



Interoffice Memorandum

August 8, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: *CM* Carrie Mathes, Manager, Procurement Division

CONTACT: Angela Chestang, Manager, Citizens' Commission for Children
Division
407-836-9504

SUBJECT: Award of Human Service Contracts for Children's Services, Y19-2000
Series for Fiscal Year 2019-2020

ACTION REQUESTED

Approval to award Human Service Contracts for Children's Services, Y19-2000 Series Fiscal Year 2019-2020, for various services, in the total amount of \$5,055,273.84 for a 1-year term. Further request authorization for the Procurement Division to renew the contracts for two additional 1-year terms.

PROCUREMENT

The purpose of these contracts is to fund non-profit organizations that provide health and human services to children and families throughout Orange County with various agencies.

FUNDING

Funding is available in account number 0001-062-2556-8610.

APPROVAL

The Citizens' Commission for Children Division concurs with this recommendation.

REMARKS

The Citizens' Review Panel for Human Services (CRP) is responsible for recommending the allocation of human service dollars to fund non-profit programs in Orange County.

During Fiscal Year 2017-2018, the Board commissioned the services of Forefront, LLC, an independent Florida-based consulting, research, and advisory firm, to provide recommendations for the utilization of \$20 million in new funding earmarked for children's programs and services in Orange County. Forefront, LLC published a final report outlining focus areas for targeted services of juvenile prevention and diversion, mental and physical health, early childhood education/care, and child/student homelessness. The report recommended that this programming should be provided in Orange County zip codes 32703, 32801, 32805, 32808, 32810, 32811, 32818, 32822, and 32839.

The allocation of the available funding will occur in three phases. Phase I allocation increased funding to currently contracted nonprofit organizations meeting contractual expectations. Phase 2 involved a competitive funding process facilitated by the CRP. The CRP received over 450 applications from nonprofit organizations. Prior to making funding recommendations, panel members were provided orientation and training on the fund distribution process. This training includes, but is not limited to, evaluation of all facets of the funding proposal, such as budgets, program design, and review of organization documents comprised of bylaws, financial statements, Internal Review Services form 990, strategic plans, and other supporting documentation submitted by organizations. CRP members also received Results-Based Accountability training from Forefront, LLC prior to participating in the evaluation process. Phase 3 will consist of a competitive funding process facilitated by the Citizens' Review Panel for Human Services Advisory Board, as well as contract amendments as necessary to ensure there are no service gaps.

Approval is requested for contracts to be awarded for Fiscal Year 2019-2020 for the following nonprofit agencies:

- **Aspire Health Partners, Inc. will be Supportive Services for Children of Incarcerated Parents for Sector 3 (zip codes 32808, 32810, 32811, and 32818).** Programming will be provided for children and their families who have one or more parent or guardian that are or have been incarcerated. Programming will target youth identified as at-risk of becoming or is currently involved with the juvenile justice system due to elevated risk factors of parental or guardian incarceration to promote positive behaviors and interaction in the family and social environments, emphasizing the achievement of attainable goals including, but not limited to, increased academic success, reduction of involvement in delinquent or destructive behaviors, prevention or reduction of anti-social, and reduction of delinquent recidivism.

- **Big Brothers, Big Sisters of Central Florida will be Supportive Services for Children of Incarcerated Parents for Sector 5 (zip code 32839).** Programming will be provided for children and their families who have one or more parent or guardian that are or have been incarcerated. Programming will target youth identified as at-risk of becoming or is currently involved with the juvenile justice system due to elevated risk factors of parental or guardian incarceration to promote positive behaviors and interaction in the family and social environments, emphasizing the achievement of attainable goals including, but not limited to, increased academic success, reduction of involvement in delinquent or destructive behaviors, prevention or reduction of anti-social, and reduction of delinquent recidivism.

- **Boys & Girls Clubs of Central Florida, Inc.** will provide the following services:
 - **Arts Innovation Programming for Sectors 2 and 3 (zip codes 32801, 32805, 32808, 32810, 32811, and 32818)** programming will provide youth with the opportunity to engage in an array of art forms to include, but not be limited to, music, art, dance, theater, and technology to promote mental and social wellness. Prospective programs must be curriculum-based and be able to present a proven link between the selected art form and positive youth outcomes.

 - **Community Based Summer and School-Break Programming for Sectors 2 and 3 (zip codes 32801, 32805, 32808, 32810, 32811, and 32818)** programming will be available during the day when school is not in session for Spring and Winter breaks and during summer vacation. Programming components shall have an emphasis on grade appropriate high-yield learning activities that promote academic skills such as reading, writing, math, STEM (Science, Technology, Engineering, and Math), English language proficiency, problem-solving, and critical thinking. Additional program services include service learning activities, health, and nutrition, drug and violence prevention, etc. Programming should also include strategies to prevent the summer learning slide.

- **City Year Orlando** will provide the following services:
 - **Alternative to Suspension Program for Sector 2 (zip codes 32801 and 32805)** programming will assist students who are suspended from school through providing a safe, nurturing environment where students will be supervised by a team of adults, receive access to their school assignments, gain life and social skills training, and be treated with respect and dignity.

- **Reading/Math Coaches for Sectors 2 and 3 (zip codes 32801, 32805, 32808, 32810, 32811, and 32818)** programming will assist students who are struggling with reading and mathematics to improve their skills utilizing teaching strategies and materials to include, but not be limited to, workbooks, handouts, and technology such as educational software. High-yield learning activities will promote an improvement in skills in the identified areas of weakness, preparing students for gains in the classroom and standardized assessments to increase student promotion and increase graduation rates. The program will accommodate students in small groups based on grade and performance levels.
- **Devereux will provide Innovation Programming for Youth for Sectors 1, 2, 3, 4, and 5 (zip codes 32703, 32801, 32805, 32808, 32810, 32811, 32818, 32822, and 32839).** Program services are designed to stabilize crisis which put children at imminent risk for out-of-home placement and keep the child, family, and community safe by defusing the ongoing risk and safety factors while monitoring the continued stabilization of the family unit. The program will utilize learning activities to help the mental health of the youth through building skills in areas of impulse control, anger management, social relationships, and emotion-regulation as well as help increase leadership potential.
- **Early Learning Coalition of Orange County will provide Group Parenting and Advocacy for Sector 5 (zip code 32839).** Programming will offer parents or legal guardians of children birth to 18 the opportunity to connect and support each other as they learn and practice new parenting skills through structured parent and parent-child activities. Session content includes strategies for effective communication, age-appropriate child development, behavior management, child safety, and injury prevention. Session content may also include special needs parenting, LGBTQ+, single parenting skills, co-parenting strategies, etc. Advocacy programs emphasize parent leadership development and civic involvement, allowing parents to become more engaged in child-serving systems and to advocate for their own child's success as well as for improved family-centered services.
- **Easterseals Florida will provide Family Disability Navigator for Sectors 1, 2, 3, 4, and 5 (zip codes zip codes 32703, 32801, 32805, 32808, 32810, 32811, 32818, 32822, and 32839).** Program will serve families with children with disabilities by coordinating with community based programs, local schools, childcare facilities, etc. to help identify children with developmental disabilities. This program will provide guidance to families on obtaining assessments to determine appropriate needs and interventions. Types of services will include, but not be limited to, referrals to qualified agencies to assess and create individual education plans (IEPs) and/or 504 plans, which are tools to aid parents and students with disabilities as they navigate through their academic careers, advocating on behalf of the child and families through in person or remote means, and provide case management services to provide information and referrals to appropriate services within the community.

