



**Interoffice Memorandum**

July 19, 2023

**TO:** Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FROM:** Ed Torres, M.S., P.E., LEED AP, Director  
Utilities Department

A handwritten signature in blue ink, appearing to be "Ed Torres", written over a light blue rectangular background.

**SUBJECT:** **BCC AGENDA ITEM – Consent Agenda**  
**August 8, 2023, BCC Meeting**  
**Irrevocable Standby Letter of Credit No. 75001507**  
**From Truist Bank on behalf of Pultegroup, Inc. on behalf of Pulte Home**  
**Company, LLC for The Cove at Nona Sound (22-U-028) Wastewater Capital**  
**Charge Letter of Credit Agreement**  
**Contact Person: Lindy A. Wolfe, P.E., LEED AP, Manager**  
**Utilities Engineering Division**  
**407-254-9918**

Irrevocable Standby Letter of Credit No. 75001507 (LOC), issued by Truist Bank on behalf of Pultegroup, Inc. on behalf of Pulte Home Company, LLC in favor of Orange County in the amount of \$89,250, serves as the required security to guarantee compliance with the terms of The Cove at Nona Sound (22-U-028) Wastewater Capital Charge Letter of Credit Agreement (Agreement). The Utilities Department is also asking for authorization for Utilities Director or Utilities Deputy Director to release the LOC to the issuing institution upon completion of the term of the Agreement or upon the Board's acceptance of a replacement letter of credit.

Truist Bank is a qualified public depository within the state of Florida. The LOC has an issue date of June 29, 2023, and an expiration date of June 29, 2024.

The County Attorney's Office and the Orange County Comptroller's Office reviewed the document and find it acceptable as to form. Utilities Department staff recommends approval.

**Action Requested:** **Approval of Irrevocable Standby Letter of Credit No. 75001507, issued by Truist Bank on behalf of Pultegroup, Inc. on behalf of Pulte Home Company, LLC in favor of Orange County in the amount of \$89,250 for the required security to guarantee compliance with the terms of The Cove at Nona Sound (22-U-028) Wastewater Capital Charge Letter of Credit Agreement and authorization for Utilities Director or Utilities Deputy Director to release the Letter of Credit to the issuing institution upon completion of the term of the Agreement or upon the Board's acceptance of a replacement letter of credit.**

**District 4.**



IRREVOCABLE STANDBY LETTER OF CREDIT 75001507

JUNE 29, 2023

BENEFICIARY:  
ORANGE COUNTY, FLORIDA  
C/O ORANGE COUNTY UTILITIES  
9150 CURRY FORD ROAD  
ORLANDO, FL 32825  
ATTN: MANAGER, CUSTOMER SERVICE  
DIVISION

APPLICANT:  
PULTEGROUP, INC.  
O/B/O PULTE HOME COMPANY, LLC  
4901 VINELAND ROAD SUITE 500  
ORLANDO, FL 32811  
ATTN: VICE PRESIDENT OF LAND

PROJECT NAME: THE COVE AT NONA SOUND (22-U-028)

FOR: USD 89,250.00 (EIGHTY-NINE THOUSAND, TWO HUNDRED AND FIFTY AND  
00/100 U.S. DOLLARS)

DATE OF EXPIRY: 06/29/2024

AT THE REQUEST AND FOR THE ACCOUNT OF APPLICANT, WE, TRUIST BANK ("ISSUER"), HEREBY ESTABLISH OUR IRREVOCABLE STANDBY LETTER OF CREDIT NO. 75001507, IN FAVOR OF ORANGE COUNTY, A CHARTER COUNTY AND POLITICAL SUBDIVISION OF THE STATE OF FLORIDA ("BENEFICIARY"), AND AUTHORIZE YOU TO DRAW ON ISSUER, IN THE MAXIMUM AGGREGATE AMOUNT OF \$89,250.00 (EIGHTY-NINE THOUSAND, TWO HUNDRED AND FIFTY AND 00/100 U.S. DOLLARS) IN UNITED STATES FUNDS, WHICH IS PAYABLE AT SIGHT AGAINST PRESENTATION OF YOUR DEMAND, WHEN ACCOMPANIED BY THIS LETTER OF CREDIT AND ANY OF THE FOLLOWING DOCUMENTS:

1. A STATEMENT SIGNED BY THE ORANGE COUNTY MAYOR OR AUTHORIZED REPRESENTATIVE READING AS FOLLOWS: "THE PERFORMANCE OF APPLICANT'S OBLIGATION HAS NOT BEEN COMPLETED YET AND THE LETTER OF CREDIT WILL EXPIRE WITHIN 45 DAYS FROM THE DATE OF DRAWING WITHOUT BEING EXTENDED OR REPLACED TO THE COUNTY'S SATISFACTION;" OR
2. A STATEMENT SIGNED BY THE ORANGE COUNTY MAYOR OR AUTHORIZED REPRESENTATIVE READING AS FOLLOWS: "TRUIST BANK HAS LOST ITS DESIGNATION AS A 'QUALIFIED PUBLIC DEPOSITORY' PURSUANT TO FLORIDA STATUTES, CHAPTER 280, AND AN ACCEPTABLE REPLACEMENT LETTER OF CREDIT HAS NOT BEEN RECEIVED BY THE COUNTY FOLLOWING NOTICE TO APPLICANT;" OR
3. A STATEMENT SIGNED BY THE ORANGE COUNTY MAYOR OR AUTHORIZED REPRESENTATIVE READING AS FOLLOWS: "THE DRAWING IS DUE TO APPLICANT'S FAILURE TO COMPLY WITH THE TERMS OF 'THE COVE AT NONA SOUND (22-U-028) WASTEWATER CAPITAL CHARGE LETTER OF CREDIT AGREEMENT' APPROVED BY THE ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS ON AUGUST 8, 2023". THE LETTER WILL STATE THE SUM DUE UNDER THE TERMS OF THE AGREEMENT.

A SUM NOT TO EXCEED \$89,250.00 (EIGHTY-NINE THOUSAND, TWO HUNDRED AND FIFTY AND 00/100 U.S. DOLLARS) SHALL BE AVAILABLE FOR PARTIAL OR FULL



Letter of Credit and Trade Services  
7701 Airport Center DR, Suite 2600  
Greensboro, NC 27409  
Tel: 866-228-4685 Opt 1  
Fax: 336-605-5830  
SWIFT: BRBTUS33GBO

DRAW BY PRESENTATION OF YOUR DEMAND AT SIGHT IF ACCOMPANIED BY A WRITTEN STATEMENT AS DESCRIBED IN THE PRECEDING PARAGRAPHS.

THIS LETTER OF CREDIT SHALL BE IN FULL FORCE AND EFFECT UNTIL JUNE 29, 2024, AND WILL BE AUTOMATICALLY EXTENDED, WITHOUT AMENDMENT FOR ADDITIONAL PERIODS OF ONE (1) YEAR FROM THE PRESENT OR ANY FUTURE EXPIRATION DATE, UNLESS WE NOTIFY THE BENEFICIARY IN WRITING BY CERTIFIED MAIL, OR OVERNIGHT COURIER, SENT TO THE BENEFICIARY AT THE ABOVE ADDRESS AT LEAST SIXTY (60) DAYS PRIOR TO THE THEN PRESENT EXPIRATION DATE, NOTIFYING THE BENEFICIARY THAT WE ELECT NOT TO EXTEND THIS LETTER OF CREDIT FOR AN ADDITIONAL PERIOD OF ONE YEAR.

DRAWS MUST BE PRESENTED NO LATER THAN JUNE 29, 2024, OR ANY EXTENDED EXPIRATION DATE AND MUST BEAR THE CLAUSE: "DRAWN UNDER LETTER OF CREDIT NO. 75001507 OF ISSUER, DATED JUNE 29, 2023."

PARTIAL AND MULTIPLE DRAWINGS ARE PERMITTED; PROVIDED, HOWEVER, THAT ANY PAYMENT MADE UNDER THIS LETTER OF CREDIT SHALL REDUCE THE AMOUNT AVAILABLE UNDER IT.

WE, ISSUER, HEREBY AGREE THAT ALL DRAWS PRESENTED UNDER AND IN COMPLIANCE WITH THE TERMS OF THIS LETTER OF CREDIT SHALL BE DULY HONORED UPON PRESENTATION TO TRUIST BANK AT: 333 SOUTH GARLAND AVENUE, ATTN: LETTER OF CREDIT AND TRADE SERVICES, ORLANDO, FL 32801.

THIS LETTER OF CREDIT WILL BE CONSIDERED AS CANCELLED UPON RECEIPT BY US OF THE ORIGINAL LETTER OF CREDIT OR UPON ANY PRESENT OR FUTURE EXPIRY DATE HEREUNDER, WHICHEVER SHALL OCCUR FIRST.

THIS LETTER OF CREDIT IS SUBJECT TO THE INTERNATIONAL STANDBY PRACTICES 1998 (ISP98) (INTERNATIONAL CHAMBER OF COMMERCE PUBLICATION NO. 590) AND TO THE PROVISIONS OF FLORIDA LAW. IF A CONFLICT BETWEEN THE ISP98 AND FLORIDA LAW SHOULD ARISE, FLORIDA LAW SHALL PREVAIL. IF A CONFLICT BETWEEN FLORIDA LAW AND THE LAW OF ANY OTHER STATE OR COUNTRY SHALL ARISE, FLORIDA LAW SHALL PREVAIL.

VERY TRULY YOURS,

  
AUTHORIZED SIGNATURE  
TRUIST BANK

Connie Arrington,  
Officer

  
AUTHORIZED SIGNATURE  
TRUIST BANK

Michael C. Baumann, Asst Vice President



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INSTRUCTIONS TO TRUIST BANK AT 333 SOUTH GARLAND AVENUE, ORLANDO,  
FLORIDA. PLEASE IMMEDIATELY CONTACT THE STANDBY LC DEPT. AT 1  
866-228-4685, FAX 336-605-5830, UPON RECEIPT OF ANY PRESENTATION.