



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

May 1, 2024

TO: Tiffany Fulse, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y24-166-TF, Automotive Batteries**

The Business Development Division evaluated the **nine bids** submitted for this project. **None of the bidders are** an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

*Sheena Ferguson 5.31.2024*