- **Foundation for Foster Children will provide Reading/Math Coaches for Sectors 1, 4, and 5 (zip codes 32703, 32822, and 32839)** programming will assist students who are struggling with reading and mathematics to improve their skills utilizing teaching strategies and materials to include, but not be limited to, workbooks, handouts, and technology such as educational software. High-yield learning activities will promote an improvement in skills in the identified areas of weakness, preparing students for gains in the classroom and standardized assessments to increase student promotion and increase graduation rates. The program will accommodate students in small groups based on grade and performance levels.
- **Foundation for Orange County Public Schools, Inc.** will provide the following services:
 - **Arts Innovation Programming for Sectors 1, 4 and 5 (zip codes 32703, 32822, and 32839)** will provide youth with the opportunity to engage in an array of art forms to include, but not be limited to, music, art, dance, theater, and technology to promote mental and social wellness. Prospective programs must be curriculum-based and be able to present a proven link between the selected art form and positive youth outcomes.
 - **Reading/Math Coaches for Sectors 1, 4, and 5 (zip codes 32703, 32822, and 32839).** Programming will assist students who are struggling with reading and mathematics to improve their skills utilizing teaching strategies and materials to include, but not be limited to, workbooks, handouts, and technology such as educational software. High-yield learning activities will promote an improvement in skills in the identified areas of weakness, preparing students for gains in the classroom and standardized assessments to increase student promotion and increase graduation rates. The program will accommodate students in small groups based on grade and performance levels.
- **Friends of Children and Families, Inc.** will provide the following services:
 - **Group Parenting and Advocacy for Sectors 1, 2, 3, and 4 (zip codes 32703, 32801, 32805, 32808, 32810, 32811, 32818, and 32822)** programming will offer parents or legal guardians of children birth to 18 the opportunity to connect and support each other as they learn and practice new parenting skills through structured parent and parent-child activities. Session content includes strategies for effective communication, age-appropriate child development, behavior management, child safety, and injury prevention. Session content may also include special needs parenting, LGBTQ+, single parenting skills, co-parenting strategies, etc. Advocacy programs emphasize parent leadership development and civic involvement, allowing parents to become more engaged in child-serving systems and to advocate for their own child's success as well as for improved family-centered services.

- **Supportive Services for Children of Incarcerated Parents for Sectors 1-4 (zip code 32703, 32801, 32805, 32808, 32810, 32811, 32818, and 32822)** programming will be provided for children and their families who have one or more parent or guardian that are or have been incarcerated. Programming will target youth identified as at-risk of becoming or is currently involved with the juvenile justice system due to elevated risk factors of parental or guardian incarceration to promote positive behaviors and interaction in the family and social environments, emphasizing the achievement of attainable goals including, but not limited to, increased academic success, reduction of involvement in delinquent or destructive behaviors, prevention or reduction of anti-social, and reduction of delinquent recidivism.
- **Innovation Programming for Youth for Sectors 1, 2, 3, 4, and 5 (zip codes 32703, 32801, 32805, 32808, 32810, 32811, 32818, 32822, and 32839)** Program services will address risk factors of delinquency, schools, public health, mental health, and substance abuse. Programming will help youth overcome challenges by building positive social connections, strengthening family relationships, increasing the sense of social responsibility, developing problem-solving and conflict resolution skills, and promoting leadership development.
- **Orange County Library System will provide Entrepreneurship/Financial Innovation Programming for Youth for Sectors 1, 2, 3, 4, and 5 (zip codes 32703, 32801, 32805, 32808, 32810, 32811, 32818, 32822, and 32839).** Programming will provide youth with the opportunity to engage in entrepreneurial and financial literacy activities. Program emphasis should include, but not be limited to, workplace readiness, career and technical programming, entrepreneurship (product/service research and development, marketing, and branding), and financial literacy skills. Prospective programs must be curriculum-based and be able to present a proven link between the selected activities and positive youth and economic outcomes.
- **Redeeming Light Community Services, Inc. will provide Alternative to Suspension Program for Sectors 1 and 3 (zip codes 32703, 32808, 32810, 32811, and 32818).** Programming will assist students who are suspended from school through providing a safe, nurturing environment where students will be supervised by a team of adults, receive access to their school assignments, gain life and social skills training, and be treated with respect and dignity.

