



Interoffice Memorandum

October 23, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Eduardo Avellaneda, M.S., P.E., Manager II, Roads and Drainage Division
407-836-7871

SUBJECT: Award of Invitation for Bids Y23-1042-AV, Landscape Maintenance – John
Young Area Section I

ACTION REQUESTED:

Approval to award Invitation for Bids Y23-1042-AV, Landscape Maintenance – John Young Area Section I, to the low responsive and responsible bidder, Lawnwalker Services, Inc., in the estimated contract award amount of \$406,622 for the base year. Request authorization for the Procurement Division to exercise option years one and two.

In the event the bidder recommended above fails to achieve timely compliance with pre-award deliverables, as defined in the Invitation for Bids, including, but not limited to, M/WBE participation sub-contract agreements, State Division of Corporations registration, E-verify, insurance and bonds, further request authorization for the Procurement Division to award to the next low responsive and responsible bidder as listed in the bid tabulation herein, to the extent practicable and advantageous to the County.

PURPOSE:

This contract will provide right-of-way mowing for County owned properties in the John Young Section I area.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids (IFB) and were evaluated for responsiveness, responsibility, and price reasonableness. Next Level Land Care was deemed non-responsive for failing to submit required documents. Aero Grountek LLC, and Seasonal Effects LLC were deemed non-responsible for failure to comply with reference requirements as identified in the IFB. Lawnwalker Services, Inc. has a satisfactory record of performance and is considered responsible. Prices have been determined to be reasonable compared to current contracted pricing. Therefore, award is recommended to Lawnwalker Services, Inc.

The bid tabulation is as follows:

Lawnwalker Services, Inc.	Base Year	\$406,622
	Option Year 1	\$704,783
	Option Year 2	\$1,433,262
	Total Estimated Bid	\$2,544,667

Aero Groundtek LLC	Non-Responsible
Seasonal Effects, LLC	Non-Responsible
Next Level Land Care	Non-Responsive



BUSINESS DEVELOPMENT DIVISION

September 8, 2023

TO: Ana Villalona, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y23-1042-AV, Landscape Maintenance – John Young
Section I**

The Business Development Division evaluated the **four bids** submitted for this project. **None** of the bidders are an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there were at least six firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson