



ORANGE COUNTY GOVERNMENT
HEAD START
POLICY COUNCIL
MEETING MINUTES



Holden Heights Community Center
1201 20th Street
Orlando, FL 32805
July 18, 2024

Call to Order by: Darnellion Brown, Chairperson 6:45 p.m.
Roll Call by: Alexis Croker, Vice Chairperson

Attended By:

Jaclyn Stringer	Bithlo	Representative
Darnellion Brown	Callahan	Chairperson
Aneeza Ali	Dillard	Alternate
Nayeli Guzman	Dover Shores	Representative
Sharron Jacob	Hal P. Marston	Representative
Octavia Gibson	Pine Hills	Representative
Samantha Jones	Riverside Elementary	Representative
Alexis Croker	W/S ELC	Representative
Kenny Chukes	BCC	Alternate
Charlie Plaza	VyStar	Community Rep

Staff:

Polly Bouler	Hal Marston
Sonja Austin	Hal Marston
Yolanda Soto	Millennia
Sandra Moore	Main Office
Kenya Munoz	Main Office
Wendy Herrera	Main Office
Kerry-Ann Smith	Main Office
Keisha Carrion	Main Office
Danna Declet	Main Office
Natalie Colon	Main Office
Limarys Rivera	Main Office
Sandra Ruff	Main Office
Valentine Palmer	Main Office
Janika Gyles	Main Office

Chairperson Brown called for a motion to adopt the agenda

Motion: Sharron Jacob, Hap Marston Representative
Second: Octavia Gibson, Pine Hills Representative
Motion carried with no objections

Secretary's Report by Sandra Moore, Administrative Assistant

HR Report by Avis McWhite, Sr. Program Manager – Ms. McWhite listed vacancies, no terminations

Budget Report by Sandra Ruff, Fiscal Manager – OCHS is down to the end of the budget year. All county funds were used for salaries due to the low number of vacancies. OCHS is looking to make purchases in technology and hiring an Intervention Specialist when funds are available. Two playgrounds have been completed. One at the Pine Hills Center and one at South Orlando YMCA location.

Unit Reports:

ERSEA report by Natalie Colon – there were 780 children attending the summer program. OCHS is still recruiting for the new school year. There are approximately 100 openings.

PFCE report by Kenya Munoz- June saw great fatherhood participation at the centers

Education report by Limarys Rivera – The program continues to work hard in the area of English Language Learners.

Mental Health and Disabilities report by Wendy Herrera – all children in all areas have exceeded the benchmarks in all 5 domains including communication which is impressive. The federal regulations require that we enroll 10% of children with disabilities. We currently serve 13%.

Nutrition report by Kerry-Ann Smith

Medical and Dental report by Valentine Palmer – Ms. Palmer introduced our newest LPN, Janika Gyles. There have been 4 successful medical events throughout June and July. The dental bus came out twice and many children were served.

Maintenance report by Sandra Ruff – This is a new report that will be presented monthly to inform the group of the status of work orders issued for the various facilities. The Maintenance unit is also responsible for pick up and delivery, building furniture, and repairs.

Kenny Chukes reported that there will be a back to school event on July 27th at the Multi-Cultural Center.

Chairperson Brown called for a motion to adjourn the meeting

Motion: Octavia Gibson, Pine Hills Representative

Second: Jaclyn Stringer, Bithlo Representative

Motion carried with no objections

Meeting Adjourned at 7:09 p.m.

Next Policy Council Meeting: August 22, 2024