Award of Human Services Contracts for Children's Services, Y19-2000 Fiscal Year 2018-2019

Citizens' Review Panel for Human Services (CRP)
Funding Recommendations for Children's Services FY2018-2019

Agency Name	Program/Request for Proposal (RFP)	Contract Numbers	Children Services Revenue	Accounting Lines	Total Funding
Aspire Health Partners, Inc.	Supportive Services for Children of Incarcerated Parents – Sector 3	Y19-2035	\$100,000.00	0001-062-2556-8610	\$100,000.00
Big Brothers Big Sisters of Central Florida	Supportive Services for Children of Incarcerated Parents – Sector 5	Y19-2036	\$100,000.00	0001-062-2556-8610	\$100,000.00
Boys & Girls Clubs of Central Florida	Arts Innovation Programming – Sector 2	Y19-2037	\$100,000.00	0001-062-2556-8610	\$100,000.00
Boys & Girls Clubs of Central Florida	Arts Innovation Programming – Sector 3	Y19-2037	\$100,000.00	0001-062-2556-8610	\$100,000.00
Boys & Girls Clubs of Central Florida	Community Based Summer and School-Break Programming – Sector 2	Y19-2037	\$50,000.00	0001-062-2556-8610	\$50,000.00
Boys & Girls Clubs of Central Florida	Community Based Summer and School-Break Programming – Sector 3	Y19-2037	\$50,000.00	0001-062-2556-8610	\$50,000.00
City Year Orlando	Alternative to Suspension Program – Sector 2	Y19-2038	\$100,000.00	0001-062-2556-8610	\$100,000.00
City Year Orlando	Reading/Math Coaches – Sector 2	Y19-2038	\$100,000.00	0001-062-2556-8610	\$100,000.00
City Year Orlando	Reading/Math Coaches – Sector 3	Y19-2038	\$100,000.00	0001-062-2556-8610	\$100,000.00
Devereux	Innovation Programming for Youth – Sector 1	Y19-2039	\$100,000.00	0001-062-2556-8610	\$100,000.00

Award of Human Services Contracts for Children's Services, Y19-2000 Fiscal Year 2018-2019

Agency Name	Program/Request for Proposal (RFP)	Contract Numbers	Children Services Revenue	Accounting Lines	Total Funding
Devereux	Innovation Programming for Youth – Sector 3	Y19-2039	\$100,000.00	0001-062-2556-8610	\$100,000.00
Devereux	Innovation Programming for Youth – Sector 2	Y19-2039	\$100,000.00	0001-062-2556-8610	\$100,000.00
Devereux	Innovation Programming for Youth – Sector 4	Y19-2039	\$100,000.00	0001-062-2556-8610	\$100,000.00
Devereux	Innovation Programming for Youth – Sector 5	Y19-2039	\$100,000.00	0001-062-2556-8610	\$100,000.00
Early Learning Coalition of Orange County	Group Parenting and Advocacy – Sector 5	Y19-2040	\$100,000.00	0001-062-2556-8610	\$100,000.00
Easterseals Florida	Family Disability Navigator – Sector 1	Y19-2046	\$100,000.00	0001-062-2556-8610	\$100,000.00
Easterseals Florida	Family Disability Navigator – Sector 2	Y19-2046	\$100,000.00	0001-062-2556-8610	\$100,000.00
Easterseals Florida	Family Disability Navigator – Sector 3	Y19-2046	\$100,000.00	0001-062-2556-8610	\$100,000.00
Easterseals Florida	Family Disability Navigator – Sector 4	Y19-2046	\$100,000.00	0001-062-2556-8610	\$100,000.00
Easterseals Florida	Family Disability Navigator – Sector 5	Y19-2046	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Group Parenting and Advocacy – Sector 1	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Group Parenting and Advocacy – Sector 2	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Group Parenting and Advocacy – Sector 3	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00

