



July 23, 2019

To: Mayor Jerry L. Demings  
and the Board of County Commissioners

From:  Carrie Mathes, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division  
(407) 836-0048

Subject: Award of Invitation for Bids Y19-756-RC, UF Cooperative  
Extension Educational Center Auditorium HVAC Replacement

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-756-RC, UF Cooperative Extension Educational Center Auditorium HVAC Replacement, to the low responsive and responsible bidder, MVB & Associates, Inc., in the total contract award amount of \$159,617.

PROCUREMENT:

The project mechanical work includes replacement of the 30-ton existing direct expansion (DX) split system air-handling unit (AHU) that serves the auditorium with a 20-ton DX packaged AHU. Electrical work includes disconnecting and removal of power from existing AHU and condensing unit and provide new power feeder to new package AHU. Civil work includes providing new concrete pad for the new packaged AHU and a new security chain-link fence around it. The project is located in District 3.

FUNDING:

Funding is available in account number 1250-043-2049-6310.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

Three bids were received in response to the Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted from MVB & Associates, Inc. is considered reasonable based on comparison to the engineer's estimate. References provided were satisfactory for this type of work and MVB & Associates, Inc. has been determined to be responsible. Therefore, award is recommended to MVB & Associates, Inc.

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Award Invitation for Bids Y19-756-RC, UF Cooperative Extension Educational Center Auditorium HVAC Replacement

Bid tabulation is as follows:

<b>Bids Received:</b>	<b>Bid Total</b>
MVB & Associates, Inc.	\$159,617
Café Construction & Development Inc.	\$186,000
Grove Construction Corporation	\$194,470



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 12, 2019

**TO:** Rochelle Chambers, Senior Contract Administrator  
Procurement Division

**FROM:** Dexter Watts, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** **Y19-756-RC / UF Cooperative Extension Educational Center Auditorium HVAC Replacement**

The Business Development Division evaluated the 3 bids submitted for this project. Two of the bidders were Orange County certified Minority/Women Business Enterprises. The scope of services for the UF Cooperative Extension Educational Center Auditorium HVAC Replacement had Minority/Women Business Enterprise availability at the sub-contract level. At least 10 M/WBE firms are certified to provide concrete, electrical and HVAC services.

The apparent low bidder MVB & Associates, Inc. did not achieve good faith effort documentation and reported 0% M/WBE participation in their bid.

The second low bid submitted by Orange County M/WBE firm Café Construction & Development Inc. is bidding as a prime. Therefore, Café Construction & Development Inc. is required to self-perform no less than 51% of the contract per Sec. 17-321 in the M/WBE Ordinance. In the event this requirement is not achieved, other M/WBE's will have to be included to achieve the 25% M/WBE goal. Café Construction & Development Inc. reported self-performing only 48.22% and reported 3.82% other M/WBE participation in their bid. The total M/WBE participation is 52.04%

The third low bid submitted by Orange County M/WBE firm Grove Construction Corporation is bidding as a prime. Therefore, Grove Construction Corporation is required to self-perform no less than 51% of the contract per Sec. 17-321 in the M/WBE Ordinance. In the event this requirement is not achieved, other M/WBE's will have to be included to achieve the 25% M/WBE goal. While the third low bidder reported \$116,682 in M/WBE participation, they did not specify the work to be performed on attachment C-2 and did not achieve good faith effort documentation. Therefore, the M/WBE participation could not be confirmed.

None of the bids were within the M/WBE sliding scale range to be awarded this contract over the low bidder.

*Sheena Ferguson*

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**Y19-756-RC / UF Cooperative Extension Educational Center Auditorium HVAC Replacement**

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Sheena Ferguson, Manager, Business Development Division

**BID COMPARISON****Y19-756-RC / UF Cooperative Extension Educational Center Auditorium HVAC Replacement**

<b>Rank</b>	<b>Bidder</b>	<b>Bid Amount</b>	<b>Prime MWBE \$'s in the Bid</b>	<b>Sub- contractor M/WBE \$'s in Bid</b>	<b>% Prime MWBE self- performing (Goal 51%)</b>	<b>% Sub- contractor M/WBE (Goal 25%)</b>	<b>Total MWBE %</b>	<b>GFE</b>	<b>\$ Over Low Bid</b>	<b>% Difference From Low Bid (7%)</b>	<b>EEO % M / W</b>
Low Bid	MVB & Associates, Inc.	\$159,617	\$0	\$0	0.00%	0.00%	0.00%	no			27/9
2nd Low	Café Construction & Development Inc. [mbe-hm]	\$186,000	\$89,693	\$7,107	48.22%	3.82%	52.04%	no	\$26,383	16.53%	40/0
3rd Low	Grove Construction Corporation [mbe-af]	\$194,470	\$0	\$0	0.00%	0.00%	0.00%	no	\$34,853	21.84%	100/0