



Interoffice Memorandum

July 7, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FR Div.

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Rich Steiger, FMA, Manager, Facilities Management Division
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SUBJECT: Approval of Amendment No. 5, Contract Y18-163A, Countywide Janitorial
Services-Orange County Courthouse Complex

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y18-163A, Countywide Janitorial Services-
Orange County Courthouse Complex, with Diversified Maintenance-RWS, LLC, in the
estimated amount of \$79,676.12, for a revised total estimated contract amount of
\$891,748.65.

PROCUREMENT:

This amendment will extend the contract for three months and adds associated funding
to provide continued coverage for janitorial services while a new solicitation process is
completed. Request for Proposals Y21-185-AV has been issued with proposals due no
later than July 20, 2021.

FUNDING:

Funding is available in account number 0001-043-1713-3170.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

On October 1, 2018, the Board authorized award of Contract Y18-163A in the amount
of \$812,072.53 for a one-year term, renewable for two additional one-year terms.

Previous amendments to the contract are as follows:

Amendment No. 1: Effective April 1, 2019, revised the scope of services to add recycling terms. The contract amount remained unchanged at \$812,072.53.

Amendment No. 2: Effective October 1, 2019, renewed the contract for the period of October 1, 2019 through September 30, 2020. The contract amount remained unchanged at \$812,072.53.

Amendment No. 3: Effective October 1, 2020, renewed the contract for the period of October 1, 2020 through September 30, 2021. The contract amount remained unchanged at \$812,072.53.

Amendment No. 4: Effective July 20, 2020, added terms to the scope of services for Centers for Disease Control and Prevention guidelines for disinfection of buildings. The contract amount remained unchanged at \$812,072.53.