



Interoffice Memorandum

January 10, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Yvette M. Best, EdD, CCP SPHR/SHRM-SCP, Director, Human Resources Division
407-836-5825

SUBJECT: Approval of Amendment No. 3, Contract Y19-139, Wellness Nurse Services

ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y19-139, Wellness Nurse Services, with Adventist Health System/Sunbelt, Inc. dba Florida Hospital Centra Care, in the amount of \$92,080, for a revised estimated contract amount of \$729,484.90.

PROCUREMENT:

This amendment adds funding to add a licensed practical nurse (LPN), in addition to deleting the specialty nurse and optional healthy cooking class from the wellness services to employees.

FUNDING:

Funding is available in account number 5540-025-0279-3195.

APPROVALS:

The Human Resources Division concurs with this recommendation.

REMARKS:

On January 15, 2019, the Board authorized award of Contract Y19-139 to Adventist Health System/Sunbelt, Inc. dba Florida Hospital Centra Care, in the estimated contract total of \$620,790. The Human Resources Division requested to add an LPN to the wellness services for employees to provide education and screening of common chronic diseases as these services have been able to identify issues before they become a crisis. In addition, the specialty nurse and optional cooking class will be deleted from the contract. The Human Resources Division and the vendor have confirmed that they are agreeable to the requested contract changes.

Previous amendments to the contract are as follows:

Amendment No. 1: Renewed the contract from February 1, 2022, through January 31, 2023. No change to the contract price, terms, and conditions.

Amendment No. 2: Renewed the contract from February 1, 2023, through January 31, 2024, with a price escalation adjustment in the amount of \$16,614.90, based on the Consumers Price Index, for a revised estimated contract amount of \$637,404.90.