate contract.**

Total M/WBE Participation Proposed: 21%
M/WBE Sub consultant participation Weighted Score: 0

Total M/WBE Workforce: 51%
Total WBE Workforce: 7%
Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 37.5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected	SDV Sub-consultant Role
Roger A. Repstien, PE AIA, CGC dba RDC	3%	QA/QC Assistance

Registered SDV(s) Proposed: 1
SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Displaced workers)