



Interoffice Memorandum

August 28, 2020

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division, Health Services Department
(407) 836-6583

SUBJECT: Selection of Contractors, Request for Proposals Y20-173-SW, Expansion of HIV Medical Services

RECOMMENDATION:

Selection of CAN Community Health, Inc. for Lot 1 and Primary Care Medical Services of Poinciana, Inc. for Lot 2 to provide Expansion of HIV Medical Services, Request for Proposals Y20-173-SW.

Request authorization for the Procurement Division to execute the contracts within a combined not-to-exceed amount of \$465,000 for a one-year term. Further request authorization for the Procurement Division to renew the contracts for four additional one-year terms.

The proposals were evaluated by the Procurement Committee on August 10, 2020. Commissioner Betsy VanderLey was assigned to the Procurement Committee.

PROCUREMENT:

These contracts will provide services under the pilot project with the goals of increasing retention in care and viral suppression for Ryan White eligible clients. Under this project, agencies must provide eligible services which consist of outpatient ambulatory health services, oral health services, and mental health services. All services will be performed by the agencies and cannot be subcontracted with the exception of specialty care and laboratory services.

FUNDING:

Funding is available in account number 7010-060-7302-8610. Funding for this project is from the U.S. Department of Housing and Urban Development.

APPROVALS:

The Health Services Department concurs with this recommendation.

Selection of Contractors, Request for Proposals Y20-173-SW, Expansion of HIV Medical Services

REMARKS:

This project is supported by the Health Resources and Services Administration of the U.S. Department of Health and Human Services.

Data indicates 83% of the newly identified patients and 82% of all people living with HIV in the EMA live in Orange and Osceola Counties. The Orlando Eligible Metropolitan Area (EMA), which covers Orange, Osceola, Seminole, and Lake Counties, is the second highest EMA in the Country for new HIV infections.. This pilot project has the goal of increasing retention in care and viral suppression for Ryan White eligible clients. The agencies will provide eligible services consisting of outpatient ambulatory services, oral health services, and mental health services. Locating multiple services at a single "one-stop" location will reduce the number of locations clients must travel to for services and make it easier for agencies to provide holistic care to patients living in the EMA.

Two proposals were received and evaluated in response to this Request for Proposals. To ensure an open and competitive solicitation process, the RFP was posted on the Orange County website and the Negometrix portal. Two awards will be made, the first to an agency with a primary location in Lot 1, Orange County and the second to an agency with a primary location in Lot 2, Osceola County. The number of clients served and their rates of retention in care and viral suppression will determine success for this project.

Consensus scores of the Procurement Committee are attached.

**Procurement Committee Meeting - August 10, 2020
RFP #Y20-173-SW, Expansion of HIV Medical Services**

CRITERIA	Administrative Capacity and Qualifications	Organizational Experience	Service Delivery Model	Response to Consumer Needs Questions	Budget	Total Weighted Points
Weighted Value	25	20	25	20	10	100
CAN Community Health, Inc. (Lot 1)	100.00	100.00	75.00	60.00	30.00	365.00
Primary Care Medical Services of Poinciana, Inc. (Lot 2)	100.00	80.00	75.00	60.00	20.00	335.00