




June 14, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Renzo Nastasi, Manager II, Transportation Planning Division  
407-836-8072

SUBJECT: Consultant Selection, Request for Proposals, Y23-820-EB, Edgewater  
Drive Roadway Conceptual Analysis (RCA)

**RECOMMENDATION:**

Selection of Inwood Consulting Engineers, Inc. to provide Edgewater Drive Roadway Conceptual Analysis (RCA), Request for Proposals Y23-820-EB.

Further request Board authorization for the Procurement Division to negotiate and execute a contract with a not-to-exceed budget of \$921,000.

The proposal was evaluated by the Procurement Committee on June 14, 2023. Commissioner Emily Bonilla was assigned to the Procurement Committee.

**PROCUREMENT:**

This contract will provide roadway conceptual analysis to determine the benefits and challenges of widening Edgewater Drive. This project is located in District 2.

**FUNDING:**

Funding is available in account number 1003-072-5154-3110.

**REMARKS:**

The roadway conceptual analysis will complete a high-level technical evaluation to determine the benefits and challenges of widening Edgewater Drive. The study segment is in a high employment area with a need for additional road/network capacity for vehicles, bicyclists, pedestrians, and future transit accommodations. The consultant shall also review opportunities for wider sidewalks and pedestrian features.

Consultant Selection, Request for Proposals, Y23-820-EB, Edgewater Drive Roadway  
Conceptual Analysis (RCA)

Page 2

One proposal was received in response to this Request for Proposals (RFP). To ensure an open and competitive solicitation process, the Request for Proposals was posted to the County's e-procurement platform. A query of potential proposers that declined to compete on this project resulted in the following findings:

1. **Baxter and Woodman:** After considering the work effort that will be required to complete the project, we elected to not submit. We feel our similar project experience is not as strong as other firms you are considering.
2. **CT Control Technologies:** This project did not require any of the products that we supply to Orange County
3. **Luke Transportation Engineering Consultants, Inc:** We decided to not pursue it as a lead consultant, but instead reach out to be a subconsultant to another lead.
4. **Nadic, Inc:** We cannot prime this pursuit because we provide geotechnical and construction materials testing services.

The Procurement Committee evaluated the proposal in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

**Procurement Committee Meeting - June 14, 2023 - 1:00P.M.  
Y23-820-EB Edgewater Drive Roadway Conceptual Analysis (RCA)**

CRITERIA	Project Manager	Assistant Project Manager	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	8	8	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
Inwood Consulting Engineers, Inc.	75.00	50.00	60.00	120.00	15.00	50.00	75.00	0.00	0.00	445.00



**INTEROFFICE MEMORANDUM**

June 14, 2023

TO: Elia Batista, Contracting Agent  
Procurement Division

FROM: Sheena Ferguson, Manager  
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y23-820-EB / Edgewater Drive Road Conceptual Analysis (RCA)

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

**1. Inwood Consulting Engineers, Inc.  
Majority Prime**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Geotechnical and Environmental Consultants, Inc	AFAM	5%	Geotechnical & Contamination
TLP Engineering Consultants, Inc	WBE	6%	Drainage
Asha Planning Consultancy, Inc	AF	6%	Public Involvement Support
L & S Diversified	AF	8%	Survey and RW Maps
Accurate Traffic Counts, Inc	HF	2%	Traffic Counts

Total M/WBE Participation Proposed: 27%  
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 26%  
Total WBE Workforce: 36%

Minority Workforce and Women Workforce Weighted Score: 37.5

**Total M/WBE Participation Weighted Score: 75**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0  
SDV Bonus Points:

Dislocated Worker(s) Proposed: 0  
Dislocated Worker(s) Bonus Points: 0

**Total Bonus Points: 0**  
*(Includes SDV & Dislocated Workers)*