



Interoffice Memorandum

April 20, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Matt Suedmeyer, Manager II, Parks and Recreation Division
407-836-6202

SUBJECT: Approval of Contract Y23-1014, Transportation Services

ACTION REQUESTED:

Approval of Contract Y23-1014, Transportation Services, with Orange County Public Schools, in the estimated contract award amount of \$160,070.40 for a one-year term.

PROCUREMENT:

This contract will provide school buses in support of transportation needs for countywide programs for the period of July 1, 2023 through June 30, 2024. Orange County Public Schools' buses are frequently used for Parks and Recreation Division youth transportation.

FUNDING:

Funding is available in account numbers: 1050-062-1807-3167, 1050-062-1809-3167, 1050-062-1822-3167, 1050-062-1826-3167, 1050-062-1853-3167, 1050-062-1867-3167, 1050-062-1868-3167, 1050-062-1870-3167, 1050-062-1875-3167, 1050-062-1878-3167, 1050-062-1882-3167, 1050-062-1883-3167, 1050-062-1889-3167, and 0001-068-3125-3197.

APPROVALS:

The Parks and Recreation Division concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and other governmental entities are excluded from competitive procurement requirements.

The unit rates for transportation services are established by the Orange County School Board. From 2022 to 2023 the unit rate for buses increased from \$54.50 per hour to \$61.00 per hour and the mileage rate increased from \$0.60 per mile to \$0.65 per mile. The price for this service is considered reasonable based on past pricing and market factors.