



Interoffice Memorandum

February 22, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

From

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Rich Steiger, FMA, Manager, Facilities Management Division
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SUBJECT: Ratification of Purchase Order M103677, Security Guard Services for
Orange County Courthouse and Miscellaneous Sites

ACTION REQUESTED:

Ratification of Purchase Order M103677, Security Guard Services for Orange County Courthouse and Miscellaneous Sites, with G4S Secure Solutions USA, Inc., in the amount of \$478,485.28.

PROCUREMENT:

This purchase order provides funding for COVID-19 screening services for the month of March. Services performed under this purchase order include temperature screening at the Courthouse, Juvenile Justice Center, and Administration Center.

FUNDING:

Funding is available in account number 0001-043-4902-3197.

APPROVALS:

The Facilities Management Division concurs with this request.

REMARKS:

The security guard services will support the response to the COVID-19 pandemic. Duties include, but are not limited to, maintaining social distancing and conducting COVID-19 surveys. These services include alternate locations within Orange County requiring security guards performing similar duties. These needs were not contemplated in the County's term contract Y19-1105; however, this purchase is being made as a supplemental purchase in accordance with the terms and conditions therein.