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Agency Name	Program/Request for Proposal (RFP)	Contract Numbers	Children Services Revenue	Accounting Lines	Total Funding
Friends of Children and Families, Inc.	Group Parenting and Advocacy – Sector 4	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Innovation Programming for Youth – Sector1	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Innovation Programming for Youth – Sector 2	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Innovation Programming for Youth – Sector 3	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Innovation Programming for Youth – Sector 4	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Innovation Programming for Youth – Sector 5	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Supportive Services for Children of Incarcerated Parents – Sector 1	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Supportive Services for Children of Incarcerated Parents – Sector 2	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Supportive Services for Children of Incarcerated Parents – Sector 3	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Friends of Children and Families, Inc.	Supportive Services for Children of Incarcerated Parents – Sector 4	Y19-2051	\$100,000.00	0001-062-2556-8610	\$100,000.00
Foundation for Foster Children	Reading/Math Coaches – Sector 1	Y19-2048	\$35,000.00	0001-062-2556-8610	\$35,000.00

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Agency Name	Program/Request for Proposal (RFP)	Contract Numbers	Children Services Revenue	Accounting Lines	Total Funding
Foundation for Foster Children	Reading/Math Coaches – Sector 4	Y19-2048	\$35,000.00	0001-062-2556-8610	\$35,000.00
Foundation for Foster Children	Reading/Math Coaches – Sector 5	Y19-2048	\$35,000.00	0001-062-2556-8610	\$35,000.00
Foundation for Orange County Public Schools, Inc.	Arts Innovation Programming – Sector 1	Y19-2049	\$84,318.55	0001-062-2556-8610	\$84,318.55
Foundation for Orange County Public Schools, Inc.	Arts Innovation Programming – Sector 4	Y19-2049	\$53,607.50	0001-062-2556-8610	\$53,607.50
Foundation for Orange County Public Schools, Inc.	Arts Innovation Programming – Sector 5	Y19-2049	\$53,607.50	0001-062-2556-8610	\$53,607.50
Foundation for Orange County Public Schools, Inc.	Reading/Math Coaches – Sector 1	Y19-2049	\$33,870.31	0001-062-2556-8610	\$33,870.31
Foundation for Orange County Public Schools, Inc.	Reading/Math Coaches – Sector 4	Y19-2049	\$53,999.67	0001-062-2556-8610	\$53,999.67
Foundation for Orange County Public Schools, Inc.	Reading/Math Coaches – Sector 5	Y19-2049	\$33,870.31	0001-062-2556-8610	\$33,870.31
Orange County Library System	Entrepreneurship/Financial Innovation Programming for Youth – Sector 1	Y19-2059	\$100,000.00	0001-062-2556-8610	\$100,000.00
Orange County Library System	Entrepreneurship/Financial Innovation Programming for Youth – Sector 2	Y19-2059	\$100,000.00	0001-062-2556-8610	\$100,000.00

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Agency Name	Program/Request for Proposal (RFP)	Contract Numbers	Children Services Revenue	Accounting Lines	Total Funding
Orange County Library System	Entrepreneurship/Financial Innovation Programming for Youth – Sector 3	Y19-2059	\$100,000.00	0001-062-2556-8610	\$100,000.00
Orange County Library System	Entrepreneurship/Financial Innovation Programming for Youth – Sector 4	Y19-2059	\$100,000.00	0001-062-2556-8610	\$100,000.00
Orange County Library System	Entrepreneurship/Financial Innovation Programming for Youth – Sector 5	Y19-2059	\$100,000.00	0001-062-2556-8610	\$100,000.00
Redeeming Light Community Services, Inc.	Alternative to Suspension Program – Sector 1	Y19-2062	\$100,000.00	0001-062-2556-8610	\$100,000.00
Redeeming Light Community Services, Inc.	Alternative to Suspension Program – Sector 3	Y19-2062	\$100,000.00	0001-062-2556-8610	\$100,000.00
Total					\$ 4,318,273.84